



Counselor in Training (CIT) Application

Dear CIT Applicant & Parent,

Thank you for your interest in the Northampton Parks & Recreation Department's Counselor in Training (CIT) Program. The purpose of this letter is to help both the applicant and parent better understand the CIT Program.

The CIT Program offers opportunities to interact with children, lead activities and participate in camp programs. CITs must have a sincere desire to work with children, a strong work ethic, lots of energy and creativity and a positive attitude. The objective of the CIT program is to better prepare the participants for future work with children. This is done through hands-on experiences and guidance from staff members.

Participants will learn how to work together while gaining a better understanding about summer camp and what it takes to be a counselor. This program will also give participants the opportunity to learn how to be a role model for younger campers. CIT applicants will need to complete an application form with references and are interviewed before being accepted into the program. CIT applicants will also have to commit to a 2 week session. (See Program Options below)

Age/Grade

In order to be considered, applicants must be 14 - 15 years old or entering 9th or 10th grade.

Program Options

The CIT program is available for the Safety Village and Camp KidZone programs. The Safety Village Program is a half day program for ages 4-6 and Camp KidZone is a full day program for children entering grades 1-4. We will take up to 4 CITs a session in both the Safety Village program and in Camp KidZone.

SAFETY VILLAGE

Time: 8:15a.m. - NOON
Cost \$60 per session

CAMP KIDZONE

Time: 8:15a.m. - 4:30p.m.
Cost \$120 a session

Session Options: Session 1: June 29 – July 10 (no program 7/3)
 Session 2: July 13 – July 24
 Session 3: July 27 – August 7

An evaluation will be made after the completion of the CIT's session. If the CIT has received a positive evaluation, and space is available, then the CIT can come back for another session. The cost would still apply.

Application Process

Step One: CIT applications must be returned to the Parks & Recreation Department, 100A Bridge Rd, Florence, MA 01062 by Monday, May 11, 2026

Step Two: Interviews will be conducted in early June. CITs will be contact **AFTER** the May 11th deadline. A Northampton Parks & Recreation staff member will contact the CIT applicant to set up an interview time.

Step Three: A **Mandatory CIT Orientation** will be held on Thursday June 11th from 4pm – 7pm at the Parks & Recreation Office.

Participating in the Counselor in Training (CIT) program does NOT ensure that you will be hired as a paid junior counselor when you turn 16.

Thank you for applying to be a Counselor in Training, and please do not hesitate to call or e-mail me if you have any questions. I look forward to hearing from you!

Sincerely,

Heidi Gutekenst
Recreation Supervisor
(413)587-1040
hgutekenst@northamptonma.gov

Counselor in Training (CIT) Application



APPLICATION DEADLINE: May 11, 2026
MUST BE FILLED OUT BY APPLICANT

Please Write in Black/Blue Pen

Full Name: _____ Parents Names: _____

Address: _____
City State Zip

Emergency Contact: _____ Number: _____

Date of Birth: _____ Grade Entering Fall 2026: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Email Address: _____

School: _____

2 Personal References (Teachers, coaches, mentors, religious leaders and employers are all excellent choices. Name and phone #)

1. _____
2. _____

Extracurricular Activities: _____

Camp Experience (camps you attended, volunteered at, etc): _____

Why would you like to be a CIT? : _____

Please tell us about a time you had a role as a leader: _____

What do you have to offer the Parks & Recreation Department's summer camps? _____

Program Availability

Please select the program and session that you are interested in. Please choose a **first** and **second choice**. We will evaluate the CIT’s performance after their completed session. If the CIT has a positive evaluation, and there is space available, the CIT may come back for another session. The cost will still apply.

_____ **SAFETY VILLAGE**

Time: 8:15a.m. - NOON

Cost: \$60 a session

_____ **CAMP KIDZONE**

Time: 8:15a.m. - 4:30p.m.

Cost: \$120 a session

_____ **Session 1:** June 29- July 10 (no program July 3)

_____ **Session 2:** July 13 - July 24

_____ **Session 3:** July 27 - August 7

Total Amount Due: _____

Payment will not be processed until after the interview

Return CIT applications to the Northampton Parks & Recreation Department,
100A Bridge Rd, Florence, MA 01062 by **Monday, May 11, 2026**

Checks Payable to the City of Northampton

Charge my: VISA _____

MasterCard _____

Discover _____

Card # : _____

Expiration Date _____

Name on Card : _____

Signature: _____

FOR OFFICE USE ONLY

Date Received _____ Staff _____

Amount: ____ Ck ____ Cash ____ Charge ____

Date entered RT: _____ Staff _____