

City of Northampton

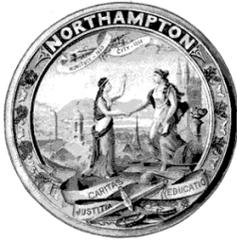
Fiscal Year 2019

Proposed Budget



Mayor David J. Narkewicz

May 17, 2018



MAYOR DAVID J. NARKEWICZ

City of Northampton
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Fiscal Year 2019 Budget Message

May 17, 2018

Northampton City Council
City Hall, Room 3
210 Main Street
Northampton, MA 01060

To the Honorable Members of the City Council,

I submit for your consideration and approval my proposed \$111,976,953 Fiscal Year 2019 budget for the City of Northampton in accordance with Article 7, Section 7-3 of our Charter.

The budget is comprised of a \$96,019,032 General Fund together with four Enterprise Fund budgets for Water (\$7,040,600), Sewer (\$6,325,939), Solid Waste (\$639,396), and Stormwater and Flood Control (\$1,951,986). This total operating budget of \$111,976,953 for FY2019 represents a 2.3% increase over the current FY2018 City of Northampton budget expiring on June 30, 2018.

This budget also marks a key turning point in our city's multi-year Fiscal Stability Plan implemented with taxpayer support five years ago. That plan, created in conjunction with a \$2.5 million general override approved by Northampton voters on June 25, 2013, used a portion of new property tax revenues to maintain city and school services while stockpiling the remainder in a restricted fund to be used only for stabilizing our finances as needed in future years.

We have adhered closely to the plan as promised, updated its revenue and expenditure forecasts annually based on multi-year averages, and have not touched any of the additional override revenues, instead building them up to over \$2.9 million. Prudent financial management and strong economic growth have extended what was originally projected as a four-year plan lasting from FY2014 - FY2017 into a seven-year plan capable of sustaining city and school services through FY2020.

One important and unavoidable aspect of our Fiscal Stability Plan was its built-in acknowledgement that without a change in the structural imbalance between annual increases to our city's fixed costs versus a lack of comparable increases in local or state revenue, we would inevitably need to tap into - and eventually exhaust - the built-up override revenue we stockpiled as part of the plan. That day has now come as we build a budget that maintains our high-quality city and school services for another fiscal year.

As outlined in the updated version of the multi-year Fiscal Stability Plan that follows this message, the FY2019 General Fund will utilize \$277,850 from the Fiscal Stability Stabilization Fund. This will mark the first time we have accessed these funds in accordance with our plan. While I do not take this step lightly, it is important to note that the original plan I presented to the taxpayers five years ago to stave off deep cuts to city and school services in the FY2014 budget had projected we would need to begin drawing from our override reserves in FY2017.

The single largest expenditure increase in this proposed budget is our appropriation to the Northampton Public Schools (NPS), which will increase by \$865,169 to \$29,704,135 or 3%. The school budget proposed by Superintendent Provost and approved by the Northampton School Committee continues to make critical educational investments in all students, including additional social/emotional and academic supports for our rapidly increasing population of high-needs students who struggle with school. It should be noted that six years into the multi-year Fiscal Stability Plan, funding for NPS is 24%, or \$5,700,492 higher than the FY2013 funding level, evidence that our commitment to funding our schools has been sustained via the plan.

The second largest expenditure increase in FY2019 is \$643,585 for debt service, the annual payments we make on capital funds borrowed to invest in equipment, vehicles, pavement, infrastructure, and city and school facilities. More than half of this increase (\$414,500) is due to our debt on the non-debt excluded portion of the police station project. The police station was financed using a hybrid repayment schedule, which kept payments low for the first six years of the bond and then bumped them up in years seven through 20. This was designed to help the city absorb the debt associated with the new police station project during what was then a post-recession, fiscally constrained budget environment.

The third largest FY2019 expenditure increase is our appropriation to Smith Vocational and Agricultural High School (SVAHS), which will rise by \$506,212 to \$8,137,138 with a major portion of that coming from increased out-of-district tuition enrollment. As with NPS, Northampton's local contribution to Smith School will increase 3%. The school budget proposed by Superintendent Linkenhoker and approved by the SVAHS Board of Trustees focuses on continuing to strengthen both the school's expanding academic offerings as well as its award-winning vocational and technical shops. It should be noted that six years into the multi-year Fiscal Stability Plan, funding for SVAHS is 44%, or \$887,646 higher than the FY2013 funding level, helping us exceed the state's Net School Spending requirement.

The fourth largest expenditure increase in this proposed FY2019 budget is for charter school sending tuition which is estimated to increase by \$285,194 to \$2,692,089 or an 11.8% increase over this year. Charter schools – and the unfair funding formula and mitigation reimbursement history associated with them – have been discussed in nearly all of my previous budget messages because of the significant negative impact they have had on our ability to fund our school system.

The City of Northampton has experienced a net loss of \$27,348,286 since charter schools were first introduced 24 years ago and \$10,749,856 just in the last five years alone. The flawed funding mechanism underpinning the charter system assumes that our significant loss of dollars in sending tuition will be somehow offset by the lower costs of having fewer students in the district. Losing 200 students spread across six schools and 13 grade levels, however, does not allow us to reduce our school budget for teachers, support staff, special education, transportation, building maintenance, capital improvements, and utilities by the almost \$2.7 million we will be required to pay out to surrounding charter schools in FY2019.

This flawed funding approach is only compounded by the state's failure to fully fund the statutory reimbursement formula that was designed to help mitigate aforementioned loss of funding to charter schools by local districts. Under that formula, Northampton was entitled to receive \$489,532 this fiscal year according to the Department of Elementary and Secondary Education (DESE) website. Because the Governor and Legislature have consistently failed to fully fund charter school mitigation, Northampton will only receive \$285,519 or \$204,013 less than called for by statute. Taken cumulatively over the last five years, Northampton has been shorted \$873,753 due to the chronic underfunding of the charter mitigation formula. This year's pending state budget includes varying proposals for funding charter school mitigation, but none of the proposed budgets from the Governor (\$80.5 million), House (\$90 million), or Senate (\$100 million) provide full funding for a line item that in the current fiscal year is \$73.4 million below what is needed to fund the reimbursement formula written into state law.

The fifth largest FY2019 budget increase is our required contribution to the Northampton Retirement System that will go up by \$171,515 to \$5,826,095. The city's pension assessment is determined by an actuarial funding schedule updated every two years by the Northampton Retirement Board and approved by the state's Public Employee Retirement Administration Commission (PERAC). The current funding schedule has our local system reaching full funding in FY2032.

Notable by its absence from the top-five budget expenditures list this year is employee health insurance. During my kick-off meeting for the annual budget process with the City Council and School Committee in January, our initial fiscal projections for FY2019 estimated a 5% increase in our health insurance line item based on guidance we received to plan for a potential 5%-7% increase pending the outcome of the provider procurement process then-underway at the state's Group Insurance Commission (GIC). An increase in that range would have represented an estimated \$550,000 - \$750,000 required spending increase in our budget, which would have necessitated drawing even more of the override reserves in our Fiscal Stability Stabilization Fund to cover. Fortunately for the city, those early projections did not materialize and the GIC was able to offer renewed health insurance plans with no premium increases or, in the case of a few plans, slightly lower premiums.

As we talk about the progress we've made in stabilizing our budget over the last five years, the importance of our decision to move the city's employees and retirees into the GIC healthcare program cannot be underestimated. Rather than negotiating with insurance providers as a lone municipality with a relatively small pool of employees and retirees, the GIC offers Northampton and other member agencies the negotiating strength of over a half-million participants. Providing our employees access to the GIC's menu of quality, affordable health insurance plans has kept city costs down, helped extend our Fiscal Stability Plan, and, most importantly, preserved funds for our schools, public works, police, fire, and other essential services. These will be important considerations as we meet with our employees and retirees in the coming months to discuss whether to renew our membership in the GIC for FY2020 and FY2021.

While I am proposing the use of a relatively small amount of our Fiscal Stability Stabilization Fund to cover these and other city and school costs outlined in this budget, there are potential new sources of revenue on the horizon that could help us replenish those funds and potentially extend our multi-year plan further. The legalization and pending licensure of adult-use marijuana in Massachusetts is one such source of potential new city revenue.

Though no licenses can be issued until July at the earliest, Northampton has availed itself of the local option 3% marijuana sales tax and is eligible to seek an additional 3% in host community mitigation fees from local licensees. I am pleased to report that I recently negotiated our city's first adult-use marijuana Host Community Agreement with New England Treatment Access (NETA) that will pay us the maximum 3% in mitigation fees together with a voluntary annual contribution of \$10,000 to city nonprofits to support marijuana education and prevention programs supporting safe, legal, and responsible use. While there is no clear estimate for how much new city revenue will be derived from this emerging industry, it at least offers a promising new source of local funding outside of property taxes and anemic state aid.

One other hopeful new source of revenue for cities and towns struggling to fund local budgets is the Fair Share Amendment ballot question anticipated to appear on the November 6, 2018, state election ballot. A "yes" vote would enact an additional 4% state income tax surcharge on all income over \$1 million with the new revenue to be divided equally between funding for public education and transportation. I strongly support this measure and am proud that my predecessor, former Northampton Mayor Clare Higgins, was one of the original 10 citizen signatories to the constitutional amendment petition that led to it getting on the ballot. Adoption of this so-called "millionaires tax" would not only make our current flat income tax more fair and progressive, but it also offers hope for increased Chapter 70 school aid, charter school reimbursement, Chapter 90 aid for road paving, and other critical funding that can allow Northampton to continue investing in our community and sustain our budget stability into the future.

The Northampton Charter requires that "the mayor shall submit to the city council a proposed operating budget for all city agencies, which shall include the school department, for the ensuing fiscal year with an accompanying budget message and supporting documents." Obviously this is a task that no mayor can do alone and this budget represents a team effort. I want to thank Finance Director Susan Wright for her outstanding work on this and my previous six budgets. Thank you to our city department heads and school superintendents for working to develop fiscally responsible budgets for their individual organizations. Thank you as well to my Chief of Staff Lyn Simmons, Executive Assistant Annie Lesko, and Mayoral Assistant Court Cline for their invaluable contributions toward putting this annual budget document together.

I look forward to working with the City Council over the next several weeks to answer any questions about this budget or provide additional information it may need. Copies of budget documents are available for residents to review at our two libraries and at City Hall as well as electronically on the city's website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Narkewicz', with a long horizontal line extending to the right.

David J. Narkewicz
Mayor

CITY OF NORTHAMPTON
UPDATED GENERAL FUND FISCAL STABILITY PLAN
FY2019 - FY2023

REVENUES

	FY2019 Budget	Percent Change	FY2020 Budget	Estimated Change	FY2021 Budget	Estimated Change	FY2022 Budget	Estimated Change	FY2023 Budget	Estimated Change
PROPERTY TAX										
Base Levy From Prior Year	56,758,366		58,927,325		61,050,508		63,226,771		65,457,440	
2 1/2% Increase	1,418,959		1,473,183		1,526,263		1,580,669		1,636,436	
Override										
New Growth	750,000		650,000		650,000		650,000		650,000	
Levy Limit	58,927,325	3.82%	61,050,508	3.60%	63,226,771		65,457,440	3.53%	67,743,876	3.49%
Debt Exclusions	783,731		602,008		633,442		620,476		609,671	
Sub-total PROPERTY TAX:	59,711,056	3.37%	61,652,516	3.25%	63,860,213	3.58%	66,077,917	3.47%	68,353,547	3.44%
LOCAL RECEIPTS										
Motor Vehicle Excise Tax	2,548,556	2.11%	2,574,042	1.00%	2,599,782	1.00%	2,625,780	1.00%	2,652,038	1.00%
Hotel and Motel Local Option Tax	583,681	3.00%	589,518	1.00%	595,413	1.00%	601,367	1.00%	607,381	1.00%
Meals Local Option Tax	683,219	3.00%	690,051	1.00%	696,952	1.00%	703,921	1.00%	710,960	1.00%
Boat Excise, Interest on Taxes, Payment in Lieu of Taxes	289,300	6.07%	290,747	0.50%	292,200	0.50%	293,661	0.50%	295,130	0.50%
Parking Meter Receipts	1,821,266	1.42%	1,839,479	1.00%	1,857,873	1.00%	1,876,452	1.00%	1,895,217	1.00%
Ambulance Receipts	1,500,000	10.77%	1,515,000	1.00%	1,530,150	1.00%	1,545,452	1.00%	1,560,906	1.00%
Smith Vocational Tuition	6,873,600	7.35%	6,942,336	1.00%	7,011,759	1.00%	7,081,877	1.00%	7,152,696	1.00%
Municipal Service Fees	481,400	-4.61%	486,214	1.00%	491,076	1.00%	495,987	1.00%	500,947	1.00%
Licenses and Permits	1,104,950	3.39%	1,116,000	1.00%	1,127,159	1.00%	1,138,431	1.00%	1,149,815	1.00%
Parking and Motor Vehicle Infraction Fines	795,000	-0.63%	802,950	1.00%	810,980	1.00%	819,089	1.00%	827,280	1.00%
Medicare and Medicaid Reimbursements	200,000	-6.10%	200,000	0.00%	200,000	0.00%	200,000	0.00%	200,000	0.00%
Medical Marijuana - Host Agreement	250,000	150.00%	265,000	6.00%	285,000	7.55%	292,125	2.50%	299,428	2.50%
Marijuana Local Option Tax	-		-		-		-		-	
Miscellaneous - PVTA 5 College, Invest Income, Vet District	342,203	5.44%	345,625	1.00%	349,081	1.00%	352,572	1.00%	356,098	1.00%
Sub-total LOCAL RECEIPTS:	17,473,175	5.50%	17,656,960	1.05%	17,847,426	1.08%	18,026,714	1.00%	18,207,895	1.01%
STATE AID										
Chapter 70 School Aid	8,387,214	1.02%	8,471,086	1.00%	8,555,797	1.00%	8,641,355	1.00%	8,727,769	1.00%
Mass School Building Authority (MSBA) Reimbursement	1,108,358	0.00%	1,108,359	0.00%	-	0.00%	-	100.00%	-	0.00%
Charter School Tuition Assessment Reimbursement	285,519	26.69%	285,519	0.00%	285,519	0.00%	285,519	0.00%	285,519	0.00%
Unrestricted General Government Aid	4,544,558	3.50%	4,658,172	2.50%	4,774,626	2.50%	4,893,992	2.50%	5,016,342	2.50%
Veterans Benefits Reimbursement	415,275	-27.30%	419,428	1.00%	423,622	1.00%	427,858	1.00%	432,137	1.00%
Exemptions for Qualifying Elderly, Blind and Veterans	115,897	-6.20%	115,897	0.00%	115,897	0.00%	115,897	0.00%	115,897	0.00%
State Owned Land - Payment in Lieu of Taxes	95,772	50.13%	95,772	0.00%	95,772	0.00%	95,772	0.00%	95,772	0.00%
Off-sets - School Choice and Library	1,544,714	-7.27%	1,544,714	0.00%	1,544,714	0.00%	1,544,714	0.00%	1,544,714	0.00%
Election Reimbursement, CPE Ambulance, other	93,000	86.37%	93,000	0.00%	93,000	0.00%	93,000	0.00%	93,000	0.00%
Sub-total STATE AID:	16,590,307	0.54%	16,791,947	1.22%	15,888,947	-5.38%	16,098,107	1.32%	16,311,149	1.32%
OTHER FINANCING SOURCES										
Interfund Operating Transfers - Water, Sewer, Solid Waste	1,905,856	-9.06%	1,934,444	1.50%	1,963,460	1.50%	1,992,912	1.50%	2,022,806	1.50%
Police Station Bond Sale Premium	25,679	-6.19%	23,306	0.00%	20,933	0.00%	18,899	0.00%	17,204	0.00%
Comcast I-Net and WAN Reimbursement	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Energy Rebates	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cemetery Trust, Sale of Lots, Wetlands, Waterways, CPA Admin	35,109	0.00%	35,109	0.00%	35,109	0.00%	35,109	0.00%	35,109	0.00%
Fiscal Stability Stabilization Fund	277,850		909,588		1,730,751					
Sub-total OTHER FINANCING SOURCES:	2,244,494	3.99%	2,902,447	29.31%	3,750,253	29.21%	2,046,920	-45.42%	2,075,119	1.38%
TOTAL ALL REVENUE SOURCES:	96,019,032	3.28%	99,003,870	3.11%	101,346,840	2.37%	102,249,659	0.89%	104,947,711	2.64%

CITY OF NORTHAMPTON
UPDATED GENERAL FUND FISCAL STABILITY PLAN
FY2019 - FY2023

EXPENDITURES

	FY2019 Budget	Estimated Change	FY2020 Budget	Estimated Change	FY2021 Budget	Estimated Change	FY2022 Budget	Estimated Change	FY2023 Budget	Estimated Change
DEPARTMENTAL BUDGETS										
General Government	5,538,290	7.77%	5,690,593	2.75%	5,847,084	2.75%	6,007,879	2.75%	6,173,096	2.75%
Public Safety	14,227,257	2.14%	14,618,507	2.75%	15,020,515	2.75%	15,433,580	2.75%	15,858,003	2.75%
Education	37,841,273	3.76%	38,881,908	2.75%	39,951,160	2.75%	41,049,817	2.75%	42,178,687	2.75%
Public Works	3,055,945	2.49%	3,139,983	2.75%	3,226,333	2.75%	3,315,057	2.75%	3,406,221	2.75%
Human Services	1,439,753	0.74%	1,479,346	2.75%	1,520,028	2.75%	1,561,829	2.75%	1,604,779	2.75%
Culture and Recreation	1,946,535	3.05%	2,000,065	2.75%	2,055,066	2.75%	2,111,581	2.75%	2,169,649	2.75%
Sub-total OPERATING BUDGET:	64,049,053	3.58%	65,810,402	2.75%	67,620,188	2.75%	69,479,743	2.75%	71,390,436	2.75%
DEBT SERVICE AND CAPITAL										
Long/Short Term Debt	5,998,135	12.02%	6,178,079	3.00%	6,363,421	3.00%	6,554,324	3.00%	6,750,954	3.00%
Cash Capital Projects	315,000	0.80%	330,000	4.76%	345,000	4.55%	360,000	4.35%	375,000	4.17%
Sub-total DEBT SERVICE AND CAPITAL:	6,313,135	11.40%	6,508,079	3.09%	6,708,421	3.08%	6,914,324	3.07%	7,125,954	3.06%
EMPLOYEE BENEFITS										
Retirement	5,868,095	3.01%	6,091,083	3.80%	6,322,544	3.80%	6,562,800	3.80%	6,812,187	3.80%
OPEB	250,000	25.00%	300,000	20.00%	350,000	16.67%	400,000	14.29%	300,000	-25.00%
Health Insurance (Active and Retired)	10,824,767	-3.11%	11,257,758	4.00%	11,708,068	4.00%	12,176,391	4.00%	12,663,446	4.00%
Payroll Taxes	844,564	5.83%	869,901	3.00%	895,998	3.00%	922,878	3.00%	950,564	3.00%
Employee Benefits (Workers Comp, Unemp, Life Ins.)	1,077,289	7.65%	1,109,608	3.00%	1,142,896	3.00%	1,177,183	3.00%	1,212,498	3.00%
Sub-total EMPLOYEE BENEFITS:	18,864,715	-0.02%	19,628,349	4.05%	20,419,506	4.03%	21,239,252	4.01%	21,938,696	3.29%
INSURANCE AND RESERVES										
Insurances - Liability, Property, Vehicle	375,531	2.00%	383,042	2.00%	390,702	2.00%	398,517	2.00%	406,487	2.00%
Capital Stabilization Fund	382,884	5.00%	425,000	5.00%	450,000	5.00%	500,000	5.00%	525,000	5.00%
Fiscal Stability Stabilization Fund										
Personnel Reserve	285,000	3.00%	293,550	3.00%	302,357	3.00%	311,427	3.00%	320,770	3.00%
Sub-total INSURANCE AND RESERVES:	1,043,415	13.11%	1,101,592	5.58%	1,143,059	3.76%	1,209,944	5.85%	1,252,257	3.50%
NON-APPROPRIATED USES:										
Overlay for Abatements and Exemptions (mandated reserve)	500,000	0.00%	512,500	2.50%	525,313	2.50%	538,445	2.50%	551,906	2.50%
Hampshire County Regional Lock-Up Charge	27,122	0.00%	27,393	1.00%	27,667	1.00%	27,944	1.00%	28,223	1.00%
Off-sets - School Choice and Library	1,544,714	-7.27%	1,544,714	0.00%	1,544,714	0.00%	1,544,714	0.00%	1,544,714	0.00%
Sub-total NON-APPROPRIATED USES:	2,071,836	-5.52%	2,084,607	0.62%	2,097,694	0.63%	2,111,103	0.64%	2,124,844	0.65%
STATE ASSESSMENTS										
Charter School and School Choice Sending Tuition	3,143,889	6.05%	3,332,522	6.00%	3,532,474	6.00%	3,744,422	6.00%	3,969,087	6.00%
PVTA , RMV Surcharges, DEP Air Pollution, DESE	532,989	3.11%	538,319	1.00%	543,702	1.00%	549,139	1.00%	554,630	1.00%
Sub-total STATE ASSESSMENT:	3,676,878	5.61%	3,870,841	5.28%	4,076,176	5.30%	4,293,561	5.33%	4,523,718	5.36%
TOTAL ALL EXPENDITURES:	96,019,032	3.28%	99,003,870	3.11%	102,065,043	3.09%	105,247,927	3.12%	108,355,904	2.95%

BUDGET SURPLUS/(SHORTFALL)	0	0	(718,203)	(2,998,269)	(3,408,193)
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Fiscal Stability Stabilization Fund					
Balance at fiscal year start*:	2,918,189	2,640,339	1,730,751	(0)	(0)
Budget Surplus into Fiscal Stability Stabilization:	-	-	-	-	-
Use of Fiscal Stability Stabilization:	(277,850)	(909,588)	(1,730,751)	-	-
Balance at fiscal year end:	2,640,339	1,730,751	(0)	(0)	(0)

City of Northampton
Fiscal Year 2019
Proposed Budget

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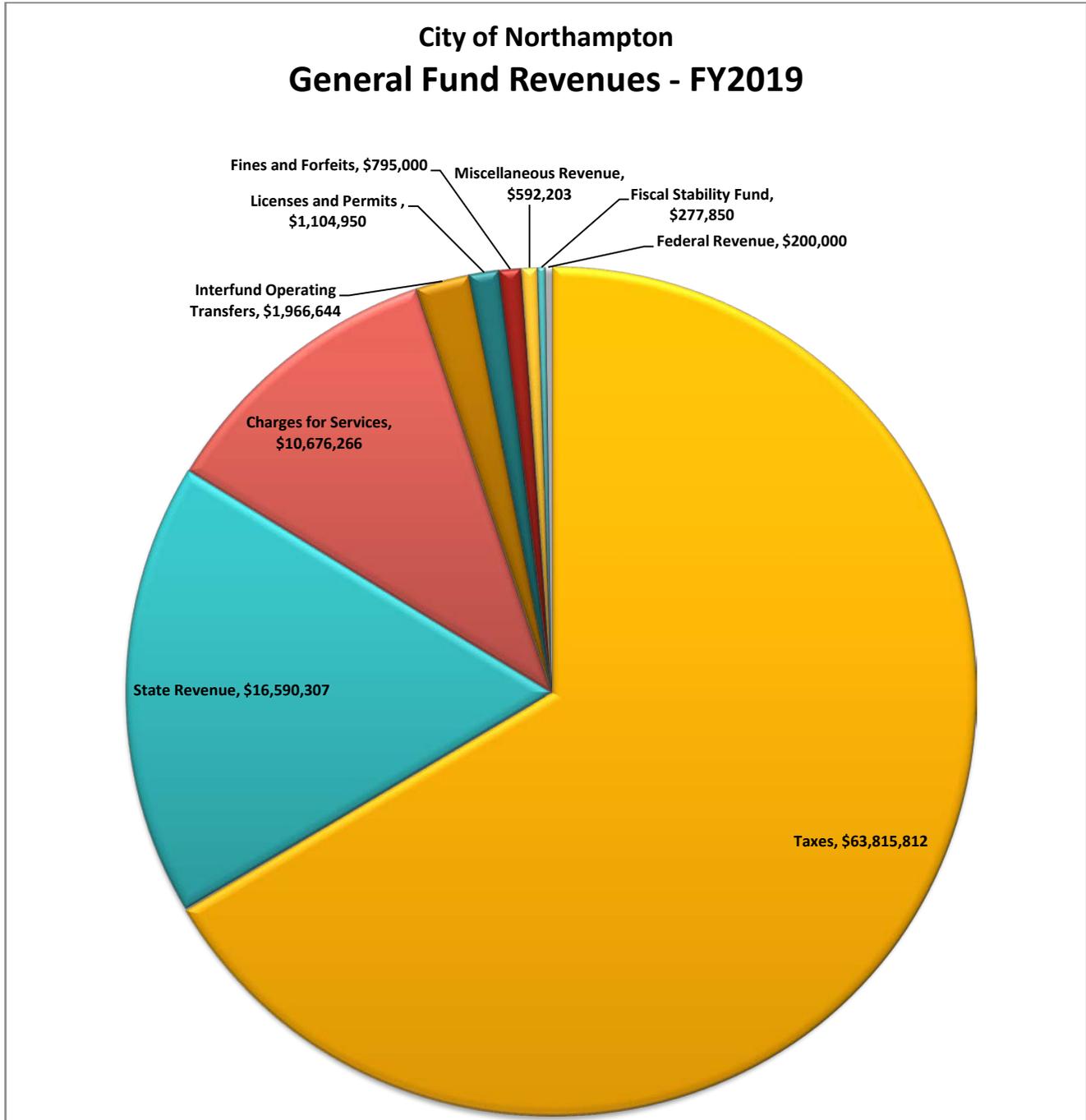
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REVENUES

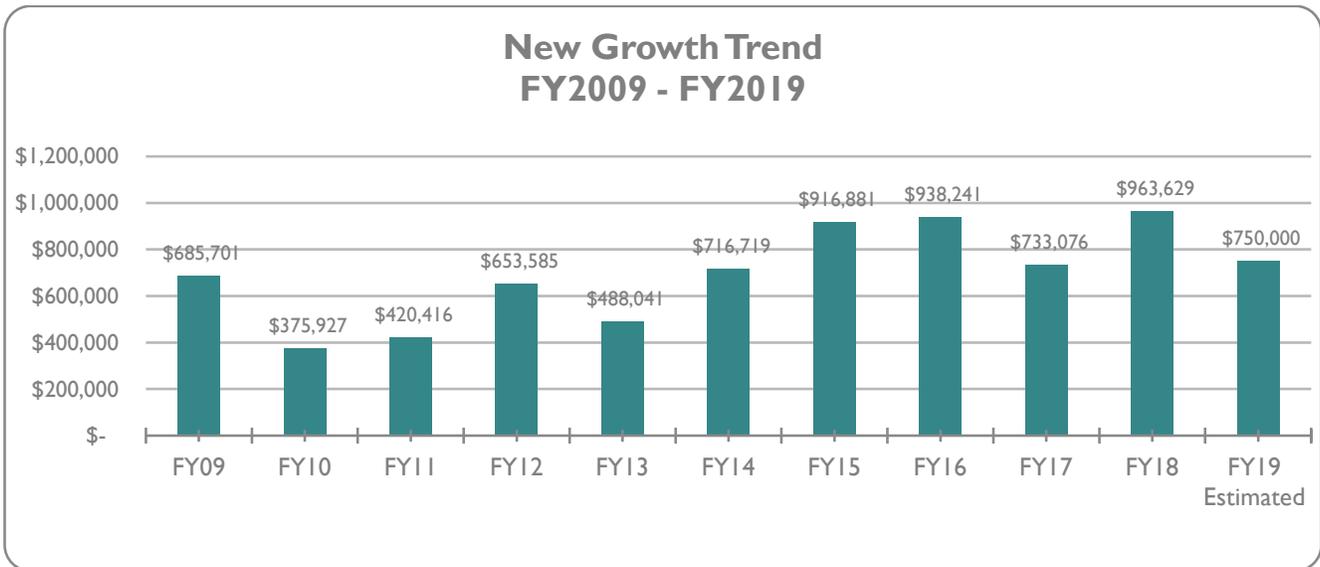
GENERAL FUND

The city's General Fund is supported by four primary sources of revenue: taxes, state aid, local receipts and reserves and other fund transfers. General Fund Fiscal Year 2019 revenues, totaling \$96,019,032, are projected to increase by \$3,049,235 or 3.3%, from Fiscal Year 2018.

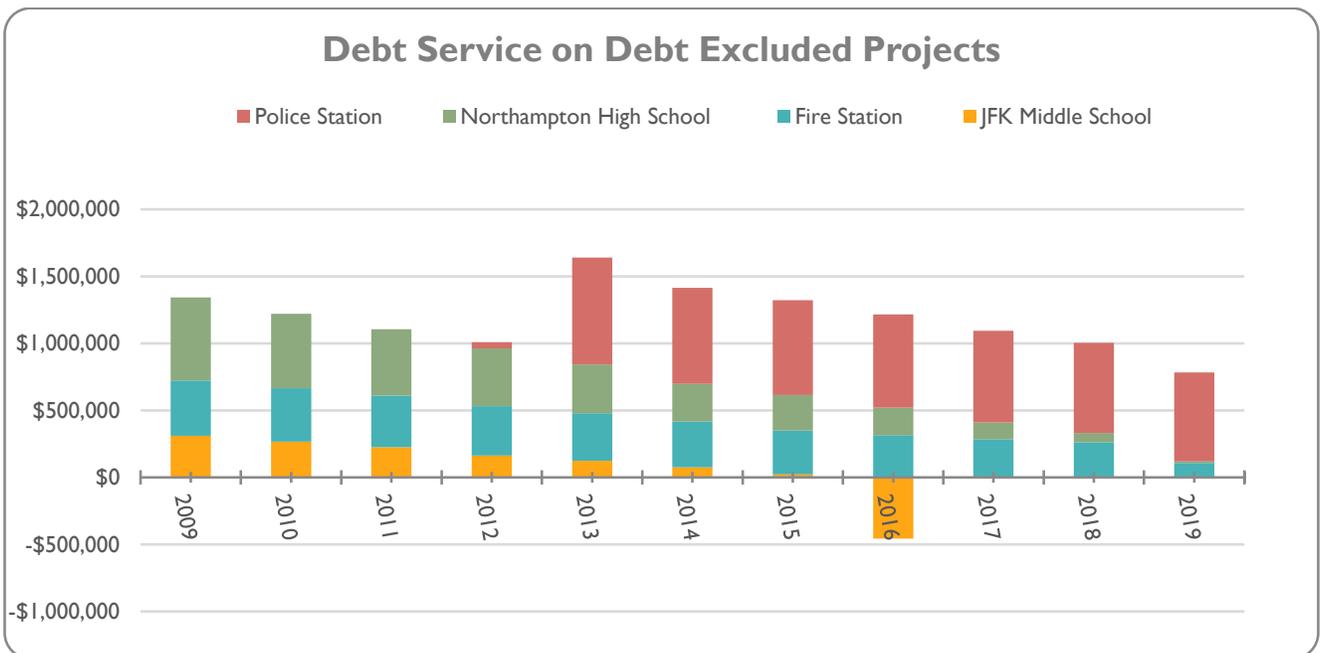


TAXES: Local taxes fund the largest share of the city's budget \$63,815,812 or 66.5% in FY2019. **Real estate and personal property taxes** are estimated to total \$59,711,056 in FY2019, which includes the allowable 2.5%

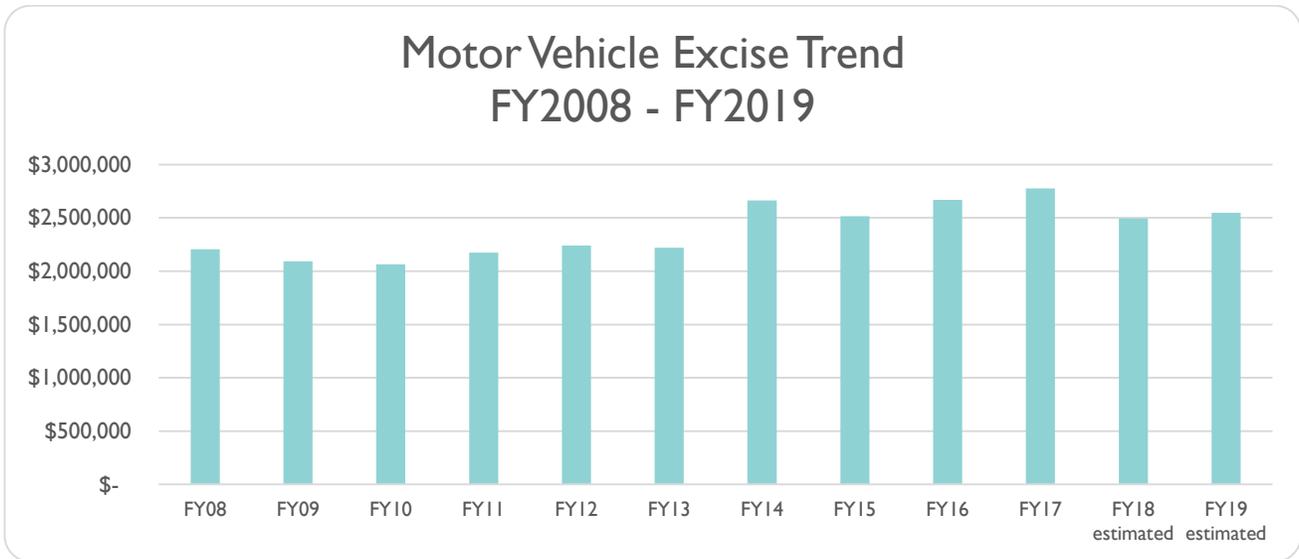
increase of \$1,418,959 under Proposition 2½, plus estimated new construction growth of \$750,000. New growth is primarily driven by the economy and for the last six years, construction related to new businesses and housing have generated sizable new growth. The following chart illustrates the 10 year trend for new growth:



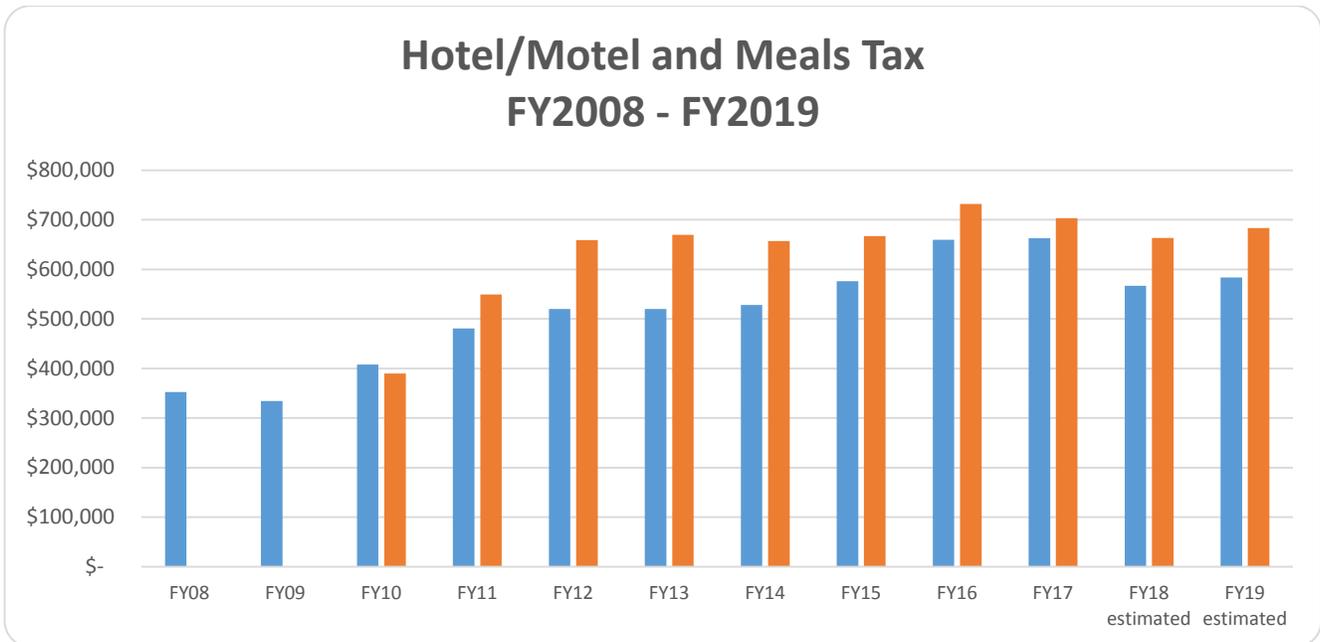
Real estate taxes also include the local share of debt service payments on bonds for building projects approved by the voters as property tax **debt exclusions**. These three projects are the Fire Station Headquarters, Northampton High School and the police station. As bonds financed by these overrides are paid off over their scheduled life, the annual amounts added to the tax levy as debt exclusions declines. The chapter of the budget document on Debt details the payments by project and timeframes for payoff of the city’s debt exclusions. Once a debt excluded project is paid off, taxpayers are no longer taxed above the levy limit for that project.



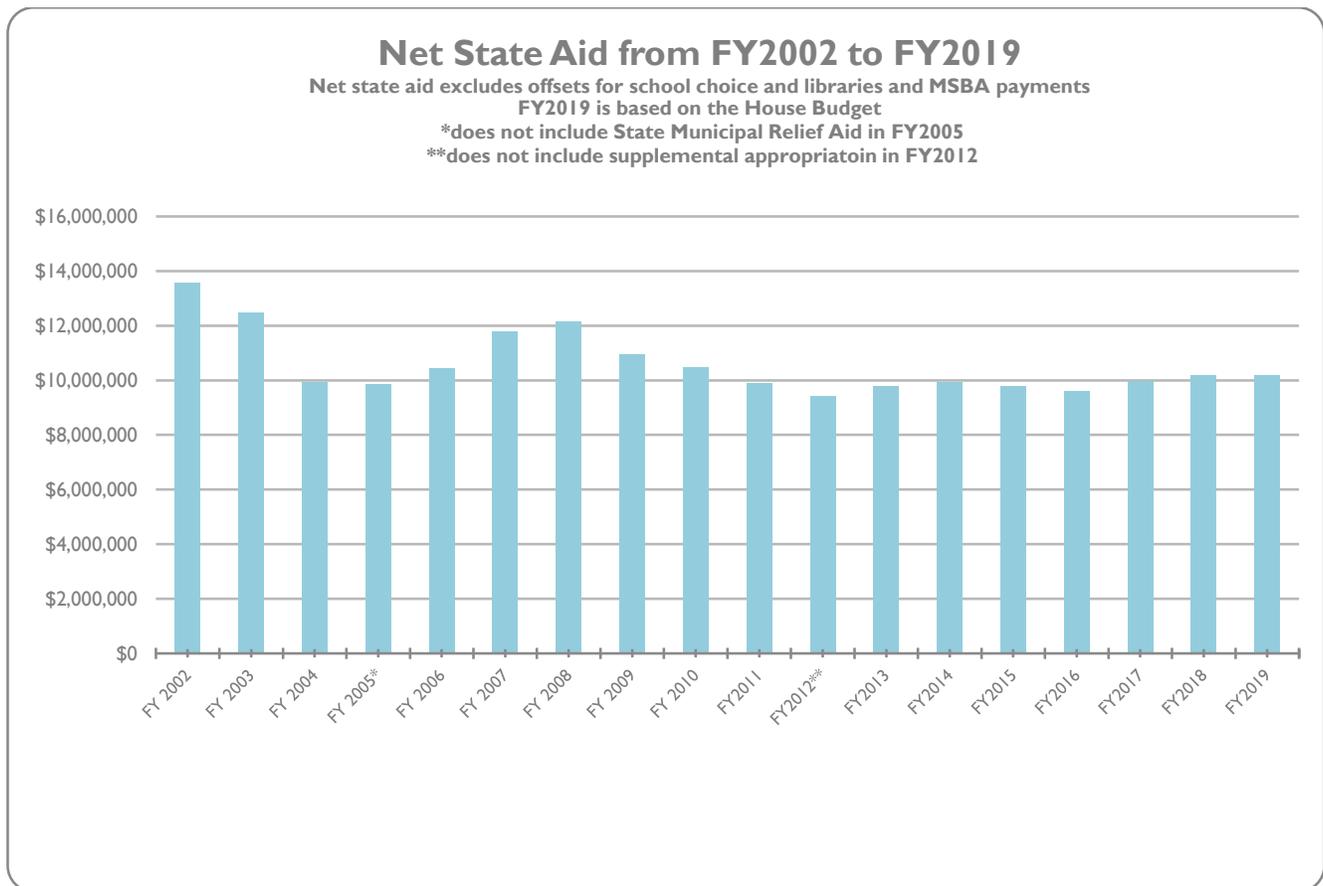
Motor vehicle excise tax collections are estimated at \$2,548,556 for FY2019 which is based on a five year average.



In FY2010 the city adopted two new local option taxes, an additional 2% increase in the **Hotel/Motel Excise Tax** (which was already at 4% and went to 6%) and a 0.75% **Meals Tax**. These two taxes went into effect in October 2009 (FY2010). Based upon collections in FY2018 to date, the city estimates that FY2019 hotel/motel excise tax revenue will be \$583,681 and that the meals tax revenue will be \$683,219. The following chart illustrates the actual collections for the last 10 years.



NET STATE AID: Net State Aid is proposed to decrease by 0.3% or (\$29,035) in FY2019. This estimate is based on the budget currently proposed by the House. The Senate has not released its budget version yet, and ultimately a conference committee will determine the final numbers, subject to the Governor’s approval. The definition of **Net State Local Aid** is total State Local Aid (Revenue) minus total State Assessments (Charges) and excluding offsets (libraries, school lunch and school choice) and Massachusetts School Building Authority (MSBA) payments. It should be noted that the loss of state aid and concurrent increase in state charges to Northampton for charter school and school choice students is one of the largest single factors affecting our revenues. In FY2002 the city was receiving net state aid of \$13.5 million and in FY2019 the city estimates it will receive approximately \$10.1 million. The chart illustrates net state aid over an 18 period.



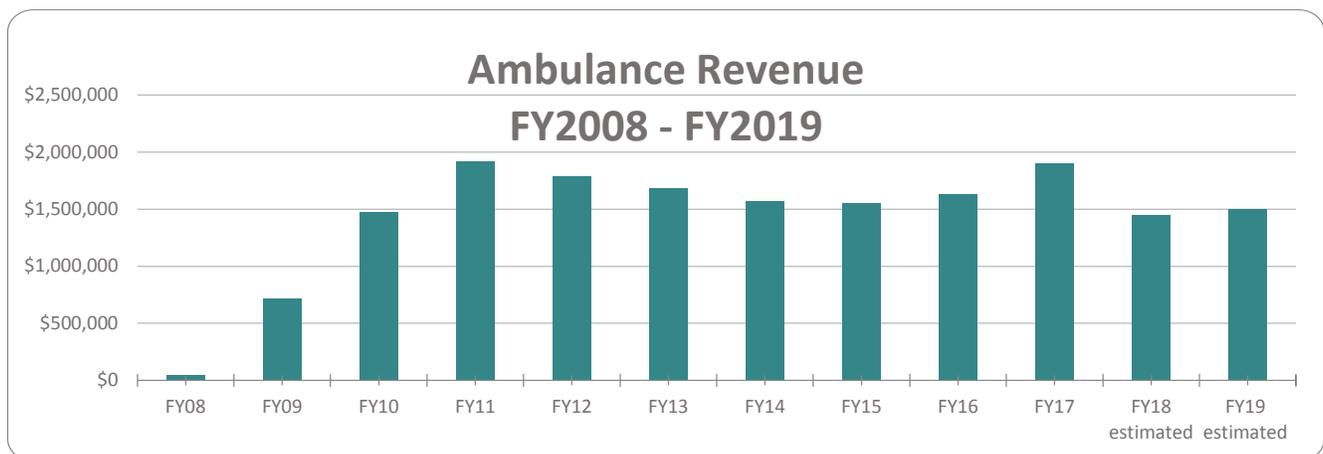
FEDERAL REVENUES: Federal revenues support less than 0.21% of the city’s general fund operating budget and consist of Medicaid reimbursements for school services provided to eligible children, estimated at \$200,000.

CHARGES FOR SERVICES: Revenue from all **charges for services** comprise 11.12% of operating revenues and are projected to increase by \$618,577 or 6.2% over FY2018 to \$10,676,266. Three revenue sources make up 95% of this category of revenue – tuition for Smith Vocational and Agricultural High School (SVAHS), parking meter receipts and ambulance receipts.

Smith Vocational and Agricultural High School out-of-district tuition receipts represent the largest local receipt of \$6,873,600. Total tuition for regular and special education students at SVAHS is increasing by \$470,600 in FY2019. The increase is two-fold; SVAHS is estimating out of district enrollment of 390 students versus an estimated 375 students in FY2018 and tuition from out of district enrollment is increasing from \$16,728 in FY2018 to \$17,265.64, which is \$537.64 more for each of the 375 students. The tuition amount is determined by the Department of Elementary and Secondary Education (DESE) for non-resident students. It should be noted that Northampton’s student population at SVAHS continues to remain low with 105 students from Northampton attending in FY2019 constituting 22% of the total anticipated enrollment of 480 students.

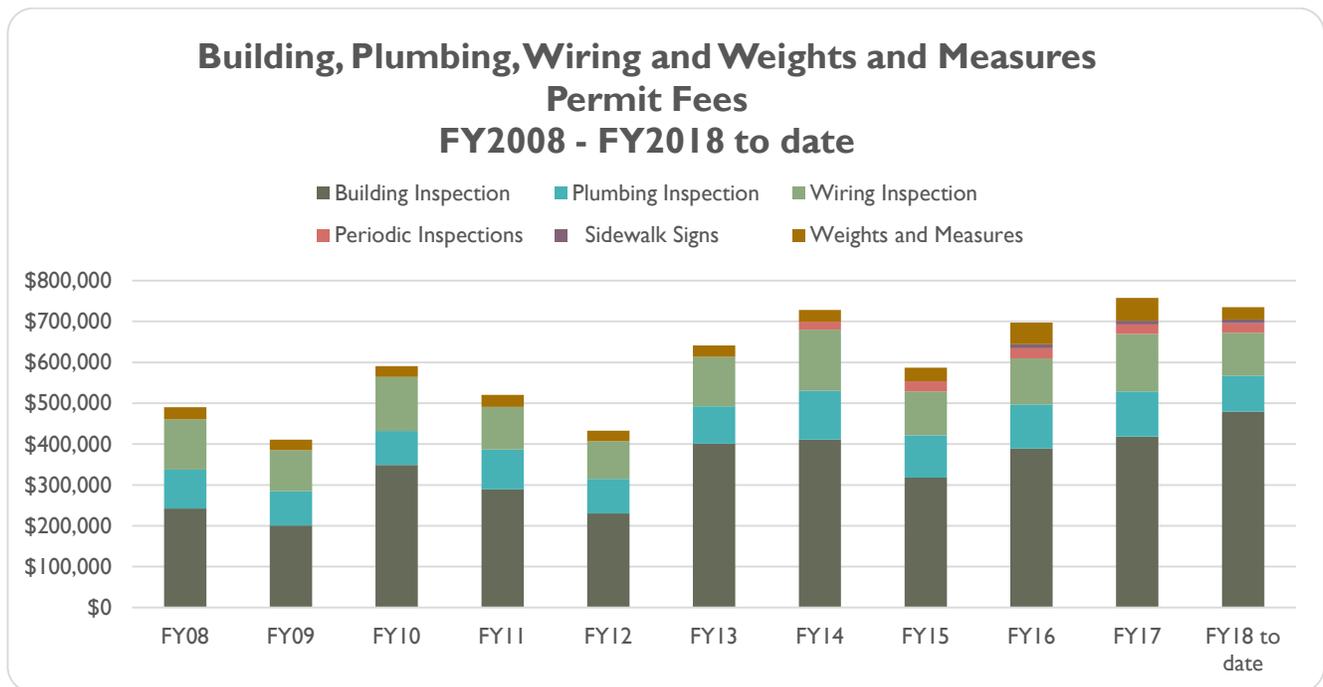
Parking fund revenues are projected at \$1.82 million. Parking fund revenues are generated from meter receipts from the city’s on and off-street parking areas and the E. John Gare Parking Garage, and are used to fund 100% of the staff salaries, benefits, and operating and capital costs related to parking enforcement and maintenance. In addition, parking revenues are used to fund the salaries and benefits of three police officers, two and a half parking clerk staff in the Treasurer/Collector’s office, a portion of the city electrician’s salary, a portion of salaries of the city Treasurer/Collector's office and the Director of Central Services, three police cruisers and a portion of salaries and operating costs for some related Department of Public Works (DPW) maintenance. Lastly, the parking fund contributes \$85,000 towards the debt service related to the new police station garage which is available for public parking on nights and weekends. Any revenue in excess of the budgeted amount is transferred to the Parking Receipts Reserved for Appropriation account to fund parking capital improvements.

Ambulance revenues became a General Fund receipt in FY2013. Prior to that they were kept in a separate fund and transferred to the General Fund periodically throughout the year. In FY2019 revenues are estimated at \$1,499,999.



Estimated revenues from **licenses and permits** are projected at \$1,104,950. License and permit fees comprise 1.2% of the operating budget revenues. The chart illustrates four types of revenue generating permit fees for construction projects – building inspector permits, electrical permits, plumbing permits and weights and measures permits. Other revenue sources in the category of licenses and permits include liquor licenses, health

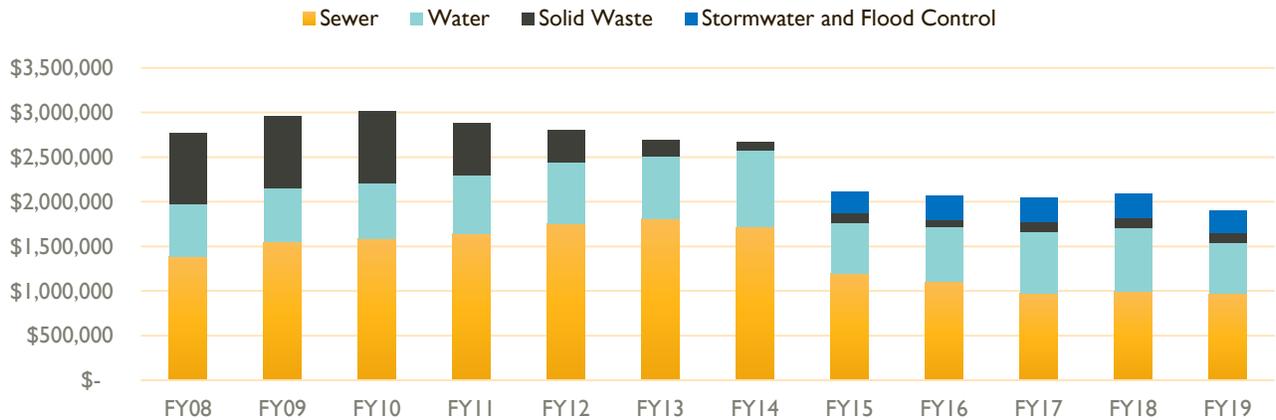
department permits, fire/rescue department permits and permits issued by planning and sustainability and the DPW.



FINES AND FORFEITS: Revenues from **finest and forfeits** are projected at \$795,000, and constitute 0.83% of total operating revenues. Fines are essentially level funded for FY2019 and these include **parking violation fines** and **motor vehicle citations**. **Parking violation** revenues are estimated for FY2019 at \$725,000 based on current receipts for FY2018 and **criminal motor vehicle infractions (CMVI)** revenues are estimated at \$70,000.

INTERFUND TRANSFERS AND RESERVES: **Interfund operating transfers** are proposed at \$1,966,644, a decrease of (\$191,666) over FY2018. The largest interfund transfer is from the **Water, Sewer, Solid Waste and Stormwater & Flood Control Enterprise Funds** as reimbursement to the General Fund for support services and fringe benefits for employees paid out of the Enterprise Funds. This is called **Indirect Revenue** and it totals \$1,905,856 for FY2019. The Sewer Enterprise Fund will provide \$968,824 in Indirect Revenue to the General Fund which is a decrease of (\$32,234) or (3.31%) over FY2018. The Water Enterprise Fund will provide \$573,975 in indirect revenue to the General Fund which is a decrease of (\$127,789) of (18.46%) over FY2018. The Solid Waste Enterprise Fund will provide \$114,437 in Indirect Revenue to the General Fund which is a decrease of (\$1,576) and the Stormwater Enterprise Fund will provide \$248,620 which is a decrease of (\$28,373) or (10.57%) over FY2018. The administration continues to refine the methodology for the calculation of indirect charges to ensure the charges accurately reflect the Enterprise Fund expenses. The decreases in FY2019 are due in part to a reduction in the payments in lieu of taxes (PILOTs) charged in the Sewer and Water Enterprise Funds. The Enterprise Fund indirect calculations are included in the Enterprise Fund section of the budget.

Enterprise Indirects FY2008 - FY2019



In addition to the Enterprise Fund Indirects, there are other Interfund Transfers. Dedicated **Wetlands Filing Fees** of \$5,000 and **Waterways Fund** receipts of \$1,500 as well as \$13,609 in support from the **Community Preservation Act (CPA)** funds are appropriated to support the Conservation Commission and CPA Committee activities. Revenue from the **Cemetery Perpetual Care Trust Funds** and the **Sale of Lots Fund** totaling \$15,000 will be used to support the operations of the DPW Cemetery Division. Lastly, the city must apply the bond premium attributable to the police station debt exclusion to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2019, that amount is \$25,679.

MISCELLANEOUS INCOME: **Investment income** remains flat. Ten years ago, investment income exceeded \$600,000 and in FY2019 total investment income is estimated at \$100,000. While low interest rates save on borrowing costs, they also constrain investment earnings on the city’s liquid assets.

The city’s efforts to regionalize **Veterans’ Services** in Hampshire County have been very successful and the district continues to serve 10 towns in addition to Northampton. The district brings in \$163,303 in income from the member towns which help fund three and a half staff that serve our veterans. The city will also receive \$250,000 in Host Community Fees for the Registered Medical Marijuana Dispensary in FY2019 with future payments dependent on a percentage of the dispensary’s gross revenues. Other **miscellaneous revenues** include allocations from **Smith Charities** (\$6,500) to support the SVAHS budget and \$69,000, from **Five Colleges, Inc.**, for a partial reimbursement of the Pioneer Valley Transit Authority assessment.

ENTERPRISE FUNDS

Revenue for the various Enterprise Funds comes from various sources, primarily user fees in the form of water and sewer rates, flood control and stormwater fees and the purchase of trash bags and transfer station permits. The city currently has four enterprise funds – water, sewer, solid waste and stormwater. FY2015 was the last year rates were set by a non-elected Board of Public Works. Beginning with FY2016, the process to set water and sewer rates involves the Mayor making a recommendation based on water and sewer operating and capital

needs, and ultimately a vote by City Council to adopt rates for the coming fiscal year. In FY2018 the rates were unchanged from FY2017. In FY2019, the Mayor recommended increases between 1% and 2% in the rates for water and sewer primarily to support long term capital infrastructure needs. These rates were discussed in a public hearing on March 27, 2018, and approved by City Council on April 19, 2018. Therefore, rates in FY2019 are as follows:

WATER RATE

Customer with 1" meter or smaller

Tier 1 consumption: 0 - 16 CCF \$4.40 per CCF

Tier 2 consumption: >16 CCF \$5.94 per CCF

Customers with meter larger than 1"

All consumption \$5.84 per CCF

SEWER RATE

Non-metered \$7.67 per CCF based on 80% of metered water consumption

Metered \$7.67 per CCF

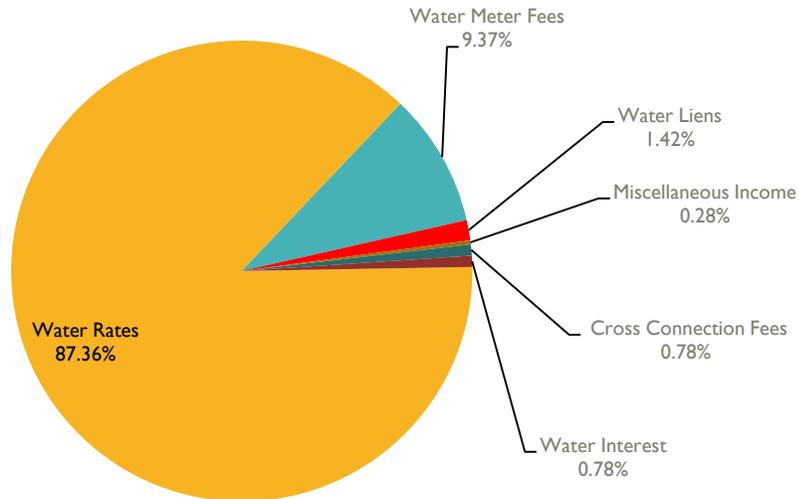
QUARTERLY FIXED METER CHARGES

Meter Size	Quarterly Fixed Charge
5/8"	\$13.90
3/4"	\$20.86
1"	\$34.75
1.25"	\$52.13
1.50"	\$69.49
2"	\$111.18
3"	\$208.46
4"	\$347.44
6"	\$694.86
8"	\$1,111.77

INCOME BASED DISCOUNT: Customers who currently qualify for a low-income exemption on real estate or the Community Preservation Act (CPA) can receive an exemption on their water, sewer, and stormwater and flood control bill equivalent to the fixed meter charge.

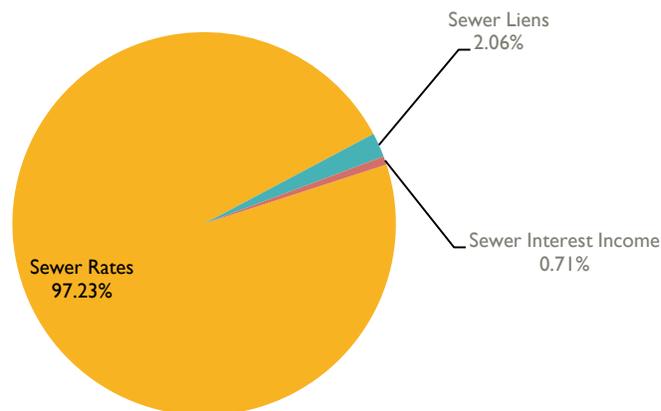
WATER ENTERPRISE FUND: Water Enterprise Fund revenues come from the users of the city’s water system. Water rates and meter fees will account for 87.36% of the income to the Water Enterprise Fund. Other income is generated when water bills are paid late in the form of liens and interest on late payments. In FY2019, modest increases to our volumetric water rates, and increases in fixed meter charges will help generate approximately 3% more in revenue than in FY2018. Coupled with a decrease in the appropriation from the Water Enterprise Stabilization Fund and other revenue adjustments, the Water Enterprise Fund will decrease by (\$606,080) or (7.9%) in FY2019.

Water Enterprise Fund Revenues - FY2019



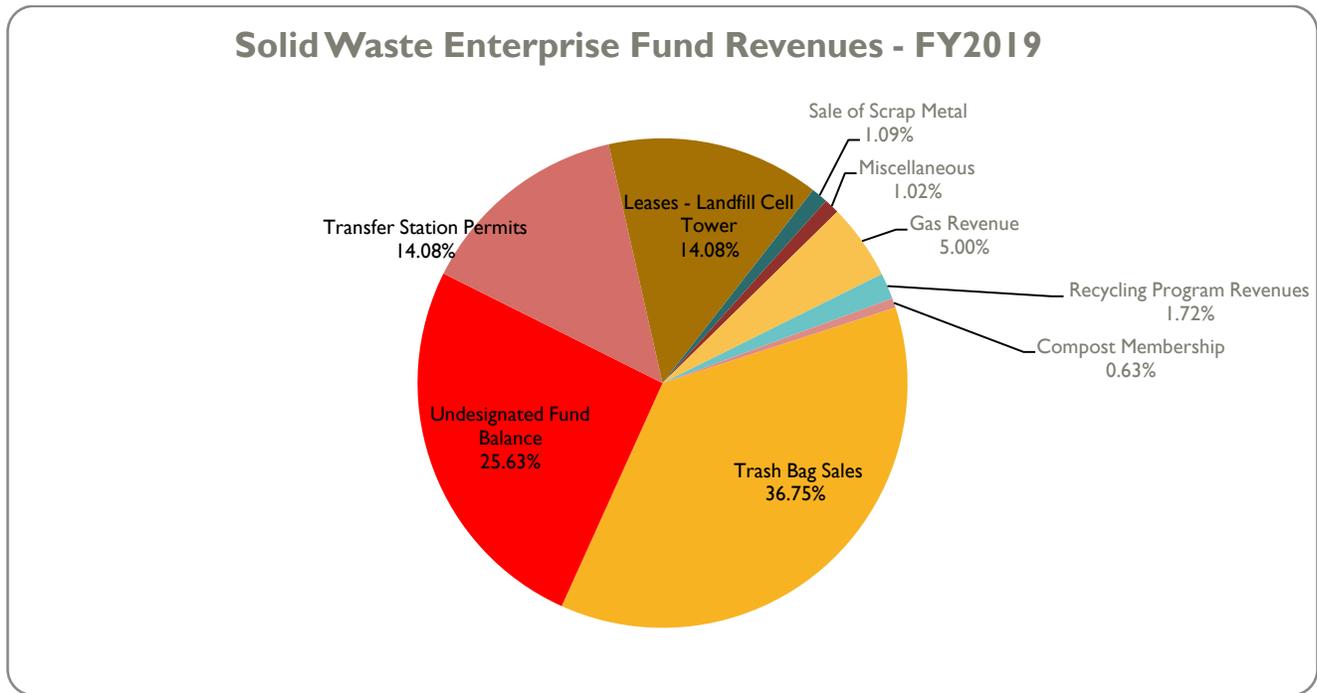
SEWER ENTERPRISE FUND: Sewer Enterprise Fund revenues come from the users of the city's sewer system. Income from sewer rates will account for 97.23% of the income to the Sewer Enterprise Fund. Other income is generated when sewer bills are paid late in the form of liens and interest on late payments. In FY2019, the 2% increases in sewer rates, will help generate approximately \$120,939 or 2% more in sewer use charges. Coupled with some expected revenue decreases, the overall sewer enterprise budget will rise by \$55,939 or less than 1% in FY2019.

Sewer Enterprise Fund Revenues - FY2019



SOLID WASTE ENTERPRISE FUND: Solid Waste Enterprise Fund revenues come from the users of the city's transfer station and other related solid waste activities. There is also income generated by leasing land for a cell tower. The largest portion of revenue is generated by the sale of trash bags which are purchased by residents

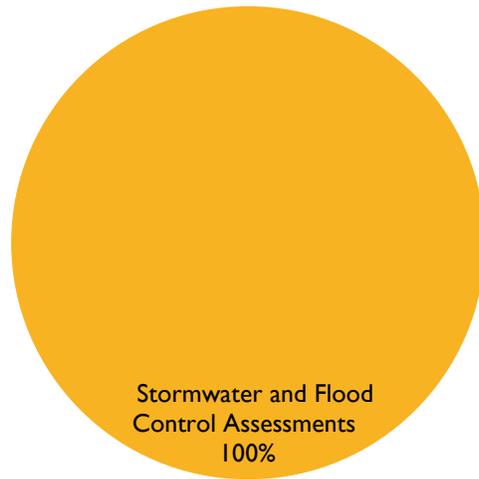
that use the transfer station for their home trash disposal. Trash bag sales generate 36.75% of the revenue. Transfer station permits are expected to generate 14% of the income and are sold for \$25.00 to residents so that they may use the city’s transfer station located at the DPW facility on Locust Street.



Services available at the transfer station include trash disposal, recyclable disposal and disposal of compost and scrap metal. The lease of landfill land for a cell tower provides 14% of the revenues and additional revenues are generated through recycling program participation. Currently solid waste services are not generating enough revenue to fully cover the costs of the program, and therefore 25.6% of the revenue needed to provide the service is coming from the Solid Waste Enterprise Fund undesignated fund balance or “free cash”. Over the next several fiscal years, the continued viability of the Solid Waste Enterprise Fund will be evaluated.

STORMWATER AND FLOOD CONTROL ENTERPRISE FUND: Revenue generated through stormwater fees is used to maintain the city’s flood control and stormwater drainage systems. Fees are based on the amount of stormwater runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the DPW each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of \$1,951,986, the FY2019 annual billing rate will be \$0.026055 per square foot of hydraulic area. Therefore, annual fees for FY2019 will be: Tier I - \$66.18; Tier II - \$94.24; Tier III - \$130.01; and Tier IV - \$268.13.

**Stormwater and Flood Control Enterprise Fund Revenues -
FY2019**



**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2019 REVENUE SUMMARY**

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
GENERAL FUND							
TAXES							
Real Estate Taxes	49,683,839	51,330,002	53,664,548	56,334,118	58,262,682	1,928,564	3.4%
Personal Property	1,346,709	1,336,445	1,416,242	1,413,048	1,448,374	35,326	2.5%
Tax Title Revenues	362,979	39,789	205,799	0	0	0	0.0%
Tax Possession Revenue	0	127,538	0	0	0	0	0.0%
Clause 41A R/E Payback	35,322	0	10,517	0	0	0	0.0%
Chapt 61A Deferred Taxes	272	15,112	0	0	0	0	0.0%
Motor Vehicle Excise	2,517,051	2,669,865	2,775,351	2,496,000	2,548,556	52,556	2.1%
Boat Excise	5,489	4,225	5,269	4,750	4,750	0	0.0%
Hotel/Motel Tax (Ch 145)	576,300	659,630	662,952	566,681	583,681	17,000	3.0%
Meals Tax (Ch 64L, s.2A)	667,032	732,073	703,253	663,319	683,219	19,900	3.0%
Interest on Taxes	133,404	135,372	141,971	94,000	100,000	6,000	6.4%
Interest on Tax Titles	69,629	39,254	30,177	30,000	28,000	(2,000)	-6.7%
Tax Title Attorney Fees	23,060	14,083	16,620	0	0	0	0.0%
Tax Title Releases	5,725	2,209	1,700	1,000	1,000	0	0.0%
Int/Releases - Clause 41A R/E	10,721	8,633	10,463	0	0	0	0.0%
PILOT - Housing Authority	28,911	30,843	37,996	28,000	30,000	2,000	7.1%
PILOT - Smith College	90,561	93,307	97,571	97,200	98,000	800	0.8%
PILOT - B'Nai Israel Synagogue	7,320	2,828	2,921	2,800	2,900	100	3.6%
PILOT - Easthampton	994	871	900	1,000	900	(100)	-10.0%
PILOT - Fairgrounds	0	14,215	13,913	14,000	14,000	0	0.0%
PILOT - Nonotuck Community School			236	0	1,000	1,000	100.0%
PILOT - Soldier On			4,627	0	8,500	8,500	100.0%
PILOT - U.S. Fish & Wildlife	552	280	318	0	250	250	100.0%
TOTAL TAXES	55,565,869	57,256,574	59,803,343	61,745,917	63,815,812	2,069,895	3.4%
CHARGES FOR SERVICES							
Parking Meter Receipts	653,409	654,050	643,334	665,504	665,757	253	0.0%
Parking Lot Revenue	380,000	389,000	402,371	402,371	402,371	0	0.0%
Parking Garage Revenue	550,000	564,000	572,108	572,108	597,325	25,217	4.4%
Parking Pass Revenue	140,000	150,000	154,814	154,814	154,814	0	0.0%
Police Department Garage Revenue	0	0	834	1,000	1,000	0	0.0%
Recreation Revenues	50,000	46,000	46,000	41,500	46,000	4,500	10.8%
Ambulance Revenues	1,557,359	1,631,391	1,899,746	1,354,203	1,499,999	145,796	10.8%
Sale of Scrap Metal			3,451	2,590	0	(2,590)	-100.0%
Fees - Collector	134,796	138,068	116,882	115,000	108,000	(7,000)	-6.1%
Fees - Municipal Liens	36,500	42,150	39,900	35,000	35,000	0	0.0%
Fees - MVE Surcharges	18,120	16,800	13,260	14,000	12,000	(2,000)	-14.3%
Fees - Cemetery Interments	22,685	24,600	26,945	25,500	24,000	(1,500)	-5.9%
Fees - Police Outside Detail Admin	26,478	38,573	45,581	38,650	35,000	(3,650)	-9.4%
Fees - Fire Outside Detail Admin	2,108	1,940	2,645	0	1,000	1,000	100.0%
Fees - License Comm Appl Fee Fees	475	250	300	0	0	0	0.0%
City Clerk Misc	46,681	42,320	42,667	37,000	37,000	0	0.0%
Fees - City Clerk Copies	92,745	82,965	91,470	82,000	82,000	0	0.0%
Fees - Tree Warden		11,663	8,391	0	0	0	0.0%
Tuition - SVAHS	6,069,790	6,113,932	5,906,000	6,403,000	6,873,600	470,600	7.3%
Rentals - City Property	1,125	1,200	1,200	0	0	0	0.0%
Dept Rev - Mayor	2,805	(35)	0	0	0	0	0.0%
Dept Rev - Treasurer	528	240	190	250	250	0	0.0%
Dept Rev - Registrar of Voters	1,108	1,228	884	900	900	0	0.0%
Dept Rev - Police Dept	67,494	63,659	65,114	65,500	50,000	(15,500)	-23.7%
Dept Rev - Cemeteries	4,823	4,085	5,709	4,000	4,000	0	0.0%
Dept Rev - Health	6,529	7,989	12,006	5,000	8,000	3,000	60.0%
Dept Rev - Building Inspections	21,000	36,000	36,000	37,800	38,250	450	1.2%
TOTAL CHARGES FOR SERVICES	9,886,735	10,062,446	10,137,829	10,057,690	10,676,266	618,576	6.2%

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
LICENSES AND PERMITS							
Liquor Licenses	200,719	194,084	197,089	198,000	197,000	(1,000)	-0.5%
City Clerk Licenses	28,422	29,231	27,550	25,000	25,000	0	0.0%
Firearm Licenses	2,775	3,438	0	3,000	3,000	0	0.0%
Permits - Health Dept	67,390	63,710	62,670	60,000	60,000	0	0.0%
Permits - Burials	16,135	14,245	17,360	12,000	12,000	0	0.0%
Permits - Police Dept	2,642	1,644	985	1,000	950	(50)	-5.0%
Permits - Building Inspector	318,087	352,935	418,101	293,000	330,000	37,000	12.6%
Permits - Plumbing Inspector	103,041	108,109	110,755	110,000	105,000	(5,000)	-4.5%
Permits - Wire Inspector	107,221	112,807	140,355	85,000	110,000	25,000	29.4%
Permits - Weights & Measures	33,140	52,781	56,384	50,000	50,000	0	0.0%
Permits - Periodic Inspections	25,120	24,582	23,125	23,000	23,000	0	0.0%
Permits - Sidewalk Signs	1,200	9,900	9,300	10,000	9,000	(1,000)	-10.0%
Permits - General Highway	107,045	101,400	78,642	90,000	65,000	(25,000)	-27.8%
Permits - Planning Dept	38,491	62,718	26,176	44,000	25,000	(19,000)	-43.2%
Permits - Fire Dept	126,169	110,102	111,235	64,750	90,000	25,250	39.0%
TOTAL LICENSES & PERMITS	1,182,577	1,241,684	1,279,726	1,068,750	1,104,950	36,200	3.4%
FINES AND FORFEITS							
CMVI Reimbursements RMV	83,039	98,657	92,122	75,000	70,000	(5,000)	-6.7%
Fines Forfeits/Court	0	0	0	0	0	0	0.0%
Parking Tickets	825,021	909,877	932,661	725,000	725,000	0	0.0%
TOTAL FINES AND FORFEITS	908,060	1,008,534	1,024,783	800,000	795,000	(5,000)	-0.6%
INTERGOVT - STATE - CHERRY SHEET							
Chapter 70 School Aid	7,989,039	8,060,639	8,217,114	8,302,674	8,387,214	84,540	1.0%
School Construction	1,869,509	1,869,504	1,108,358	1,108,358	1,108,358	0	0.0%
Charter Tuition Reimbursement	358,917	272,097	164,034	225,368	285,519	60,151	26.7%
Unrestricted General Government Aid	3,911,035	4,051,832	4,226,061	4,390,877	4,544,558	153,681	3.5%
Lieu of Taxes - State Owned Land	64,620	64,620	63,851	63,791	95,772	31,981	50.1%
Veterans Benefits	567,389	501,812	523,829	571,215	415,275	(155,940)	-27.3%
Abatements to Elderly	131,271	116,691	133,801	123,551	115,897	(7,654)	-6.2%
Offset: Incoming School Choice Tuition	1,555,805	1,827,864	1,617,281	1,617,281	1,495,074	(122,207)	-7.6%
Offset: Public Libraries	49,558	47,945	48,806	48,562	49,640	1,078	2.2%
TOTAL INTERGOVT - CHERRY SHEET	16,511,997	16,813,004	16,103,135	16,451,677	16,497,307	45,630	0.3%
INTERGOVT - STATE - OTHER							
Other State Revenue	11,931	138,495	74,668	4,500	4,500	0	0.0%
MA Ambulance CPE			87,967	42,000	85,000	43,000	102.4%
Retirement COLA Reimbursement	5,878	4,706	4,706	3,400	3,500	100	2.9%
TOTAL INTERGOVT - STATE - OTHER	17,809	143,201	167,341	49,900	93,000	43,100	86.4%
INTERGOVT - FEDERAL							
Medicaid Reimbursements - Schools	375,919	487,724	236,105	213,000	200,000	(13,000)	-6.1%
TOTAL INTERGOVT - FEDERAL	379,064	487,724	236,105	213,000	200,000	(13,000)	-6.1%
INTERFUND OPERATING TRANSFERS							
Cemetery Trust Fund/Sale of Lots	15,000	15,000	15,000	15,000	15,000	0	0.0%
Interfund Transfers - Enterprise Funds	2,110,221	2,066,732	2,049,427	2,095,828	1,905,856	(189,972)	-9.1%
Wetland Filing Fees Fund 2304	5,000	5,000	5,000	5,000	5,000	0	0.0%
Waterways Fund 2305	1,500	1,500	1,500	1,500	1,500	0	0.0%
Community Preservation Act Funds	12,376	12,376	13,609	13,609	13,609	0	0.0%
Comcast I-net Reimb Fund 2620	160,000	147,852	0	0	0	0	0.0%
Reserve for Energy Credits/Rebates Fund 2330	100,000	100,000	62,907	0	0	0	0.0%
Police Station Reserve for Debt Service	32,459	30,424	28,729	27,373	25,679	(1,694)	-6.2%
TOTAL INTERFUND OPERATING	2,436,556	2,378,884	2,176,172	2,158,310	1,966,644	(191,666)	-8.9%
FREE CASH/CAPITAL RESERVES							
Fiscal Stability Stabilization Fund	0	0	0	0	277,850	277,850	100.0%
TOTAL FREE CASH/CAPITAL RESERVES	0	0	0	0	277,850	277,850	100.0%

MISCELLANEOUS REVENUE	Actual	Actual	Actual	RECAP	Budget	Dollar	%
	FY2015	FY2016	FY2017	Budget	FY2019	Change	Change
				FY2018		FY2018-2019	FY2018-2019
PVTA - 5 College Reimbursement	81,656	69,912	71,220	69,000	69,000	0	0.0%
Vet Services Regional Assessment	133,650	142,665	149,154	149,153	163,303	14,150	9.5%
Medical Marijuana Host Comm. Fee	0	0	100,000	100,000	250,000	150,000	150.0%
Interest on Investments	84,362	87,496	105,786	95,500	100,000	4,500	4.7%
Tailings Closeout	2,347	0	2,956	0	0	0	0.0%
Smith Charities Income	7,349	7,524	6,513	7,500	6,500	(1,000)	-13.3%
Dept Rev - Police Auctions	5,955	892	3,368	1,000	1,000	0	0.0%
Dept Rev - Hearing Officer	3,250	2,438	2,433	2,400	2,400	0	0.0%
Miscellaneous Receipts	30,265	99,013	293,897	0	0	0	0.0%
TOTAL MISCELLANEOUS REVENUE	348,834	409,940	735,326	424,553	592,203	167,650	39.5%
GENERAL FUND TOTAL	87,237,500	89,801,991	91,663,760	92,969,797	96,019,032	3,049,235	3.28%

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
ENTERPRISE FUNDS							
WATER ENTERPRISE RECEIPTS							
Water Rates and Fixed Charges	6,747,682	6,302,910	6,146,908	6,030,000	6,150,600	120,600	2.0%
Tax Title Revenue	24,836	12,652	10,250	0	0	0	0.0%
Interest on Tax Titles	4,594	3,030	1,580	0	0	0	0.0%
Sale of Lumber	70,185	69,204	2,700	0	0	0	0.0%
Undesignated Fund Balance	2,200,000	0	0	0	0	0	0.0%
Water Enterprise Stabilization Fund	0	0	676,523	816,680	0	(816,680)	-100.0%
Water Liens	179,334	164,954	136,100	100,000	100,000	0	0.0%
Water Miscellaneous Income	40,880	41,861	49,973	0	20,000	20,000	0.0%
Water Meter Fees	0	0	582,126	600,000	660,000	60,000	10.0%
Water Cross Connection Fees	0	0	94,121	40,000	55,000	15,000	37.5%
Water Interest on Fund Balance			44,861		40,000	40,000	0.0%
Water Interest Income	60,419	65,510	17,195	60,000	15,000	(45,000)	-75.0%
TOTAL WATER ENTERPRISE REVENUES	9,327,930	6,660,121	7,762,338	7,646,680	7,040,600	(606,080)	-7.9%
SEWER ENTERPRISE RECEIPTS							
Sewer Rates	6,345,921	5,945,723	6,100,731	6,030,000	6,150,939	120,939	2.0%
Tax Title Revenue	23,741	13,736	11,243	0	0	0	0.0%
Interest on Tax Titles	4,161	3,241	1,615	0	0	0	0.0%
Undesignated Fund Balance	150,000	0	0	0	0	0	0.0%
Sewer Liens	172,644	163,511	148,880	200,000	130,000	(70,000)	-35.0%
Sewer Miscellaneous Income	38,498	29,146	18,523	0	0	0	0.0%
Sewer Interest Income	61,789	67,897	18,026	40,000	15,000	(25,000)	-62.5%
Sewer Interest on Fund Balance			35,025		30,000	30,000	0.0%
TOTAL SEWER ENTERPRISE REVENUES	6,796,754	6,223,253	6,334,043	6,270,000	6,325,939	55,939	0.9%
SOLID WASTE ENTERPRISE RECEIPTS							
Refuse Fees	539	1,038	0	0	0	0	0.0%
Landfill Stickers	108,063	104,189	101,482	90,000	90,000	0	0.0%
Trash Bag Sales	237,308	250,760	241,637	227,500	235,000	7,500	3.3%
Leases - Landfill Cell Tower	127,897	102,862	115,383	90,000	90,000	0	0.0%
Interest Income	16,729	16,178	14,624	0	0	0	0.0%
Sale of Scrap Metal Compost	14,568	7,280	7,062	10,000	7,000	(3,000)	-30.0%
Membership	3,526	4,157	5,046	4,000	4,000	0	0.0%
Gas Revenue Miscellaneous	0	34,761	35,817	30,000	32,000	2,000	6.7%
Closure Fund Transfer	13,972	5,942	6,496	10,000	6,500	(3,500)	-35.0%
Undesignated Fund Balance Recycling	0	0	0	0	0	0	0.0%
Program Revenues	681,261	0	189,450	127,759	163,896	36,137	28.3%
	24,489	15,100	13,667	10,000	11,000	1,000	10.0%
TOTAL SOLID WASTE ENT. REVENUES	1,228,352	542,267	730,664	599,259	639,396	40,137	6.7%
STORMWATER & FLOOD CONTROL							
Stormwater & Flood Control Assessments	1,675,094	1,982,193	1,852,282	1,957,558	1,951,986	(5,572)	-0.3%
Stormwater & Flood Control Liens	0	53,275	66,056	0	0	0	0.0%
Interest Income on Fund Balance			9,342	0	0	0	0.0%
Interest Income	3,470	12,906	7,525	0	0	0	0.0%
Tax Title Revenue			1,612	0	0	0	0.0%
Interest on Tax Titles	0	0	188	0	0	0	0.0%
Miscellaneous Income	7,800	32,476	5,210	0	0	0	0.0%
TOTAL STORMWATER & FLOOD CONTROL	1,686,363	2,080,850	1,942,214	1,957,558	1,951,986	(5,572)	-0.3%
TOTAL ENTERPRISE REVENUES	19,039,400	15,506,492	16,769,259	16,473,497	15,957,921	(515,576)	-3.1%
GRAND TOTAL ALL FUNDS	106,276,900	105,308,483	108,433,019	109,443,294	111,976,953	2,533,659	2.3%

PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. For example, if the tax levy in Year One was \$1,000, and there was \$100 in new growth (new construction or additions to homes or businesses), then in Year Two, the city's tax levy could grow to no more than \$1,125.

$$\$1,000 \text{ levy} + \$100 \text{ new growth} = \$1,100 \times 1.025\% = \$1,125$$

Debt exclusions, those Proposition 2½ overrides, which allow the city to increase property taxes for the purpose of paying for a particular project, such as the JFK Middle School or Northampton High School renovations, decrease every year until they are fully paid off. This portion of residential property taxes generally goes down each year.

Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every five years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last several years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city Assessors calculate what the city's tax rate will be in the coming year. In the current fiscal year, the tax rate is \$17.04 per \$1,000 of your property value.

Now that we have the tax rate, we go back to the valuations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at \$100,000, your property tax bill would be $100 \times \$17.04$ or \$1,704.

If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for a tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past several years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton the following year. The total of the city's property tax levy remains the same, only the distribution changes.

PROPERTY TAX LEVY CALCULATION

	Reval Year				RECAP		\$ Change FY2018-2019	% Change FY2018-2019
	FY2015 Budget	FY2016 Budget	FY2017 Budget	FY2018 Budget	FY2019 Budget			
Base Levy From Prior Year	48,078,995	50,197,851	52,391,038	54,433,890	56,758,366	2,324,476	4.3%	
2 1/2% Increase	1,201,975	1,254,946	1,309,776	1,360,847	1,418,959	58,112	4.3%	
Override	0	0	0			0		
New Growth	916,881	938,241	733,076	963,629	750,000	(213,629)	-22.2%	
Levy Limit	50,197,851	52,391,038	54,433,890	56,758,366	58,927,325	2,168,959	3.8%	
ADD: Debt Exclusion - JFK Middle School	22,010	(456,763)	0	0	0	0		
ADD: Debt Exclusion - Fire Station	328,556	314,635	285,275	261,500	107,625	(153,875)	-58.8%	
ADD: Debt Exclusion - High School	263,445	206,545	124,997	68,655	12,410	(56,246)	-81.9%	
ADD: Debt Exclusion - Police Station	706,916	693,950	683,145	674,501	663,696	(10,805)	-1.6%	
Subtotal Debt Exclusions	1,320,927	758,367	1,093,417	1,004,656	783,731	(220,926)	-22.0%	
Max Allowable Levy (Levy Limit + Debt Excl)	51,518,778	53,149,405	55,527,307	57,763,022	59,711,056	1,948,034	3.4%	
LESS: Actual Tax Levy	51,492,896	53,140,330	55,525,582	57,747,167				
Excess (Unused) Levy Capacity	25,882	9,075	1,725	15,856				
Actual Tax Levy	51,492,896	53,140,330	55,525,582	57,747,167				
Levy Ceiling (2.5% of Total Valuation)	81,476,102	82,209,669	83,171,933	84,722,956				
Valuations By Class	FY2015	FY2016	FY2017	FY2018				
	Valuations	Valuations	Valuations	Valuations				
Residential Property Valuations	2,591,076,188	2,623,226,938	2,657,183,160	2,718,611,712				
Commercial Property Valuations	476,973,450	477,511,976	481,036,520	484,447,303				
Industrial Property Valuations	103,683,900	103,481,726	103,145,150	102,933,850				
Personal Property Valuations	87,310,540	84,166,120	85,512,480	82,925,370				
Total Property Valuations	3,259,044,078	3,288,386,760	3,326,877,310	3,388,918,235				
Total Assessed Valuation	3,259,044,078	3,288,386,760	3,326,877,310	3,388,918,235				
\$ Change Valuation From Prior Year	45,020,698	29,342,682	38,490,550	62,040,925				
% Change Valuation From Prior Year	1.4%	0.9%	1.2%	1.9%				
Tax Rate (per \$1,000 of Valuation)	\$15.80	\$16.16	\$16.69	\$17.04				

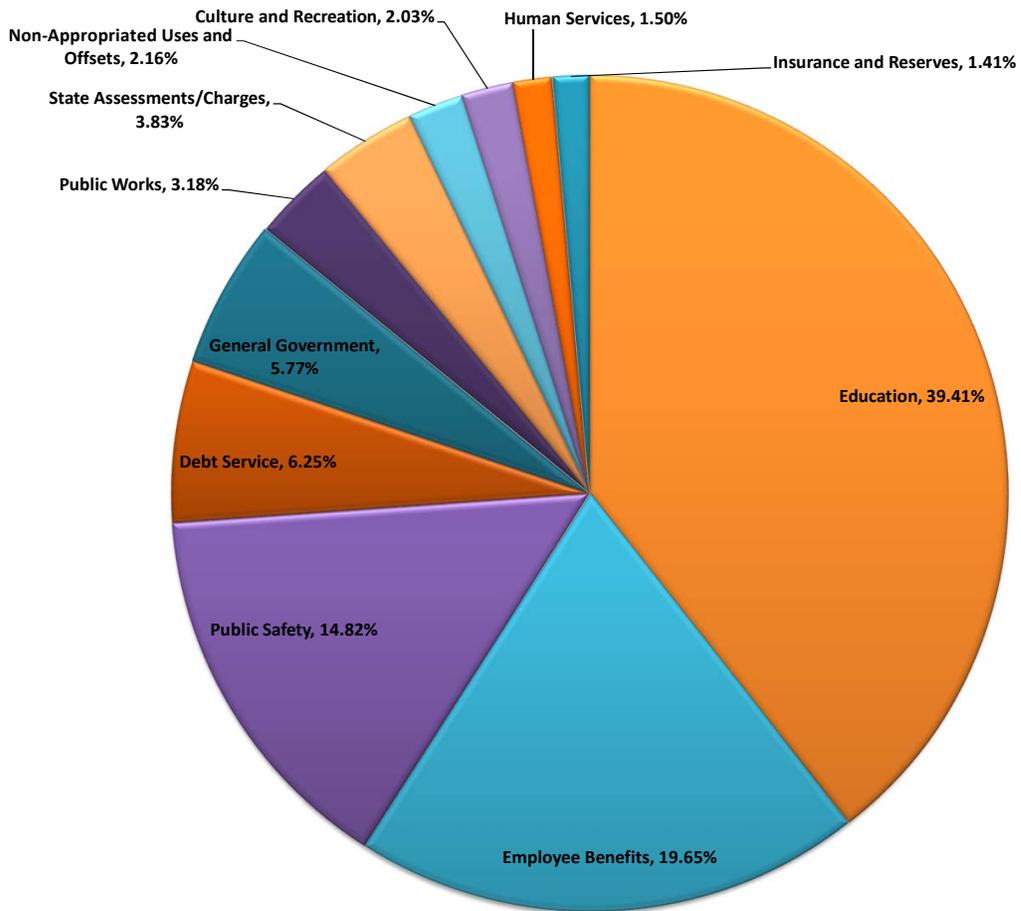
**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2019 EXPENDITURE SUMMARY**

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
GENERAL GOVERNMENT							
City Council	85,975	158,910	181,137	185,073	188,239	3,166	1.7%
Mayor	387,333	406,405	439,623	453,844	461,469	7,625	1.7%
Auditor	262,200	268,646	289,271	294,697	317,806	23,109	7.8%
Assessors	232,706	297,894	224,225	242,813	256,032	13,219	5.4%
Treasurer	142,354	109,219	-	-	-	-	0.0%
Collector	422,258	429,554	-	-	-	-	0.0%
Treasurer Collector	-	-	526,652	542,687	628,979	86,292	15.9%
Legal Services	243,980	226,536	170,577	275,000	275,000	-	0.0%
Human Resources	224,602	231,657	237,065	251,145	321,077	69,932	27.8%
Information Technology Services	456,635	581,061	672,551	760,449	856,450	96,001	12.6%
City Clerk	271,056	251,561	294,598	266,796	262,728	(4,068)	-1.5%
License Commission	-	-	-	-	-	-	0.0%
Planning & Sustainability	275,937	283,887	303,727	360,230	379,267	19,037	5.3%
Central Services	1,478,462	1,435,070	1,521,055	1,506,462	1,591,243	84,781	5.6%
TOTAL GENERAL GOVERNMENT	4,483,498	4,680,399	4,860,482	5,139,196	5,538,290	399,094	7.8%
PUBLIC SAFETY							
Police	5,234,912	5,213,914	5,641,720	6,218,078	6,310,465	92,387	1.5%
Parking - Enforcement	163,126	153,028	165,636	203,218	204,200	982	0.5%
Public Safety Communications Center	526,855	553,861	560,478	580,554	603,640	23,086	4.0%
Fire/Rescue	5,463,130	5,261,779	6,165,602	5,966,478	6,138,166	171,688	2.9%
Building Inspections	372,848	386,267	422,209	452,294	448,628	(3,666)	-0.8%
Emergency Management	6,050	6,000	6,000	7,550	-	(7,550)	-100.0%
Parking - Maintenance	416,612	355,832	368,926	501,250	522,158	20,908	4.2%
TOTAL PUBLIC SAFETY	12,183,533	11,930,681	13,330,572	13,929,422	14,227,257	297,835	2.1%
EDUCATION							
Smith Vocational & Agricultural High School	6,972,816	7,129,342	7,074,768	7,630,926	8,137,138	506,212	6.6%
School Department	26,364,147	27,144,501	27,986,945	28,838,966	29,704,135	865,169	3.0%
TOTAL EDUCATION	33,336,963	34,273,843	35,061,713	36,469,892	37,841,273	1,371,381	3.8%
PUBLIC WORKS							
Engineering	131,861	146,138	144,742	150,461	-	(150,461)	-100.0%
Administration & Purchasing	112,177	105,532	118,707	113,855	-	(113,855)	-100.0%
Administration & Engineering	-	-	-	-	253,653	253,653	100.0%
Streets/General Highway	1,341,022	1,313,830	1,463,496	1,628,949	1,658,934	29,985	1.8%
Streets/Snow & Ice	934,343	398,470	825,835	471,500	500,000	28,500	6.0%
Storm Drains	3,000	28,951	-	-	-	-	0.0%
Flood Control	-	-	-	-	-	-	0.0%
Parks, Recreation & Cemeteries	-	-	-	-	643,358	643,358	100.0%
Cemeteries	149,094	146,734	185,505	202,196	-	(202,196)	-100.0%
DPW Parks & Recreation	307,126	283,914	334,839	414,736	-	(414,736)	-100.0%
TOTAL PUBLIC WORKS	2,978,623	2,423,570	3,073,125	2,981,697	3,055,945	74,248	2.5%
HUMAN SERVICES							
Health Department	231,399	230,336	248,788	273,626	281,534	7,908	2.9%
Senior Services	194,337	201,478	199,038	229,955	240,091	10,136	4.4%
Veterans' Services	805,767	838,311	850,520	925,526	918,128	(7,398)	-0.8%
TOTAL HUMAN SERVICES	1,231,503	1,270,125	1,298,346	1,429,107	1,439,753	10,646	0.7%
CULTURE & RECREATION							
Forbes Library	1,183,316	1,197,638	1,236,102	1,273,185	1,311,381	38,196	3.0%
Lilly Library	286,042	296,197	309,035	318,306	327,856	9,550	3.0%
Recreation	212,774	219,523	226,113	231,442	239,650	8,208	3.5%
Arts & Culture	46,148	51,832	58,623	65,945	67,648	1,703	2.6%
TOTAL CULTURE & RECREATION	1,728,280	1,765,190	1,829,873	1,888,878	1,946,535	57,657	3.1%

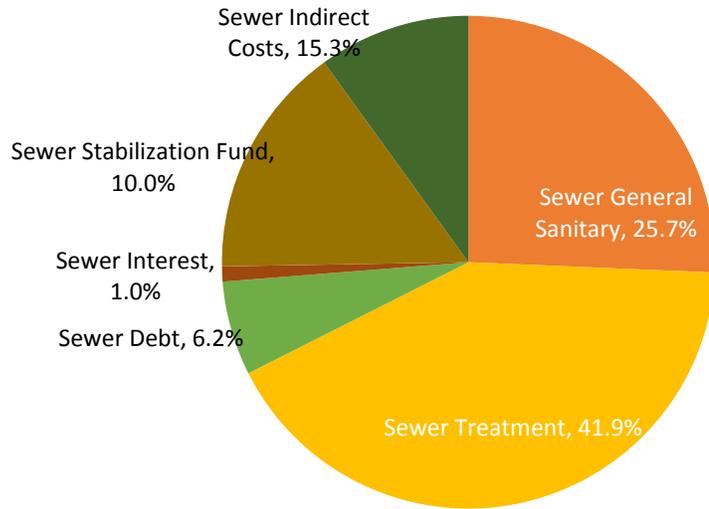
	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
DEBT SERVICE							
Long-Term Bonds Principal	4,310,387	4,333,000	4,012,700	4,259,100	4,992,050	732,950	17.2%
Long-Term Bonds Interest	1,296,061	1,130,870	1,069,481	1,050,450	961,085	(89,365)	-8.5%
Capital Leases	-	-	-	-	-	-	-
Temporary Bonds Principal/Paydowns	-	-	-	45,000	45,000	-	0.0%
TOTAL DEBT SERVICE	5,606,448	5,463,870	5,082,181	5,354,550	5,998,135	643,585	12.0%
EMPLOYEE BENEFITS							
Contributory Retirement System	4,766,326	5,160,912	5,359,535	5,654,580	5,826,095	171,515	3.0%
Pensions Non-Contributory & Actuarial OPEB	35,022	37,865	30,131	42,000	42,000	-	0.0%
OPEB Trust Fund	100,000	125,000	165,000	200,000	250,000	50,000	25.0%
Workers' Compensation	207,620	311,699	434,183	448,315	513,161	64,846	14.5%
Workers' Compensation - Police & Fire	160,141	174,256	187,294	200,405	212,128	11,723	5.8%
Unemployment Compensation	56,827	56,377	41,680	117,000	117,000	-	0.0%
Group Medical Insurance	9,665,750	9,745,624	10,607,205	11,172,372	10,824,767	(347,605)	-3.1%
Life Insurance	34,875	36,087	38,242	55,000	55,000	-	0.0%
Payroll Taxes	646,971	696,082	706,970	798,016	844,564	46,548	5.8%
Other Benefits	179,999	223,135	180,000	180,000	180,000	-	0.0%
TOTAL EMPLOYEE BENEFITS	15,853,531	16,567,037	17,750,239	18,867,688	18,864,715	(2,973)	0.0%
INSURANCE & RESERVES							
Capital Projects	250,000	215,000	280,000	312,500	315,000	2,500	0.8%
General Liability Insurance	51,195	47,150	61,051	62,577	63,000	423	0.7%
Property & Auto Insurance	242,912	216,003	242,185	248,240	249,000	760	0.3%
Public Employees Liability Insurance	81,880	58,697	5,667	62,000	63,531	1,531	2.5%
Reserve for Personnel	49,178	178,529	78,474	185,000	285,000	100,000	54.1%
Transfer to Fiscal Stability Stabilization Fund	1,013,323	441,926	-	-	-	-	0.0%
Transfer to Capital Stabilization Fund	315,000	330,750	347,288	364,652	382,884	18,232	5.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	2,003,488	1,488,056	1,014,665	1,234,969	1,358,415	123,446	10.0%
GENERAL FUND APPROPRIATIONS	79,405,867	79,862,771	83,301,196	87,295,399	90,270,318	2,974,919	3.4%
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	532,762	552,873	498,275	500,000	500,000	-	0.0%
Overlay Deficits to be Raised	-	617	-	-	-	-	0.0%
Other Amounts to be Raised	40,327	-	-	-	-	-	0.0%
County Lock-Up Assessment	27,122	27,122	27,122	27,122	27,122	-	0.0%
Offset Receipts - Cherry Sheet	1,620,217	1,829,052	1,666,087	1,665,843	1,544,714	(121,129)	-7.3%
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,044	8,203	8,408	8,305	8,485	180	2.2%
RMV Non-Renewal Surcharge	99,120	99,120	81,640	81,640	81,640	-	0.0%
Regional Transit Assessment (PVTA)	341,201	346,344	401,938	426,966	442,864	15,898	3.7%
Special Education (Ch. 71B, ss. 10, 12)	7,655	9,059	-	-	-	-	0.0%
Charter School Sending Tuition	2,247,062	2,359,214	2,317,297	2,406,895	2,692,089	285,194	11.8%
School Choice Sending Tuition	527,836	637,347	548,725	557,627	451,800	(105,827)	-19.0%
SUB-TOTAL STATE ASSESSMENTS	3,230,918	3,459,287	3,358,008	3,481,433	3,676,878	195,445	5.6%
TOTAL NON-APPROPRIATED USES	5,451,346	5,868,951	5,549,492	5,674,398	5,748,714	74,316	1.3%
TOTAL BUDGET PLAN - GENERAL FUND	84,857,213	85,731,722	88,850,689	92,969,797	96,019,032	3,049,235	3.3%

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY2018-2019	% Change FY2018-2019
ENTERPRISE FUNDS							
WATER ENTERPRISE FUND							
Water General	2,346,570	2,458,740	2,545,808	3,525,121	4,372,380	847,259	19.4%
Water Treatment	742,503	720,723	1,119,919	1,178,697	-	(1,178,697)	
Water Debt	1,953,293	1,871,738	1,620,201	1,777,386	1,655,177	(122,209)	-7.4%
Water Interest	543,029	466,200	436,530	463,712	349,830	(113,882)	-32.6%
Water Indirect Costs	568,327	618,917	692,167	701,764	573,975	(127,789)	-22.3%
Water Stabilization Fund	-	-	-	-	-	-	
Low Income Discount	-	-	-	-	-	-	
Water Reserve	1,500,000	-	-	-	89,238	89,238	100.0%
TOTAL WATER ENTERPRISE FUND	7,653,722	6,136,318	6,414,625	7,646,680	7,040,600	(606,080)	-8.6%
SEWER ENTERPRISE FUND							
Sewer General Sanitary	762,038	1,676,432	808,337	1,568,608	1,623,817	55,209	3.5%
Sewer Treatment	1,758,258	1,716,756	1,807,810	2,180,638	2,649,542	468,904	21.5%
Sewer Debt	391,681	382,850	445,411	391,986	391,572	(414)	-0.1%
Sewer Interest	99,449	67,528	92,206	77,822	62,710	(15,112)	-19.4%
Sewer Indirect Costs	1,195,525	1,101,489	974,025	1,001,058	968,824	(32,234)	-3.2%
Sewer Stabilization Fund	150,000	1,131,733	985,355	1,049,888	629,474	(420,414)	-40.0%
TOTAL SEWER ENTERPRISE FUND	4,356,951	6,076,787	5,113,145	6,270,000	6,325,939	55,939	0.9%
SOLID WASTE ENTERPRISE FUND							
Solid Waste Landfill	92,893	46,770	114,635	-	-	-	
Solid Waste Other Waste Mgt	356,458	394,543	389,805	483,245	524,959	41,714	8.6%
Solid Waste Debt	524,000	-	1,000	-	-	-	
Solid Waste Interest	21,817	35	25	-	-	-	
Solid Waste Closure & Post-Closure Fund	-	-	-	-	-	-	
Solid Waste Indirect Costs	102,401	76,327	114,813	116,014	114,437	(1,577)	-1.4%
TOTAL SOLID WASTE ENTERPRISE FUND	1,097,569	517,675	620,277	599,259	639,396	40,137	6.7%
STORMWATER & FLOOD CONTROL ENTERPRISE FUND							
Stormwater & Flood Control Drain Operations	689,981	728,233	872,870	1,235,367	1,308,685	73,318	5.9%
Stormwater & Flood Control Flood Control Operations	64,158	286,582	72,441	323,587	349,231	25,644	7.9%
Stormwater & Flood Control Debt	-	42,000	40,000	40,000	40,000	-	0.0%
Stormwater & Flood Control Interest	-	7,824	7,050	6,250	5,450	(800)	-12.8%
Stormwater & Flood Control Indirect Costs	243,969	269,999	268,422	276,993	248,620	(28,373)	-10.2%
Stormwater & Flood Control Stabilization Fund	-	-	-	75,361	-	(75,361)	-100.0%
TOTAL WATER ENTERPRISE FUND	998,108	1,334,639	1,260,783	1,957,558	1,951,986	(5,572)	-0.3%
TOTAL ENTERPRISE FUNDS	14,106,350	14,065,419	13,408,830	16,473,497	15,957,921	(515,576)	-3.1%
TOTAL ALL FUNDS	98,963,563	99,797,141	102,259,519	109,443,294	111,976,953	2,533,659	2.3%

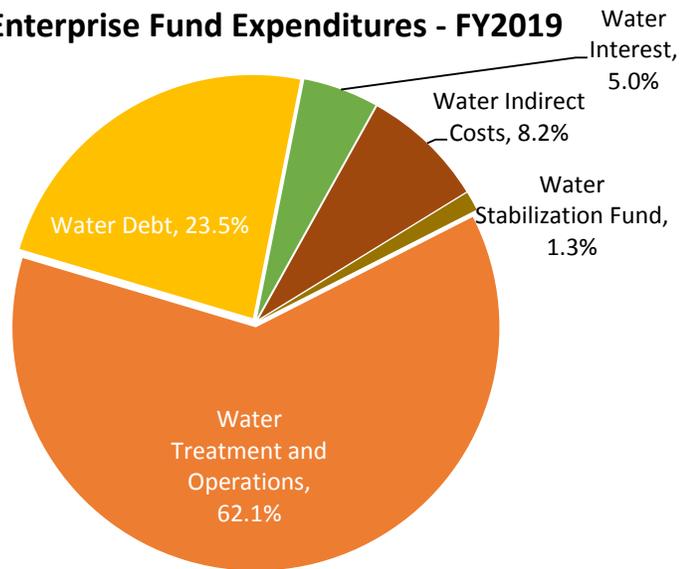
General Fund Expenditures - FY2019



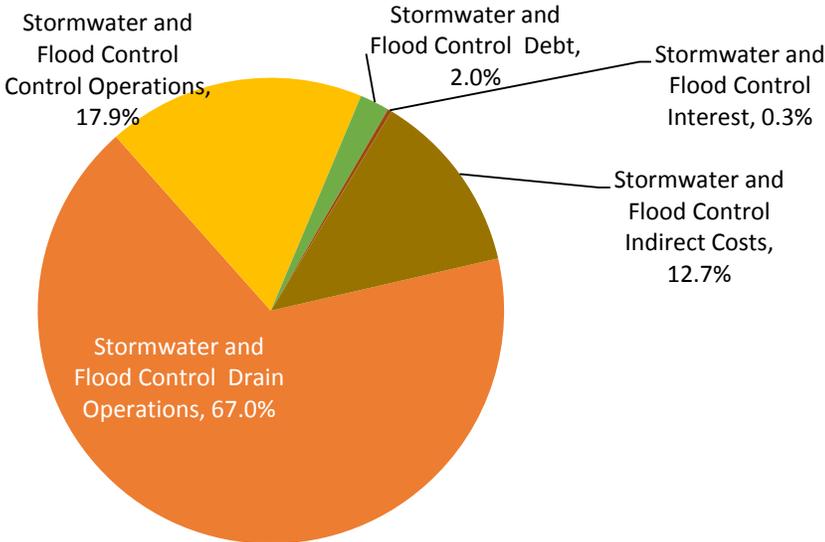
Sewer Enterprise Fund Expenditures - FY2019



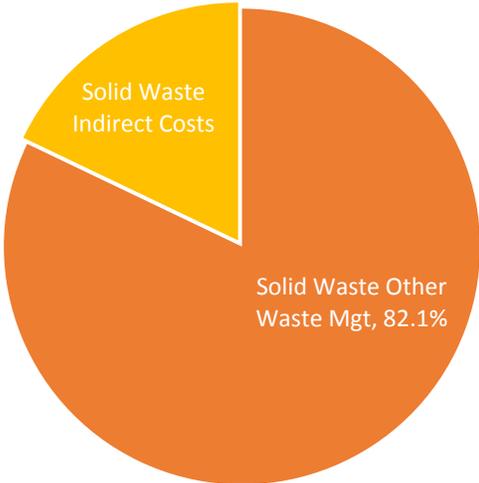
Water Enterprise Fund Expenditures - FY2019



Stormwater and Flood Control Enterprise Fund Expenditures - FY2019



Solid Waste Enterprise Fund Expenditures - FY2019



ELECTED OFFICIALS ANNUAL COMPENSATION – Fiscal Year 2019

Mayor	\$92,500
City Clerk	\$74,000
City Council President	\$10,000
City Council – At-Large	\$9,500
City Council – Ward Representative	\$9,000
School Committee – At-Large	\$5,500
School Committee – Ward Representative	\$5,500
Superintendents of Smith’s Agricultural School	\$2,500
Elector under the Oliver Smith Will	\$10
Trustees under the Will of Charles E. Forbes	\$0
Community Preservation at Large	\$0

Mayor, City Clerk, City Council, School Committee and Superintendents of Smith’s Agricultural School shall be eligible to enroll in the municipal health insurance and retirement plans.

Elected officials are also eligible for the following benefits:

Life Insurance - Basic plan – city share 60% - \$37.44 per year, per employee

Dental - 100% employee paid

Health Insurance through Group Insurance Commission (GIC) - city share FY2019, monthly cost to city per employee

GIC RATES 2018-2019	Type	Employer Share	Monthly City Contribution
Fallon Health Direct Family	HMO	80%	\$1,138.39
Fallon Health Direct Individual	HMO	80%	\$453.03
Fallon Select Family	HMO	80%	\$1,484.44
Fallon Select Individual	PPO	80%	\$612.50
Fallon Senior	HMO	80%	
HP Medicare Enhance	PPO	50%	\$191.30
HP Independence-Family	PPO	50%	\$1,004.70
HP Independence-Individual	PPO	50%	\$413.34
HP Primary Choice- Family	HMO	80%	\$1,223.28
HP Primary Choice- Individual	HMO	80%	\$482.58
HNE Medplus-Individual	PPO	50%	\$193.41
HNE HMO- Family	HMO	80%	\$1,045.23
HNE HMO-Individual	HMO	80%	\$440.78
NHP Care- Individual	HMO	80%	\$464.34
Tufts MC Complement	PPO	50%	\$180.87
Tufts MC Preferred	HMO	80%	\$265.61
Tufts Navigator- Family	PPO	50%	\$905.94
Tufts Navigator- Individual	PPO	50%	\$371.73
Tufts Spirit- Family	HMO	80%	\$1,084.34
Tufts Spirit- Individual	HMO	80%	\$451.39
Unicare Basic- Family	PPO	50%	\$1,171.73
Unicare Basic- Individual	PPO	50%	\$529.20
Unicare Com Choice- Family	PPO	50%	\$618.26
Unicare Com Choice- Individual	PPO	50%	\$251.08
Unicare-OME	PPO	50%	\$189.84
Unicare Plus-Family	PPO	50%	\$827.27
Unicare Plus-Individual	PPO	50%	\$348.05

City Council

Councilor Ryan R. O'Donnell, President
Councilor Gina-Louise Sciarra, Vice-President
210 Main Street, Northampton, MA 01060
(413) 587-1210
citycouncil@northamptonma.gov

Department Responsibilities

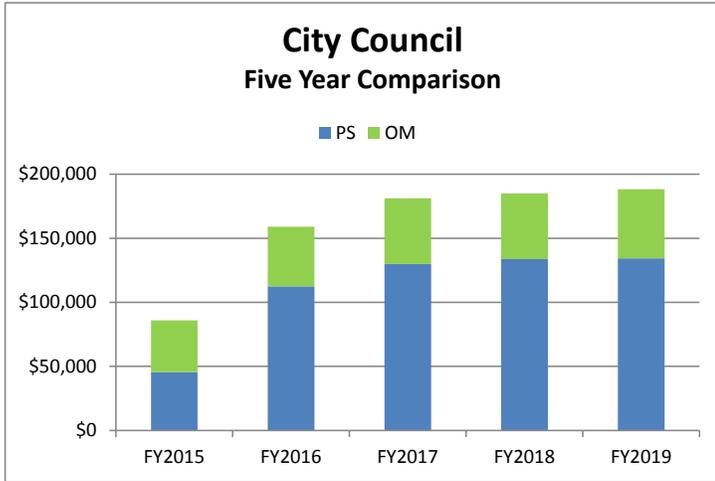
The City Council is elected by Northampton voters. The city is divided into seven wards comprised of an equal number of voters in each. Ward Councilors are elected by their respective wards. There are two at-large members who are voted on by the entire Northampton electorate. The term of office for City Councilors is two years.

The City Council is the legislative body for the city and exercises its powers in accordance with Article 2 of the City Charter. The City Council is responsible for adopting the budget, adopting city ordinances, approving appropriations, approving appointments of department heads and appointments to multi-member boards, and approving the city tax rate. The City Council is also responsible for retaining an independent auditor to examine the city's financial documents on an annual basis.

The City Council elects a Council President who serves as the presiding officer at all City Council meetings. The City Council conducts normal business on the first and third Thursday of each month, except in July and August when only one meeting is scheduled per month. In the absence of the Council President, the Council Vice-President (also elected by the City Council) will serve as the presiding officer.

The City Council also has various standing committees. Each committee elects a Chair and Vice-Chair. Visit www.northamptonma.gov for committee listings and meeting schedules.

The City Council employs an Administrative Assistant to the City Council to provide support and record keeping for all City Council activities.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	45,500	112,536	129,870	133,673	134,339	666
OM	40,475	46,373	51,267	51,400	53,900	2,500
Total	85,975	158,909	181,137	185,073	188,239	3,166

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
Elected	9.00	9.00	9.00	9.00	9.00	-
NR	0.00	1.00	1.00	1.00	1.00	-
	9.00	10.00	10.00	10.00	10.00	-

111 - CITY COUNCIL

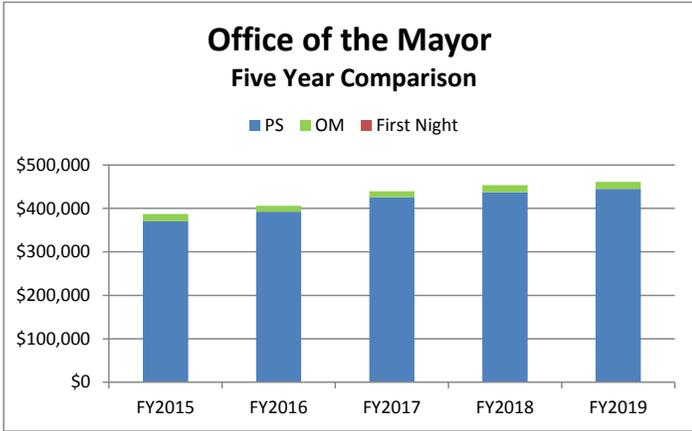
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Council President & At-Large	Ryan O'Donnell	Elected		1.00	10,000	10,000		
Councilor - Vice-President	Gina-Louise Sciarra	Elected		1.00	9,000	9,000		
Councilor	Maureen Carney	Elected		1.00	9,000	9,000		
Councilor	Alisa Klein	Elected		1.00	9,000	9,000		
Councilor	Marianne LaBarge	Elected		1.00	9,000	9,000		
Councilor	David Murphy	Elected		1.00	9,000	9,000		
Councilor	Dennis Bidwell	Elected		1.00	9,000	9,000		
Councilor-At-Large	William Dwight	Elected		1.00	9,500	9,500		
Councilor	James Nash	Elected		1.00	9,000	9,000		
Administrative Assistant Longevity	Laura Krutzler	NR	40.00	1.00	51,839	51,839		
Total Personnel Services:				10.00	134,339	134,339		
Annual Audit					49,000	49,000		
Training and Seminars					1,300	1,300		
Advertising					1,000	1,000		
Office Supplies					500	500		
Travel					2,100	2,100		
Total Operations and Maintenance:					53,900	53,900		
111-CITY COUNCIL TOTAL:				10.00	188,239	188,239		

Office of the Mayor

David J. Narkewicz, Mayor
210 Main Street, Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

Department Responsibilities

The Mayor is the chief executive officer of the City of Northampton in accordance with Article 3 of the City Charter. The Mayor also serves as Chair and a full voting member of the Northampton School Committee and as a Trustee of Smith Vocational and Agricultural High School. Additionally, the Mayor serves as an Ex Officio member of the Board of Trustees of the Academy of Music Theatre and Look Memorial Park. It is the Mayor's responsibility to appoint residents to the city's many boards and commissions, subject to the approval of the City Council, and to present the City Council with a balanced city budget in May of each year. The City of Northampton's Finance Director, Economic Development Director, and Community Development Block Grant (CDBG) and Housing Director are part of the Office of the Mayor staff. The License Commission is also staffed out of the Office of the Mayor. The Mayor's office is a gateway for residents, businesses, organizations, and visitors wishing to access information and city services.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	370,637	392,844	426,348	437,402	445,027	7,625
OM	16,696	13,560	13,275	16,442	16,442	-
First Night	-	-	-	-	-	-
Total	384,917	406,404	439,623	453,844	461,469	7,625

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
Elected	1.00	1.00	1.00	1.00	1.00	-
NR	5.00	5.00	5.00	5.00	5.00	-
NAPEA	2.00	2.00	2.00	2.00	2.00	-
	8.00	8.00	8.00	8.00	8.00	

121 - MAYOR'S OFFICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Mayor	David Narkewicz	Elected		1.00	92,500	92,500		
Finance Director	Susan Wright	NR	40.00	1.00	120,971	120,971		
Chief of Staff	Lyn Simmons	NR	40.00	1.00	72,012	72,012		
Exec. Asst. to Mayor and License Comm.	Annie Lesko	NR	40.00	1.00	49,443	49,443		
Mayoral Assistant	Court Cline	NR	35.00	1.00	38,465	38,465		
Economic Development Director	Terence Masterson	NR	40.00	1.00	68,816	68,816		
CDBG Director	Margaret Keller	NAPEA	35.00	1.00	63,218	-	63,218	CDBG
CDBG Administrator	Celena Leon	NAPEA	35.00	1.00	46,155	-	46,155	CDBG
Longevity					2,800	1,200	1,600	CDBG
Phone Allowance					1,620	1,620		
Total Personnel Services:				8.00	556,000	445,027	110,973	
R & M Office Equip					100	100		
Training and Seminars					1,642	1,642		
GIS/WEB Services					1,300	1,300		
Contractual Services					2,000	2,000		
Printing and Mailing					1,600	1,600		
Advertising					250	250		
Office Supplies					325	325		
Magazine Subscriptions					200	200		
Travel					2,025	2,025		
Dues & Memberships					5,800	5,800		
Economic Dev. District with FRCOG					1,000	1,000		
Equipment Technology					200	200		
Total Operations and Maintenance:					16,442	16,442		
121-MAYOR'S OFFICE TOTAL:				8.00	572,442	461,469	110,973	

Auditor's Office

Joyce Karpinski, Auditor
210 Main Street, Northampton, MA 01060
(413) 587-1205
jkarpinski@northamptonma.gov

Department Responsibilities

The Auditor's office maintains the city's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and procedures. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities and fund balances.

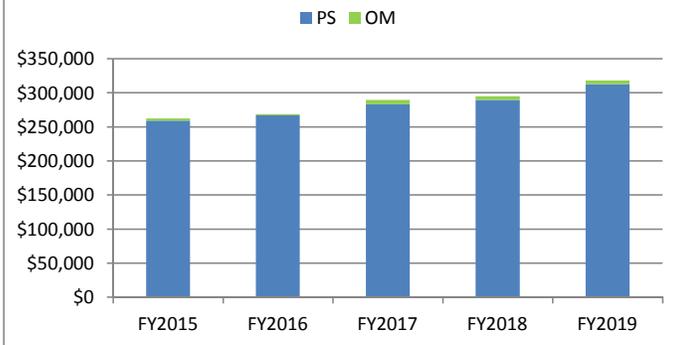
FY2018 Highlights

The Auditor's office provides accounting services for city departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, processes income tax documentation such as 1099s and W-2s, assists departments in the procurement process, provides procurement training, and maintains the city's risk management control and liability insurance contracts. The Chief Procurement Officer coordinates the city's insurance programs. In FY2017, many city employees attended free safety and management training workshops, earning a \$29,732 credit from our insurance carrier that was applied to the city's insurance premium.

FY2019 Budget Information

The Auditor's office will continue to maintain and monitor the city's financial activity for accountability and legal compliance, including procurement, property and liability insurance management, payroll and accounts payable. It is anticipated that safety training conducted in FY2018 will generate similar credits for the FY2019 insurance premiums.

Office of the Auditor Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	259,047	266,636	283,042	289,417	312,526	23,109
OM	3,153	2,010	6,229	5,280	5,280	-
Total	262,200	268,646	289,271	294,697	317,806	23,109

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NR	2.00	2.00	2.00	2.00	2.00	-
NAPEA	1.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
	5.00	5.00	5.00	5.00	5.00	-

135 - AUDITOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Auditor	Joyce Karpinski	NR	40.00	1.00	85,070	85,070		
Assistant Auditor	Annmarie Baron	NAPEA	40.00	1.00	69,362	69,362		
Chief Procurement Officer	Joe Cook	NR	40.00	1.00	74,314	74,314		
Payroll and AP Coordinator	Jane Tetreault	AFSCME	35.00	1.00	40,590	40,590		
Payroll and AP Coordinator	Jennifer Delaney	AFSCME	35.00	1.00	40,590	40,590		
Overtime					500	500		
Longevity					2,100	2,100		
Total Personnel Services:				5.00	312,526	312,526		
Microfiche Data Storage					165	165		
Office Supplies and Forms					1,500	1,500		
Travel					650	650		
Conferences/Registrations					2,300	2,300		
Dues & Memberships					665	665		
Total Operations and Maintenance:					5,280	5,280		
135-AUDITOR TOTAL:				5.00	317,806	317,806		

Office of the Assessor

Joan Sarafin, Principal Assessor
210 Main Street, Northampton, MA 01060
(413) 587-1200
jsarafin@northamptonma.gov

Department Responsibilities

The Assessors' office administers statutory exemptions for the city's elderly, disabled veterans, blind, and widowed taxpayers. The office also administers the Community Preservation Act exemption for the city's low income taxpayers. Chapter Land applications are managed and administered in the Assessors' office as well.

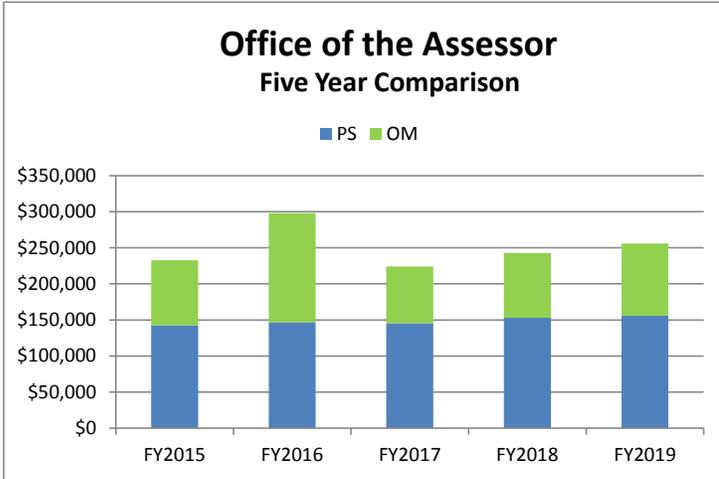
FY2018 Highlights

The office prepared for the 12,000 ± real estate and personal property tax bills. As part of the annual preparation for setting the tax rate, the Assessors' office inspects and reviews building permits for new construction. In turn; the values from new construction are calculated in the new growth, which adds value to the city's levy.

The Assessors' office prepares the commitment for 25,000 ± motor vehicle and boat excise tax bills. The office is also responsible for the motor vehicle and boat abatement process for those taxpayers that have sold, traded, and gifted vehicles and vessels.

FY2019 Budget Information

The Assessors' office continues in its endeavor to provide professional, friendly customer service over the phone and at its counter with each of the various types of inquiries that are presented each day.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	142,459	146,727	145,399	152,963	156,182	3,219
OM	90,247	151,168	78,826	89,850	99,850	10,000
Total	232,706	297,894	224,225	242,813	256,032	13,219

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	2.00	2.00	2.00	2.00	2.00	-
AFSCME	1.00	1.00	1.00	1.00	1.00	-
Total	3.00	3.00	3.00	3.00	3.00	-

141 - ASSESSOR

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Principal Assessor	Joan Sarafin	NAPEA	35.00	1.00	74,483	74,483		
Assistant Assessor	Marc Dautreuil	NAPEA	35.00	1.00	42,988	42,988		
Principal Clerk Secretary	Michelle Biena	AFSCME	35.00	1.00	37,811	37,811		
Longevity					900	900		
Total Personnel Services:				3.00	156,182	156,182		
R & M Office Equipment					100	100		
Professional Services					15,000	15,000		
Legal					17,500	17,500		
Technology Services					1,000	1,000		
Training and Seminars					3,500	3,500		
Property Reval Services					60,000	60,000		
Printing					500	500		
Office Supplies					500	500		
Travel					1,500	1,500		
Dues & Memberships					250	250		
Total Operations and Maintenance:					99,850	99,850		
141-ASSESSOR TOTAL:				3.00	256,032	256,032		

Treasurer/Collector's Office

Kristine Bissell, Treasurer/Collector
212 Main Street, Northampton, MA 01060
(413) 587-1293
kbissell@northamptonma.gov

Department Responsibilities

The mission of the Treasurer/Collector's office is to serve our customers in a professional and friendly manner that promotes timely collections of revenue. The revenues are recorded, disbursed and invested at various financial institutions to ensure safety, liquidity needs and maximum yield. Borrowing functions are performed, management of tax title accounts, federal and state reporting, and servicing of all Parking Enforcement aspects and its revenues.

FY2018 Highlights

The new pay-by-plate system and the Parkmobile App have been installed and provide additional payment options and improved customer service. The number of transactions via the Parkmobile App continue to increase as users have become more familiar with the service.

Lockbox services for tax and parking collections have continued to result in quicker payment processing and deposits being processed sooner. The Treasurer/Collector's office will continue to identify items to increase efficiency and to enhance services for residents, and recently implemented e-billing services to our taxpayers. Details are available on the Treasurer/Collector's office website.

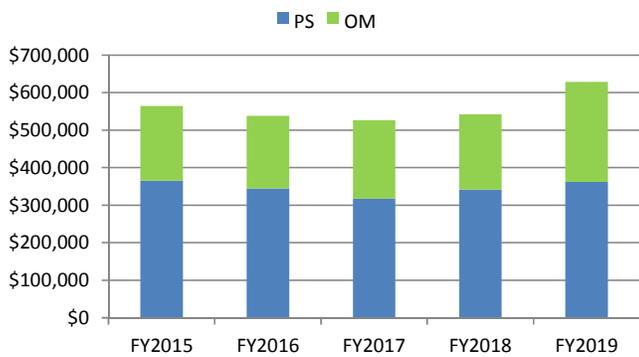
FY2019 Budget Information

The Treasurer/Collector's office will continue to coordinate with the Tax Title Attorney for continued success working with delinquent collections.

The Treasurer/Collector and both assistants are required to attend annual training sponsored by the Massachusetts Collector Treasurer Association in order to obtain/retain certification status.

Office of Treasurer/Collector

Five Year Comparison



General Fund Operating Budget

	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	366,033	344,674	318,149	341,502	362,294	20,792
OM	198,579	194,099	208,503	201,185	266,685	65,500
Total	564,612	538,773	526,652	542,687	628,979	86,292

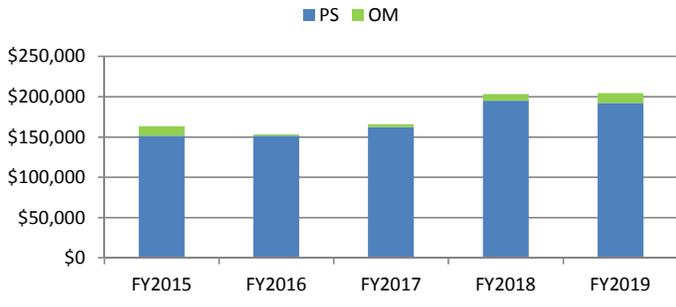
FTE's by Unit

Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	3.00	3.00	3.00	3.00	3.00	0.00
NR	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	5.00	5.00	4.00	3.50	4.00	0.50
Total	9.00	9.00	8.00	7.50	8.00	0.50

146-TREASURER COLLECTOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Treasurer/Collector	Kristine Bissell	NR	40.00	1.00	85,685	85,685		
Assistant Collector/Parking Enforce	Nanci Forrestall	NAPEA	35.00	1.00	46,901	46,901		
Assitant Treasurer	Kristen Yeziarski	NAPEA	35.00	1.00	44,354	44,354		
Principal Clerk	Madeline Heon	AFSCME	35.00	1.00	37,811	37,811		
Principal Clerk	Cindy Parsons	AFSCME	35.00	1.00	37,811	37,811		
Principal Clerk	Vacancy	AFSCME	35.00	1.00	36,024	36,024		
Parking Clerk	Chapin Gilmore	AFSCME	35.00	1.00	33,897	33,897		
Hearing Officer	David Molnar	AFSCME	35.00	1.00	37,811	37,811		
Salaries Temporary					-	-		
Longevity					2,000	2,000		
Total Personnel Services:				8.00	362,294	362,294		
R & M Office Equipment					5,000	5,000		
Legal - Tax Title					22,000	22,000		
Parking System Credit Card Fees					95,000	95,000		
Tax Collection Services					2,250	2,250		
Contractual Services					1,500	1,500		
Printing					13,000	13,000		
Postage					49,000	49,000		
Advertising					3,000	3,000		
Parking Enforcement Software and Financial Services					70,000	70,000		
Office Supplies - General					600	600		
Travel					750	750		
Conferences/Training					1,400	1,400		
Dues and Memberships					610	610		
General Liability					2,575	2,575		
Total Operations and Maintenance:					266,685	266,685		
146-TREASURER COLLECTOR TOTAL:				8.00	628,979	628,979		

Office of the Treasurer Parking Enforcement Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	151,283	151,520	162,233	194,718	192,000	(2,718)
OM	11,843	3,403	8,500	12,200	12,200	3,700
Total	163,126	153,028	165,636	203,218	204,200	982

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
AFSCME	4.50	4.50	4.50	5.50	5.50	-
	4.50	4.50	4.50	5.50	5.50	-

211 - TREASURER COLLECTOR'S OFFICE - PARKING ENFORCEMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Parking Enforcement Officer	Tristan Sniadach	AFSCME	35.00	1.00	28,471	28,471		
Parking Enforcement Officer	Emmaline Martin	AFSCME	35.00	1.00	29,524	29,524		
Parking Enforcement Officer	Cara Pease	AFSCME	35.00	1.00	31,751	31,751		
Parking Enforcement Officer	Dawn Schabacker	AFSCME	35.00	1.00	31,751	31,751		
Parking Enforcement Officer	Catherine Snyder	AFSCME	35.00	1.00	28,471	28,471		
Parking Enforcement Officer	George Beaupre	AFSCME	17.50	0.50	17,707	17,707		
Part-time PEO's					18,000	18,000		
Overtime					5,000	5,000		
Longevity					850	850		
Weekend Differential					475	475		
Total Personnel Services:				5.50	192,000	192,000		
R & M Vehicles					4,000	4,000		
R & M Office Equipment					2,500	2,500		
R & M Communication Equipment					2,000	2,000		
Uniform Allowance					3,700	3,700		
Total Operations and Maintenance:					12,200	12,200		
211 - PARKING ENFORCEMENT				5.50	204,200	204,200		

City Solicitor

Attorney Alan Seewald
210 Main Street, Northampton, MA 01060
(413) 587-1249

Attorney Layla Taylor, Labor Counsel Sullivan, Hayes, and Quinn

Department Responsibilities

The City Solicitor is appointed by the Mayor subject to confirmation by the City Council, and serves as a legal consultant to the Mayor and the City of Northampton. The City Solicitor provides the city with legal services and may advise any officer or employee of the city on any question of the law connected with the discharge of his or her official duties. The City Solicitor is admitted to practice as an attorney in the courts of this commonwealth and the U.S. District Court for the District of Massachusetts. The Mayor may hire outside legal counsel to assist or work with the City Solicitor on matters requiring special legal expertise.

FY2018 Highlights

In FY2018, the City Solicitor advised nearly every city department with interpretations of federal and state law, the city charter and city ordinances and regulations. The Solicitor oversaw the work of special counsel to the city, including labor, environmental, and litigation counsel. Among the important accomplishments of the City Solicitor during FY2018 were the closing on two affordable housing projects on Pleasant Street, one at the site of the former Northampton Lumber and the other at the site of the former Northampton Lodging, in which the city now holds a long-term affordable housing restriction on each property; the drafting and securing of special legislation allowing the city to acquire building lots on Laurel Street and Burts Pit Road for the construction of affordable housing; the implementation of the new public records law; the drafting and implementation of executive orders and a legislative order and resolution protecting workers against noncompliance with wage laws; and the first implementations of the special election procedures and, more recently, the initiative petition processes under the new City Charter.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
OM	243,980	226,536	170,577	275,000	275,000	-
Total	243,980	226,536	170,577	275,000	275,000	-

151-LEGAL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Legal					270,000	270,000		
Judgements					5,000	5,000		
Total Operations and Maintenance:					<u>275,000</u>	<u>275,000</u>		
151-LEGAL TOTAL:					275,000	275,000		

Human Resources

Glenda Stoddard, Director
240 Main Street, Northampton, MA 01060
(413) 587-1258
gstoddard@northamptonma.gov

Department Responsibilities

The job of the Human Resource Department is to assist city officials to fairly, consistently, and lawfully create and administer policies and practices that attract, develop, and retain a motivated, diverse, and high performing workforce. Responsibilities include administration of the personnel bylaws and policies; maintenance of labor contracts, management of recruitment and professional development, workers' compensation and unemployment claims; and, administration of employee benefit programs.

FY2018 Highlights

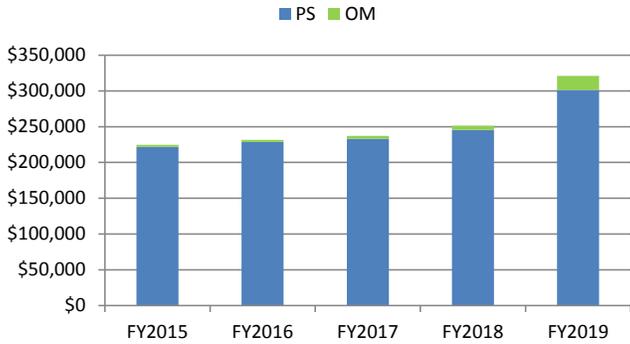
During FY2018, we came together as a department as our two new members became more familiar with their roles. We participated in a wage and classification study and a review of our departmental practices, and we hope the result of that will make our department more effective.

FY2019 Budget Information

Our focus for FY2019 will include:

- Provide access to professional development opportunities across city departments.
- Achieve greater city workforce diversity by increasing recruiting outreach, advertising, and staff training.
- To develop employee programs that invest in our employees, build internal capacity for succession planning, fosters innovation, provides outstanding customer service, and attains city objectives.
- To maintain a compensation strategy that is realized through articulated labor relations policy planning, settled collective bargaining contracts, progressive management of benefits, and sound wage and classification systems.
- To focus on and support employee workplace safety initiatives and implement a safety culture across the organization, particularly with the implementation of municipal OSHA compliance in 2019.
- To engage in negotiations with our employee unions to renew collective bargaining agreements with terms that are competitive, affordable, and represent sound labor relations policy

Human Resources Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	221,791	228,549	232,959	245,595	301,527	55,932
OM	2,811	3,107	4,106	5,550	19,550	14,000
Total	224,602	231,657	237,065	251,145	321,077	69,932

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NR	0.00	5.00	5.00	5.00	6.00	1.00
	0.00	5.00	5.00	5.00	6.00	1.00

152-HUMAN RESOURCES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Glenda Stoddard	NR	40.00	1.00	103,034	103,034		
HR Specialist	Donna Allen	NR	35.00	1.00	48,720	48,720		
HR Specialist	Susan Stone	NR	40.00	1.00	62,705	62,705		
HR Specialist	Vacancy	NR	35.00	1.00	48,000	48,000		
HR Assistant	Charles Dunham	NR	35.00	1.00	36,568	36,568		
Payroll Coordinator	Jody Berenson	NR	35.00	1.00	45,359		45,359	NPS Budget
Overtime					1,000	1,000		
Longevity					1,500	1,500		
Total Personnel Services:				6.00	346,886	301,527	45,359	
Training and Seminars					14,000	14,000		
Medical/Testing Services					3,000	3,000		
Printing					500	500		
Microfiche Data Storage					200	200		
Offices Supplies - General					350	350		
Travel					500	500		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					19,550	19,550		
152-HUMAN RESOURCES TOTAL:				6.00	366,436	321,077	45,359	

Information Technology Services

Antonio Pagán, Chief Information Officer
The James House
42 Gothic St., Northampton, MA 01060
(413) 587-1283
apagan@northamptonma.gov

Department Responsibilities

The Information Technology Services (ITS) department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all city departments and the Northampton Public Schools (NPS). It is further responsible for computer supplies management, desktop and web publishing, social media management, and voice and data communications.

FY2018 Highlights

During this year the ITS department has been able to complete several key project implementations. Continuing the execution of projects generated by the IT Assessment Report recommendations, the following initiatives were completed:

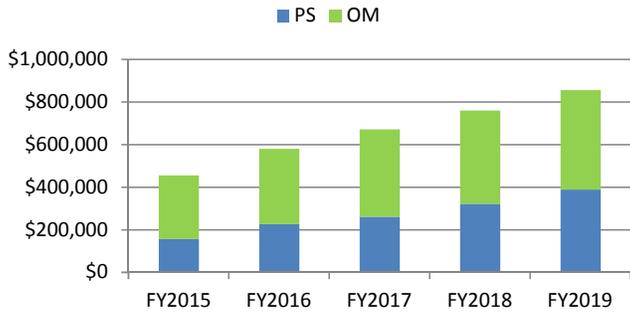
- Consolidation of IT teams from City of Northampton and Northampton Public Schools. Staff has already started cross-training and combined procurement is underway.
- Final implementation of an integrated license, permit, and code enforcement system, including a web interface for users' application and work orders functionality is scheduled for May 2018. Already expanded implementation to work with DPW asset management.
- Consolidated GIS Coordination for all city departments, including Planning and Public Works is underway. This will allow for a more integrated and efficient use of ArcGIS licenses and resources to provide data and maps citywide.
- Perform a second Munis major upgrade in three years to bring the software to the latest version. As well as providing training to staff in several departments to better utilize the existing functionality.
- Augmented available technology for instructional purposes at NPS by deploying over 1,000 units to be used at classrooms and computer labs, as well as supporting the deployment of new instructional technology at every building.
- Collaborated with Digital Learning and Computer Science team to develop and implement STEM related programs at elementary and middle school levels.

FY2019 Budget Information

ITS will emphasize stabilizing all infrastructure and support services with a focus on business continuity and sustainability. Counting on improvements implemented during the last two years, FY2019 will be devoted to enhance the existing services focusing in the areas of access management, operations management, and network security:

- Enhance existing network security systems city-wide by implementing newer technologies of preventing cyber-attacks from external actors or internal users.
- Continue modernizing NPS servers' infrastructure to streamline support services.
- Comprehensive disaster recovery program including cloud-base recovery services aligned with city-wide Business Continuity Plan.
- Enhance wireless capacity throughout NPS leveraging funding from the Digital Connections Partnership State grant.

Information Technology Services Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	158,077	226,945	261,226	323,474	390,015	66,541
OM	298,558	354,116	411,325	436,975	466,435	29,460
Total	456,635	581,061	672,551	760,449	856,450	96,001

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NR	2.00	2.00	3.00	6.70	8.00	1.30
NAPEA	1.00	1.00	1.00	0.00	0.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
	4.00	4.00	5.00	7.70	9.00	1.30

155-INFORMATION TECHNOLOGY SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Chief Information Officer	Antonio Pagan	NR	40.00	1.00	121,438	121,438		
IT System Specialist	Jason Lagana	NR	40.00	1.00	50,871	50,871		
Database Administrator	Frank Forbes	NR	40.00	1.00	57,047	57,047		
Administrative Assistant	Nancy Sise	AFSCME	40.00	1.00	46,388	46,388		
Network Administrator	Vacancy	NR	40.00	1.00	50,871	50,871		
Senior System Engineer	Eric Gagne	NR	40.00	1.00	57,424		57,424	NPS
Network Analyst	James Bates	NR	40.00	1.00	52,644		52,644	NPS
IT System Specialist	Vacancy	NR	40.00	1.00	50,000	50,000		
IT System Specialist	Sam Lev	NR	40.00	1.00	44,150		44,150	NPS
Overtime					2,500	2,500		
On Call					10,000	10,000		
Longevity					900	900		
Total Personnel Services:				9.00	544,233	390,015	154,218	
R & M Vehicles					500	500		
R & M Equipment					10,000	10,000		
Software License Fees					144,600	144,600		
Professional/Technical					212,340	212,340		
Training and Seminars					2,500	2,500		
Web Services					23,665	23,665		
Telephone					71,080	71,080		
Office Supplies - Forms					250	250		
Travel					1,000	1,000		
Dues & Memberships					500	500		
Total Operations and Maintenance:					466,435	466,435		
155-MANAGEMENT INFORMATION SYSTEMS TOTAL:				9.00	1,010,668	856,450	154,218	

Office of the City Clerk

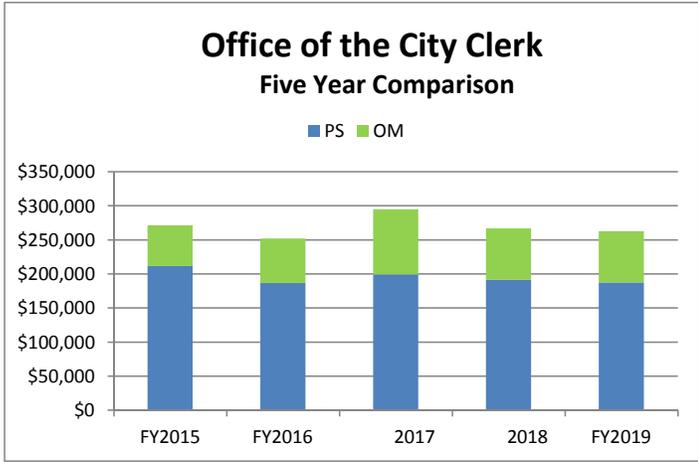
Pamela L. Powers, City Clerk
210 Main Street, Northampton, MA 01060
(413) 587-1223
cclerk@northamptonma.gov

Departmental Responsibilities

The City Clerk and staff provide public customer service and perform a diverse set of tasks for the benefit of Northampton citizens, other government agencies, and the public. The office promotes open government and transparency by leveraging technology that will give easy access to records and information. Many of the responsibilities of the office are defined by state law which is administered by the Secretary of the Commonwealth's office, the Attorney General's office, or the Registry of Vital Records and Statistics. Other duties of the office are defined by City Charter or City ordinance.

General duties include:

- Maintaining, preserving amending and indexing all historical city records pertaining to birth marriage and death; city licenses within its jurisdiction; legislative filings including orders, ordinances, street acceptances and discontinuances, and City Council minutes;
- Acting burial agent;
- Administering oaths of office to various city officials and board, committee and commission members;
- Chief Election Official;
- Member of the Board of Registrars;
- Overseer of voter registration records, street listings, and city census
- Compliance Officer for Open Meeting Law;
- City-wide Records Access Officer;
- Keeper of the city seal;
- Notary Public; and
- Providing for the filing of other notices, assignments, etc. not otherwise prescribed



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	211,121	186,569	199,111	191,371	187,303	(4,068)
OM	59,935	64,993	95,487	75,425	75,425	-
Total	271,056	251,561	294,598	266,796	262,728	(4,068)

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	2.57	2.00	2.00	2.00	2.00	0.00
	4.57	4.00	4.00	4.00	4.00	0.00

161-CITY CLERK

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget		Source
						General Fund	Other	
City Clerk	Pamela L. Powers	Elected		1.00	74,000	74,000		
Assistant City Clerk	Amy Zielenski	NAPEA	35.00	1.00	38,275	38,275		
Principal Clerk	Jennifer Larkin	AFSCME	35.00	1.00	31,518	31,518		
Principal Clerk	Gayle Kolodziej	AFSCME	35.00	1.00	37,811	37,811		
Overtime					5,500	5,500		
Longevity					200	200		
Total Personnel Services:				4.00	187,303	187,303		
R & M Office Equipment					5,250	5,250		
Election Workers					42,900	42,900		
Printing					2,200	2,200		
Ballot Printing/Processing					10,300	10,300		
General Code					6,300	6,300		
Office Supplies - Forms					6,650	6,650		
Election Supplies					1,500	1,500		
Dues and Memberships					200	200		
General Liability					125	125		
Total Operations and Maintenance:					75,425	75,425		
161-CITY CLERK				4.00	262,728	262,728		

Office of Planning & Sustainability

Wayne Feiden, FAICP, Director
210 Main Street, Northampton, MA 01060
(413) 587-1266
wfeiden@northamptonma.gov

Department Responsibilities

The mission of the Office of Planning and Sustainability is to identify and implement the community's vision for a sustainable and resilient future with a healthy and equitable economy, environment, community, and transportation network. This mission is accomplished through participatory visioning and comprehensive and strategic planning; sense of place and community, including conserving natural and built environment, historic preservation, multi-modal transportation, and economic prosperity.

FY2018 Highlights

Planning and visioning efforts include the creation of a new Open Space, Recreation, and Multi-Use Trail Plan and the start of efforts, to continue into FY2019, to write a Climate Resiliency and Regeneration Plan, a downtown Form Based Code, the reorganization of the Sustainable Northampton Comprehensive Plan. **Economic development** activities included undertaking the transformation of Pleasant Street into a more vibrant and pedestrian friendly area. **Sustainable transportation** projects include extending the paved MassCentral Rail Trail over ½ mile in Leeds, advancing the North King Street Roundabout, the Rocky Hill Greenway, the Pleasant Street complete streets work, implementing the regional ValleyBike Share, bringing the City Hall/Municipal Office Building sidewalks into compliance with the Americans with Disabilities Act, and starting a comprehensive engineering redesign of Main Street. **Recreation and conservation** projects include completing the Connecticut River Greenway Riverfront Park, and major expansions of the city's open space system. **Affordable and market rate housing** includes creating three affordable lots at a city-led limited development and holding ***Just Big Enough-Green Housing for ALL***, a design competition and week-long exhibit.

FY2019 Budget Information

For FY2019, planned activities include: adopting a climate resiliency and regeneration plan; reorganizing the 2008 ***Sustainable Northampton Comprehensive Plan*** to reflect our STAR Communities sustainability framework; creating form based code for the central business district; funding engineering designs for more sustainable transportation systems; and fully implementing a bike share program.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	244,822	250,441	266,197	316,747	332,460	15,713
OM	31,114	33,445	37,530	43,483	46,807	3,324
Total	275,936	283,887	303,727	360,230	379,267	19,037

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	4.00	4.00	4.00	4.00	4.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NR	0.30	0.3	0.74	0.80	0.80	0.00
	5.30	5.30	5.74	5.80	5.80	0.00

175-PLANNING & SUSTAINABILITY

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Wayne Feiden	NAPEA	40.00	1.00	102,183	102,183		
Senior Land Use Planner/Permits Mgr	Carolyn Misch	NAPEA	40.00	1.00	69,360	69,360		
Land Use and Conservation Planner	Sarah LaValley	NAPEA	40.00	1.00	60,382	39,248	21,134	CPA Funds
GIS/Database Coordinator	James Thompson	NAPEA	35.00	1.00	59,500	59,500		
Principal Clerk	Aleta DeLisle	AFSCME	35.00	1.00	37,811	37,811		
Land and Projects Planner	Joseph Rogers	NR	20.00	0.50	20,718	20,718		
CPA Planner	John Frey	NR	10.00	0.30	13,673	-	13,673	CPA Funds
Phone Allowance					540	540		
Longevity					3,100	3,100		
Total Personnel Services:				5.80	367,267	332,460	34,807	
R & M Office Equipment					1,000	1,000		
Architecture & Engineering					5,000	5,000		
GIS/WEB Services					5,000	5,000		
Printing and Mailing					2,000	2,000		
Advertising					6,000	6,000		
Office Supplies - General					2,000	2,000		
Groundskeeping Supplies					15,000	15,000		
Pioneer Valley Planning Commission					4,607	4,607		
Travel					3,200	3,200		
Dues & Memberships					3,000	3,000		
Total Operations and Maintenance:					46,807	46,807		
175-PLANNING & SUSTAINABILITY				5.80	414,074	379,267	34,807	

Central Services

David Pomerantz, Director
240 Main Street, Northampton, MA 01060
(413) 587-1238
dpomerantz@northamptonma.gov

Department Responsibilities

The Central Services department oversees grounds, maintenance, heating/cooling, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations for city and school buildings. Central Services maintains approximately 792,000 sq. ft. of facilities including: City Hall, Puchalski Municipal Building, Memorial Hall, the police station, the Main and Florence Fire Stations, the Senior Center, James House, the Academy of Music, the six schools in the Northampton Public School District, and Department of Public Works facilities. Central Services operates the municipal mail delivery program, manages the city and school facilities office and custodial supplies program, solicits and secures natural gas, electricity, and gasoline supply contracts for municipal and school facility operations, and houses the Energy and Sustainability Officer. Central Services also oversees maintenance and capital programs for the E.J. Gare Parking Garage (168,000 sq. ft.), the Gothic Street parking structure (52,000 sq. ft.) and multiple city parking lots.

FY2018 Highlights

FY2018 included upgrades to energy management systems in school and city facilities; roof replacements at two schools; drainage upgrades at the E. J. Gare Parking Garage; build out of the police department shooting range; replacement of one of the fire station roofs; upgrades to the fire detection system at Forbes Library; and installation of a new gym floor at Ryan Road School. The installation of the new pay-by-plate parking system has improved efficiency in the parking maintenance division allowing for credit card payments in addition to cash payments.

FY2019 Budget Information

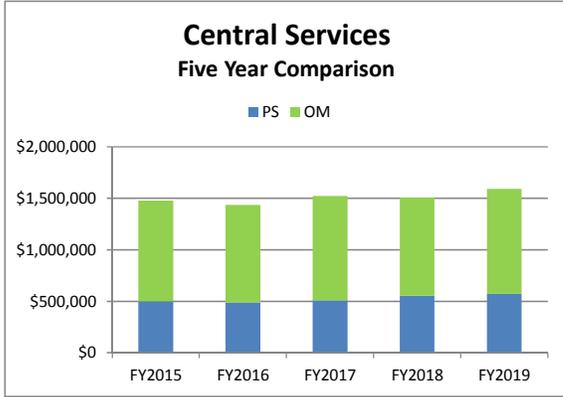
Training and professional development classes covering health and safety, green cleaning, equipment operations, and the building code will continue to be scheduled for city and school custodial, grounds and maintenance staff. Facility specific projects in the works for FY2019 include:

Schools: Energy management system and HVAC upgrades in various school buildings; security access upgrades throughout the school district; paving work at Leeds School; bathroom upgrades at Ryan Road School; library improvements at Jackson Street and Bridge Street schools.

City Buildings: Upgrades to the Fire/Rescue department energy management and ventilation systems; upgrades at the Academy of Music; interior painting of Memorial Hall.

Parking Facilities: Purchase of a utility vehicle and plow for parking maintenance.

Energy Management: Outdoor lighting upgrades; resiliency work covering micro grids and solar at main Fire Headquarters; lighting upgrades at Forbes Library.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	499,015	487,145	506,298	554,169	571,427	17,258
OM	979,447	947,925	1,014,757	952,293	1,019,816	67,523
Total	1,478,462	1,435,070	1,521,055	1,506,462	1,591,243	84,781

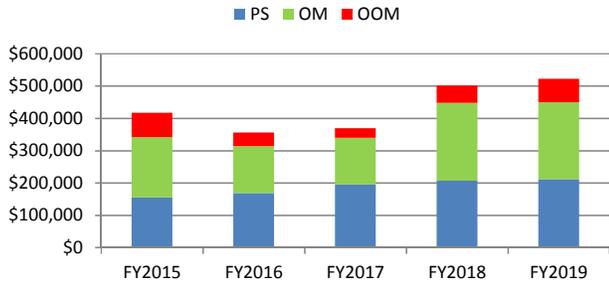
FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NAME	7.49	7.49	7.00	7.00	8.00	1.00
NR	3.96	4.10	4.58	4.58	4.10	-0.48
Total	14.45	14.59	14.58	14.58	15.10	0.52

192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget		
						General Fund	Other	Source
Director	David Pomerantz	NR	35.00	1.00	88,385	88,385		
Principal Clerk	Teresa Brockriede	AFSCME	40.00	1.00	36,995	32,370	4,625	NPS - 12.5%
Energy Officer	Chris Mason	NAPEA	35.00	1.00	51,379	51,379		
Maint. Supervisor	Warren Jones	NAME	40.00	1.00	52,618	52,618		
Maint. Custodian	Terry Corbett	NAME	40.00	1.00	39,769	39,769		
Electrician	Jim Mailloux	NAPEA	40.00	1.00	65,361	17,438	47,923	NPS - 33%, DPW - 40%
Custodian	Sam Santiago	NAME	40.00	1.00	34,825	34,825		
Custodian	Vacancy	NAME	40.00	1.00	34,825	34,825		
Custodian	Claudia Cook	NAME	40.00	1.00	32,729	32,729		
Custodian	Vacancy	NAME	40.00	1.00	28,710	28,710		
Custodian	Benjamin Moore	NAME	40.00	1.00	30,057	30,057		
Custodian	Ivan Giroux	NR	19.50	0.48	13,870	13,870		
Facilities Project Coord.	Pat McCarthy	NR	40.00	1.00	60,270	30,135	30,135	NPS - 50%
Mail Courier	Brenda Curtis	NR	22.00	0.62	21,150	7,826	13,324	NPS - 50%, SVAHS - 13%
HVAC Technician	Viachaslau Kurdun	NR	40.00	1.00	51,440	24,018	27,422	NPS - 20%, NPS - 33%
Custodian Pool at JFK, etc.	Vacancy	NAME	40.00	1.00	27,640	27,640		
Professional/Technical					-	-		
Overtime					15,000	15,000		
Longevity					3,400	3,400		
Weekend Differential					1,872	1,872		
Phone Allowance					1,860	1,860		
Boot Allowance					2,700	2,700		
Total Personnel Services:				15.10	694,856	571,427	123,429	
Electricity					286,895	286,895		
Street Lights					101,216	101,216		
Natural Gas					65,000	65,000		
Propane					3,000	3,000		
Water					8,117	8,117		
Sewer					7,791	7,791		
Stormwater					57,632	57,632		
Repairs & Maintenance					33,000	33,000		
R & M - Buildings					32,036	32,036		
R & M - Grounds					2,000	2,000		
R & M - HVAC Equip					23,675	23,675		
R & M - Vehicles					4,500	4,500		
Trash Removal					20,700	20,700		
Architecture and Engineering					12,000	12,000		
Medical/Testing					350	350		
Contracted Inspection Services					78,000	78,000		
Telephone					6,140	6,140		
Postage					97,914	97,914		
Advertising					1,000	1,000		
Office Supplies - General					45,000	45,000		
Office Supplies - Photocopying					48,000	48,000		
R & M Supplies - Buildings and Equip					15,000	15,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget		
						General Fund	Other	Source
R & M Supplies - HVAC Items					5,500	5,500		
R & M Supplies - Plumbing					3,000	3,000		
R & M Supplies - Electrical					11,000	11,000		
R & M Supplies - Paint					750	750		
R & M Supplies - Custodial					30,000	30,000		
Groundskeeping Supplies					2,500	2,500		
Gasoline/Diesel					4,500	4,500		
Trade Subscriptions					100	100		
Uniforms					9,000	9,000		
Travel					1,800	1,800		
Dues & Memberships					2,700	2,700		
Total Operations & Maintenance:					1,019,816	1,019,816		
192-CENTRAL SERVICES					15.10	1,714,672	1,591,243	123,429

Central Services Parking Maintenance Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	155,623	168,495	195,797	207,229	211,912	4,683
OM	186,329	144,970	144,120	240,521	237,246	(3,275)
OOM	74,660	42,366	29,009	53,500	73,000	19,500
Total	416,612	355,831	368,926	501,250	522,158	20,908

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
AFSCME	0.50	0.50	0.50	0.50	0.50	-
NR	3.00	3.00	4.00	4.00	4.00	-
	3.50	3.50	4.50	4.50	4.50	0.00

481 - CENTRAL SERVICES - PARKING MAINTENANCE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Maintenance Supervisor	Brian Baceski	NR	40.00	1.00	54,588	54,588		
Maintenance Assistant GR 6	Michael Diemand	NR	40.00	1.00	45,278	45,278		
Maintenance Assistant GR 4	Samuel Garstka-Osley	NR	40.00	1.00	37,033	37,033		
Maintenance Assistant GR 5	Tom Willard	NR	40.00	1.00	35,806	35,806		
Maintenance Assistant	George Beaupre	AFSCME	17.50	0.50	17,707	17,707		
Overtime					20,000	20,000		
Longevity					1,500	1,500		
Total Personnel Services:				4.50	211,912	211,912		
Electricity					46,000	46,000		
Natural Gas					2,000	2,000		
Water					750	750		
Sewer					750	750		
Stormwater					11,946	11,946		
Repairs & Maintenance					30,000	30,000		
R & M Grounds					5,500	5,500		
Trash Removal					38,000	38,000		
Professional and Technical					15,000	15,000		
Architecture and Engineering					6,500	6,500		
Medical/Testing Services					500	500		
Telephone - Code Red					23,000	23,000		
Office Supplies - General					1,800	1,800		
R & M Supplies - Bldgs & Equip					15,000	15,000		
Groundskeeping Supplies					11,000	11,000		
Vehicular Supplies					12,000	12,000		
Gasoline/Diesel					8,500	8,500		
Uniform Allowance					3,000	3,000		
Compliance & Accomodation					6,000	6,000		
Total Operations and Maintenance:					237,246	237,246		
Site Improvements					15,000	15,000		
Equipment Parking					28,000	28,000		
Garage Parking Equipment					30,000	30,000		
Total Other than Ordinary Maintenance:					73,000	73,000		
481 - PARKING MAINTENANCE				4.50	522,158	522,158		

Police

Chief Jody D. Kasper
29 Center St., Northampton, MA 01060
(413) 587-1115
jskasper@northamptonma.gov

Department Responsibilities

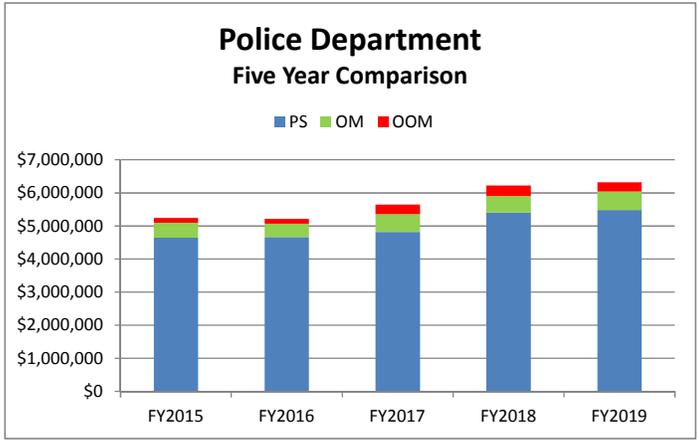
The Northampton Police Department (NPD), while striving towards professional excellence, is dedicated to working in partnership with our community to prevent and suppress crime, to reduce the fear of crime, and to enhance the quality of life through respect and understanding for all. Further, in these challenging times, NPD is committed to continually extending its best efforts to maintain the quality of public services, preserve public confidence and support, and to uphold the highest standards of the profession. The Police Department is the governmental agency charged with the regulation and control of the affairs of a community, especially with respect to maintenance of order, law, safety, protection, and other matters affecting the public welfare, through the use of legitimized force when legal and necessary. NPD researches, develops, and implements a wide range of proactive and preventative strategies, often by partnering with various public and private entities to problem-solve in a manner beyond classic law enforcement techniques.

Calendar Year 2017 Statistics

NPD handled over 44,000 calls for service in 2017; arrested 825 persons, 120 of whom were operating under the influence of alcohol or drugs; investigated 563 motor vehicle collisions (over \$1,000 or with personal injury); responded to and investigated 3,095 offenses; responded to 420 domestic violence calls, 137 ending in either arrest or warrant issuance; wrote over 5,000 motor vehicle citations and issued untold more verbal warnings; completed 147 sex offender registrations and quarterly audited the veracity of their information, and processed 232 license to carry applications. NPD continued to target opiate abuse as a primary concern in the city. All patrol staff carry Naloxone (aka Narcan) and in 2017 responded 36 suspected drug overdoses that resulted in four deaths. NPD continued to offer enhanced community services in many areas, including the ongoing efforts of the Drug Addiction Response Team (DART) program and the nationally-recognized efforts around open data and transparency. With a controversial political climate and the rise in civic activism, NPD experienced an increase in public protests and heightened security needs at events. Therefore overtime related to meeting these staffing demands increased. Retention has improved from years past and in 2017 only three employees left, and all three went to the Massachusetts State Police. This is the lowest annual loss of employees since 2009.

FY2019 Budget Information

NPD will see no change in the total number of sworn and civilian personnel in FY2019. It is anticipated that the increase in overtime will continue on the same trend as previous years for the reasons mentioned above. Training will continue to be a focus of the department to work toward meeting the ever-increasing demands related in areas including de-escalation, implicit bias, use of force, and mental health response.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	4,644,474	4,661,945	4,818,390	5,401,637	5,473,876	72,239
OM	450,493	400,817	533,412	500,966	558,316	57,350
OOM	139,945	151,152	289,918	315,475	278,273	(37,202)
Total	5,234,912	5,213,914	5,641,720	6,218,078	6,310,465	92,387

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
ADMIN	7.00	7.00	7.00	7.00	7.00	-
PSGT	7.00	7.00	7.00	8.00	8.00	-
POFF	51.00	51.00	51.00	50.00	50.00	-
NAPEA	1.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
NR	2.00	3.00	3.00	3.00	4.32	1.32
	70.00	71.00	71.00	71.00	72.32	1.32

210 - POLICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Chief of Police	Jody Kasper	ADMIN	40.00	1.00	146,832	146,832		
Captain	Dorothy Clayton	ADMIN	40.00	1.00	107,140	107,140		
Captain	John Cartledge	ADMIN	40.00	1.00	103,143	103,143		
Lieutenant	David Callahan	ADMIN	40.00	1.00	87,294	87,294		
Lieutenant	Craig Kirouac	ADMIN	40.00	1.00	87,294	87,294		
Lieutenant	Alan Borowski	ADMIN	40.00	1.00	87,294	87,294		
Lieutenant	Robert Powers	ADMIN	40.00	1.00	87,294	87,294		
Sergeant	Josef Barszcz	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Victor Caputo	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Joseph Golec	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Greg Korepta	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Patrick Moody	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Brian Letzeisen	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Timothy Satkowski	PSGT	40.00	1.00	71,125	71,125		
Sergeant	Corey Robinson	PSGT	40.00	1.00	71,125	71,125		
Patrol	Peter Fappiano	POFF	40.00	1.00	55,559	55,559		
Patrol	Michael Allard	POFF	40.00	1.00	55,559	55,559		
Patrol	David Tripp	POFF	40.00	1.00	55,559	55,559		
Patrol	Carlos Lebron	POFF	40.00	1.00	55,559	55,559		
Patrol	John McCarthy	POFF	40.00	1.00	55,559	55,559		
Patrol	David Netto	POFF	40.00	1.00	55,559	55,559		
Patrol	Christian Edler	POFF	40.00	1.00	55,559	55,559		
Patrol	Luann Caputo	POFF	40.00	1.00	55,559	55,559		
Patrol	Peter Sharac	POFF	40.00	1.00	55,559	55,559		
Patrol	Douglas Dobson	POFF	40.00	1.00	55,559	55,559		
Patrol	Steve Digiammo	POFF	40.00	1.00	55,559	55,559		
Patrol	Dennis Liptak	POFF	40.00	1.00	55,559	55,559		
Patrol	Brent Dzialo	POFF	40.00	1.00	55,559	55,559		
Patrol	Michael McLaughlin	POFF	40.00	1.00	55,559	55,559		
Patrol	Michael Briggs	POFF	40.00	1.00	55,559	55,559		
Patrol	Justin Hooten	POFF	40.00	1.00	55,559	55,559		
Patrol	Andrew Kohl	POFF	40.00	1.00	55,559	55,559		
Patrol	Kenneth Kirchner	POFF	40.00	1.00	55,559	55,559		
Patrol/School Resource Officer	Joshua Wallace	POFF	40.00	1.00	55,559	55,559		
Patrol	Adam VanBuskirk	POFF	40.00	1.00	55,559	55,559		
Patrol	Thomas Briotta	POFF	40.00	1.00	55,559	55,559		
Patrol	Ryan Tellier	POFF	40.00	1.00	55,559	55,559		
Patrol	Scott Gregory	POFF	40.00	1.00	55,559	55,559		
Patrol	John Perry	POFF	40.00	1.00	55,559	55,559		
Patrol	Andrew Carney	POFF	40.00	1.00	55,559	55,559		
Patrol	Brendan McKinney	POFF	40.00	1.00	53,566	53,566		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Patrol	Jeffrey Staples	POFF	40.00	1.00	53,566	53,566		
Patrol	Jared Lavelle	POFF	40.00	1.00	49,794	49,794		
Patrol	Elijah Pack	POFF	40.00	1.00	49,794	49,794		
Patrol	Matthew Montini	POFF	40.00	1.00	49,794	49,794		
Patrol	Michael Cronin	POFF	40.00	1.00	49,794	49,794		
Patrol	Benjamin Beaver	POFF	40.00	1.00	48,355	48,355		
Patrol	Paul Barry	POFF	40.00	1.00	48,355	48,355		
Patrol	Timothy Zantroski	POFF	40.00	1.00	48,355	48,355		
Patrol	Clay Delano	POFF	40.00	1.00	48,355	48,355		
Patrol	Rebecca Mazuch	POFF	40.00	1.00	48,355	48,355		
Patrol	Kyle Grumoli	POFF	40.00	1.00	46,959	46,959		
Patrol	Honora Sullivan-Chin	POFF	40.00	1.00	46,959	46,959		
Patrol	Bradley Buzzee	POFF	40.00	1.00	46,959	46,959		
Patrol	Brandon Lagoy	POFF	40.00	1.00	46,959	46,959		
Patrol	Zachary Hall	POFF	40.00	1.00	46,959	46,959		
Patrol	Jessica Sullivan	POFF	40.00	1.00	46,959	46,959		
Patrol	Steven Rattelsdorfer	POFF	40.00	1.00	46,959	46,959		
Patrol	Heather Longley	POFF	40.00	1.00	45,603	45,603		
Patrol	Garrett Wojcicki	POFF	40.00	1.00	45,603	45,603		
Patrol	Lauren Bolduc	POFF	40.00	1.00	44,288	44,288		
Patrol	Mitchel Cichy	POFF	40.00	1.00	44,288	44,288		
Patrol	Bryce Molnar	POFF	40.00	1.00	44,288	44,288		
Patrol	Vacancy	POFF	40.00	1.00	44,288	44,288		
Patrol	Vacancy	POFF	40.00	1.00	44,288	44,288		
Records Supervisor	Jane Lawnicki	NAPEA	40.00	1.00	49,691	49,691		
Court Administrator	Lori Speer	NR	35.00	1.00	45,359	45,359		
Senior Clerk	Jacqueline Lapienski	AFSCME	40.00	1.00	37,631	37,631		
Principal Clerk	Julie Gaudreau	AFSCME	40.00	1.00	43,212	43,212		
Department Secretary	Tammy Suprenant	NR	40.00	1.00	41,792	41,792		
Training and Accreditation Coordinator	Vacancy	NR	40.00	1.00	42,000	42,000		
Animal Control Officer/Animal Inspector	Shayla Howe	NR	35.00	1.00	44,351	44,351		
Assistant ACO	Justine Rule	NR	13.00	0.32	18,284	18,284		
One Extra Days of Payroll		POFF		-	15,500	15,500		
Temporary Employees					14,632	14,632		
Crossing Guards					58,391	58,391		
Overtime					209,347	209,347		
Court Time					64,695	64,695		
Training					54,320	54,320		
Holiday Pay					196,037	196,037		
Longevity					25,700	25,700		
Weekend Differential					31,408	31,408		
Working Out of Class					18,186	18,186		
Crime Scene Service Stipends					7,200	7,200		
Detective Stipends					19,920	19,920		
First Responder Stipend					93,000	93,000		
Career Incentive					489,512	489,512		
Total Personnel Services:				72.32	5,473,876	5,473,876		-
R & M Vehicles					50,270	50,270		
R & M Office Equipment					12,500	12,500		
R & L Communication Equipment					60,377	60,377		
Technology Services					87,171	87,171		
Training and Seminars					45,000	45,000		
Medical/Testing Services					27,100	27,100		
Telephone					14,030	14,030		
Advertising					1,000	1,000		
Animal Control Expenses					25,000	25,000		
Office Supplies - General					5,500	5,500		
Gasoline/Diesel					84,431	84,431		
Police Supplies					58,537	58,537		
Uniforms and Other Clothing					57,350	57,350		
Photography Supplies					18,000	18,000		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget		Dept. Budget General Fund	Other	Source
Dues & Memberships					12,050		12,050		
Total Operations and Maintenance:					558,316		558,316		
Equipment - Automobiles - 5 cruisers					278,273		278,273		
Total Other than Ordinary Maintenance:					278,273		278,273		
210 - POLICE				72.32	6,310,465		6,310,465		-

Public Safety Communications Center

Kelly Banister, Director
26 Carlon Drive, Northampton, MA 01060
(413) 587-1100
kbanister@northamptonma.gov

Department Responsibilities

The Public Safety Communications Center (dispatch) provides efficient, courteous, and helpful assistance to the public and first responders. Dispatch is a communication hub, facilitating requests for service with the appropriate agencies. The department provides dispatch support to the Police, Fire/Rescue and after hours support to Animal Control, the parking garage and DPW. Through the CodeRED system, community outreach and emergency messages are sent to the public. Dispatch provides a point of contact to maintain first responder safety, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, dispatch collaborates with all city ancillary services.

FY2018 Highlights

Dispatch has coordinated with multiple agencies to provide communication on site to large-scale events. This has increased scene safety for personnel, alleviated radio traffic in the dispatch center, provided better service to the participants and attendees of the events, and has trained personnel in offsite communications. Such events include First Night, Extravaganja, Pride Parade, Family Fourth, Hot Chocolate Run and Holiday Stroll.

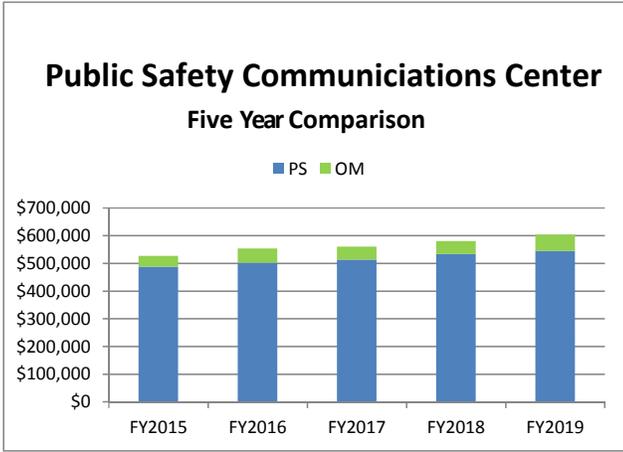
In FY2018, dispatch received much needed upgrades. As part of a radio upgrade, portable consoles are now loaded on a laptop. This allows the department to seamlessly communicate via radio in the event of a dispatch center evacuation and offsite at events. These laptops will also be used in the Emergency Operations Centers (EOC) during events when the EOC is open.

In June and July 2017, the new 911 system, NextGen 911, was installed and implemented. NextGen 911 has the capacity to receive text to 911 and video to 911, although the Commonwealth has not yet developed the policies and plans for receiving those messages.

The department is continuing to work with Police, Fire/Rescue, DPW, and the school departments to upgrade the city-wide radio system.

FY2019 Budget Information

The state has yet to release the grant amounts for FY2019. One grant funds salaries for two dispatchers and the other covers the training costs associated with the state mandated certification and training requirements. A request will also be made for one of the state grants to cover a much needed fire alarm monitoring system upgrade. The Fire Alarm Monitoring fund has approximately \$25,000 to cover technology costs for the computer-aided dispatch system and the Fire/Rescue's operating and reporting software.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	488,241	502,500	513,273	533,374	544,990	11,616
OM	38,614	51,362	47,205	47,180	58,650	11,470
Total	526,855	553,861	560,478	580,554	603,640	23,086

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	1.00	1.00	1.00	1.00	1.00	-
NR	11.00	11.00	11.00	11.00	11.00	-
	12.00	12.00	12.00	12.00	12.00	-

212 - PUBLIC SAFETY COMMUNICATIONS CENTER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Kelly Banister	NAPEA	40.00	1.00	66,456	66,456		
Lead Dispatcher	Nina Barszcz	NR	40.00	1.00	54,798	54,798		
Dispatcher	Lisa Day	NR	40.00	1.00	45,452	45,452		
Dispatcher	Anthony Bosworth	NR	40.00	1.00	38,066	38,066		
Dispatcher	Julia Thibodo	NR	40.00	1.00	45,452	45,452		
Dispatcher	Mary Kandrotas	NR	40.00	1.00	38,066		38,066	
Dispatcher	Emelia Agresti	NR	40.00	1.00	40,438	40,438		
Dispatcher	Susan Gilbert	NR	40.00	1.00	45,452	45,452		
Dispatcher	Julian Suarez	NR	40.00	1.00	37,503		37,503	PSAP Grant
Dispatcher	Courtney Battley	NR	40.00	1.00	42,843	42,843		
Dispatcher	Bart Casey	NR	40.00	1.00	39,208	39,208		
Dispatcher	Briana Yusko	NR	40.00	1.00	41,596	41,596		
Part-time Operational (Trainers)					9,229	9,229		
Per Diem Dispatchers					1,500	1,500		
Overtime					35,000	35,000		
Holiday Pay					32,000	32,000		
Longevity					3,000	3,000		
Weekend Differential					4,500	4,500		
Total Personnel Services:				12.00	620,559	544,990	75,569	
Technology Services					71,950	46,950	25,000	Alarm Rev Fund
Medical/Testing Services					250	250		
Telephone					200	200		
Technology Comm Lines					2,800	2,800		
Advertising					300	300		
Office Supplies - General					500	500		
Magazine Subscriptions					300	300		
Uniform Allowance					2,475	2,475		
Travel					1,000	1,000		
Dues & Memberships					375	375		
Staff Development					9,000	2,000	7,000	Training Grant
Capital Equipment					750	750		
Replacement Equipment					750	750		
Total Operations and Maintenance:					90,650	58,650	32,000	
212 - PUBLIC SAFETY COMMUNICATIONS CENTER					12.00	711,209	603,640	107,569

Fire/Rescue

Chief Duane Nichols
26 Carlon Drive, Northampton, MA 01060
69 Maple Street, Florence, MA 01062
(413) 587-1109
dnichols@northamptonma.gov

Department Responsibilities

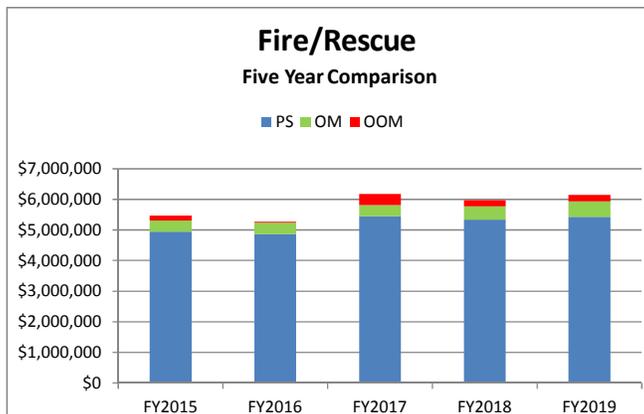
Northampton Fire/Rescue safeguards the lives and property, and enhances the quality of life for the people of Northampton. Northampton Fire/Rescue provides a wide range of fire/rescue and emergency medical services and a high level of life safety education to our community. The department endeavors to protect and preserve the health of its members which is achieved through ongoing training and continuous staff development.

FY2018 Highlights

Fire/Rescue department personnel responded to 6,977 emergency incidents. Of the incidents, 5,105 were requests for emergency medical service. The department also responded to 66 fires that produced \$1.2 million in fire loss. The Fire/Rescue department had a total of 21 structure fires. The 66 fires represent a wide range of fires which includes, but is not limited to: structure fires, car fires, and outside fires. Thankfully, there were no civilian injuries, and no deaths attributed to these fires. Build out of fire reporting software is continuing to provide our responding crews with critical information while on an incident scene. This past year, the department started to electronically store files on reporting software. This will improve record keeping ability along with accessing archived records. The department continued to provide the highest level of training for personnel to better serve the community. An outdated rescue boat was replaced with a new one specifically designed for emergency responders offering enhanced ability to provide a safe platform for responders with water emergencies in the city. A new fuel management system was installed on the diesel tank offering help with fuel management and preventive maintenance record keeping for the fleet. A new fire engine was put into service to replace a 24 year old engine at the Florence station. The new engine is outfitted with a compressed air foam system which will extend the extinguishing ability of water carried on the engine. Finally, the energy management system at Fire/Rescue headquarters received new upgrades to help improve the heating/cooling of the building along with increasing energy efficiency.

FY2019 Budget Information

The organization will continue to employ 68 personnel to provide service to the community. Goals for the coming year encompass exploring new technology options as it becomes available, which assist to increase efficiency. Given the most recent studies indicating an increase in cancer rates for firefighters, the department will continue to focus on health and wellness initiatives. The department will work to increase its presence in the community with public fire education programs. Education has shown to be the most effective way to teach safety to the public. The department will continue to update and review policies, and Standard Operating Guidelines (SOG) to ensure the most up-to-date industry standards to deliver emergency services to the community are being utilized.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	4,941,263	4,856,816	5,450,586	5,333,578	5,421,766	88,188
OM	361,979	374,143	355,167	440,400	506,400	66,000
OOM	165,938	36,820	365,850	200,000	210,000	10,000
Total	5,469,180	5,267,779	6,171,603	5,973,978	6,138,166	164,188

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
FADMIN	2.00	2.00	2.00	2.00	2.00	-
DFC	5.00	5.00	5.00	5.00	5.00	-
FF	61.00	61.00	61.00	61.00	61.00	-
AFSCME	0.85	1.00	1.00	1.00	1.00	-
NR	1.00	1.00	1.00	1.00	1.00	-
	69.85	70.00	70.00	70.00	70.00	-

220 - FIRE/RESCUE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Fire Chief	Duane Nichols	FADMIN	40.00	1.00	132,000	132,000		
Assistant Chief	Jon Davine	FADMIN	40.00	1.00	111,015	111,015		
Deputy Chief	John Garriepy	DFC	42.00	1.00	80,275	80,275		
Deputy Chief	Timothy McQueston	DFC	42.00	1.00	90,402	90,402		
Deputy Chief	Christopher Norris	DFC	42.00	1.00	85,188	85,188		
Deputy Chief	Stephen Vanasse	DFC	42.00	1.00	85,188	85,188		
Deputy Chief	William Millin	DFC	42.00	1.00	80,275	80,275		
Department Secretary	Melissa Browsky	AFSCME	35.00	1.00	37,811	37,811		
Mechanic	Jeffrey Bates	NR	40.00	1.00	64,085	64,085		
Captain	Michael Hatch	FF	42.00	1.00	62,172	62,172		
Captain	Mark Curtin	FF	42.00	1.00	68,038	68,038		
Captain	Andrew Pelis	FF	42.00	1.00	68,038	68,038		
Captain	David Murrett	FF	42.00	1.00	60,098	60,098		
Captain	Steven Hall	FF	42.00	1.00	59,491	59,491		
Captain	Matthew Lemberg	FF	42.00	1.00	68,038	68,038		
Captain	Shawn Denkiewicz	FF	42.00	1.00	68,038	68,038		
Captain	Larry Therrien	FF	42.00	1.00	68,038	68,038		
Captain	William Schuetze	FF	42.00	1.00	68,038	68,038		
Captain	Andrew Breen	FF	42.00	1.00	68,038	68,038		
Firefighter	Raymond Langolois	FF	42.00	1.00	54,123	54,123		
Firefighter	Robert Tomaskowicz	FF	42.00	1.00	54,123	54,123		
Firefighter	John Betsold	FF	42.00	1.00	54,123	54,123		
Firefighter	Michael Pawloski	FF	42.00	1.00	54,123	54,123		
Firefighter	Michael Sawula	FF	42.00	1.00	54,123	54,123		
Firefighter	Andrew Morini	FF	42.00	1.00	54,123	54,123		
Firefighter	Timoteo Soto	FF	42.00	1.00	54,123	54,123		
Firefighter	William Dawkins	FF	42.00	1.00	54,123	54,123		
Firefighter	Matthew Superba	FF	42.00	1.00	54,123	54,123		
Firefighter	Keith Healy	FF	42.00	1.00	54,123	54,123		
Firefighter	John Moriarty	FF	42.00	1.00	54,123	54,123		
Firefighter	Brett Gauger	FF	42.00	1.00	54,123	54,123		
Firefighter	Wendy Bryant	FF	42.00	1.00	54,123	54,123		
Firefighter	Jared Kajka	FF	42.00	1.00	54,123	54,123		
Firefighter	Daryl Springman	FF	42.00	1.00	54,123	54,123		
Firefighter	Dan Galica	FF	42.00	1.00	54,123	54,123		
Firefighter	Dennis Nazzaro	FF	42.00	1.00	54,123	54,123		
Firefighter	Joshua Coates	FF	42.00	1.00	54,123	54,123		
Firefighter	Dustin Culver	FF	42.00	1.00	54,123	54,123		
Firefighter	James Mulkerin	FF	42.00	1.00	54,123	54,123		
Firefighter	Natalie Stollmeyer	FF	42.00	1.00	54,123	54,123		
Firefighter	Joshua Shanley	FF	42.00	1.00	54,123	54,123		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget		
						General Fund	Other	Source
Firefighter	Brian Kazak	FF	42.00	1.00	54,123	54,123		
Firefighter	Matthew Marchand	FF	42.00	1.00	54,123	54,123		
Firefighter	Jonathan Vantland	FF	42.00	1.00	54,123	54,123		
Firefighter	Shawn Crimmins	FF	42.00	1.00	54,123	54,123		
Firefighter	Candice Bogalhas	FF	42.00	1.00	54,123	54,123		
Firefighter	Jesse Sobek-Rosnick	FF	42.00	1.00	54,123	54,123		
Firefighter	Colleen Routhier	FF	42.00	1.00	54,123	54,123		
Firefighter	Kara Ledoux	FF	42.00	1.00	54,123	54,123		
Firefighter	Ben Snape	FF	42.00	1.00	52,188	52,188		
Firefighter	Ian Bigda	FF	42.00	1.00	51,781	51,781		
Firefighter	Matt Tudryn	FF	42.00	1.00	51,781	51,781		
Firefighter	Timothy Putnam	FF	42.00	1.00	51,781	51,781		
Firefighter	Caleb Langer	FF	42.00	1.00	51,781	51,781		
Firefighter	Adam Martin	FF	42.00	1.00	51,781	51,781		
Firefighter	Bryan Davis	FF	42.00	1.00	49,236	49,236		
Firefighter	Jeff Jasinski	FF	42.00	1.00	49,236	49,236		
Firefighter	Keith Darnold	FF	42.00	1.00	49,236	49,236		
Firefighter	Eric Toia	FF	42.00	1.00	49,236	49,236		
Firefighter	Zachary Bigda	FF	42.00	1.00	47,041	47,041		
Firefighter	Sean Duma	FF	42.00	1.00	47,041	47,041		
Firefighter	Patrick Davis	FF	42.00	1.00	47,041	47,041		
Firefighter	Jonathan Schwaiger	FF	42.00	1.00	46,832	46,832		
Firefighter	Hannah Eisenstein	FF	42.00	1.00	46,832	46,832		
Firefighter	Daniel Martin	FF	42.00	1.00	45,496	45,496		
Firefighter	Megan Pike	FF	42.00	1.00	45,496	45,496		
Firefighter	Ethan Sicard	FF	42.00	1.00	45,496	45,496		
Firefighter	Keith Cotnoir	FF	42.00	1.00	45,496	45,496		
Firefighter	Matthew Wiklund	FF	42.00	1.00	45,041	45,041		
Firefighter	Maximus Patterson	FF	42.00	1.00	48,904	48,904		
One Extra Day Payroll					10,221	10,221		
Comp Time Buyback					7,352	7,352		
Municipal Hearing Officer	Dana Cheverette	NR			2,500	2,500		
Overtime					435,000	435,000		
Holiday Pay					225,211	225,211		
Longevity					30,700	30,700		
Working Out Of Grade					15,000	15,000		
Phone Allowance					4,020	4,020		
Educational Incentives					147,053	147,053		
EMS Stipends					478,000	478,000		
Total Personnel Services:				70.00	5,421,766	5,421,766		-
Building Maintenance					15,000	15,000		
Vehicle Repair/Maint.					80,000	80,000		
R&M Communication Equip.					25,000	25,000		
Machine Tools					1,000	1,000		
Training & Seminars					30,000	30,000		
Medical/Testing Services					25,000	25,000		
EMS third party billing					65,000	65,000		
Communications					7,500	7,500		
Telephone					7,970	7,970		
Technology Communication					7,500	7,500		
Printing and Mailings					950	950		
Advertising					2,000	2,000		
Laundry Services					4,000	4,000		
Office Supplies-General					7,500	7,500		
Materials and Supplies					25,000	25,000		
Gasoline/Diesel Fuel					60,000	60,000		
EMS Supplies					55,000	55,000		
Firefighting Supplies					21,500	21,500		
Turnout Gear					16,000	16,000		
Magazine Subscriptions					280	280		
Uniform Allowance					40,000	40,000		
Travel					2,600	2,600		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept. Budget General Fund	Other	Source
Dues & Membership					7,600		7,600		
Total Operations and Maintenance:					506,400		506,400		
EMS Equipment					60,000		60,000		
Replacement of EMS Units					150,000		150,000		
Total Other than Ordinary Maintenance:					210,000		210,000		
				70.00	6,138,166		6,138,166		-

Building

Louis Hasbrouck, Building Commissioner
212 Main Street, Northampton, MA 01060
(413) 587-1240
lhasbrouck@northamptonma.gov

Department Responsibilities

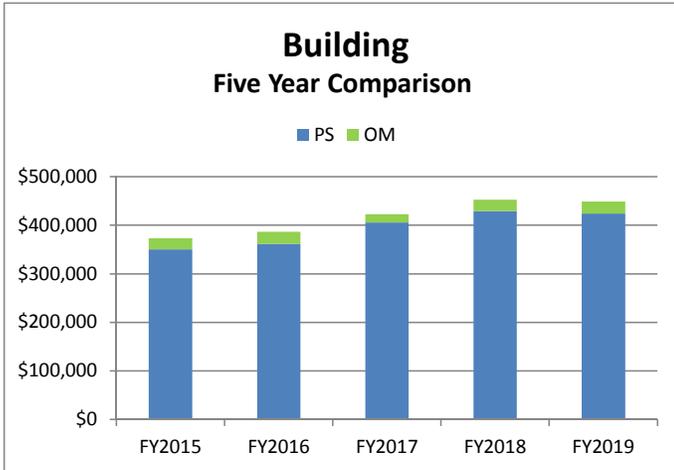
The Building department's mission is to protect public safety, property and land use through administration and enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, architectural access regulations, Massachusetts General Laws as they apply to building safety and land use, and the Northampton Zoning Ordinance. The department reviews applications and plans for all construction projects in the city, and the initial reviews for all zoning applications. The department inspects schools, nursing homes, hospitals, assembly halls, theaters, restaurants, bars and multi-family dwellings. The department responds to complaints related to the zoning ordinances and the building code. As part of the city's public safety team, an inspector is available around the clock to respond to disasterous events such as structure fires, structure damage, flooding, storms and other climatic damage.

FY2018 Highlights

FY2018 continues the upward trend seen the past several years. Construction activity has not slowed; the actual number of permits issued in FY2018 will likely be 15% less than the number of permits in FY2017, however the projects are significantly larger and total construction costs will be higher. Northampton will, yet again, add close to 100 multi-family dwelling units in FY2018. Single family home construction is strong, with nearly all of the new homes significantly more energy efficient than required by codes. Northampton continues as a leader in energy efficient building projects. The total estimated cost of construction for FY2017 was nearly \$85,000,000; FY2018 construction will likely increase by 10%, nearing \$94,000,000. Permit fee revenues also continue to increase, likely 7% higher than FY2017. Inspections of existing buildings and assembly areas continue, as do zoning and building complaint investigations.

FY2019 Budget Information

A number of building projects will get under way in FY2019, including additional housing units at Village Hill, more multi-family housing and additional commercial buildings. Demolition of the former Willard Concrete plant on King Street opens another parcel for development. Construction of Smith College's Nielson Library and affordable housing units on Pleasant Street will continue. The Clarke School redevelopment project will continue in FY2019; the first large commercial tenant on the campus will move into the renovated Gawith Hall. Again, the biggest challenge for the department in FY2019 will be keeping up with the intense level of building activity and the required inspections. The Building department will continue working towards increased involvement with the city's Emergency Management Team, including training and committing additional staff support for the Emergency Operations Center.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	349,974	361,146	405,193	428,794	423,928	(4,866)
OM	22,874	25,121	17,016	23,500	24,700	1,200
Total	372,848	386,267	422,209	452,294	448,628	(3,666)

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	5.00	5.00	5.00	5.00	5.00	-
NR	1.25	1.25	0.88	0.88	0.88	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
	8.25	8.25	7.88	7.88	7.88	-

241 - BUILDING

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Building Commissioner	Louis Hasbrouck	NAPEA	40.00	1.00	80,080	80,080		
Asst. Building Commissioner	David Gardner	NAPEA	40.00	1.00	53,872	53,872		
Building Inspector	Vacancy	NAPEA	40.00	1.00	52,562	52,562		
Inspector of Wires	Roger Malo	NAPEA	40.00	1.00	61,090	61,090		
Plumbing Inspector	Lawrence Eldridge	NAPEA	40.00	1.00	57,096	57,096		
Sealer Weights & Measures	John Frey	NR	25.00	0.63	32,318	32,318		
Intermittant Inspectors		NR	10.00	0.25	6,970	6,970		
Senior Clerk	Meghan Cahill	AFSCME	35.00	1.00	37,820	37,820		
Principal Clerk	Kim Carson	AFSCME	35.00	1.00	37,820	37,820		
Longevity					1,300	1,300		
Phone Allowance					3,000	3,000		
Total Personnel Services:				7.88	423,928	423,928		
R & M - Vehicles					1,000	1,000		
R & M - Office Equipment					1,500	1,500		
R & L - Uniforms					1,000	1,000		
Training & Seminars					3,000	3,000		
Printing					300	300		
Office Supplies - General					200	200		
Gasoline/Diesel					1,900	1,900		
Magazine Subscriptions					2,500	2,500		
Uniform Allowances					1,200	1,200		
Travel					7,000	7,000		
Dues & Memberships					1,500	1,500		
Equipment Technology					3,600	3,600		
Total Operations & Maintenance:					24,700	24,700		
241 - BUILDING INSPECTIONS				7.88	448,628	448,628		

Health

Merridith O'Leary, Director
212 Main Street, Northampton, MA 01060
(413) 587-1214
moleary@northamptonma.gov

Department Responsibilities

The Northampton Health Department (NHD), under the guidance of the Board of Health (BOH), assesses and addresses the needs of the community in order to help protect and improve community well-being by preventing disease, illness, injury, and impacting social, economic and, environmental factors fundamental to excellent health.

FY2018 Highlights

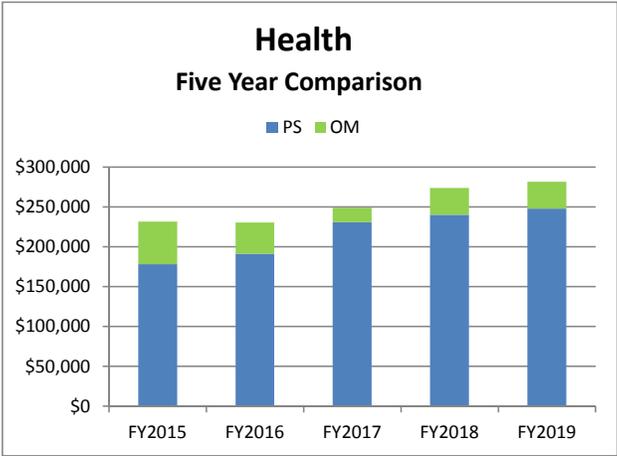
In addition to fulfilling inspectional service and communicable disease mandated responsibilities, NHD has focused efforts on collaborating with community partners to work on programs and policies to combat behavior-related chronic disease.

Some standout initiatives, programs and events for FY2018 are:

- With the opioid epidemic having significant impact in western Massachusetts and being a full-blown public health crisis, much of our focus in the NHD is to work collaboratively with community stakeholders on identifying and implementing strategies to help reduce fatal and non-fatal accidental overdoses.
 - Increased the number of Hampshire County Police Departments carrying Narcan (an overdose reversal drug) by providing assistance in developing policy.
 - Provide Narcan and training to all first responders and key community members.
 - Created a Safe Storage campaign - posters & video (filmed by NCTV).
 - Held an Overdose Response and Safe Needle Handling training for Northampton businesses.
- In FY2018, the NHD was awarded a \$1.7 million, 4-year, Substance Use and Mental Health Services Administration (SAMHSA) First Responder grant.
- Car Seat Installation Program - The Public Health Nurse completed car seat installation training and special needs car seat training. The NHD will be able to assist the Fire/Rescue department with clinics every other Wednesday, take walk-in appointments for installations on an as needed basis and work with local child care providers by offering seat checks for parents around pick-up and drop-off times.
- Provided 167 Northampton Food Service Establishment employees with a free food allergen and choke saving training.
- Merged the four Medical Reserve Corps units in Hampshire County to become one County unit which is housed out of the NHD.
- Total of 1,480 inspections related to, but not limited to; food, nuisance, housing, recreational water, body art, and title V.

FY2019 Budget Information

- Train NHD Inspectors to use Muncipity and provide tablets to use in the field when performing inspections.
- Collaborate with first responders, hospitals and recovery coaches to create a post-overdose response team.
- Create data collection system for opioid overdose fatalities and non-fatalities.
- Provide trainings and opportunity for community engagement with Northampton businesses.
- Build on communication and connectedness to local, regional and statewide agencies in order it increase capacity and sustainability towards community health initiatives.
- Create and launch a workplace wellness program.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	178,011	191,021	230,906	239,916	247,824	7,908
OM	53,389	39,314	17,882	33,710	33,710	-
Total	231,400	230,335	248,788	273,626	281,534	7,908

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	3.00	3.00	3.57	3.57	3.66	0.09
AFSCME	0.63	1.00	1.00	1.00	1.00	-
NR	0.00	1.29	1.57	1.57	2.57	1.00
	3.63	5.29	6.14	6.14	7.23	1.09

511 -HEALTH

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Merridith O'Leary	NAPEA	40.00	1.00	83,907	76,279	7,628	SAMHSA Grant
Sanitarian	Daniel Wasiuk	NAPEA	35.00	1.00	48,976	48,976		
Sanitarian	Marcus Gabrieli	NAPEA	23.00	0.66	29,290	29,290		
Department Secretary	Melissa Roberts-Cote	AFSCME	35.00	1.00	37,736	37,736		
Public Health Nurse	Jennifer Meyer	NAPEA	35.00	1.00	53,453	53,453		
PHEP Coordinator	Kelly Constantine	NR	20.00	0.57	21,340		21,340	PHEP Grant
HOAPC Coordinator	Cherry Sullivan	NR	35.00	1.00	62,166		62,166	HOAPC Grant
Assistant Opioid Coordinator	Michele Farry	NR	35.00	1.00	47,600		47,600	SAMHSA Grant
Septic Inspections					-	-		
Phone Allowance					1,890	1,890		
Longevity					200	200		
Total Personnel Services:				7.23	386,558	247,824	138,734	
Vehicles					750	750		
Training & Seminars					1,750	1,750		
Contractual Services - Mosquito Control					25,500	25,500		
Medical Testing Services					550	550		
Printing & Mailing					500	500		
Advertising					400	400		
Gas					700	700		
Medical Supplies					1,050	1,050		
Educational Supplies					300	300		
Travel					1,000	1,000		
Dues & Memberships					660	660		
Office Supplies					550	550		
Total Operations & Maintenance:					33,710	33,710		
511-BOARD OF HEALTH TOTAL:				7.23	420,268	281,534	138,734	

Senior Services

Marie Westburg, Director
67 Conz Street, Northampton, MA 01060
(413) 587-1228
mwestburg@northamptonma.gov

Department Responsibilities

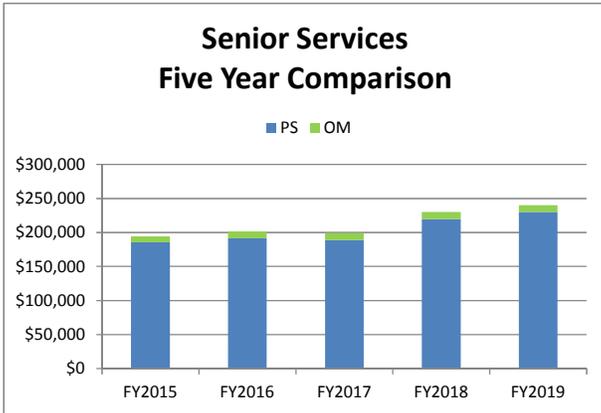
Senior Services is dedicated to enhancing the quality of life for the city's elders, ages 60 and over, with some programs and activities available to those 55-59 years of age. To meet this goal, Northampton Senior Services identifies needs and provides a range of programs, activities, and services to address those needs. Northampton Senior Services serves as a community focal point around issues of aging and is a liaison to local, state, and federal resources for elders and their families. The department's director also has the responsibility of assuming the role of ADA Coordinator, is staff liaison to the Northampton Disability Commission and administrator of the Tax Work Off Program.

FY2018 Highlights

Senior Services staff, volunteers, and community members continued to sponsor fundraising events such as Mary's Mini-Sale Table, Annual Holiday Craft Festival and Marketplace, and the Annual Appeal. This year one of the main fundraising events was the 10th Anniversary Gala at which more than \$9,000 was raised. Programs and classes offered at the Senior Center include: Tap, Yoga, Tai Chi, Theoretical Physics, Healthy Bones & Balance, Timeless Tunes, Aging with Grace, Cup of Conversation, Strength and Stretch, Zumba Gold, and Bridge. More than 30 classes are offered each week. A much anticipated transportation program is up and running. Two vans are in daily operation with four newly hired and trained van drivers. Senior Services works to assist seniors with housing, utilities, healthcare, and fuel needs through the SHINE Counseling Program, Interfaith Help Fund, Salvation Army Assistance Program, and Fuel Assistance Program. The basic need of food security is offered through Senior Services with such programs as Deals and Steals Outreach Program, Grow Food Northampton Assistance Program, Food Bank's Brown Bag Program, SNAP (formerly Food Stamps), Farmers Market coupons and the department's own Emergency Food Cupboard. Other services include; medical appointments with foot doctor, foot nurses, community outreach to homebound seniors, holiday gift baskets to homebound, donations of blankets, advocating services for housing and medical needs, homeless assistance, referrals to community resources, Medicare, MassHealth education and assistance, and support groups.

FY2019 Budget Information

The Executive Office of Elder Affairs will contribute \$56,978 to the Northampton Senior Services budget. The Pioneer Valley Transit Authority will also contribute \$25,000 toward the use of their donated van. The Senior Center's six revolving accounts maintained via various sources such as fundraising and program fees will supplement the operating budget to provide additional staffing and services.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	185,461	191,272	188,785	219,691	229,827	10,136
OM	8,876	10,206	10,253	10,264	10,264	-
Total	194,337	201,478	199,038	229,955	240,091	10,136

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	5.00	5.00	5.00	4.00	4.00	-
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	1.08	1.33	1.33	4.43	4.80	0.37
Total	7.08	7.33	7.33	9.43	9.80	0.37

541 -SENIOR SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Marie Westburg	NAPEA	35.0	1.00	59,298	59,298		
Assistant Director	Vacancy	NAPEA	35.0	1.00	44,354	44,354		
Media and Programming Coordinator	Vacancy	NAPEA	35.0	1.00	35,090	6,601	28,489	EEOA Grant
Senior Social Worker	Michelle Dihlmann	NAPEA	35.0	1.00	41,441	12,952	28,489	EEOA Grant
Secretary	Linda DeMercurio	AFSCME	35.0	1.00	33,830	33,830		
Transportation Coordinator	Jennifer Carbery	NR	35.0	1.00	34,176	34,176		
Home Handyman	Vacancy	NR	14.0	0.35	8,008		8,008	Gift Fund
SS Program Assistant	Michael Gray	NR	19.5	0.49	12,556	-	12,556	Gift Fund
SS Program Assistant	Sean Romanski	NR	10.0	0.25	6,440		6,440	Activity Revolving Fund
SS Program Assistant	Robert Watelet	NR	10.0	0.25	6,252		6,252	Activity Revolving Fund
SS Program Assistant	Joanne Brooks	NR	10.0	0.25	6,252		6,252	Activity Revolving Fund
SS Program Assistant	Carmen Montes	NR	10.0	0.25	6,070		6,070	Activity Revolving Fund
Van Driver	Thomas Shea	NR	19.5	0.49	14,352	14,352		
Van Driver	David Allen	NR	19.5	0.49	13,879	13,879		
Van Driver	William Lamere	NR	19.5	0.49	13,879		13,879	Transportation Revolving Fund
Van Driver	Bernhard Porada	NR	19.5	0.49	14,842	10,185	4,657	Transportation Revolving Fund
Longevity					200	200		
Total Personnel Services:				9.80	350,919	229,827	121,092	
R & M - Office Equip					500	500		
Prof/Tech					2,000	2,000		
Contr. Services					1,000	1,000		
Communications (Interpretors)					1,000	1,000		
Telephone					564	564		
Advertising					1,000	1,000		
Office Supplies					1,400	1,400		
Recreational Suppls					2,200	2,200		
Travel					600	600		
Total Operations & Maintenance:					10,264	10,264	-	
541-COUNCIL ON AGING TOTAL:				9.80	361,183	240,091	121,092	

Department of Veterans' Services

Steven J. Connor, Director
240 Main Street, Northampton, MA 01060
(413) 587-1299
sconnor@northamptonma.gov

Department Responsibilities

The mission of the Department of Veterans' Services is to aid, support, and advocate for veterans and/or their dependents. A secondary mission is to work with the Veterans Council to arrange parades and patriotic events. The department now serves 11 communities: Northampton, Amherst, Pelham, Chesterfield, Williamsburg, Goshen, Worthington, Cummington, Hadley, Chester, and Middlefield, and is called the Central Hampshire Veterans' Services District.

FY2018 Highlights

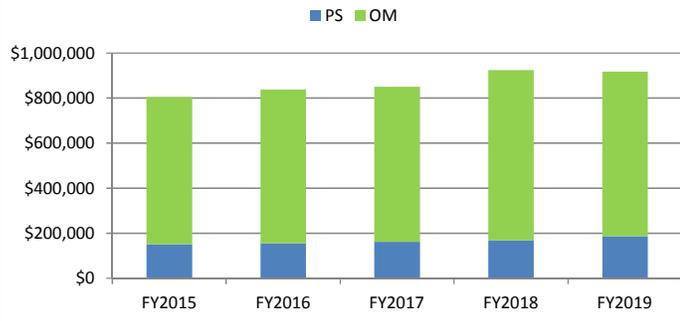
The veterans' services director continues to work with the Massachusetts Interagency Council on Housing and Homelessness on the implementation of the Integrated Plan to Prevent and End Homelessness Amongst Veterans. The department is working diligently to achieve the goal of ending veterans' homelessness under the guidelines of the U.S. Interagency Council on Homelessness. The Department of Veterans' Services continue to have a staff presence at the Hampshire County Housing Court in Hadley, in order to proactively address the needs of veterans who have fallen into homelessness or who are at risk of homelessness. Veterans' Services also maintains a presence at the Hampshire County House of Corrections to identify and plan for veterans being released from that facility and assist with re-housing those veterans. A newly developed protocol for veterans leaving the Massachusetts Department of Correction facilities was created with guidance and input by the department director and is currently being implemented statewide with presentations that started in April 2018. The department participated in the 2018 Point in Time count in January 2018 and the results are not confirmed but the department numbers appear to be lower again this year. The Department of Veterans' Services has enhanced its collaboration with Soldier On in its efforts to support the veterans' supportive housing program in Leeds, and throughout western Massachusetts, and believe it will greatly benefit our veteran population. By giving veterans a home in Northampton, they will be able to contribute to the fabric of the community.

FY2019 Budget Information

Veterans' Services will continue to work with the Western Massachusetts Veterans Outreach Project, a volunteer group with extensive experience in caring for veterans and has dedicated itself to improving the medical and behavioral healthcare of veterans and their families by civilian healthcare providers. The organization is fine tuning their mission of providing educational seminars in 2018 (FY2019) to healthcare providers in western Massachusetts.

Veterans' Services is very excited about the upcoming Florence Memorial Day parade in 2018 serving to solemnly honor fallen veterans and service members for the 150th consecutive year on the actual date of Decoration/Memorial Day, a record that cannot be met by any other community in the land.

Central Hampshire Veterans District Five Year Comparison



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	151,184	155,317	162,298	169,903	187,605	17,702
OM	654,583	682,995	688,222	755,623	730,523	(25,100)
Total	805,767	838,312	850,520	925,526	918,128	(7,398)

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY17-FY18
NAPEA	2.00	2.00	2.00	2.00	2.00	-
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	0.14	0.14	0.38	0.40	0.35	(0.05)
Total	3.14	3.14	3.38	3.40	3.35	(0.05)

543 - VETERANS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Steven Connor	NAPEA	40.00	1.00	72,628	72,628		
Department Secretary	Jessica Barry	AFSCME	35.00	1.00	40,590	40,590		
Investigative Veterans Service Agent	Rebecca Twining	NAPEA	40.00	1.00	52,000	52,000		
Deputy Veterans Service Agent/Hilltown VSO	Thomas Geryk	NR	14.00	0.35	14,567	14,567		
Longevity					1,100	1,100		
Travel Stipend for Director					5,100	5,100		
Phone Allowance					1,620	1,620		
Total Personnel Services:				3.35	187,605	187,605	-	
R & M - Communication Equipment					-	-		
R & M - Office Equipment					2,500	2,500		
Training & Seminars					1,823	1,823		
Telephone					660	660		
Office Supplies - General					1,200	1,200		
Travel					5,900	5,900		
Dues & Memberships					540	540		
Cermonial Expenses					900	900		
Total Operations & Maintenance:					13,523	13,523	-	
543- VETERANS DISTRICT BUDGET:					201,128	201,128	-	
Northampton Veterans Benefits:								
Medical and Dental Insurance					25,000	25,000		
Veterans Benefits					645,000	645,000		
Burial Expenses					10,000	10,000		
Cermonial Expenses					10,000	10,000		
Veterans Benefits - Food					1,000	1,000		
Veterans Benefits - Medical					25,000	25,000		
Veterans Benefits - Other					1,000	1,000		
Total Operations & Maintenance:					717,000	717,000	-	
543-VETERANS TOTAL:				3.35	918,128	918,128	-	

Forbes Library

Lisa Downing, Director
20 West Street, Northampton, MA 01060
(413) 587-1016
ldowning@forbeslibrary.org

Department Responsibilities

Forbes Library exists to provide a wide range of information and materials to all of the people of Northampton, and to encourage and support the civic, intellectual, and cultural pursuits of the community. Forbes Library encourages curiosity, free inquiry, and lifelong learning and provides a friendly physical environment as a community meeting place.

FY2018 Highlights

This last year has proved a lively and productive one for Forbes Library--marked by an ambitious new strategic plan, enhanced collaboration with community organizations, on-going reorganization of spaces and services for children and teens, and much more. The strategic planning process gave Forbes staff and community members an opportunity to reflect on both short-term and long-term aspirations and goals. What was heard most often was the need for more access to everything the library offers. The plan addresses the need for both physical access to the library building and expanded access to all types of resources for everyone in the community. It includes improving access to online resources as well as taking library services outside of the building to parts of the community where they are wanted and needed. The library aims to be a gathering space for our community to access each other's ideas and a place where information about vital services can be found.

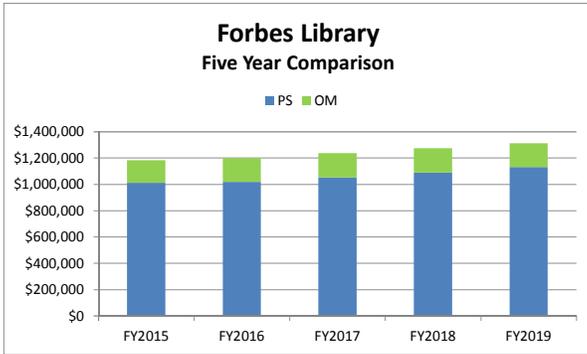
The Children's and Young Adult Department adopted the tagline, "A place for everyone, from day one," affirming the commitment to supporting the growth and development of our next generation and to providing library services that meet the needs of the diverse community through excellent collections, programs, and services. Community outreach was a top priority with a special emphasis on partners in the Northampton Public Schools and Teacher Cards to all Northampton educators that provide special borrowing privileges is now being offered.

Forbes formed a new partnership with the Franklin Hampshire Career Center, whose Northampton office had been closed because of federal budget cuts. Career services are offered 15 hours a week at the library, including weekly workshops.

Forbes has worked closely with Smith College to strengthen their historic partnership. Forbes served as Smith's first library for 15 years before one was built on campus and continues to support student and faculty needs, especially during Smith College Neilson Library's construction.

FY2019 Budget Information

Forbes Library will remain open on Saturdays in July and August for the first time since 2008. Forbes will also restore the Outreach Delivery Service, a volunteer based program that delivers library materials to 100 homebound members of our community. In addition to a 3% increase in our appropriation, these restored services are possible through operating cost savings coordinated by the city's Central Services department. Additionally, because of the increase in the assessment for ebooks, a larger proportion of the CW MARS expenses have been moved out of the Aid Fund and into the Book & Media Fund.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	1,010,370	1,018,535	1,050,652	1,087,436	1,131,164	43,728
OM	172,946	179,103	185,450	185,749	180,217	(5,532)
Total	1,183,316	1,197,638	1,236,102	1,273,185	1,311,381	38,196

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
FLEA	19.98	20.30	20.58	20.09	20.20	0.11
NR	3.78	3.34	4.52	5.38	5.58	0.20
	23.77	23.64	25.10	25.47	25.78	0.31

610 -FORBES LIBRARY

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
ADMINISTRATION								
Director	Lisa Downing	NR	37.50	1.00	82,500	43,650	38,850	Library State Grant
Assistant Director	Molly Moss	NR	37.50	1.00	68,062	52,062	16,000	Clarke and Earle Trust Funds
Administrative Assistant	Jennie Lamour	NR	37.50	1.00	49,215	49,215		
Treasurer	Cheri Buckhout	NR			9,144	9,144		
Secretary	Elizabeth Sheirer	NR			3,216	3,216		
INFORMATION SERVICES								
IS Librarian/A&M Head	Faith Kaufmann	FLEA	37.50	1.00	57,721	57,721		
IS Librarian/Reference Head	Alene Moroni	FLEA	37.50	1.00	55,003	55,003		
IS Librarian	Ben Kalish	FLEA	36.00	0.96	47,173	47,173		
Part Time IS Librarian	Heather Diaz	FLEA	22.00	0.59	24,144	24,144		
Senior IS Library Assistant	Dylan Gaffney	FLEA	37.50	1.00	39,640	39,640		
Part Time Senior IS Library Assistant	Jill Emmons	FLEA	11.50	0.31	9,375	9,375		
Intermittent Part Time IS Librarians		NR	6.75	0.18	6,020	6,020		
Intermittent Part Time Library Assistants		NR	19.75	0.53	11,985	11,985		
CCPL&M /Hampshire Room								
Part Time Salaried Archivist/IS Librarian	Julie Bartlett Nelson	FLEA	27.00	0.72	41,554	41,554		
Part Time Archivist/Local History Librarian	Elise Feeley	NR	8.00	0.21	8,615	8,615		
CIRCULATION								
Circulation Supervisor	Brian Tabor	FLEA	37.50	1.00	42,723	42,723		
Library Associate/Collection Development Sup.	Chris Teghtsoonian	FLEA	37.50	1.00	39,656	39,656		
Part Time Senior Library Assistant	Susan Scafeffer	FLEA	24.00	0.64	22,454	22,454		
Part Time Library Assistant	Steven Stover	FLEA	30.25	0.86	26,373	26,373		
Part Time Library Assistant	Brian Marchese	FLEA	11.75	0.31	8,251	8,251		
Intermittent Part Time Library Assistants		NR	35.50	0.95	21,543	21,543		
CHILDREN'S DEPARTMENT								
Children's Librarian/Children's Depart. Head	Sarah Johnson	FLEA	37.50	1.00	55,003	55,003		
Library Associate	Katharine Janeczek	FLEA	37.50	1.00	33,398	33,398		
Library Associate	Ewen Hill	FLEA	31.00	0.83	22,807	22,807		
Intermittent Part Time Library Assistants		NR	17.00	0.45	10,316	10,316		
INTER LIBRARY LOAN/OUTREACH DEPARTMENT								
ILL Library Associate	Elizabeth Maguire	FLEA	37.50	1.00	42,723	42,723		
Part Time ILL Assistant	Ryan Duffy	FLEA	15.50	0.41	14,002	14,002		
Part Time ILL Assistant	Jill Emmons	FLEA	26.00	0.69	20,463	20,463		
Outreach Deliver Service Coordinator	Maria Spurduti	NR	5.00	0.13	5,080	2,580	2,500	Friends of Forbes Library Grant and Lilly Library
TECHNICAL SERVICES DEPARTMENT								
Cataloger/Automation /Tech Serv Dept Head	Paula Elliot	FLEA	37.50	1.00	57,721	57,721		
Cataloging Assistant	Kathy Mizula	FLEA	37.50	1.00	39,712	39,712		
Part Time Library Assistant	Brian Marchese	FLEA	25.00	0.67	21,938	21,938		
Part Time Library Assistant	Ryan Duffy	FLEA	15.50	0.41	14,002	14,002		
Intermittent Part Time Library Assistant		NR	0.00					
MAINTENANCE DEPARTMENT								
Facilities Manager	Jason Petcen	FLEA	37.50	1.00	54,776	54,776		
Custodian	Frank Gessing	FLEA	37.50	1.00	35,757	35,757		
Part Time Salaried Custodian	Mark Toczydlowski	FLEA	30.00	0.80	27,149	27,149		
Intermittent Part Time Custodians		NR	5.00	0.13	5,500	5,500		
Longevity					11,300	11,300		
Medicare					19,000	19,000		
Stipends - Work Study					14,500	13,000	1,500	Trustees of Forbes Library Trust Funds
Workers Compensation					6,000	6,000		
Unemployment					4,500	4,500		
Total Personnel Services					25.78 1,190,014	1,131,164	58,850	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Electricity					50,000	46,400	3,600	Other Aid Fund
Natural Gas					12,000	12,000		
Water/Sewer					9,500	9,500		
R & M - Buildings					10,000	10,000		
Trash Removal					2,000	2,000		
Audit					3,500	3,500		
Technology Services - Payroll					4,900	4,900		
EAP					800	800		
Contracted Inspection Services					8,000	8,000		
Telephone					950	950		
Internet					3,600	3,600		
CW/Mars Fee					40,805	40,805		
Printing					2,000	2,000		
Postage					1,600	1,600		
General Supplies					8,500	8,500		
Library Supplies					13,000	13,000		
Property Insurance					8,000	8,000		
Reserve Fund Appropriations					1,662	1,662		
Technology					10,000	-	10,000	Trustees of Forbes Library Trust Funds
Staff Development					6,000	3,000	3,000	Friends of Forbes Library Grant
Programming					7,000	-	7,000	Friends of Forbes Library Grant
Books & Media					173,080	-	173,080	Library Trust funds, Fees, Donations
Total Operations & Maintenance:					376,897	180,217	196,680	
610 - FORBES LIBRARY				25.78	1,566,911	1,311,381	255,530	

Lilly Library

Adam Novitt, Director
19 Meadow Street, Florence, MA 01062
(413) 587-1500
anovitt@cw mars.org

Department Responsibilities

The mission of Lilly Library is to provide opportunities for lifelong learning for people of all ages and backgrounds in the villages of Florence, Bay State and the City of Northampton, as well as the surrounding area. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21st century library without walls, Lilly Library provides free and open access to a broad range of high quality print materials, media, electronic resources, programs and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of our community can pursue their cultural, intellectual, and recreational information needs.

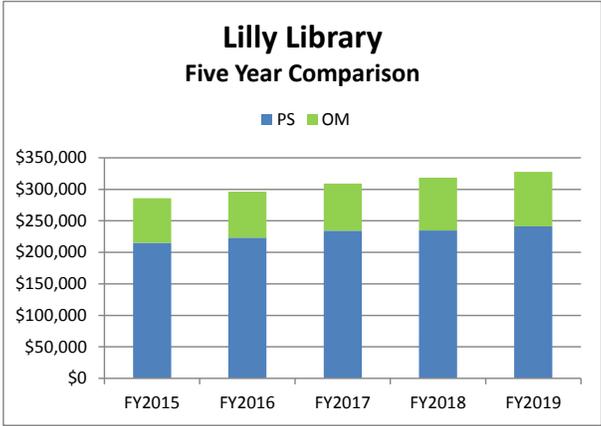
Lilly Library provides full library services six days per week, 52 weeks per year, including Sundays. For all of our patrons from the youngest child to the oldest adult, the library provides services that include: public computers for use in the library, circulation of fiction, nonfiction, magazines, DVDs, and CDs; ready reference services; reader's advisory; and, interlibrary loan access to materials throughout the state. Throughout the year activities are held to celebrate reading. This includes: weekly programming for children and young adults during the school year, and seasonal programs for adults. Annually, the library offers a summer reading program for children and young adults. Programs are made possible through the support of the City of Northampton, the Friends of Lilly Library, the Florence Savings Bank Customer Choice Community grant, and gifts and memorials provided by library supporters.

FY2018 Highlights

During FY2018, Lilly Library opened additional hours on Monday afternoon from 3-5 PM and plans to increase open hours again in FY2019. Lilly Library has hired a new young adult library intern, a student from Simmons' College's Graduate School of Library and Information Science to serve the area's teen community. Visit our website for more information: www.lillylibrary.org

FY2019 Budget Information

As Lilly Library continues to grow in usage, FY2019 promises to see a continuation of the current levels of service described above. Events will begin with annual participation in the statewide Summer Reading Program for children and young adults (FY2019 to be funded in-part by the Friends of Lilly Library, the Kenneth Paul Parent Memorial Fund, and Massachusetts Board of Library Commissioners. The FY2019 budget reflects financial needs for providing staffing, services, building operations, and grounds maintenance for Lilly Library. Rising costs, including increased spending on library materials and programs, combined with a small pay increase for staff and careful planning bring the total FY2019 appropriation for Lilly Library to \$327,856, a 3% increase.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	214,938	223,179	234,335	234,788	241,271	6,483
OM	71,104	73,018	74,700	83,518	86,585	3,067
Total	286,042	296,197	309,035	318,306	327,856	9,550

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NR	7.09	7.10	7.21	6.88	6.78	(0.10)
	7.09	7.10	7.21	6.88	6.78	(0.10)

611 - LILLY LIBRARY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget		
						General Fund	Other	Source
Director	Adam Novit		35.00	1.00	53,268	53,268		
Assistant Director	Charlotte Carver		29.00	0.83	30,238	30,238		
Children's Librarian	Kimberly Evans-Perez		27.50	0.79	24,947	24,947		
Library Assistant II	Anne Heston		30.00	0.86	26,937	26,937		
Library Assistant II Youth	Mara Toone		18.00	0.51	13,659	13,659		
Services Intern Library	Sarah Fernandez		15.00	0.43	12,025	12,025		
Assistant III Library	Mary Faivre		15.25	0.44	11,021	11,021		
Assistant III Library	Weekenders		12.00	0.34	7,858	7,858		
Assistant III Library	Jennifer Lewis		11.00	0.31	7,351	7,351		
Assistant III Custodian	Kelly Daniels Baker		10.50	0.30	8,796	8,796		
Staff	Charles		12.00	0.34	7,696	7,696		
Library Assistant II	Farmers Market/Programs		4.50	0.13	3,600	3,600		
Shelver	Alexandra Brown		9.50	0.27	6,539	6,539		
Longevity	Nicholas Gulow		8.00	0.23	5,006	5,006		
Vac/Sick Coverage					2,513	2,513		
Medicare/Soc Security					4,523	4,523		
Stipends - Work Study					13,194	13,194		
Workers Compensation					1,050	1,050		
Total Personnel Services				6.78	241,271	241,271		-
Building Operations								
Energy					22,000	22,000		
Other Utilities					3,000	3,000		
Repairs & Maintenance					24,000	15,458	8,542	Library Funds
Library Operations								
Professional development					2,000	-	2,000	Library Funds
Insurance					10,000	10,000		
Technology					17,000	15,000	2,000	Library Funds
Library Expenses					5,000	-	5,000	Library Funds
Patron Services								
Circulating materials					40,000	21,127	18,873	Library Funds
Programs					10,390	-	10,390	Library Funds
Total Operations & Maintenance:					133,390	86,585	46,805	
611 - LILLY LIBRARY				6.78	374,661	327,856	46,805	

Parks & Recreation

Ann-Marie Moggio, Director
100A Bridge Rd., Florence, MA 01062
(413) 587-1040
amoggio@northamptonma.gov

Department Responsibilities

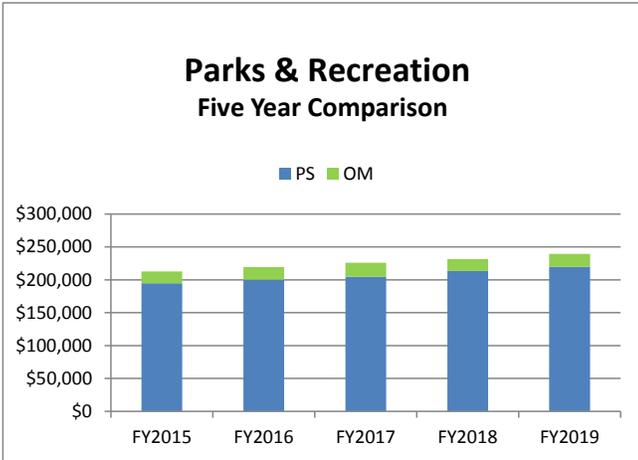
The mission of the Parks & Recreation department is to promote the general well-being of the individual and the community by providing a wide range of high quality and healthy recreational opportunities to meet the leisure needs and interests of citizens of all ages from Northampton and the surrounding area. Parks & Recreation presents programs that are relevant and promote a spirit of cooperation, build self-esteem, encourage healthy competition and develop lifelong recreation pursuits among participants. Parks & Recreation manages usage of city parks and fields and pursues grant opportunities and funding to oversee improvements and renovations. Maintenance work is collaborated on with the DPW Parks, Recreation & Cemetery division.

FY2018 Highlights

- Enhanced programming offerings at the Aquatic & Family Center at JFK Middle School, adding chair yoga, Tai Chi, scuba and more.
- Expanded summer programs, offering STEM (science, technology, engineering and mathematics) programs such as Robotics Using Lego®, Code to the Future, Live Action Flix, and more.
- Partnered with Northampton Family Fourth Celebration committee, as well as Northampton Fire, Police and Look Memorial Park, to offer the seventh annual Northampton Family Fourth Celebration of fireworks, food, entertainment, and games.
- Fundraising by the Friends of Parks & Recreation Group begins this spring for phase 6 of Florence Recreation Fields.
- The department took part in the second annual Downtown Holiday Stroll in December, offering games, hot chocolate and cookies. The stroll was coordinated by the Downtown Northampton Association (DNA).
- Further expanded the Youth Basketball League and have the girls and boys grades 3 & 4, 5 & 6 and 7 & 8 divisions now playing in the Quabbin Valley Travel League. An in-town only league was also offered for some age divisions.
- Joined the Look Park Pumpkin Fest with games and fall themed activities.
- Partnered with Cinema Northampton to provide outdoor family movie night at Maines Field.
- Joined “Let’s Get Moving” initiative at the Northampton Senior Center and other groups to coordinate and market offerings for residents.
- Replacement for the vandalized play structure at Arcanum Field Safety Village will be installed this spring.

FY2019 Budget Information

The department will continue to create new programs and events and pursue grants and sponsorships, as well as continue to pursue new collaborations while managing current ones. Staff will work on new avenues of marketing, including more online and social media outlets.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	194,666	200,241	204,668	213,442	219,650	6,208
OM	18,108	19,281	21,446	18,000	20,000	2,000
Total	212,774	219,522	226,114	231,442	239,650	8,208

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	5.00	5.00	5.00	4.63	4.50	(0.13)
AFSCME	2.00	2.00	2.00	2.00	2.00	-
	7.00	7.00	7.00	6.63	6.50	(0.13)

630 - PARKS & RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Ann-Marie Moggio	NAPEA	35.00	1.00	68,136	68,136		
Assistant Director	Shelby Michna John	NAPEA	35.00	1.00	52,398	52,398		
Supervisor	Knowles Jackie	NAPEA	35.00	1.00	35,782	12,782	23,000	Rec Rev Funds
Department Secretary	Lienert Sandra Gross	AFSCME	35.00	1.00	39,137	23,137	16,000	Rec Rev Funds
Senior Clerk	James Miller	AFSCME	35.00	1.00	33,898	20,898	13,000	Rec Rev Funds
Recreation Supervisor	Rebecca Learnard	NAPEA	20.00	0.50	20,447		20,447	Rec Rev Funds
Recreation Supervisor		NAPEA	35.00	1.00	35,099	35,099		
Salaries Operations Staff					3,500	3,500		
Phone Allowance					1,800	1,800		
Longevity					1,900	1,900		
Total Personnel Services				6.50	292,097	219,650	72,447	
R & M - Vehicles					2,000	2,000		
R & M - Computer Equipment					6,000	6,000		
Advertising					1,000	1,000		
Gasoline/Diesel					1,000	1,000		
Recreational Supplies					6,500	6,500		
Travel					1,000	1,000		
Conference/Registrations					1,500	1,500		
Dues & Memberships					1,000	1,000		
Total Operations & Maintenance:					20,000	20,000	-	
630- PARKS & RECREATION					312,097	239,650	72,447	

Arts & Culture

Brian Foote, Director
240 Main Street, Memorial Hall #1
Northampton, MA 01060
(413) 587-1069
bfoote@northamptonma.gov

Department Responsibilities

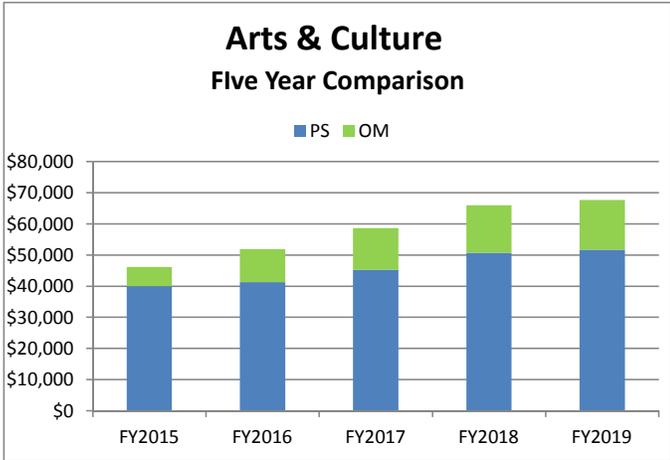
The Arts & Culture department works to fund, promote, and present high-quality, community-based arts programming for the benefit of artists, residents and visitors to the City of Northampton. The department works with the Arts Council to perform tasks assigned to local cultural councils under MGL c.10, § 58, or successor statutes. The department coordinates the Paradise City Cultural District under MGL c.10 § 58A. The department serves as the city's liaison to local, regional, and statewide arts and culture organizations. The department provides administrative, clerical and technical support to the Arts Council and Northampton Arts, Inc.

FY2018 Highlights

The Arts Council will award \$20,000 of locally raised funds in May. In addition, the following has been accomplished: \$11,590 of local cultural council funds was awarded to 26 artists, schools, and arts groups for activities in Northampton in December of 2017; The BJ Goodwin grant was awarded three times on a case-by-case basis totaling \$2,050; \$9,000 was donated to the Northampton Public School PTOs earmarked for arts enrichment; co-hosted a statewide Cultural District Convention at Union Station with the Massachusetts Cultural Council; produced and presented the Northampton Summer Concert series (Pulaski Park and the Hampshire Courthouse lawn), Transperformance (Pines Theater in Look Park), Paint This Box! (local artists turn downtown utility boxes into artwork), the first annual Northampton Arts Council Artists' reception, Shadow Puppetry in Pulaski Park with The Brothers Campur, Open Air Market (behind Thornes Marketplace) Northampton Film Festival (locations across Downtown Northampton), Northampton Print and Book Fair 2017 (A.P.E. Gallery), 2017 Visual Arts and Poetry Biennial: A Juried Exhibition at Hosmer Gallery (Forbes Library), Winter's Work: Crafts by young and emerging makers (Memorial Hall), First Night Northampton 2018 (locations across Downtown Northampton). Maintained the Paradise City Cultural District online event calendar. The Arts Council also participated in some capacity with the Black Maria Film Festival, Ice Art Festival, and Chalk Art Festival.

FY2019 Budget Information

The first Arts Council event of FY2019 will be Summer Concert series in July and August, followed by Transperformance in late August, Northampton Print and Book Fair, and RETROFAIRE in September, First Night Northampton, and Four Sundays in February series with Silver Chord Bowl and KidsBestFest takes place in February 2019. Arts & Culture will continue to collaborate with Cinema Northampton, the Downtown Northampton Association, the Northampton Film Festival, Massachusetts Cultural Council, MASS Creative, Northampton Community Arts Trust, Forbes Library, NCTV, the Northampton Center for the Arts, Academy of Music Theatre, Economic Development Council of Western Massachusetts, A.P.E. Gallery, and many more. Refurbishment of the Arts Kiosk will be discussed with the goal of displaying the online cultural calendar. Conceptual work will begin on a downtown public art mural festival and a singer-songwriter series called "On-Ramp." A new Poet Laureate for 2019 will be selected.



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	39,988	41,292	45,183	50,695	51,648	953
OM	6,160	10,540	13,440	15,250	16,000	750
Total	46,148	51,832	58,623	65,945	67,648	1,703

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NR	1.50	1.60	1.60	2.00	2.00	-
	1.50	1.60	1.60	2.00	2.00	-

699 - ARTS & CULTURE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Brian Foote	NR	35.00	1.00	50,908	50,908		
Arts Administrator	Steve Sanderson	NR	35.00	1.00	46,828	-	46,828	Northampton Arts, Inc.
Phone Allowance					540	540		
Longevity					200	200	-	
Total Personnel Services				2.00	98,476	51,648	46,828	
Arts Night Out					500	500		
First Night Expenses					5,000	5,000		
First Night Fireworks					5,500	5,500		
Community Film/Music Programming					5,000	5,000		
Total Operations & Maintenance:					16,000	16,000	-	
699 - ARTS COUNCIL					2.00	114,476	67,648	46,828

Department of Public Works

Donna LaScaleia, Director
125 Locust Street, Northampton, MA 01060
(413) 587-1570
dpwinfo@northamptonma.gov

Department Responsibilities

The Department of Public Works (DPW) General Fund Divisions maintain and improve more than 150 miles of paved streets and unpaved (gravel) public ways, 85 miles of sidewalks, 80 acres of recreational fields, 11 miles of bicycle paths, 37 bridges, 4 cemeteries, Musante Beach, and more than 150 vehicles and pieces of specialized construction equipment. Also within the General Fund, the DPW provides rapid response for snow and ice events and other inclement weather conditions. Other areas of ongoing maintenance include road safety signage, traffic signals and all pavement and pedestrian crosswalk markings.

Through the Enterprise Funds, the DPW manages operations and maintains and upgrades assets in the Water, Sewer, Stormwater/Flood Control and Solid Waste Divisions. This includes maintenance, oversight and long term capital planning for facilities in excess of: 120 miles of stormwater drains, 5,000 catch basins and intakes, 5,000 sewer and drain manhole structures, 400 outfalls, 200 culverts, 6 miles of drainage channels and ditches, 160 miles of water mains, 4,600 water valves, 1,400 hydrants, 110 miles of sanitary sewers, 11,000 shade trees, and 3,800 acres of watershed land surrounding the city's drinking water reservoirs. In addition, the DPW operates and maintains a flood control pump station, two levee systems, a water treatment plant, six dams and surface water reservoirs, a wastewater treatment plant, two transfer stations and a capped landfill. DPW also oversees third party operations of a landfill gas to energy facility and 3.12 megawatt photovoltaic solar array.

FY2018 Highlights

In FY2018, many improvements were made to the city's infrastructure. These improvements included the following:

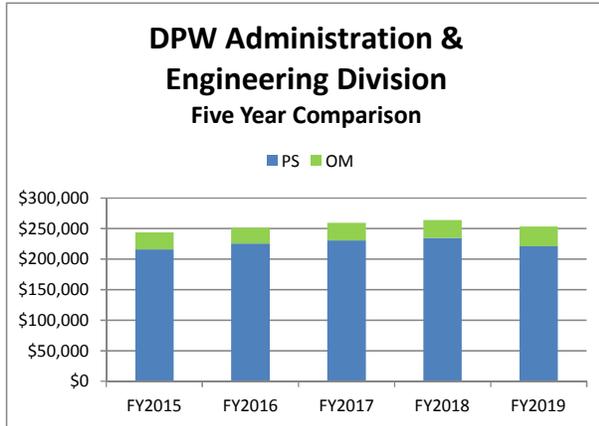
- Paving of 2.3 miles of city streets;
- Water line and stormwater system upgrades on Audubon Road with roadway reconstruction;
- Water line, sewer line and stormwater system upgrades on Day Avenue with roadway reconstruction;
- Water line, sewer line and stormwater system upgrades on Hinckley Street with roadway reconstruction;
- Water line and stormwater system upgrades to North Maple and North Farms Road;
- Ryan Dam spillway repairs;
- Sludge pump replacements and conversion from chlorine gas to sodium hypochlorite for disinfection at the Wastewater Treatment Plant;
- Roberts Meadow Brook slope stabilization and rehabilitation.

Design for future improvements was undertaken for the following projects:

- Damon Road water and sewer line replacement;
- Clement Street Bridge repair;
- Wastewater Treatment Plant upgrades in accordance with the Comprehensive Wastewater Management Plan;
- Burts Pit Road roadway and drainage improvements; Chesterfield Road water line and roadway improvements;
- Pleasant Street and Hampton Avenue roadway improvements;
- Upper Roberts Meadow Reservoir Dam breach and stream restoration.

FY2019 Budget Information

The FY2019 budget will continue to provide important funding for planned improvements to city infrastructure. Notably, funding will be used for roadway paving, sewer, water and stormwater line replacement projects, Clement Street Bridge repairs, wastewater treatment plant improvements and vehicle and equipment replacement.

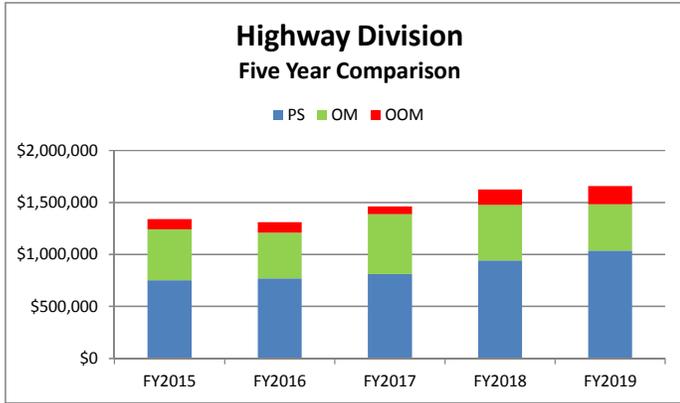


General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	216,341	226,036	230,744	234,866	221,306	(13,560)
OM	27,697	25,634	29,116	29,450	32,347	2,897
OOM	-	-	3,589	-	-	-
Total	244,038	251,670	263,449	264,316	253,653	(10,663)

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY17-FY18
NAPEA	2.95	2.95	2.95	2.55	2.367	(0.18)
AFSCME	1.00	1.00	1.00	0.75	0.50	(0.25)
NR	0.30	0.30	0.30	0.30	0.30	-
Total	4.25	4.25	4.25	3.60	3.17	(0.43)

421 - DPW ADMINISTRATION & ENGINEERING

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Director	Donna LaScaleia	NR	12.00	0.30	36,000	36,000		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	16,474	16,474		
Administration Manager	Cynthia Roberge	NAPEA	6.00	0.15	8,777	8,777		
Principal Account Clerk	Ann Furciniti	AFSCME	20.00	0.50	21,606	21,606		
City Engineer	David Veleta	NAPEA	4.00	0.10	8,782	8,782		
Senior Civil Engineer	Gregory Newman	NAPEA	12.00	0.30	22,189	22,189		
Assistant Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	17,482	17,482		
Assistant Civil Engineer	Kristine Baker	NAPEA	6.50	0.17	11,657	11,657		
Assistant Civil Engineer	Maggie Chan	NAPEA	40.00	1.00	57,366	57,366		
GIS Technician	Karyn Nelson	NAPEA	6.00	0.15	9,803	9,803		
Overtime					10,000	10,000		
Longevity					425	425		
Phone Allowance					745	745		
Total Personnel Services:				3.17	221,306	221,306		
Electricity					9,500	9,500		
R & M - Vehicles					600	600		
Communication Lines					680	680		
R & M - Communication Equip					421	421		
R & L - Copiers					1,321	1,321		
R & L - Uniforms					200	200		
Professional Technical					4,500	4,500		
Training & Seminars					1,500	1,500		
Printing					200	200		
Postage					200	200		
Advertising					700	700		
Office Supplies - General					4,500	4,500		
R & M Supplies - Equipment					1,700	1,700		
R & M Supplies - Custodial					1,300	1,300		
Vehicular Supplies					1,500	1,500		
Gas/Diesel					700	700		
Safety Supplies					250	250		
Boot Allowance					25	25		
Travel					100	100		
Dues & Memberships					800	800		
License Reimbursement					650	650		
Computer Equipment					1,000	1,000		
Total Operations & Maintenance:					32,347	32,347		
421- DPW ADMINISTRATION & ENGINEERING				3.17	253,653	253,653		



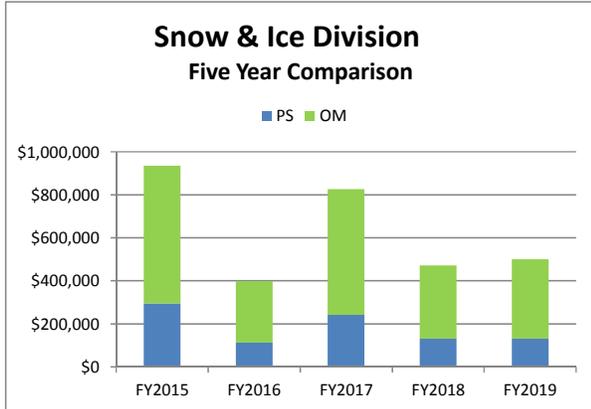
General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	753,431	770,952	814,197	943,934	1,040,588	96,654
OM	491,780	439,739	574,506	535,015	443,346	(91,669)
OOM	95,811	103,139	74,792	150,000	175,000	25,000
Total	1,341,022	1,313,830	1,463,495	1,628,949	1,658,934	29,985

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	0.65	0.65	0.65	0.60	0.60	-
NAME	17.00	17.00	17.00	16.00	18.00	2.00
AFSCME	-	1.00	1.00	1.00	1.00	-
NR	-	-	-	-	-	-
	17.65	18.65	18.65	17.60	19.60	2.00

422 - HIGHWAYS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Highway Superintendent	Richard Parasiliti	NAPEA	24.00	0.60	47,100	47,100		
Working Foreman II	Vacancy	NAME	40.00	1.00	55,673	55,673		
Working Foreman I	Antoni Sakowicz	NAME	40.00	1.00	47,618	47,618		
Principal Account Clerk	Terry Yusko	AFSCME	40.00	1.00	43,212	43,212		
Special Motor Equipment Operator	Jose Diaz	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Duane Meehan	NAME	40.00	1.00	40,511	40,511		
Special Motor Equipment Operator	Gregory Pinsonneault	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Mark Scheel	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Jairo Ruiz	NAME	40.00	1.00	34,272	34,272		
Special Motor Equipment Operator	James Clark	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	37,839	37,839		
Special Motor Equipment Operator	Angel Bou	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	37,133	37,133		
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	37,133	37,133		
Special Motor Equipment Operator	Jonathan Church	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Barrett Rogaleski	NAME	40.00	1.00	34,537	34,537		
Motor Equipment Operator	Jefto Silva	NAME	40.00	1.00	30,988	30,988		
Working Foreman II/Motor Equipment Repair	Michael Antosz	NAME	24.00	0.60	33,905	33,905		
Working Foreman I/Motor Equipment Repair	Vacancy	NAME	24.00	0.60	28,965	28,965		
Motor Equipment Repair	Jonathan Sullivan	NAME	24.00	0.60	23,095	23,095		
Motor Equipment Repair	Steve Kirouac	NAME	24.00	0.60	27,380	27,380		
Vehicle Inspector/Repair	Edward Dupre	NAME	24.00	0.60	29,399	29,399		
Temporary Seasonal Employees		NR			64,800	64,800		
Overtime					99,551	99,551		
Longevity					5,400	5,400		
Weekend Differential					1,500	1,500		
Standby Pay					14,335	14,335		
Phone Allowance					1,236	1,236		
Working Out of Grade					5,000	5,000		
Tree Warden Stipend					5,000	5,000		
Total Personnel Services:					19.60 1,040,588	1,040,588		
Electricity					29,250	29,250		
Street and Signal Lights					750	750		
Natural Gas					15,000	15,000		
R & M - Buildings					6,000	6,000		
R & M - Vehicles					15,000	15,000		
Communication Lines					800	800		
R & M Communication Equipment					7,000	7,000		
R & M Street Paving & markings					25,000	25,000		
R&L Copiers					1,321	1,321		
R&L Construction Equipment					3,000	3,000		
R & L Uniforms					15,000	15,000		
Trash Removal					5,000	5,000		

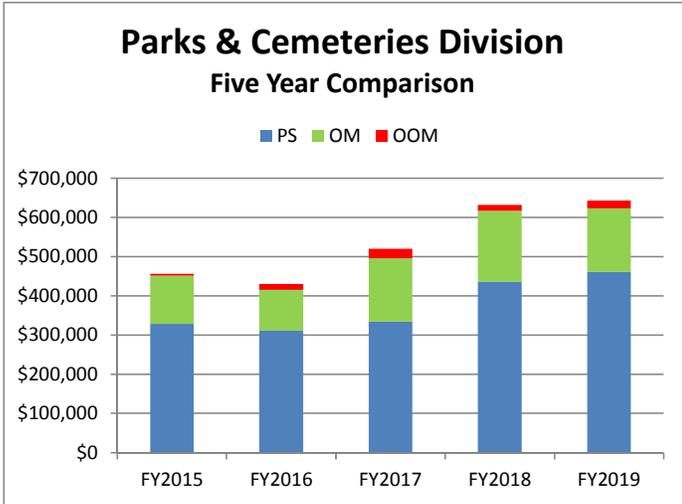
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept.	Other	Source
							Budget General Fund		
Security Services					5,000		5,000		
Training and Seminars					6,500		6,500		
Medical/Testing Services					2,500		2,500		
Postage					150		150		
Advertising					1,000		1,000		
Office Supplies - General					3,000		3,000		
R & M Supplies - Tools					8,000		8,000		
R & M Supplies - Equipment					8,500		8,500		
R & M Supplies - Buildings					15,000		15,000		
R & M Supplies - Custodial					4,000		4,000		
Loam, Grass Seed, Lime					13,000		13,000		
Vehicular Supplies					125,000		125,000		
Gasoline/Diesel					80,000		80,000		
Food					500		500		
Safety Supplies					9,500		9,500		
Streets & Sidewalks					30,000		30,000		
Boot Allowance					4,825		4,825		
Travel					300		300		
Dues and Memberships					1,700		1,700		
License Certification					1,750		1,750		
Total Operations & Maintenance:					443,346		443,346		
Site Improvements - Trees					50,000		50,000		
Road Improvements					125,000		125,000		
Total Capital:					175,000		175,000		
422 - HIGHWAYS				19.60	1,658,934		1,658,934		-



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	294,196	111,774	241,335	131,000	131,000	-
OM	640,147	286,696	584,500	340,500	369,000	28,500
Total	934,343	398,470	825,835	471,500	500,000	28,500

423 - SNOW & ICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Overtime					130,000	130,000		
Working Out of Grade					1,000	1,000		
Total Personnel Services:					131,000	131,000		
R & M - Vehicles					55,000	55,000		
Snow Removal					30,000	30,000		
Communication - Snow Emergency					1,500	1,500		
Weather Reports					1,500	1,500		
Vehicular Supplies					135,650	135,650		
Gasoline/Diesel					10,350	10,350		
Snow Removal Supplies					131,500	131,500		
Food - Emergency Events					3,500	3,500		
Total Operations & Maintenance:					369,000	369,000		
423 - SNOW & ICE					500,000	500,000		



General Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	328,458	311,388	334,645	435,732	461,022	25,290
OM	123,190	103,663	161,447	181,200	162,336	(18,864)
OOM	4,572	15,597	24,253	15,000	20,000	5,000
Total	456,220	430,648	520,345	631,932	643,358	11,426

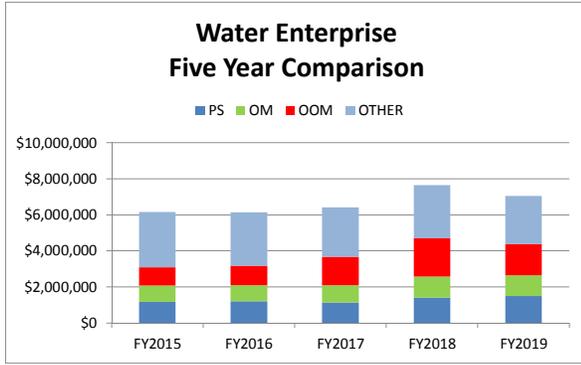
FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAME	8.00	8.00	8.00	10.00	10.00	-
	8.00	8.00	8.00	10.00	10.00	-

492 - PARKS & CEMETERIES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Budget General Fund	Other	Source
Working Foreman II	William Sullivan	NAME	40.00	1.00	56,508	56,508		
Working Foreman I	Jason Antosz	NAME	40.00	1.00	48,999	48,999		
Working Foreman I	Lawrence Pelot	NAME	40.00	1.00	48,999	48,999		
Special Motor Equipment Operator	Jason LaFosse	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Daniel Lafountain	NAME	40.00	1.00	42,501	42,501		
Motor Equipment Operator	Robert Wojtowicz	NAME	40.00	1.00	37,216	37,216		
Heavy Motor Equipment Operator	Douglas Barton	NAME	40.00	1.00	33,174	33,174		
Motor Equipment Operator	David Bolly	NAME	40.00	1.00	30,854	30,854		
Laborer	Michael Dunn	NAME	40.00	1.00	34,825	34,825		
Laborer	Dean Downer	NAME	40.00	1.00	34,825	34,825		
Overtime					45,000	45,000		
Longevity					3,400	3,400		
Working Out of Grade					1,500	1,500		
Phone Allowance					720	720		
Total Personnel Services:				10.00	461,022	461,022		
Electricity					5,500	5,500		
Natural Gas					4,500	4,500		
R & M - Vehicles					2,000	2,000		
R & M - Communication Equipment					2,436	2,436		
R & L - Uniforms					7,000	7,000		
Training & Seminars					750	750		
Medical/Testing Services					800	800		
Office Supplies - General					1,000	1,000		
R & M Supplies - Tools					3,750	3,750		
R & M Supplies - Paint					5,000	5,000		
R & M Supplies - Equipment					10,000	10,000		
R & M Supplies - Buildings					11,000	11,000		
Custodial Supplies					2,500	2,500		
Fertilizers					40,000	40,000		
Loam, Grass Seed, Lime					25,500	25,500		
Trees & Shrubs					1,000	1,000		

Fencing Materials	750		750
Vehicular Supplies	15,000		15,000
Gasoline/Diesel	15,000		15,000
Safety Supplies	4,000		4,000
Monument Supplies	1,500		1,500
Boot Allowance	2,700		2,700
Travel	200		200
Dues & Memberships	100		100
License Certification	350		350
Total Operations & Maintenance:	162,336		162,336
Equipment	20,000		20,000
Total Other than Ordinary Maintenance	20,000		20,000
492 - PARKS & CEMETERIES	10.00	643,358	643,358

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Water Enterprise Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	1,178,335	1,211,289	1,134,756	1,415,605	1,501,432	85,827
OM	898,399	889,671	962,521	1,168,213	1,144,448	(23,765)
OOM	1,012,338	1,078,503	1,567,850	2,120,000	1,726,500	(393,500)
OTHER	3,064,649	2,956,855	2,748,897	2,942,862	2,668,220	(274,642)
Total	6,153,721	6,136,318	6,414,024	7,646,680	7,040,600	(606,080)

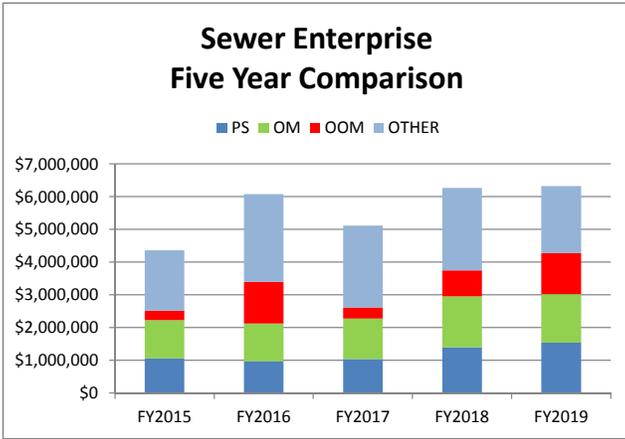
FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	5.88	5.88	5.88	7.56	7.73	0.18
NAME	14.75	15.75	15.45	15.75	16.25	0.50
AFSCME	1.53	1.53	1.53	1.90	2.20	0.30
NR	0.80	0.80	0.80	0.90	0.90	-
	22.96	23.96	23.66	26.11	27.08	0.97

WATER ENTERPRISE - WATER TREATMENT & OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Enterprise Fund		
						Fund	Other	Source
Water Superintendent	Andrew Dunn	NAPEA	40.00	1.00	74,838		74,838	
DEP Compliance Coordinator	David Sparks	NAPEA	20.00	0.50	34,278		34,278	
Senior Environmental Scientist	Johanna Stacy	NAPEA	40.00	1.00	55,765		55,765	
Chief Distribution Operator	Daniel Dion	NAPEA	40.00	1.00	44,391		44,391	
Chief WTP Operator	Keith Snape	NAPEA	40.00	1.00	50,419		50,419	
Working Foreman II	Jonathan Bean	NAME	40.00	1.00	54,132		54,132	
Working Foreman I	Timothy Crowningshield	NAME	40.00	1.00	42,686		42,686	
Cross Connection Coordinator	Matthew Pelott	NAPEA	40.00	1.00	46,821		46,821	
SMEO/Meter Repair	Juan Maysonet	NAME	40.00	1.00	45,633		45,633	
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	35,902		35,902	
Special Motor Equipment Operator	Matthew Campbell	NAME	40.00	1.00	34,691		34,691	
Heavy Motor Equipment Operator	Vacancy	NAME	40.00	1.00	32,284		32,284	
Heavy Motor Equipment Operator	Vacancy	NAME	40.00	1.00	34,752		34,752	
Heavy Motor Equipment Operator	Vacancy	NAME	40.00	1.00	34,752		34,752	
Motor Equipment Operator	Christopher Brown	NAME	40.00	1.00	32,072		32,072	
Motor Equipment Operator	Vacancy	NAME	40.00	1.00	32,527		32,527	
Reservoir Ranger	Richard Costello	NR	20.00	0.50	19,884		19,884	
WTP Operator	Ian Henderson	NAME	40.00	1.00	41,626		41,626	
WTP Operator	Sandeep Singh	NAME	40.00	1.00	41,791		41,791	
WTP Operator	Scott Ingram	NAME	40.00	1.00	52,618		52,618	
WTP Operator	Tyler Bates	NAME	40.00	1.00	42,285		42,285	
Laborer	Brian Duffy	NAME	20.00	0.50	29,178		29,178	
WTP Maintenance Technician	Vacancy	NAME	40.00	1.00	34,752		34,752	
DPW Director	Donna LaScaleia	NR	12.00	0.30	36,000		36,000	
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,628		14,628	
Principal Account Clerk	Ann Furciniti	AFSCME	8.00	0.20	8,642		8,642	
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	16,474		16,474	
Principal Account Clerk	Beth Willard	AFSCME	20.00	0.50	19,370		19,370	
Principal Account Clerk	Beth Kaplowitt	AFSCME	20.00	0.50	21,606		21,606	
Principal Account Clerk	Mary Richi	AFSCME	20.00	0.50	21,606		21,606	
Principal Account Clerk	Linda Landers-Schranz	AFSCME	20.00	0.50	21,606		21,606	
City Engineer	David Veleta	NAPEA	8.00	0.20	17,564		17,564	
Senior Civil Engineer	Gregory Newman	NAPEA	8.00	0.20	14,793		14,793	
Asst. Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	17,482		17,482	
Asst. Civil Engineer	Kristine Baker	NAPEA	10.00	0.25	17,482		17,482	
GIS Technician	Karyn Nelson	NAPEA	12.00	0.30	19,606		19,606	
Assistant Civil Engineer	Diane Rossini	NAPEA	13.20	0.33	22,852		22,852	
Working Foreman II/MER	Michael Antosz	NAME	6.00	0.15	8,476		8,476	
Working Foreman I/MER	Vacancy	NAME	6.00	0.15	7,241		7,241	
Motor Equipment Repair	Jonathan Sullivan	NAME	6.00	0.15	5,774		5,774	
Motor Equipment Repair	Steven Kirouac	NAME	6.00	0.15	6,845		6,845	
Vehicle Inspector and Repair	Edward Dupre	NAME	6.00	0.15	7,350		7,350	
City Electrician	James Mailloux	NAPEA	8.00	0.20	13,029		13,029	
City HVAC	Viash Kurdun	NR	4.00	0.10	5,143		5,143	
Salaries Temporary Tech/Professional					18,041		18,041	
Overtime					125,000		125,000	
Longevity					1,830		1,830	
Phone Allowance					2,653		2,653	
Standby Pay					28,670		28,670	
License Certification					46,592		46,592	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source	
Working Out of Grade					7,000	7,000			
Total Personnel Services:				27.08	1,501,432	1,501,432			
Electricity					165,000	165,000			
Natural Gas					9,000	9,000			
Propane Gas					70,000	70,000			
Stormwater Services					4,800	4,800			
R & M - Buildings					22,500	22,500			
R & M - Grounds					2,000	2,000			
R & M - Vehicles					10,000	10,000			
Communication Lines					22,000	22,000			
R & M - Communication Equipment					16,659	16,659			
R & M - HVAC Equipment					15,000	15,000			
R & M - Reservoir Maintenance					17,500	17,500			
R & M - Water/Sewer Treatment Equipment					35,000	35,000			
R & M - Lagoons					7,500	7,500			
R & M - Fire system					4,000	4,000			
R & L - Copiers					4,952	4,952			
R & L - Construction Equipment					2,500	2,500			
R & L - Uniforms					9,000	9,000			
Security Services/Outside Detail Architecture and Engineering					10,000	10,000			
Training & Seminars					50,000	50,000			
Medical/Testing Services					20,000	20,000			
Lab Sample Analysis					2,000	2,000			
Printing and Mailing					35,000	35,000			
Advertising					5,000	5,000			
Office Supplies					2,000	2,000			
R & M - Supplies Tools					10,000	10,000			
R & M - Supplies Equipment					3,500	3,500			
R & M - Supplies Buildings					20,000	20,000			
R & M - Supplies Custodial					5,000	5,000			
Veicular Supplies					2,000	2,000			
Gasoline & Diesel					35,000	35,000			
Safety Supplies					30,000	30,000			
Chemicals - Zinc Orthophosphate Chemicals -					8,500	8,500			
Aluminum Sulfate					25,000	25,000			
Chemicals-- Cationic Polymer					27,000	27,000			
Chemicals - Sodium Carbonate					25,000	25,000			
Chemicals - Sodium Hypochlorite					25,000	25,000			
Food Emergency Events					17,000	17,000			
Water Division Supplies					250	250			
Water Pipe/Fittings/Valves					85,000	85,000			
Filters/Clarifiers					43,500	43,500			
Lab Supplies					5,000	5,000			
Streets and Sidewalks Supplies					6,000	6,000			
Boot Allowance					25,000	25,000			
Other State Assessments					4,463	4,463			
Travel					12,000	12,000			
Dues and Memberships					750	750			
Real Estate Taxes					2,500	2,500			
License Certification					89,574	89,574			
Watershed Operations					2,500	2,500			
Computer Equipment					78,500	78,500			
Total Operations and Maintenance:					15,000	15,000			
					1,144,448	1,144,448			
Land					200,000	200,000			
Equipment Storage					200,000	200,000			
Radio Read Program					100,000	100,000			
Vehicle Replacement					191,500	191,500			
Replace Control and Measuring Equipment (Distribution)					125,000	125,000			
Water Line Replacement					575,000	575,000			
Meter Replacement					125,000	125,000			
Hydrant Replacement					30,000	30,000			
Granular Activated Carbon					80,000	80,000			
Replace Control & Measuring Equipment (Treatment)					100,000	100,000			
Total Other than Ordinary Maintenance:					1,726,500	1,726,500			
WATER ENTERPRISE - WATER TREATMENT & OPERATIONS					27.08	4,372,380	4,372,380		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept. Enterprise Fund	Other	Source
WATER ENTERPRISE - OTHER									
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept. Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					1,655,177		1,655,177		
Repayment of Temporary Loans									
Interest on Long Term Debt					349,830		349,830		
Interest on Notes					-		-		
Indirect Charges to General Fund					573,975		573,975		
Transfer to Stabilization for Capital Projects					89,238		89,238		
Total Other:					2,668,220		2,668,220		
WATER ENTERPRISE - OTHER					2,668,220		2,668,220		
TOTAL WATER ENTERPRISE				27.08	7,040,600		7,040,600		



Sewer Enterprise Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	1,052,491	971,521	1,033,873	1,400,014	1,539,195	139,181
OM	1,177,894	1,151,834	1,241,251	1,549,132	1,483,164	(65,968)
OOM	289,911	1,269,832	341,023	800,100	1,251,000	450,900
OTHER	1,836,655	2,683,599	2,496,998	2,520,754	2,052,580	(468,174)
Total	4,356,951	6,076,786	5,113,145	6,270,000	6,325,939	55,939

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	3.53	3.53	3.53	4.42	4.42	-
NR	0.00	0.30	0.30	0.30	0.30	-
NAME	15.89	15.89	15.89	18.86	20.37	1.51
AFSCME	1.53	1.73	1.73	2.10	2.30	0.20
Total	20.95	21.45	21.45	25.68	27.39	1.71

SEWER ENTERPRISE - SEWER OPERATIONS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source
Working Foreman I	Chester Brown III	NAME	26.40	1.00	48,999	48,999		
Special Motor Equipment Operator	John Taillon	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Edward Dupre	NAME	40.00	1.00	42,501	42,501		
Special Motor Equipment Operator	Justin Allen	NAME	40.00	1.00	36,612	36,612		
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	35,902	35,902		
Motor Equipment Operator	Zachary Torrey	NAME	40.00	1.00	30,028	30,028		
Motor Equipment Operator	Matthew Pervere	NAME	40.00	1.00	30,028	30,028		
Assistant Civil Engineer	Diane Rossini	NAPEA	26.67	0.67	45,700	45,700		
Field Support Technician	Jesse Rasid	NAME	30.00	0.75	26,755	26,755		
Stormwater Manager	Douglas McDonald	NAPEA	8.00	0.20	11,153	11,153		
Working Foreman II	Brendan Shea	NAME	26.67	0.67	31,915	31,915		
Senior Civil Engineer	Gregory Newman	NAPEA	20.00	0.50	36,982	36,982		
Assistant Civil Engineer	Felix Harvey	NAPEA	20.00	0.50	34,965	34,965		
Assistant Civil Engineer	Kristine Baker	NAPEA	10.00	0.25	17,482	17,482		
GIS Technician	Karyn Nelson	NAPEA	13.34	0.30	16,338	16,338		
Principal Account Clerk	Beth Willard	AFSCME	20.00	0.50	19,370	19,370		
Highway Superintendent	Richard Parasiliti	NAPEA	10.00	0.25	19,625	19,625		
Working Foreman I/MER	Vacancy	NAME	10.00	0.25	12,069	12,069		
Motor Equipment Repair	Jonathan Sullivan	NAME	10.00	0.25	9,623	9,623		
Motor Equipment Repair	Steven Kirouac	NAME	10.00	0.25	11,408	11,408		
Vehicle Inspector and Repair	Edward Dupre	NAME	10.00	0.25	12,250	12,250		
Working Foreman II/MER	Michael Antosz	NAME	6.00	0.15	8,476	8,476		
Technical Professional					18,041	18,041		
Overtime					70,000	70,000		
Longevity					3,467	3,467		
Standby Pay					13,000	13,000		
Working Out of Grade					1,667	1,667		
Phone Allowance					1,260	1,260		
Total Personnel Services:				12.74	688,117	688,117		
Stormwater Services					100	100		
R & M - Vehicles					6,000	6,000		
Communication Lines					500	500		
R & M - Communication Equipment					5,558	5,558		
R & L - Copiers					1,058	1,058		
R & L - Construction Equipment					1,000	1,000		
R & L - Uniforms					5,000	5,000		
Security Services/Outside Detail					12,000	12,000		
Professional & Technical Services					2,500	2,500		
Training & Seminars					2,500	2,500		
Medical/Testing Services					2,000	2,000		
DPW TV Inspections					6,000	6,000		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source	
Vapor Rooting					14,000	14,000			
Postage					200	200			
Advertising					500	500			
Office Supplies					1,500	1,500			
R & M Supplies - Tools					4,000	4,000			
R & M Supplies - Equipment					20,000	20,000			
R & M Supplies - Custodial					5,000	5,000			
Loam, Grass Seed, Lime					3,000	3,000			
Vehicular Supplies					30,000	30,000			
Gasoline & Diesel					12,000	12,000			
Safety Supplies					7,500	7,500			
Sewer Division Supplies					30,000	30,000			
Grease Chemicals					10,000	10,000			
Streets & Sidewalks Supplies					10,000	10,000			
Manhole Rims & Covers					15,000	15,000			
Boot Allowance					2,034	2,034			
Licenses					750	750			
Computer Equipment					10,000	10,000			
Total Operations & Maintenance:					219,700	219,700			
Equipment Storage					75,000	75,000			
Equipment Replacement					45,000	45,000			
Sewer Line Replacement					400,000	400,000			
Vehicle Replacement					196,000	196,000			
Total Other than Ordinary Maintenance:					716,000	716,000			
SEWER ENTERPRISE - SEWER OPERATIONS					12.74	1,623,817	1,623,817		

SEWER ENTERPRISE - WASTEWATER TREATMENT PLANT

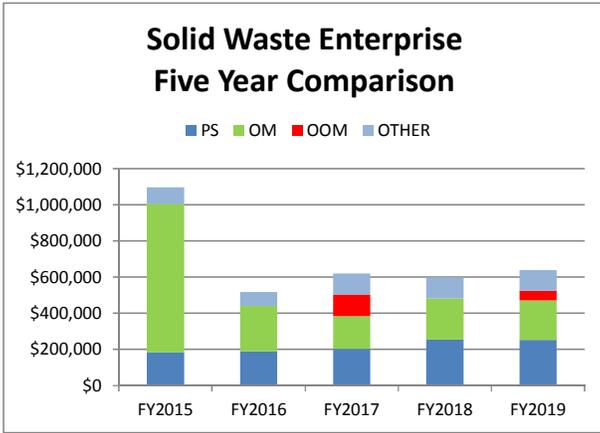
Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source
WWTP Superintendent	James Zimmerman	NAPEA	38.00	0.95	63,647	63,647		
WWTP Chief Operator	Dale Small	NAME	36.00	0.90	53,277	53,277		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	36.00	0.90	43,175	43,175		
WWTP Operator/Pre-Treatment Coord.	Andrew Evans	NAME	40.00	1.00	52,870	52,870		
WWTP Operator	Richard Stone	NAME	40.00	1.00	49,106	49,106		
WWTP Operator	Gary Frain	NAME	40.00	1.00	44,538	44,538		
WWTP Operator	Renee Lemonde	NAME	40.00	1.00	52,618	52,618		
WWTP Operator	Kevin Gillette	NAME	40.00	1.00	44,193	44,193		
WWTP Maintenance Technician II	Scott Lewis	NAME	40.00	1.00	39,709	39,709		
WWTP Maintenance Technician II	Vacancy	NAME	40.00	1.00	38,540	38,540		
WWTP Maintenance Technician I	Andrew Baird	NAME	40.00	1.00	33,132	33,132		
WWTP Maintenance Technician I	Brandon Burgess	NAME	40.00	1.00	33,431	33,431		
DPW Director	Donna LaScaleia	NR	12.00	0.30	36,000	36,000		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,628	14,628		
Principal Account Clerk	Ann Furciniti	AFSCME	13.34	0.30	12,964	12,964		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	16,474	16,474		
Principal Account Clerk	Beth Kaplowitt	AFSCME	20.00	0.50	21,606	21,606		
Principal Account Clerk	Mary Richi	AFSCME	20.00	0.50	21,606	21,606		
Principal Account Clerk	Linda Landers-Schranz	AFSCME	20.00	0.50	21,606	21,606		
City Engineer	David Veleta	NAPEA	12.00	0.30	26,345	26,345		
City Electrician	James Mailloux	NAPEA			13,420	13,420		
City HVAC	Viash Kurdun	NR			5,144	5,144		
Seasonal Employees		NR			37,440	37,440		
Overtime					44,000	44,000		
Longevity					2,670	2,670		
Weekend Differential					800	800		
Standby Pay					14,335	14,335		
License Certification					10,400	10,400		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source	
Working Out of Grade					2,000	2,000			
Phone Allowance					1,404	1,404			
Total Personnel Services:				14.65	851,078	851,078			
Electricity					350,000	350,000			
Natural Gas					30,000	30,000			
Propane Gas					5,000	5,000			
Oil					5,000	5,000			
Storm Water Services					3,500	3,500			
R & M Buildings					5,000	5,000			
R & M Vehicles					5,000	5,000			
Communication Lines					7,000	7,000			
R & M - Communication Equipment					3,558	3,558			
R & M - Water/Sewer Treatment Equipment					65,000	65,000			
R & L - Copiers					1,058	1,058			
R & L - Uniforms					6,000	6,000			
Haz Mat Disposal Fees					500	500			
Security Services/Outside Detail					500	500			
Training & Seminars					4,000	4,000			
Medical/Testing Services					500	500			
Lab Sample Analysis					12,000	12,000			
Sludge Disposal					450,000	450,000			
Printing and Mailing					1,200	1,200			
Advertising					500	500			
Office Supplies					1,500	1,500			
R & M Supplies - Equipment					106,000	106,000			
R & M Supplies - Custodial					2,500	2,500			
Vehicular Supplies					10,000	10,000			
Gasoline and Diesel					7,500	7,500			
Safety Supplies					5,000	5,000			
Chemicals - Odor Control					500	500			
Chemicals - Polymer					17,000	17,000			
Chemicals - Sodium Hydroxide					20,000	20,000			
Chemicals - Potassium Permangan					60,000	60,000			
Chemicals - Sodium Hypochlorite					42,000	42,000			
Lab Supplies					15,000	15,000			
Boot Allowance					2,648	2,648			
Travel					1,000	1,000			
Dues & Memberships					1,500	1,500			
Licenses					1,000	1,000			
Computer Equipment					15,000	15,000			
Total Operations & Maintenance:					1,263,464	1,263,464			
Wastewater Treatment Plant Improvements					500,000	500,000			
Equipment Replacement					35,000	35,000			
Total Other than Ordinary Maintenance:					535,000	535,000			
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT					14.65	2,649,542	2,649,542		

SEWER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					391,572	391,572		
Interest on Long Term Debt					62,710	62,710		
Transfer to Stabilization for Capital Projects					629,474	629,474		
Interest on Notes					-	-		
Indirect Charges to General Fund					968,824	968,824		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget		Dept. Enterprise Fund Fund	Other	Source
Total Other:					2,052,580		2,052,580		
SEWER ENTERPRISE - OTHER					2,052,580		2,052,580		
TOTAL SEWER ENTERPRISE				27.39	6,325,939		6,325,939		



Solid Waste Enterprise Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	184,924	189,795	203,252	255,220	253,469	(1,751)
OM	819,752	251,518	181,793	228,025	218,490	(9,535)
OOM	-	-	119,395	-	53,000	53,000
OTHER	92,893	76,362	115,838	116,014	114,437	(1,577)
Total	1,097,569	517,675	620,278	599,259	639,396	40,137

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	1.00	1.00	1.00	1.00	1.15	0.15
NAME	1.00	1.00	1.00	1.00	1.00	-
AFSME	1.00	1.00	1.00	1.00	1.00	-
Total	3.00	3.00	3.00	3.00	3.15	0.15

SOLID WASTE ENTERPRISE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source
Principal Account Clerk	Debora Laizer	AFSME	40.00	1.00	46,389	46,389		
Solid Waste Planner	Vacancy	NAPEA	32.00	0.80	39,806	39,806		
Special Motor Equipment Operator	Scott Harper	NAME	40.00	1.00	42,501	42,501		
City Engineer	David Veleta	NAPEA	4.00	0.10	8,782	8,782		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	5,851	5,851		
Gate Keepers		NR			80,142	80,142		
Overtime					27,000	27,000		
Longevity					650	650		
Working Out of Grade					2,000	2,000		
Phone Allowance					348	348		
Total Personnel Services:				3.15	253,469	253,469		
Electricity					5,000	5,000		
R & M - Buildings					500	500		
R & M - Vehicles					2,500	2,500		
Communication Lines					2,750	2,750		
R & M - Communication Equipment					1,505	1,505		
R & L - Buildings					1,500	1,500		
R & L - Photocopiers					660	660		
R & L - Uniforms					1,000	1,000		
Trash Removal					106,000	106,000		
Haz-Mat Disposal Fees					12,500	12,500		
Security Services/Oustides Detail					9,500	9,500		
Professional/Technical					1,750	1,750		
Electronic Recycling Program Recycling collections					5,000	5,000		
Printing and Mailing					6,500	6,500		
Advertising					2,500	2,500		
Office Supplies - General					500	500		
R & M Supplies - Tools					500	500		
R & M Supplies - Equipment					35,000	35,000		
Vehicular Supplies					2,500	2,500		
Gasoline/Diesel					8,000	8,000		
Safety Supplies					10,000	10,000		
Boot Allowance					500	500		
Computer Equipment					325	325		
Total Operations & Maintenance:					2,000	2,000		
					218,490	218,490		

Equip Vehicles		53,000		53,000
Total Other than Ordinary Maintenance:		53,000		53,000

SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS	3.15	524,959		524,959
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SOLID WASTE ENTERPRISE - OTHER

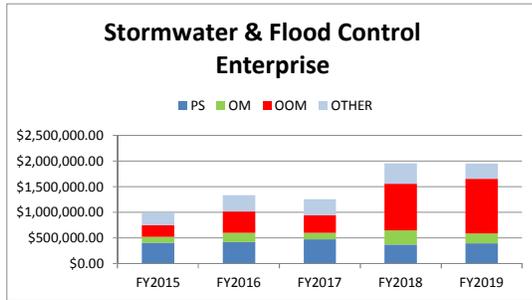
Description	Name	Barg. Unit	Hrs/Week	FTE	FY19 Budget	Dept. Enterprise Fund
Maturing Principal on Long Term Debt					-	-
Interest on Long Term Debt					-	-
Indirect Charges to General Fund					114,437	114,437
Transfers to Solid Waste Reserve					-	-
Total Other:					114,437	114,437

SOLID WASTE ENTERPRISE - OTHER				-	114,437	114,437
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TOTAL SOLID WASTE ENTERPRISE					639,396	639,396
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TOTAL SOLID WASTE ENTERPRISE FUND

Solid Waste Landfill					-
Solid Waste Transfer Station					524,959
Solid Waste Debt					-
Solid Waste Interest					-
Solid Waste Closure & Post-Closure Fund					-
Solid Waste Direct & Indirect Costs					114,437
Solid Waste Host Community Fee					-
TOTAL SOLID WASTE ENTERPRISE FUND					639,396



Stormwater and Flood Control Enterprise Fund Operating Budget						
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
PS	411,025	418,197	473,935	370,578	393,712	23,134
OM	109,258	185,425	128,458	281,589	195,251	(86,338)
OOM	233,855	411,193	342,918	906,787	1,068,953	162,166
OTHER	243,969	319,823	315,472	398,604	294,070	(104,534)
Total	998,107	1,334,639	1,260,783	1,957,558	1,951,986	(5,572)

FTE's by Unit						
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Budget FY2019	Change FY18-FY19
NAPEA	2.98	2.98	2.98	3.25	3.43	0.18
NAME	5.77	5.77	5.77	3.09	2.88	(0.21)
AFSCME	0.93	0.93	0.93	0.00	0.00	-
NR	0.10	0.10	0.10	0.10	0.10	-
Total	9.78	9.78	9.78	6.44	6.41	(0.03)

STORMWATER & FLOOD CONTROL ENTERPRISE - STORM DRAINS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget	Dept. Enterprise Fund	Other	Source
Special Motor Equipment Operator	Bruce Hutchinson	NAME	40.00	1.00	42,500	42,500		
Special Motor Equipment Operator	Jonathan Rourke	NAME	40.00	1.00	34,272	34,272		
Stormwater Utility Administrator	Catherine Sakowicz	NAPEA	40.00	1.00	48,173	48,173		
City Engineer	David Veleta	NAPEA	12.00	0.30	26,345	26,345		
Assistant Civil Engineer	Kristine Baker	NAPEA	13.34	0.33	23,308	23,308		
GIS Technician	Karyn Nelson	NAPEA	10.00	0.30	19,606	19,606		
DPW Director	Donna LaScaleia	NR	4.00	0.10	12,000	12,000		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,628	14,628		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	16,474	16,474		
Highway Superintendent	Richard Parasiliti	NAPEA	4.00	0.10	7,850	7,850		
Working Foreman II/MEO	Michael Antosz	NAME	4.00	0.10	5,651	5,651		
Stormwater Manager	Douglas McDonald	NAPEA	32.00	0.80	44,612	44,612		
Working Foreman II	Brendan Shea	NAME	13.20	0.33	15,719	15,719		
Field Support Technician	Jesse Rasid	NAME	13.20	0.25	8,918	8,918		
Overtime					40,000	40,000		
Longevity					1,088	1,088		
Standby Pay					400	400		
Working Out of Grade					100	100		
Phone Allowance					852	852		
Total Personnel Services:				6.11	362,496	362,496		
R&M Vehicles					3,000	3,000		
Communication Lines					1,000	1,000		
R & M Communications Equipment					2,043	2,043		
R & L Photocopiers					1,043	1,043		
R&L Construction Equipment					1,000	1,000		
R&L Uniforms					2,000	2,000		
Security Services/Outside Detail					8,500	8,500		
Architecture and Engineering					15,000	15,000		
Training & Seminars					2,500	2,500		
Medical/Testing Services					400	400		
Lab Sample Analysis					1,500	1,500		
DPW TV Inspections					3,500	3,500		
Catch Basin Cleanings Disposal					30,000	30,000		
Printing/Mailing					1,500	1,500		
Advertising					500	500		
Office Supplies - General					400	400		
R & M Supplies - Tools					1,000	1,000		
R & M Supplies - Equipment					8,000	8,000		
R & M Custodial					1,650	1,650		
Grounds Supplies - Loam, Grass Seed, Lime					2,000	2,000		
Vehicular Supplies					12,000	12,000		
Gasoline/Diesel					5,000	5,000		
Safety Supplies					3,500	3,500		
Drains Division Supplies					15,000	15,000		
Streets and Sidewalks Supplies					6,500	6,500		
Catch Basin Frames & Grates					15,000	15,000		
Boot Allowance					600	600		
License Certification					100	100		
Computer Equipment					8,000	8,000		
Total Operations and Maintenance:					152,236	152,236		
DPW Storage Building Repair					25,000	25,000		
Drain Replacement					768,953	768,953		
Total Other than Ordinary Maintenance:					793,953	793,953		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept. Enterprise Fund Fund	Other	Source
STORMWATER & FLOOD CONTROL ENTERPRISE - STORM DRAINS					6.11	1,308,685		1,308,685	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY19 Budget		Dept. Enterprise Fund Fund	Other	Source
WWTP Chief Operator	Dale Small	NAME	4.00	0.10	5,920		5,920		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	4.00	0.10	4,797		4,797		
WWTP Superintendent	James Zimmerman	NAPEA	2.00	0.05	3,350		3,350		
Highway Superintendent	Richard Parasiliti	NAPEA	2.00	0.05	3,925		3,925		
Overtime					13,000		13,000		
Longevity					170		170		
Phone Allowance					54		54		
Total Personnel Services:				0.30	31,216		31,216		

Electricity					4,500		4,500		
Natural Gas					1,500		1,500		
Oil					1,200		1,200		
Stormwater Services					1,500		1,500		
R & M - Buildings					200		200		
R & M - Grounds					5,000		5,000		
R & M - Communication Lines					750		750		
Repairs & Maintenance					9,365		9,365		
R & M Supplies - Equipment					8,500		8,500		
Gasoline/Diesel					10,000		10,000		
Safety Supplies					500		500		
Total Operations & Maintenance:					43,015		43,015		

Flood Control Levee					275,000		275,000		
Total Other than Ordinary Maintenance:					275,000		275,000		

STORMWATER & FLOOD CONTROL ENTERPRISE - FLOOD CONTROL					0.30	349,231		349,231	
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Maturing Principal on Long Term Debt					40,000		40,000		
Repayment of Temporary Loans					-		-		
Interest on Long Term Debt					5,450		5,450		
Interest on Notes					-		-		
Indirect Charges to General Fund					248,620		248,620		
Transfer to Stabilization for Capital Projects									
Total Other:					294,070		294,070		

STORMWATER & FLOOD CONTROL ENTERPRISE - OTHER						294,070		294,070	
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TOTAL STORMWATER & FLOOD CONTROL ENTERPRISE					6.41	1,951,986		1,951,986	
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CITY OF NORTHAMPTON
ENTERPRISE FUNDS-SCHEDULE H

3/6/2018

INDIRECT COSTS FOR FY2019

DEPARTMENT	SEWER FUND	WATER FUND	SOLID WASTE FUND	STORMWATER FLOOD CONTROL FUND	ALL FUNDS TOTAL	Change FY18-FY19
CITY COUNCIL	10,758	10,026	1,111	3,545	25,440	(114)
MAYOR'S OFFICE	8,005	8,005	5,337	8,005	29,352	(23,568)
AUDITOR'S OFFICE	19,986	21,642	2,649	8,062	52,339	1,108
ASSESSOR'S OFFICE	0	0	0	0	0	0
TREASURER'S OFFICE	5,812	6,294	770	2,345	15,221	(4,864)
COLLECTOR OF TAXES	37,488	37,488	1,813	37,488	114,278	(28,370)
LEGAL SERVICES	4,039	4,039	4,039	4,039	16,154	(2,861)
HUMAN RESOURCES	6,982	6,903	854	1,634	16,372	1,020
MIS	32,141	30,327	8,238	14,268	84,974	(16,922)
CITY CLERK	0	0	0	0	0	0
COMMUNICATIONS	0	0	0	0	0	0
EMPLOYEE BENEFITS & INSURANCE						
MEDICAL & LIFE	195,977	202,380	59,026	66,176	523,559	(63,884)
WORKER'S COMPENSATION	46,220	35,949	15,407	20,542	118,119	13,226
CONTRIBUTORY RETIREMENT	107,528	155,810	9,653	69,913	342,905	(1,272)
EMPLOYEE TAXES	22,278	21,731	3,820	3,998	51,826	2,345
OTHER EMPLOYEE BENEFITS	0	0	0	0	0	0
UNEMPLOYMENT COMP	2,577	2,984	540	1,191	7,291	0
LIABILITY INSURANCE	1,387	1,607	291	654	3,939	(65)
BUILDING/VEHICLE INS.	34,320	20,990	890	6,760	62,960	(1,327)
OTHER DIRECT COSTS						
ESCO Savings to Bond Debt Service	68,649	7,801	0	0	76,450	(487)
	604,147	573,975	114,437	248,620	1,541,179	(126,035)
Payment in-Lieu-of-Taxes	364,677	0	0	0	364,677	(63,938)
Host Community Fee			0		0	0
Totals	<u>968,824</u>	<u>573,975</u>	<u>114,437</u>	<u>248,620</u>	<u>1,905,856</u>	(189,973)

**CITY OF NORTHAMPTON
SEWER ENTERPRISE**

3/6/2018

INDIRECT COSTS FOR FY2019

DEPARTMENT	FY2019 MAYOR BUDGET	INDIRECT COST FACTOR	FY2019 TOTAL	NOTES
CITY COUNCIL	188,239	5.71%	10,758	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fisc
MAYOR'S OFFICE	213,471	3.75%	8,005	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk
AUDITOR'S OFFICE	299,846	6.67%	19,986	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	87,197	6.67%	5,812	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	287,063	13.06%	37,488	Percentage of remainder of Treasurer/Collector Office minus what has already been counted, minus parking staff and parking service bureau fees and credit car
LEGAL SERVICES	275,000	1.47%	4,039	percentage of legal budget per calculations attached
HUMAN RESOURCES	259,077	2.69%	6,982	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city for new fiscal year
ITS & Communications			32,141	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			125,210	

EMPLOYEE BENEFITS

MEDICAL & LIFE			195,977	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	513,561	9.00%	46,220	based on % of premium related to sewer workers
CONTRIBUTORY RETIREMENT	5,826,095	1.85%	107,528	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	1,536,420	1.45%	22,278	based on 1.45% of payroll for upcoming fiscal year
OTHER EMPLOYEE BENEFITS	0	2.20%	0	went to direct pay in FY17
SUB-TOTAL			372,004	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	2.20%	2,577	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	63,000	2.20%	1,387	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	160,000	17.00%	27,200	based on % of premium related to sewer property
VEHICLE INSURANCE	89,000	8.00%	7,120	based on % of premium related to sewer vehicles
PAYMENT IN LIEU OF TAXES			364,677	level fund for FY19
PERSONAL PROPERTY	0	0.00%	0	not assessed for years
ESCO Savings to Bond Debt Service	68,649	100.00%	68,649	actual debt service - no longer estimated savings
BOND COUNSEL	0	0.00%	0	not assessed for years
COLLECTOR OF TAXES	0	0.00%	0	covered in section above with Collector's Office
PLANNING & DEVELOPMENT	0	0.00%	0	moved to direct allocation
DPW Engineers LESS: City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng. - City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng. - Sr. Environmental Planner	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
DPW Streets Supt	0	0.00%	0	moved to direct allocation
DPW Streets 1 Foremen	0	0.00%	0	moved to direct allocation
DPW Storm Drain (Pers. Services)	0	0.00%	0	moved to direct allocation
DPW Storm Drain (Overtime)	0	0.00%	0	moved to direct allocation
DPW Highway (1 Mechanic)	0	0.00%	0	moved to direct allocation
TOTAL			471,609	

**CREDIT ADD'L RE TAXES
MINUTE MAID CO. FOR WWTP**

(51,022) 100.00% 0

GRAND TOTAL **968,824**

**(32,234) Increase (Decrease) over prior year
-3.31% Increase (Decrease) over prior year**

SEWER ENTERPRISE FUND

**CITY OF NORTHAMPTON
WATER ENTERPRISE**

3/6/2018

INDIRECT COSTS FOR FY2019

DEPARTMENT	FY2019 MAYOR BUDGET	INDIRECT COST FACTOR	FY 2019 TOTAL	NOTES
CITY COUNCIL	188,239	5.33%	10,026	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	213,471	3.75%	8,005	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hour week
AUDITOR'S OFFICE	299,846	7.22%	21,642	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	87,197	7.22%	6,294	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	287,063	13.06%	37,488	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	275,000	1.47%	4,039	percentage of legal budget per calculations attached
HUMAN RESOURCES	259,077	2.66%	6,903	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & Communications	0		30,327	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			124,724	

EMPLOYEE BENEFITS

MEDICAL & LIFE			202,380	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	513,561	7.00%	35,949	based on % of premium related to water workers
CONTRIBUTORY RETIREMENT	5,826,095	2.67%	155,810	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	1,498,657	1.45%	21,731	based on 1.45% of payroll for upcoming fiscal year
OTHER EMPLOYEE BENEFITS	0	2.55%	0	went to direct pay in FY17
SUB-TOTAL			415,870	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	2.55%	2,984	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	63,000	2.55%	1,607	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	160,000	7.00%	11,200	based on % of premium related to water property
VEHICLE INSURANCE	89,000	11.00%	9,790	based on % of premium related to water vehicles
PAYMENT IN LIEU OF TAXES	85,251	75.00%	0	eliminate for FY19 per Mayor
PERSONAL PROPERTY	0	50.00%	0	not assessed for years
ESCO Savings to Bond Debt Service	7,801	100.00%	7,801	actual debt service - no longer estimated savings
BOND COUNSEL	0	100.00%	0	not assessed for years
COLLECTOR OF TAXES	0	0.00%	0	covered in section above with Collector's Office
PLANNING & DEVELOPMENT	0	0.00%	0	moved to direct allocation
DPW Engineers LESS: City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng. - City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng.- Sr. Environmental Planner	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
SUB-TOTAL			33,381	

GRAND TOTAL			573,975
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WATER ENTERPRISE FUND

**(127,789) Increase (Decrease) over prior year
-18.46% Increase (Decrease) over prior year**

**CITY OF NORTHAMPTON
SOLID WASTE ENTERPRISE FUND**

3/6/2018

INDIRECT COSTS FOR FY2019

DEPARTMENT	FY2019 MAYOR BUDGET	INDIRECT COST FACTOR	FY2019 TOTAL	
CITY COUNCIL	188,239	0.59%	1,111	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal y
MAYOR'S OFFICE	213,471	2.50%	5,337	percentage of PS only for Mayor, Fin Director- 1 hour per week
AUDITOR'S OFFICE	299,846	1.77%	2,649	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year discounted by 50% for reduction in program
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	87,197	1.77%	770	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES		0.00%	1,813	based on Collector's estimate of 2 hours per week - using lowest clerk salary \$17.43/HR X2 X 52
LEGAL SERVICES	275,000	1.47%	4,039	percentage of legal budget per calculations attached
HUMAN RESOURCES	259,077	0.33%	854	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & Communications	0	0.00%	8,238	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			24,811	

EMPLOYEE BENEFITS

MEDICAL & LIFE			59,026	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	513,561	3.00%	15,407	based on % of premium related to solid waste workers
CONTRIBUTORY RETIREMENT	5,826,095	0.17%	9,653	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	263,421	1.45%	3,820	based on 1.45% of payroll for upcoming fiscal year
OTHER EMPLOYEE BENEFITS	0	0.46%	0	went to direct pay in FY17
SUB-TOTAL			87,906	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	0.46%	540	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	63,000	0.46%	291	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	160,000	0.00%	0	based on % of premium related to solid waste property
VEHICLE INSURANCE	89,000	1.00%	890	based on % of premium related to solid waste vehicles
PAYMENT IN LIEU OF TAXES	0	0.00%	0	stopped PILOT once landfill closed in FY14
ESCO Savings to Bond Debt Service	0	100.00%	0	no related debt service for this fund
PLANNING & DEVELOPMENT	0	0.00%	0	not assessed for years
DPW Engineers - City Engineer	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
SUB-TOTAL			1,721	

GRAND TOTAL			114,437
HOST COMMUNITY FEE			0
GRAND TOTAL			114,437

(1,576) **Increase (Decrease) over prior year**
-1.37% **Increase (Decrease) over prior year**

SOLID WASTE ENTERPRISE FUND

**CITY OF NORTHAMPTON
STORMWATER AND FLOOD CONTROL ENTERPRISE**

3/6/2018

INDIRECT COSTS FOR FY2019

DEPARTMENT	INDIRECT		FY 2019 TOTAL	NOTES
	FY2019 MAYOR BUDGET	COST FACTOR		
CITY COUNCIL	188,239	1.88%	3,545	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	213,471	3.75%	8,005	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk
AUDITOR'S OFFICE	299,846	2.69%	8,062	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	87,197	2.69%	2,345	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	287,063	13.06%	37,488	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	275,000	1.47%	4,039	percentage of legal budget per calculations attached
HUMAN RESOURCES	259,077	0.63%	1,634	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & Communications	0		14,268	see calculation detail - based on estimate of 10 horus per week prorated and some % of overall OM
SUB-TOTAL			79,386	

EMPLOYEE BENEFITS

MEDICAL & LIFE			66,176	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	513,561	4.00%	20,542	based on % of premium related to storm water and flood control workers
CONTRIBUTORY RETIREMENT	5,826,095	1.20%	69,913	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	392,787	1.02%	3,998	based on 1.45% of payroll for upcoming fiscal year
OTHER EMPLOYEE BENEFITS	0	1.02%	0	went to direct pay in FY17
SUB-TOTAL			160,630	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	1.02%	1,191	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	64,250	1.02%	654	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	160,000	2.00%	3,200	based on % of premium related to storm water and flood control property
VEHICLE INSURANCE	89,000	4.00%	3,560	based on % of premium related to storm water and flood control vehicle
PAYMENT IN LIEU OF TAXES	0	0.00%	0	no pilot for this fund
ESCO Savings to Bond Debt Service	0	100.00%	0	no related debt service
TOTAL			8,605	

GRAND TOTAL			248,620
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(28,373) Increase (Decrease) over prior year
-10.57% Increase (Decrease) over prior year

NORTHAMPTON PUBLIC SCHOOLS

212 Main Street, Room 200
Northampton, MA 01060-3112
Tel (413) 587-1331 FAX (413) 587-1318 TDD (413) 587-1373

SCHOOL COMMITTEE

Honorable David Narkewicz, Mayor
Molly Burnham Rebecca Busansky
Laura Fallon Ann Hennessey
Lonnie Kaufman Downey Meyer
Howard Moore Susan Voss
Edward Zuchowski



John A. Provost, Ed.D.

Superintendent

Candice M. Walczak

Business Administrator

Superintendent's Budget Message

As I prepare the FY19 school budget, I ask myself: can a budget be an instrument of healing? From our work to serve students displaced by Hurricane Maria to our responses to the school shooting in Parkland our difficulties experienced during the rollout of our new inclusion model, the current school year has revealed a number of wounds that require tending. Education is often counted among the helping professions, along with nursing, counseling, and social work. It might be more accurate to call education a healing profession because schools have become places that we count on to assuage the stresses affecting young people and those who serve them.

In the early stages of the budget process, we surveyed the community to learn our employees' and families' priorities for the budget. The responses indicated two priority areas directly related to healing: increasing social/emotional supports for struggling students and increasing academic supports for struggling students. This budget directs additional resources to both of those goals. Many of the enhancements to our academic support program are in the area of services for English Language Learners. This is one of the fastest growing subgroups of students in the Northampton Public Schools and an area in which we have been historically understaffed. Enhanced social/emotional supports include additional educational support professionals (ESPs), special education teachers, and another Board Certified Behavior Analyst (BCBA). Many of these staff are being added to support students and families who are returning to our schools from out-of-district placements and will also enhance our capacity to serve our in-district students. Reuniting these students with the peers from their neighborhoods brings another kind of healing.

Another goal of this budget process is to enhance public education about the school budget. A third of our respondents felt that public funds were not equitably distributed among the schools. Another third were uncertain as to whether or not funds were distributed fairly. Concerns about the fairness of the budget have given rise to considerable anxiety this year. To begin addressing these concerns we have added a joint meeting of all six school councils to our public comment process. We hope this will help to unify the various school communities in our district. We have also included new visuals depicting between-school and between-district comparisons in an attempt to provide greater transparency concerning the adequacy and equity of the budget.

Other budget priorities include increasing funding for the arts and enhancing educational technology within the district, but the emphasis in this budget is on healing. This budget places the students with the greatest need at the center and seeks to rally adults around them with the belief that we have done everything possible to ensure that each member of our school community receives what is needed and what is equitable.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Provost, Ed.D.", written in a cursive style.

John A. Provost, Ed.D.
Superintendent of Schools

NORTHAMPTON PUBLIC SCHOOLS
SCHOOL COMMITTEE APPROVED BUDGET
FY2019

FY19 APPROVED BUDGET	\$ 29,704,135
FY18 CITY APPROPRIATION * :	\$ 28,838,966
INCREASE	\$ 865,169
	3.00%

** Does not include the mid-year supplemental appropriation of \$19,499 for McKinney Vento transportation.*

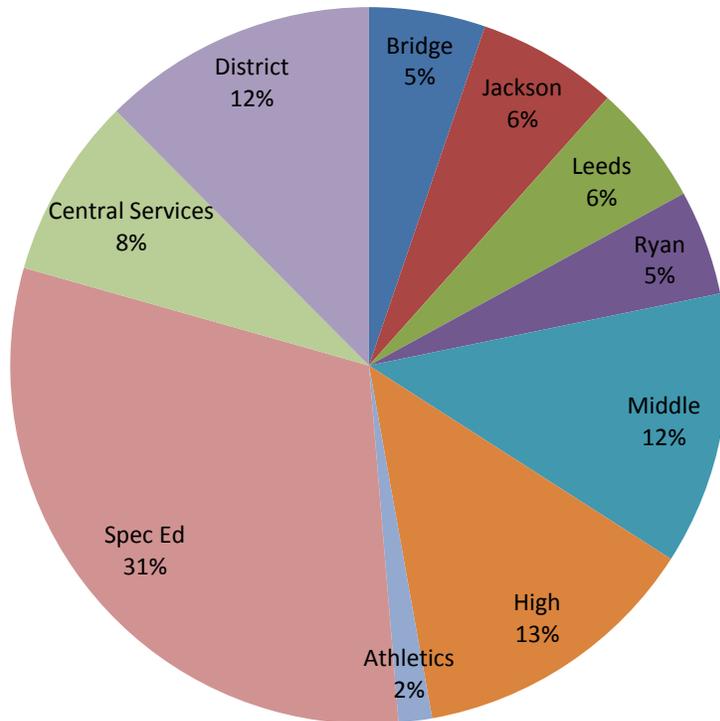
APPROVED FY19 BUDGET BY COST CENTER

<u>COST CENTER</u>	FY15 ACTUAL EXPEND (SC Budget only)	FY16 ACTUAL EXPEND (SC Budget only)	FY17 ACTUAL EXPEND (SC Budget only)	FY18 SC APPROVED BUDGET	FY19 SC APPROVED BUDGET	FY19 OTHER FUNDING	SC APPROP CHANGE
Bridge St Elem School	1,312,717	1,277,139	1,465,294	1,370,960	1,560,581	253,052	203,121
Jackson Elem School	1,776,834	1,851,179	1,968,962	1,925,084	2,018,213	174,556	93,129
Leeds Elem School	1,730,744	1,687,100	1,714,166	1,646,130	1,703,727	181,625	57,597
RKF Ryan Rd Elem School	1,326,045	1,414,077	1,491,870	1,453,301	1,485,157	155,244	31,856
JFK Middle School	3,691,714	3,797,149	4,002,175	4,091,805	4,107,072	147,118	35,267
Northampton High School	3,972,627	4,034,716	4,174,984	4,236,240	4,509,591	23,548	273,351
Athletics	223,830	283,244	285,382	296,608	313,587	207,160	16,979
Central Services	2,550,415	2,591,863	2,743,100	2,892,446	2,824,478	-	(67,968)
Special Education	7,655,776	7,551,361	7,482,772	7,659,453	7,794,450	2,807,289	91,497
District-wide	2,123,445	2,689,029	2,683,919	3,266,939	3,387,279	915,086	130,340
TOTALS	26,364,147	27,176,856	28,012,623	28,838,966	29,704,135	4,864,678	865,169

Northampton Public Schools

FY19 Approved Budget by Cost Center

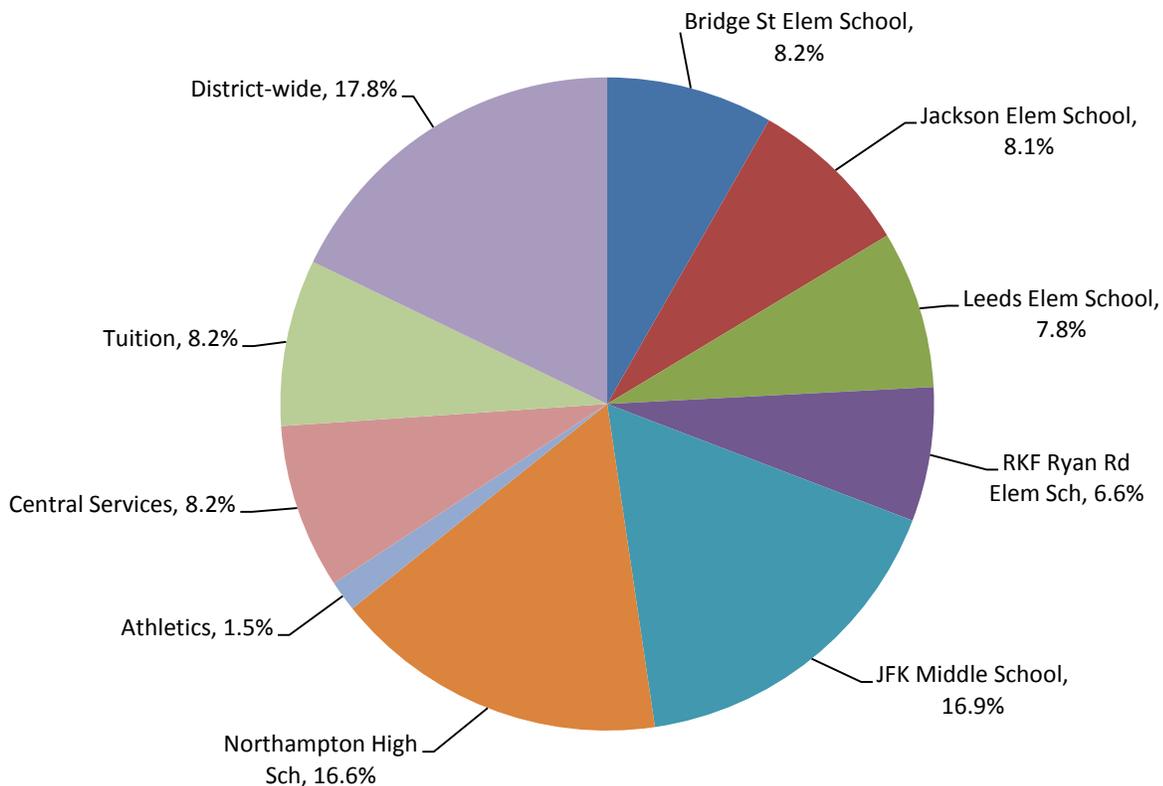
	FY19 Approved <u>Local Budget</u>	FY19 Other <u>Funding</u>	FY19 <u>Total</u>
Bridge	1,560,581	253,052	1,813,633
Jackson	2,018,213	174,556	2,192,769
Leeds	1,703,727	181,625	1,885,352
Ryan	1,485,157	155,244	1,640,401
Middle	4,107,072	147,118	4,254,190
High	4,509,591	23,548	4,533,139
Athletics	313,587	207,160	520,747
Spec Ed	7,794,450	2,830,006	10,624,456
Central Services	2,824,478	-	2,824,478
District	<u>3,387,279</u>	<u>915,086</u>	<u>4,302,365</u>
 Total	 29,704,135	 4,887,395	 34,591,530



FY19 BUDGET SUMMARY

With Special Educ included in School Site Budgets

<u>Cost Center</u>	FY19 SC APPROVED BUDGET	FY19 OTHER FUNDING	TOTAL BUDGET	SC APPROP CHANGE	% of TOTAL BUDGET	# STUDENTS
Bridge St Elem School	2,364,060	486,861	2,850,921	327,582	8.2%	276
Jackson Elem School	2,592,236	217,154	2,809,390	123,463	8.1%	322
Leeds Elem School	2,319,715	376,256	2,695,971	175,894	7.8%	359
RKF Ryan Rd Elem Sch	2,055,204	239,154	2,294,358	28,102	6.6%	222
JFK Middle School	5,166,756	660,074	5,826,830	135,453	16.9%	617
Northampton High Sch	5,318,343	408,596	5,726,939	307,262	16.6%	869
Athletics	317,587	207,160	524,747	24,979	1.5%	
Central Services	2,824,478	-	2,824,478	(67,968)	8.2%	
Tuition	1,496,530	1,354,337	2,850,867	51,001	8.2%	
District-wide	5,249,226	915,086	6,164,312	(240,599)	17.8%	
TOTALS	29,704,135	4,864,678	34,568,813	865,169	100%	2,665



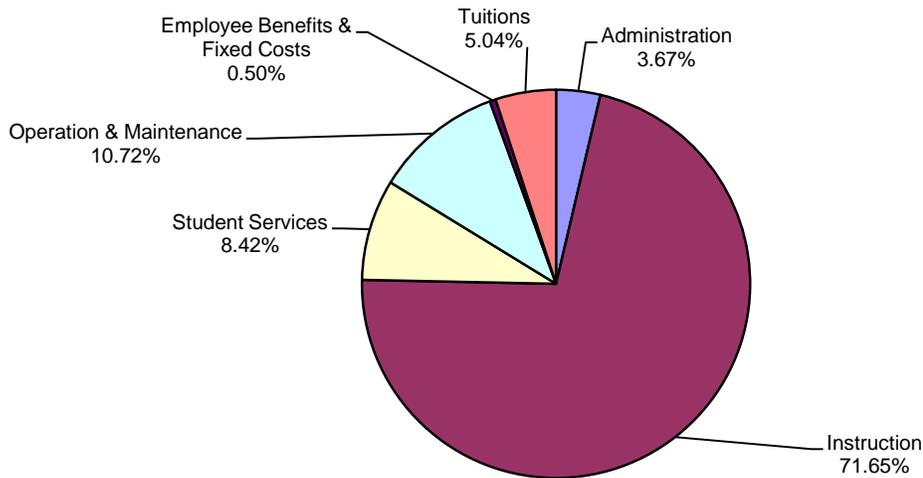
Northampton Public Schools

FY2019 Budget

Total Budget by DESE Function Code

(local appropriation budget only)

	<u>Approved Budget</u>	<u>% of total</u>
1000 Administration	1,090,940	3.67%
2000 Instruction	21,284,333	71.65%
3000 Student Services	2,501,310	8.42%
4000 Operation & Maintenance	3,183,372	10.72%
5000 Employee Benefits & Fixed Costs	147,650	0.50%
9000 Tuitions	1,496,530	5.04%
	<hr/>	
Total	\$ 29,704,135	100.0%

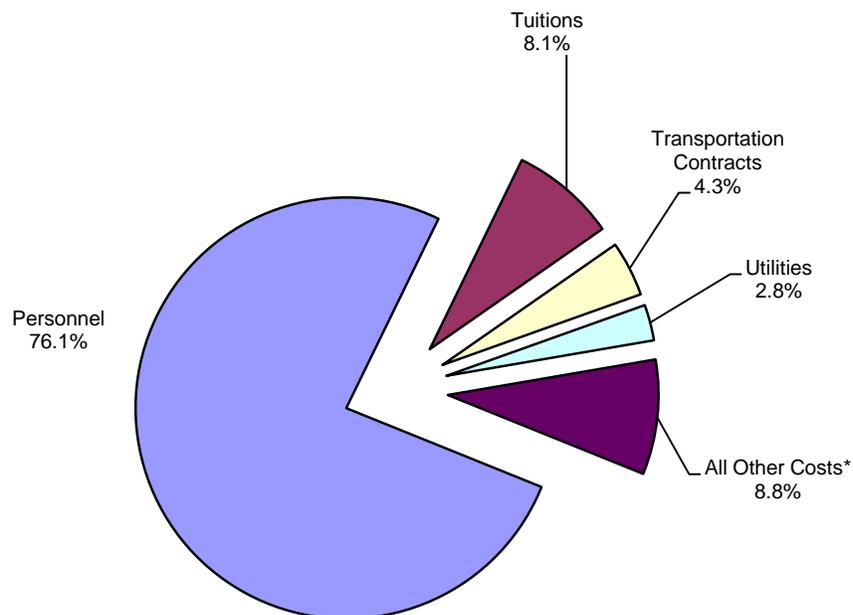


NORTHAMPTON PUBLIC SCHOOLS

FY2019 SCHOOL DEPT BUDGET

Includes all projected Funding Sources

Major Budget Areas



* Other Costs include such things as:
-instructional supplies and equipment,
-maintenance supplies and equipment;
-legal costs;
-professional development expenses;
-and all other costs not fitting into the
other 4 categories in chart.

Northampton Public Schools
Summary of All Funds - Projected FY19

	<u>Local Appropriation</u>	<u>School Choice</u>	<u>Circuit Breaker</u>	<u>Food Service</u>	<u>Athletic Revolving</u>	<u>Bus Revolving</u>	<u>Grants & Other Revolving</u>	<u>Total Budgets</u>
Personnel	23,541,837	\$ 1,890,938		434,370	54,360		1,030,261	26,951,766
Transportation	1,396,345					103,900		1,500,245
Tuitions	1,496,530	172,091	457,246				742,864	2,868,731
Utilities	974,600							974,600
All Other Costs	2,294,823	10,000		348,200	141,400		327,045	3,121,468
Totals	\$ 29,704,135	\$ 2,073,029	\$ 457,246	\$ 782,570	\$ 195,760	\$ 103,900	\$ 2,100,170	\$ 35,416,810

Basis of Calculations:

- Local Appropriation is based on the Proposed Budget.
- School Choice is based on the Proposed Budget.
- Circuit Breaker is based on the Proposed Budget and estimated revenues.
- Food Service is estimated based on last FY actual expenditures, projected out to next FY.
- Athletic Revolving is based on the Proposed Budget and estimated revenues.
- Bus Revolving is based on the Proposed Budget.
- Grants are based on current FY grants, since next FY grants are not yet available.
- Other Revolving Accts are PreK Tuition and Clarke Rental, and are based on the Proposed Budget.

FY19 Budget Staffing Changes

FY18 after budget approved:

FTE

(note: not all positions were added for a full year but do carry into FY19)

Clerical - Curr Office	(grant funded)	0.20
Vacancy unable to fully fill	Psy - elementary	(0.20)
Computer Tech	District	0.13
Technology Integrator	NHS	0.50
Recess Supervisors	.43 JSS, .35 LDS, .35 RR	1.13
Acad Support Teacher	JSS	0.30
EC Realignment	District	0.50
Therapy Assistants	across schools	0.75
Therapists	across schools	(0.70)
Assistive Tech Teacher	District	(0.70)
ESPs - Spec Ed	1 JSS, 1 NHS	2.00
Attendance Dispatcher	District	(0.07)
Temporary ESPs	across schools	<u>(14.00)</u>
TOTAL MID YEAR CHANGES		(10.16)

FY19 New:

ESL Teachers	.2 BSS, .2 LDS, .2 RR, .2 JFK, .33 NHS	1.13
ESL ESPs	1 BSS, 1 JFK	2.00
Clerical Support	.12 Athletics, .12 Facilities	0.24
Restored Vacancy	Psy - elementary	0.20
Psychologists	.2 per elementary	0.80
ESPs - Special Ed	1 BSS, 1 JSS, 2 LDS, 1 RR	5.00
ESP - ASL	NHS	1.00
ESP - Kdg	Leeds	1.00
Special Ed Teachers	2 NHS, .5 BSS	2.50
BCBA	BSS	1.00
COTA	District	1.00
Interpreter - ASL	NHS	1.00
Computer Tech	District	0.37
Math Coach	Elementary (grant funded)	1.00
Technology Integrator	NHS	0.50
Band Teacher	NHS	0.17
ESPs - Special Ed	1 JFK; 1 NHS	(2.00)
ESP - Bilingual Attd	District	(1.00)
Academic Support Teacher	NHS	<u>(0.33)</u>
TOTAL FY19 CHANGES		<u>15.58</u>

NET PERSONNEL CHANGE FY19 BUDGET

5.42

ESP FTEs for FY19

	<u>Sped</u>	<u>PreK</u>	Regular Ed					<u>Libr</u>	<u>TOTAL</u>	Changes:
			Lunch/ Recess/ <u>Bus</u>	<u>Kdg</u>	<u>ESL</u>	<u>Class Size</u>	<u>Other Reg Ed</u>			
Bridge	6	4.2	2	3	1	1	1	18.2	+1 ESL; +1 Sped	
Jackson	2		2	3			1	8	+1 Sped	
Leeds	2	4.2	2	3		2	1	14.2	+1 Kdg; +2 Sped	
Ryan	4		2	2			1	9	+1 Sped	
JFK	23				1		1	25	+1 ESL; reduce 1 Sped	
NHS	18						1	19	+ 1 ASL/Sped; reduce 1 Sped	
Totals	55	8.4	8	11	2	3	1	93.4		
			Regular Ed =		25					

Summary of Changes:

+ 2 ESL
+ 5 Sped (elem)
+ 1 Kdg
- 1 Sped JFK
- 1 Sped NHS
+ 1 ESL for ASL @ HS
Net = + 7

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
B0221000	511100	Principal Salary	90,863	92,856	95,000	95,000	97,600		2,600
B0221000	511200	Dept Head Stipend	1,850	1,878	1,907	1,926	1,950		24
B0221000	511500	Principal Office Clerical Salary	55,656	59,224	61,718	63,069	63,950		881
B0221000	512420	Principal Office Clerical Subs		454	1,427	500	1,000		500
B0221000	513000	Principal Office Clerical Add'l Pay	62	320	550	500	1,000		500
B0221000	534300	Prin Office Contract Services - Printing	1,067	0	127	300	300		0
B0221000	538000	Prin Office Contract Services	NEW	0	0	0	0		0
B0221000	542000	Prin Office Supplies	3,791	2,906	1,146	1,500	1,650		150
B0221000	570000	Prin Office Other Expenses			NEW		0		0
B0225016	551200	Principal Hardware	0	0	0	0	0		0
B0225016	528000	Principal Software	0	0	0	0	0		0
B1230500	511400	Tiered Support Specialist	23,934	38,435	40,183	40,424	44,690		4,266
B1230511	511400	Teachers - Music	23,531	23,887	24,020	24,486	24,952		466
B1230512	511400	Teachers - Art	23,855	25,303	25,460	25,940	26,264		324
B1230513	511400	Teachers - Phys Ed	49,856	50,606	51,366	61,880	60,789		(1,091)
B1230522	511400	Teachers - ESL	31,894	16,504	45,606	62,495	80,621		18,126
B1230531	511400	Classroom Teachers - Regular Ed	705,189	680,090	744,593	713,596	860,056		146,460
B1230560	511400	Additional Instructional Pay	0	404	977	250	6,461		6,211
B1230524	511400	Teachers - Academic Support	20,842	28,212	32,639	34,447	36,445	97,665	1,998
B1231500	511400	Curriculum Writing	0	0	0	0	0		0
B1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0
B1232500	512420	Teacher Subs - Regular Ed	40,826	18,651	10,461	20,000	22,000		2,000
B1233000	512420	Substitute ESPs - Regular Ed	0	4,681	11,027	0	3,000		3,000
B1233000	511300	Recess & Building Supervision	4,007		0	0	0		0
B1233030	511300	ESPs - Regular Ed	33,210	25,273	59,564	0	0	155,387	0
B2233060	511300	ESP Additional Pay	1,652	1,000	0	500	500		0
B0234035	511300	Library ESP	17,440	18,624	10,595	21,412	21,790		378
B0234035	511400	Librarian Salary	NEW	0	26,928	0	0		0
B0234016	538000	Library Contracted Services	0	0	0	750	750		0
B1235100	511400	Technology Integration Specialist	19,423	20,601	18,315	23,061	25,220		2,159

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
B1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,610	3,119	155	2,000	0		(2,000)
B1235700	519060	Professional Devel Stipends	418	450	694	3,000	3,000		0
B1235700	551005	Prof Development Supplies		1,225	0	0	0		0
B1235772	572100	Prof Devel Conference Expenses	6,495	5,759	4,778	5,000	2,000		(3,000)
B1241000	551002	Textbooks and Workbooks	625	1,565	0	3,500	2,000		(1,500)
B0243000	551009	General Supplies	0	0	0	0	0		0
B1241500	551009	Instructional Supplies	17,034	23,928	20,811	14,651	16,669		2,018
B1242031	527006	Copier Lease	8,410	8,410	8,410	8,410	8,831		421
B1244000	533000	Field Trip Transportation / Contr Services	125	0	0	0	0		0
B1245316	551200	Instructional Hardware	245	0	35,920	0	0		0
B1245516	528000	Instructional Software	0	3,714	4,655	8,600	8,600		0
B1271025	511400	Counselor Salaries	64,975	67,197	69,953	70,653	71,961		1,308
B1271025	551000	Guidance Supplies	0	0	0	0	0		0
B0320000	511400	School Nurse Salary	48,394	51,865	54,996	59,010	62,432		3,422
B0423000	551200	Instr Equipment Mtn	38	0	1,113	3,200	3,200		0
B0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	900	900		0
B0445032	524017	Technology Mtn/Repairs - Supplies	0	0	202	0	0		0
TOTAL BRIDGE			1,312,717	1,277,139	1,465,294	1,370,960	1,560,581	253,052	189,621

FY19 BUDGET - STAFF FTEs

(FINAL SC BUDGET)

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	BUDGET		CURRENT		PROPOSED		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
B0221000	511100	Principal	1.00		1.00		1.00		
B0221000	511500	Principal Office Clerical Staff	1.86		1.86		1.86		
B1230500	511400	Tiered Support Specialist	1.00		1.00		1.00		
B1230511	511400	Teachers - Music	0.40		0.40		0.40		
B1230512	511400	Teachers - Art	0.40		0.40		0.40		
B1230513	511400	Teachers - Phys Ed	1.00		1.00		1.00		
B1230522	511400	Teachers - ESL	1.00		1.00		1.20		FY19: increase .2
B1230531	511400	Classroom Teachers - Regular Ed	12.00		13.00		14.00		FY18: 1 from sped (budget error); FY19: 1 from sped
B1231024	511400	Teachers -Academic Support	0.58	1.52	0.58	1.48	0.58	1.48	FY18: adj in hours with JSS
B1233000	511300	Recess & Building Supervision	0.00		0.00		0.00		
B1233030	511300	ESPs - Regular Ed	0.00	6.00	0.00	6.00	0.00	7.00	FY19: add ESL ESP
B0234035	511300	Library ESP	1.00		1.00		1.00		
B0234035	511400	Librarian	0.00		0.00		0.00		
B1235100	511400	Technology Integration Specialist	0.50		0.50		0.50		
B1271025	511400	Counselors	1.00		1.00		1.00		
B0320000	511400	School Nurse	1.00		1.00		1.00		
TOTALS - BRIDGE			22.74	7.52	23.74	7.48	24.94	8.48	
CHANGES:					(0.04) Acad Supp		0.20 ESL Tchr		
					1.00 Correction		1.00 ESL ESP		
							1.00 Tchr from sped		

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J0221000	511100	Principal Salary	95,689	99,056	101,000	101,000	103,775		2,775
J0221000	511200	Dept Head Stipend	1,850	1,878	1,907	1,926	1,950		24
J0221000	511500	Principal Office Clerical Salary	60,752	65,052	63,992	63,952	64,851		899
J0221001	512420	Principal Office Clerical Subs		439	1,589	0	500		500
J0221000	513000	Principal Office Clerical Add'l Pay	0	1,308	413	300	1,000		700
J0221000	534300	Prin Office Contract Services - Printing	1,321	0	0	0	0		0
J0221000	538000	Prin Office Contract Services	NEW	1,039	0	1,000	1,000		0
J0221000	542000	Prin Office Supplies	697	1,590	1,596	2,300	2,300		0
J0221000	570000	Prin Office Other Expenses			NEW		0		0
J0225016	551200	Principal Hardware	0	0	0	1,000	1,000		0
J0225016	528000	Principal Software	0	0	0	0	0		0
J1230500	511400	Tiered Support Specialist	23,936	50,629	53,856	56,837	60,134		3,297
J1230511	511400	Teachers - Music	37,731	38,298	38,748	39,264	40,351		1,087
J1230512	511400	Teachers - Art	35,783	37,954	38,874	38,910	39,397		487
J1230513	511400	Teachers - Phys Ed	62,519	76,109	77,249	78,020	76,627		(1,393)
J1230522	511400	Teachers - ESL	170,109	129,614	105,878	106,938	108,929		1,991
J1230531	511400	Classroom Teachers - Regular Ed	835,705	976,932	1,041,261	1,088,944	1,119,778		30,834
J1230560	511400	Additional Instructional Pay	1,185	1,973	1,660	250	1,000		750
J1230524	511400	Teachers - Academic Support	81,739	54,881	55,241	55,825	80,094	79,364	24,269
J1231500	511400	Curriculum Writing	0	0	0	1,000	0		(1,000)
J1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0
J1232500	512420	Teacher Subs - Regular Ed	65,727	23,840	12,221	24,000	26,000		2,000
J1233000	512420	Substitute ESPs - Regular Ed	0	3,433	5,132	0	4,000		4,000
J1233000	511300	Recess & Building Supervision	1,473		2,529	0	5,775		5,775
J1233030	511300	ESPs - Regular Ed	116,390	46,678	68,203	0	0	95,192	0
J2233060	511300	ESP Additional Pay	411	11,073	1,276	0	1,000		1,000
J0234035	511300	Library ESP	21,420	21,998	11,757	21,412	23,585		2,173
J0234035	511400	Librarian Salary	NEW	0	26,928	0	0		0
J0234016	538000	Library Contracted Services	0	0	0	750	1,500		750
J1235100	511400	Technology Integration Specialist	19,424	20,601	18,316	23,061	25,220		2,159

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,310	0	559	2,000	0		(2,000)
J1235700	519060	Professional Devel Stipends	388	1,593	1,810	1,000	500		(500)
J1235700	551005	Prof Development Supplies		679	0	800	1,000		200
J1235772	572100	Prof Devel Conference Expenses	6,918	8,412	1,467	2,000	2,500		500
J1241000	551002	Textbooks and Workbooks	0	0	0	3,300	0		(3,300)
J0243000	551009	General Supplies	0	555	0	0	0		0
J1241500	551009	Instructional Supplies	19,372	20,712	27,115	14,508	20,208		5,700
J1242031	527006	Copier Lease	8,410	8,410	8,769	8,820	9,300		480
J1244000	533000	Field Trip Transportation / Contr Services	125	0	0	0	0		0
J1245316	551200	Instructional Hardware	245	0	32,273	1,000	1,000		0
J1245516	528000	Instructional Software	0	4,670	4,208	7,000	8,200		1,200
J1271025	511400	Counselor Salaries	47,509	97,177	113,575	124,475	128,609		4,134
J1271025	551000	Guidance Supplies	0	0	0	550	0		(550)
J0320000	511400	School Nurse Salary	57,696	44,503	48,442	51,162	54,130		2,968
J0423000	551200	Instr Equipment Mtn	0	95	1,120	1,780	2,000		220
J0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	0	1,000		1,000
J0445032	524017	Technology Mtn/Repairs - Supplies	0	0	0	0	0		0
TOTAL JACKSON			1,776,834	1,851,179	1,968,962	1,925,084	2,018,213	174,556	93,129

FY19 BUDGET - STAFF FTEs

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>		<u>CURRENT</u>		<u>PROPOSED</u>		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
J0221000	511100	Principal	1.00		1.00		1.00		
J0221000	511500	Principal Office Clerical Staff	1.86		1.86		1.86		
J1230500	511400	Tiered Support Specialist	1.00		1.00		1.00		
J1230511	511400	Teachers - Music	0.60		0.60		0.60		
J1230512	511400	Teachers - Art	0.60		0.60		0.60		
J1230513	511400	Teachers - Phys Ed	1.20		1.20		1.20		
J1230522	511400	Teachers - ESL	1.60		1.60		1.60		
J1230531	511400	Classroom Teachers - Regular Ed	18.00		18.00		18.00		
J1231024	511400	Teachers -Academic Support	0.85	1.15	1.19	1.15	1.19	1.15	FY18: added hours
J1233000	511300	Recess & Building Supervision	0.00		0.43		0.43		FY18: restored
J1233030	511300	ESPs - Regular Ed	0.00	5.00	0.00	5.00	0.00	5.00	
J0234035	511300	Library ESP	1.00		1.00		1.00		
J0234035	511400	Librarian	0.00		0.00		0.00		
J1235100	511400	Technology Integration Specialist	0.50		0.50		0.50		
J1271025	511400	Counselors	2.00		2.00		2.00		
J0320000	511400	School Nurse	1.00		1.00		1.00		
TOTALS - JACKSON			31.21	6.15	31.98	6.15	31.98	6.15	
CHANGES:					0.34 Acad Supp				
					0.43 Recess				

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L0221000	511100	Principal Salary	89,081	91,881	94,000	94,000	96,585		2,585
L0221000	511200	Dept Head Stipend	1,850	1,878	1,907	1,926	1,950		24
L0221000	511500	Principal Office Clerical Salary	52,626	52,401	57,514	55,016	55,328	6,117	312
L0221001	512420	Principal Office Clerical Subs		0	352	0	0		0
L0221000	513000	Principal Office Clerical Add'l Pay	0	66	207	300	300		0
L0221000	534300	Prin Office Contract Services - Printing	1,298	0	0	250	250		0
L0221000	538000	Prin Office Contract Services	NEW	0	0	0	0		0
L0221000	542000	Prin Office Supplies	684	816	1,800	1,000	1,000		0
L0221000	570000	Prin Office Other Expenses			166		575		575
L0225016	551200	Principal Hardware	0	0	0	0	0		0
L0225016	528000	Principal Software	0	0	0	0	0		0
L1230500	511400	Tiered Support Specialist	20,656	44,503	47,202	49,816	52,705		2,889
L1230512	511400	Teachers - Art	35,296	33,320	35,138	35,230	37,451	1,946	2,221
L1230511	511400	Teachers - Music	30,461	34,028	34,771	33,182	35,626	1,801	2,444
L1230513	511400	Teachers - Phys Ed	68,330	64,278	60,833	61,703	62,782	3,304	1,079
L1230522	511400	Teachers - ESL		0	10,308	10,879	20,400		9,521
L1230531	511400	Classroom Teachers - Regular Ed	1,153,969	1,050,717	992,265	965,383	975,480		10,097
L1230560	511400	Additional Instructional Pay	0	646	0	0	0		0
L1230524	511400	Teachers - Academic Support	0	86,170	112,709	118,948	122,524		3,576
L1231500	511400	Curriculum Writing	0	0	0	0	0		0
L1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0
L1232500	512420	Teacher Subs - Regular Ed	48,336	25,651	10,483	24,000	26,000		2,000
L1233000	512420	Substitute ESPs - Regular Ed	0	3,016	1,631	0	4,000		4,000
L1233000	511300	Recess & Building Supervision	1,479	8,670	5,824	0	4,812		4,812
L1233030	511300	ESPs - Regular Ed	43,606	33,020	42,452	0	0	157,908	0
L2233060	511300	ESP Additional Pay	0	1,022	0	0	0		0
L0234035	511300	Library ESP	21,594	23,892	11,802	20,091	22,976	1,209	2,885
L0234035	511400	Librarian Salary	NEW	0	21,157	0	0		0
L0234016	538000	Library Contracted Services	0	0	0	0	625		625
L1235100	511400	Technology Integration Specialist	27,309	28,967	21,851	32,425	31,418		(1,007)

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,012	0	233	2,000	0		(2,000)
L1235700	519060	Professional Devel Stipends	50	1,630	1,050	2,750	2,750		0
L1235700	551005	Prof Development Supplies		686	0	0	0		0
L1235772	572100	Prof Devel Conference Expenses	3,463	2,519	806	6,000	7,000		1,000
L1241000	551002	Textbooks and Workbooks	0	0	0	0	0		0
L0243000	551009	General Supplies	0	0	0	0	0		0
L1241500	551009	Instructional Supplies	15,235	16,560	20,179	10,652	12,376		1,724
L1242031	527006	Copier Lease	8,410	8,410	8,410	8,410	9,400		990
L1244000	533000	Field Trip Transportation / Contr Services	0	0	0	0	0		0
L1245316	551200	Instructional Hardware	0	0	18,620	0	0		0
L1245516	528000	Instructional Software	0	4,214	6,717	10,884	12,170		1,286
L1271025	511400	Counselor Salaries	50,023	52,276	58,013	61,225	62,774		1,549
L1271025	551000	Guidance Supplies	0	269	482	750	750		0
L0320000	511400	School Nurse Salary	54,811	15,597	34,070	35,310	38,620	9,340	3,310
L0423000	551200	Instr Equipment Mtn	165	0	1,215	4,000	2,000		(2,000)
L0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	0	3,100		3,100
L0445032	524017	Technology Mtn/Repairs - Supplies	0	0	0	0	0		0
TOTAL LEEDS			1,730,744	1,687,100	1,714,166	1,646,130	1,703,727	181,625	57,597

FY19 BUDGET - STAFF FTEs

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>		<u>CURRENT</u>		<u>PROPOSED</u>		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
L0221000	511100	Principal	1.00		1.00		1.00		
L0221000	511500	Principal Office Clerical Staff	1.69	0.17	1.69	0.17	1.69	0.17	
L1230500	511400	Tiered Support Specialist	1.00		1.00		1.00		
L1230512	511400	Teachers - Art	0.57	0.03	0.57	0.03	0.57	0.03	
L1230511	511400	Teachers - Music	0.57	0.03	0.57	0.03	0.57	0.03	
L1230513	511400	Teachers - Phys Ed	0.95	0.05	0.95	0.05	0.95	0.05	
L1230522	511400	Teachers - ESL	0.20		0.20		0.40		FY19: increase .2
L1230531	511400	Classroom Teachers - Regular Ed	15.00		15.00		15.00		FY19: change 1 gr 3 to gr K
L1231024	511400	Teachers -Academic Support	2.00		2.00		2.00		
L1233000	511300	Recess & Building Supervision	0.00		0.35		0.35		FY18: restored
L1233030	511300	ESPs - Regular Ed	0.00	6.00	0.00	6.00	0.00	7.00	FY19: add for new K class
L0234035	511300	Library ESP	1.00		1.00		1.00		
L0234035	511400	Librarian	0.00		0.00		0.00		
L1235100	511400	Technology Integration Specialist	0.50		0.50		0.50		
L1271025	511400	Counselors	1.00		1.00		1.00		
L0320000	511400	School Nurse	0.80	0.20	0.80	0.20	0.80	0.20	
TOTALS - LEEDS			26.28	6.48	26.63	6.48	26.83	7.48	
CHANGES:					0.35	Recess	0.20	ESL Tchr	
							1.00	K ESP	

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
R0221000	511100	Principal Salary	89,081	91,700	94,000	94,000	96,585		2,585
R0221000	511200	Dept Head Stipend	1,850	1,878	1,907	1,926	1,950		24
R0221000	511500	Principal Office Clerical Salary	60,547	61,779	63,581	64,252	57,763		(6,489)
R0221001	512420	Principal Office Clerical Subs		681	1,441	0	0		0
R0221000	513000	Principal Office Clerical Add'l Pay	226	393	631	1,000	1,000		0
R0221000	534300	Prin Office Contract Services - Printing	660	0	552	500	500		0
R0221000	538000	Prin Office Contract Services	NEW	0	0	0	0		0
R0221000	542000	Prin Office Supplies	1,844	2,603	1,003	700	1,000		300
R0221000	570000	Prin Office Other Expenses			NEW		0		0
R0225016	551200	Principal Hardware	0	0	0	0	0		0
R0225016	528000	Principal Software	0	0	0	0	0		0
R1230500	511400	Tiered Support Specialist	20,656	63,357	64,308	64,950	46,194		(18,756)
R1230511	511400	Teachers - Music	25,154	25,532	25,916	26,176	26,900		724
R1230512	511400	Teachers - Art	20,308	23,253	24,658	26,020	26,264		244
R1230513	511400	Teachers - Phys Ed	36,530	38,749	45,666	48,195	50,988		2,793
R1230522	511400	Teachers - ESL	13,921	48,590	41,231	43,516	57,547		14,031
R1230531	511400	Classroom Teachers - Regular Ed	756,789	702,521	717,062	731,636	756,784		25,148
R1230560	511400	Additional Instructional Pay	2,230	50	50	1,000	1,000		0
R1230524	511400	Teachers - Academic Support	0	64,806	65,774	66,427	69,277	67,687	2,850
R1231500	511400	Curriculum Writing	0	0	0	0	0		0
R1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0
R1232500	512420	Teacher Subs - Regular Ed	37,356	12,859	8,627	18,000	20,000		2,000
R1233000	512420	Substitute ESPs - Regular Ed	0	1,640	2,802	0	4,000		4,000
R1233000	511300	Recess & Building Supervision	NEW		585	0	4,812		4,812
R1233030	511300	ESPs - Regular Ed	47,062	31,941	42,451	0	0	87,557	0
R2233060	511300	ESP Additional Pay	105	227	322	300	300		0
R0234035	511300	Library ESP	21,238	22,124	12,501	21,712	21,000		(712)
R0234035	511400	Librarian Salary	NEW	0	22,273	0	0		0
R0234016	538000	Library Contracted Services	0	0	0	750	750		0

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
R1235100	511400	Technology Integration Specialist	27,310	28,967	21,851	32,425	31,418		(1,007)
R1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,802	0	570	2,000	0		(2,000)
R1235700	519060	Professional Devel Stipends	653	1,173	1,730	500	500		0
R1235700	551005	Prof Development Supplies		360	0	0	0		0
R1235772	572100	Prof Devel Conference Expenses	4,269	3,705	1,476	2,500	2,000		(500)
R0235700	530000	Prof Dev Contract Services			5,100				0
R1241000	551002	Textbooks and Workbooks	0	0	0	4,687	3,000		(1,687)
R0243000	551009	General Supplies	0	0	0	0	0		0
R1241500	551009	Instructional Supplies	20,116	16,382	30,211	17,500	19,276		1,776
R1242031	527006	Copier Lease	8,410	8,410	8,410	8,410	8,831		421
R1244000	533000	Field Trip Transportation / Contr Services	125	264	1,000	0	0		0
R1245316	551200	Instructional Hardware	595	4,253	21,233	1,600	1,600		0
R1245516	528000	Instructional Software	0	4,272	6,793	9,250	10,000		750
R1271025	511400	Counselor Salaries	63,878	64,857	65,825	66,478	67,687		1,209
R1271025	551000	Guidance Supplies	0	0	0	150	150		0
R0320000	511400	School Nurse Salary	57,072	59,220	60,258	62,251	64,442		2,191
R0320000	512000	LPN Salary	NEW	27,393	29,159	32,890	30,039		(2,851)
R0423000	551200	Instr Equipment Mtn	0	95	915	1,600	1,600		0
R0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	0	0		0
R0445032	524017	Technology Mtn/Repairs - Supplies	0	43	0	0	0		0
TOTAL RYAN			1,326,045	1,414,077	1,491,870	1,453,301	1,485,157	155,244	31,856

FY19 BUDGET - STAFF FTEs

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>		<u>CURRENT</u>		<u>PROPOSED</u>		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
R0221000	511100	Principal	1.00		1.00		1.00		
R0221000	511500	Principal Office Clerical Staff	1.86		1.86		1.86		
R1230500	511400	Tiered Support Specialist	1.00		1.00		1.00		
R1230511	511400	Teachers - Music	0.40		0.40		0.40		
R1230512	511400	Teachers - Art	0.40		0.40		0.40		
R1230513	511400	Teachers - Phys Ed	1.00		1.00		1.00		
R1230522	511400	Teachers - ESL	0.80		0.80		1.00		FY19: increase .2
R1230531	511400	Classroom Teachers - Regular Ed	12.00		12.00		12.00		
R1231024	511400	Teachers -Academic Support	1.00	1.00	1.00	1.00	1.00	1.00	
R1233000	511300	Recess & Building Supervision	0.00		0.35		0.35		FY18: restored
R1233030	511300	ESPs - Regular Ed	0.00	4.00	0.00	4.00	0.00	4.00	
R0234035	511300	Library ESP	1.00		1.00		1.00		
R0234035	511400	Librarian	0.00		0.00		0.00		
R1235100	511400	Technology Integration Specialist	0.50		0.50		0.50		
R1271025	511400	Counselors	1.00		1.00		1.00		
R0320000	511400	School Nurse	1.00		1.00		1.00		
R0320000	512000	LPN	1.00		1.00		1.00		
TOTALS - RYAN			23.96	5.00	24.31	5.00	24.51	5.00	
CHANGES:					0.35	Recess	0.20	ESL Tchr	

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
M0221000	511100	Principal Salaries	267,105	267,668	277,796	287,966	295,463		7,497
M0221000	511500	Principal Office Clerical Salary	107,732	111,819	115,813	117,636	111,666		(5,970)
M0221001	512420	Principal Office Clerical Subs		1,155	847	250	250		0
M0221000	513000	Principal Office Clerical Add'l Pay	452	556	741	500	500		0
M0221000	534300	Prin Office Contract Services - Printing	5,148	2,962	2,727	3,200	3,400		200
M0221000	538000	Prin Office Contract Services	NEW	4,633	1,427	1,500	1,300		(200)
M0221000	542000	Prin Office Supplies	9,196	5,892	6,117	6,800	7,500		700
M0221001	570000	Prin Office Other Expenses		3,794	100	0	0		0
M0225016	551200	Principal Hardware	0	450	0	100	0		(100)
M0225016	528000	Principal Software	0	0	0	0	0		0
M1230500	511400	Tiered Support Specialist	47,482	50,776	53,856	56,837	60,134		3,297
M1230501	511400	Teachers - Science	230,395	233,592	240,453	245,165	260,797		15,632
M1230502	511400	Teachers - English	283,063	300,504	309,642	317,197	299,027		(18,170)
M1230503	511400	Teachers - Social Studies	225,607	233,506	242,124	246,223	274,575		28,352
M1230504	511400	Teachers - Math	269,439	279,971	305,073	316,648	323,858		7,210
M1230506	511400	Teachers - World Language	191,942	226,819	256,640	263,942	226,356		(37,586)
M1230508	511400	Teachers - Family/Consumer Sc	67,896	68,917	69,953	70,653	71,961		1,308
M1230511	511400	Teachers - Music	174,219	176,841	179,497	181,291	184,807		3,516
M1230512	511400	Teachers - Art	109,761	116,416	108,702	107,189	110,351		3,162
M1230513	511400	Teachers - Phys Ed	217,251	221,871	199,439	203,500	208,790		5,290
M1230522	511400	Teachers - ESL	62,796	77,538	96,905	101,062	107,299		6,237
M1230531	511400	Teachers - Grade 6	476,753	508,911	512,487	541,653	552,552		10,899
M1230532	511400	Teachers - Computer Technology	231,481	236,725	242,808	240,656	265,181	6,566	24,525
M1230560	511400	Additional Instructional Pay	1,850	3,471	2,285	1,250	1,500		250
M1230524	511400	Teachers - Academic Support	90,467	93,324	96,311	98,948	39,397	121,052	(59,551)
M1231500	519060	Dept Head Stipends	19,521	19,817	20,115	20,313	20,574		261
M1231531	519060	Team Leader Stipends	17,143	17,295	17,280	17,843	18,067		224
M1231500	511400	Curriculum Writing	0	0	313	1,000	0		(1,000)
M1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0
M1232500	512420	Teacher Subs - Regular Ed	103,333	51,937	37,596	40,000	42,000		2,000

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
M1233000	512420	Substitute ESPs - Regular Ed	0	213	803	0	0		0
M1233000	511300	ESPs - Regular Ed	0	0	0	0	0	19,500	0
M2233060	511300	ESP Additional Pay	0	147	126	0	500		500
M0234035	511300	Library ESP	22,775	23,074	24,030	25,190	25,765		575
M0234035	511400	Librarian Salary	47,872	50,776	53,856	56,837	60,134		3,297
M0234016	538000	Library Contracted Services	0	750	750	750	750		0
M1235500	512420	Sub Teachers - Prof Dev Reg Ed	7,795	730	1,325	2,000	0		(2,000)
M1235700	519060	Professional Devel Stipends	608	6,937	4,049	1,000	2,000		1,000
M1235700	551005	Prof Development Supplies		92	0	0	0		0
M1235772	572100	Prof Devel Conference Expenses	18,874	9,316	9,961	17,745	16,075		(1,670)
M1241000	551002	Textbooks and Workbooks	2,942	2,718	4,450	7,000	7,000		0
M0243000	551009	General Supplies	0	0	0	0	0		0
M1241500	551009	Instructional Supplies	35,729	21,633	25,635	47,066	47,066		0
M1242000	527006	Copier Lease	16,820	18,106	18,697	18,509	19,435		926
M1244000	533000	Field Trip Transportation / Contr Services	0	590	0	1,000	1,000		0
M1245316	551200	Instructional Hardware	0	23,388	45,040	2,000	2,000		0
M1245516	528000	Instructional Software	0	2,524	4,164	3,675	3,675		0
M1271025	511400	Counselor Salaries	236,821	245,480	321,069	332,949	346,539		13,590
M1271025	527006	Guidance Copier Lease	1,885	1,885	1,885	1,885	1,979		94
M1271025	551000	Guidance Supplies	398	100	175	500	500		0
M1272000	551000	Testing Supplies	0	0	0	500	500		0
M0320000	511400	School Nurse Salary	52,922	57,257	60,869	61,661	62,432		771
M0352000	519060	Co-Curricular Stipends	13,798	13,885	23,371	16,111	16,312		201
M1352000	533000	Co-Curricular Transportation	0	0	0	0	0		0
M0360000	558000	School Security - Supplies	NEW	0	1,004	500	500		0
M0423000	551200	Instr Equipment Mtn	22,242	390	3,870	5,105	5,105		0
M0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	0	0		0
M0445032	524017	Technology Mtn/Repairs - Supplies	201	0	0	500	500		0
TOTAL JFK			3,691,714	3,797,149	4,002,175	4,091,805	4,107,072	147,118	15,267

FY19 BUDGET - STAFF FTEs

(FINAL SC BUDGET)

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>		<u>CURRENT</u>		<u>PROPOSED</u>		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
M0221000	511100	Principal	3.00		3.00		3.00		
M0221000	511500	Principal Office Clerical Staff	3.00		3.00		3.00		
M1230500	511400	Tiered Support Specialist	1.00		1.00		1.00		
M1230501	511400	Teachers - Science	4.00		4.00		4.00		
M1230502	511400	Teachers - English	4.80		4.80		4.80		
M1230503	511400	Teachers - Social Studies	4.00		4.00		4.00		
M1230504	511400	Teachers - Math	5.00		5.00		5.00		
M1230506	511400	Teachers - World Language	4.00		4.00		4.00		
M1230508	511400	Teachers - Family/Consumer Sc	1.00		1.00		1.00		
M1230511	511400	Teachers - Music	3.00		3.00		3.00		
M1230512	511400	Teachers - Art	2.00		2.00		2.00		
M1230513	511400	Teachers - Phys Ed	3.50		3.50		3.50		
M1230522	511400	Teachers - ESL	1.40		1.40		1.60		FY19: increase .2
M1230531	511400	Teachers - Grade 6	9.00		9.00		9.00		
M1230532	511400	Teachers - Computer Technology	3.90	0.10	3.90	0.10	3.90	0.10	
M1231024	511400	Teachers -Academic Support	1.60	1.80	0.60	1.80	0.60	1.80	FY18: trade 1 for Sped ETL
M1233000	511300	ESPs - Regular Ed	0.00		0.00		0.00	1.00	FY19: add ESL ESP
M0234035	511300	Library ESP	1.00		1.00		1.00		
M0234035	511400	Librarian	1.00		1.00		1.00		
M1271025	511400	Counselors	5.00		5.00		5.00		
M0320000	511400	School Nurse	1.00		1.00		1.00		
TOTALS - JFK			62.20	1.90	61.20	1.90	61.40	2.90	
CHANGES:					(1.00) to sped		0.20 ESL Tchr	1.00 ESL ESP	

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0221000	511100	Principal Salaries	245,373	287,857	281,520	287,133	293,202		6,069
N0221000	511500	Principal Office Clerical Salary	175,361	179,986	180,987	186,806	150,369		(36,437)
N0221000	513000	Principal Office Clerical Add'l Pay	624	3,544	3,733	3,000	2,000		(1,000)
N0221000	512420	Principal Office Clerical Subs	NEW	4,449	4,150	1,000	1,000		0
N0221000	534300	Prin Office Contract Services - Printing	3,972	2,645	1,598	2,000	2,000		0
N0221000	538000	Prin Office Contract Services	NEW	2,701	2,482	2,800	2,800		0
N0221000	519060	Prin Office Stipends	0	0	245	4,500	1,534		(2,966)
N2221000	519060	Prin Office Stipends SpEd	NEW	2,500	2,500	2,500	2,557		57
N0221000	542000	Prin Office Supplies	17,016	6,901	5,001	6,000	6,000		0
N0221000	570000	Prin Office Other Expenses	0	3,698	8,581	5,000	5,000		0
N0221000	578201	NEASC ACCREDITATION	3,640	3,730	3,730	4,000	4,000		0
N0221000	577002	Graduation Expenses	4,537	5,584	4,772	5,000	5,000		0
N0225016	551200	Principal Hardware	0	340	370	400	0		(400)
N0225016	528000	Principal Software	0	0	0	0	0		0
N1230501	511400	Teachers - Science	418,906	443,274	463,465	477,299	512,706		35,407
N1230502	511400	Teachers - English	510,795	480,825	491,401	505,005	518,061		13,056
N1230503	511400	Teachers - Social Studies	424,999	422,802	434,407	444,776	458,685		13,909
N1230504	511400	Teachers - Math	504,874	513,526	535,866	553,651	628,294		74,643
N1230506	511400	Teachers - World Language	301,137	305,169	281,794	310,347	290,030		(20,317)
N1230508	511400	Teachers - Family/Consumer Sc	51,981	52,504	53,292	0	0		0
N1230511	511400	Teachers - Music	103,450	105,483	107,068	119,656	110,674		(8,982)
N1230512	511400	Teachers - Art	116,978	120,684	122,491	135,079	125,612		(9,467)
N1230513	511400	Teachers - Phys Ed	135,072	126,665	128,566	129,850	131,960		2,110
N1230522	511400	Teachers - ESL	27,615	47,360	60,613	77,964	99,313		21,349
N1230532	511400	Teachers - Technology	95,853	101,646	107,910	110,972	114,459		3,487
N1230533	511400	Teachers - Theater	62,319	63,257	64,208	64,850	66,086		1,236
N1230560	511400	Additional Instructional Pay	3,771	4,896	3,928	4,000	5,000		1,000
N1231500	519060	Dept Head Stipends	21,690	22,016	21,825	22,570	20,574		(1,996)
N1231500	511400	Curriculum Writing	0	4,019	500	500	500		0
N1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		0		0

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N1232500	512420	Teacher Subs - Regular Ed	72,021	36,326	38,701	36,000	38,000		2,000
N1233000	512420	Substitute ESPs - Regular Ed	0	332	4,728	0	1,000		1,000
N1233024	530000	Remedial Tutoring	4,400	0	0	0	0		0
N1233024	512410	Academic Support Teacher		6,832	13,208	13,939	0		(13,939)
N1233020	511300	ESPs - Regular Ed	21,428	22,112	22,792	0	0	23,548	0
N1233082	530000	Translation Services	4,932	0	0	0	0		0
N2233060	511300	ESP Additional Pay	0	259	995	0	1,000		1,000
N0234035	511400	Librarian Salary	57,074	60,536	57,522	59,392	65,661		6,269
N0234016	538000	Library Contracted Services	0	750	750	1,000	1,000		0
N1235100	511400	Technology Integration Specialist			NEW		48,798		48,798
N1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,895	160	2,848	2,000	0		(2,000)
N1235700	519060	Professional Devel Stipends	1,890	1,654	500	2,500	1,500		(1,000)
N1235700	551005	Prof Development Supplies		175	0	0	0		0
N1235772	572100	Prof Devel Conference Expenses	16,297	14,888	18,974	19,600	17,600		(2,000)
N1241000	551002	Textbooks and Workbooks	14,278	16,131	10,726	4,000	4,000		0
N2241000	551002	Textbooks and Workbooks - SPED	NEW	0	84	500	500		0
N0243000	551009	General Supplies	0	758	0	0	0		0
N1241500	551009	Instructional Supplies	38,006	40,428	39,529	47,025	44,328		(2,697)
N1242000	527006	Copier Lease	22,995	23,774	24,266	24,500	25,500		1,000
N1244013	533000	NHS Phys Ed Program - Contract Services			NEW	15,000	30,000		15,000
		Interpreter			NEW		42,088		42,088
N1244000	533000	Field Trip Transportation / Contr Services	1,075	275	1,350	600	600		0
N2244000	533000	Field Trip Transportation - Sped	2,609	3,085	2,172	1,700	1,700		0
N1244000	538000	Dual Enrollment Contract Services	0	688	3,198	5,500	5,500		0
N1245316	551200	Instructional Hardware	2,462	6,519	52,566	1,000	5,000		4,000
N1245516	528000	Instructional Software	0	3,123	12,461	11,003	11,100		97
N1271025	511400	Counselor Salaries	346,100	352,992	367,105	382,132	446,763		64,631
N1271025	511500	Guidance Clerical Salaries			NEW		32,687		32,687
N1271025	527006	Guidance Copier Lease	2,195	2,195	2,195	2,200	3,200		1,000
N1271025	551000	Guidance Supplies	144	3,193	570	1,000	1,000		0

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N1271000	511300	Internship Coordinator	23,999	21,773	21,860	21,041	21,252		211
N1272000	538000	PSAT / AP Testing	0	0	0	0	0		0
N0320000	511400	School Nurse Salary	62,319	64,820	55,248	66,603	50,117		(16,486)
N0352000	519060	Co-Curricular Stipends	35,550	26,720	31,547	27,647	28,581		934
N0352000	531000	Co-Curricular Contract Service	3,676	2,729	0	0	0		0
N0352000	558000	Co-Curricular Supplies	NEW	0	3,167	3,000	3,000		0
N0352000	570000	Co-Curricular Other Expenses	424	385	510	400	400		0
N0423000	551200	Instr Equipment Mtn	2,656	2,266	7,941	17,300	17,300		0
N0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0	0	0		0
N0445032	524017	Technology Mtn/Repairs - Supplies	249	777	468	3,000	3,000		0
TOTAL NHS			3,972,627	4,034,716	4,174,984	4,236,240	4,509,591	23,548	273,351

FY19 BUDGET - STAFF FTEs

ORG	OBJ	ACCOUNT NAME	BUDGET		CURRENT		PROPOSED		NOTES
			FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY19 BUDGETED FTEs	FY19 OTHER FUNDING	
N0221000	511100	Principal	3.00		3.00		3.00		
N0221000	511500	Principal Office Clerical Staff	5.00		4.00		4.00		FY18: 1 moved to Guid Clerical
N1230501	511400	Teachers - Science	8.00		8.00		8.00		
N1230502	511400	Teachers - English	8.00		8.00		8.00		
N1230503	511400	Teachers - Social Studies	7.00		7.00		7.00		
N1230504	511400	Teachers - Math	9.00		10.00		10.00		FY18: moved 1 from sped
N1230506	511400	Teachers - World Language	4.67		4.67		4.67		
N1230508	511400	Teachers - Family/Consumer Sc	0.00		0.00		0.00		
N1230511	511400	Teachers - Music	1.66		1.66		1.83		FY19: increase band .17
N1230512	511400	Teachers - Art	1.83		1.83		1.83		
N1230513	511400	Teachers - Phys Ed	2.00		2.00		2.00		
N1230522	511400	Teachers - ESL	1.33		1.33		1.66		FY19: increase .33
N1230532	511400	Teachers - Technology	2.00		2.00		2.00		
N1230533	511400	Teachers - Theater	1.00		1.00		1.00		
N1233020	511300	ESPs - Regular Ed	0.00	1.00	0.00	1.00	0.00	1.00	
N1233024	512410	Academic Support	0.33		0.33		0.00		FY19: Eliminate (part of new sped tchr)
N0234035	511400	Librarian	1.00		1.00		1.00		
N1235100	511400	Tech Integration			0.50		1.00		FY18: added .5; FY19: increased .5
N1271025	511400	Counselors	6.00		7.00		7.00		FY18: moved 1 from sped
N1271000	511300	Internship Coordinator	0.70		0.70		0.70		
N1271025	511500	Guidance Registrar/Clerical			1.00		1.00		FY18: moved from Prin Clerical
N0320000	511400	School Nurse	1.00		1.00		1.00		
	511500	Clerical Support for Athletics					0.12		FY19: 1 hr per day support
N0351028	511400	Athletic Director	1.00		1.00		1.00		
TOTALS - NHS			64.52	1.00	67.02	1.00	67.81	1.00	
CHANGES:					0.50 Tech Integ		0.50 Tech Integ		
					2.00 from sped		0.12 Ath Clerical		
							0.17 Band		
							0.33 ESL		
							(0.33) Acad Supp		

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0351000	533000	Athletic Transportation	25,000	57,050	64,140	69,126	70,400		1,274
N0351028	511400	Athletic Director	69,339	72,031	76,097	77,625	79,775		2,150
		Athletic Clerical Support			NEW		5,200		5,200
N0351028	519060	Coaches Stipends	126,027	138,634	141,681	145,857	154,212	13,684	8,355
N0351028	551006	Athletic Equipment		9,065	0	0	0	14,250	0
N0351028	558007	Athletic Uniforms		3,000	0	0	0	11,400	0
		Athletic Other Expenses & Trainer		0	0	0	0	167,826	0
N0526000	574105	Insurance - Athletic	3,464	3,464	3,464	4,000	4,000		0
		TOTAL ATHLETIC	223,830	283,244	285,382	296,608	313,587	207,160	16,979

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W2143020	530002	Legal Services - Spec Ed	17,927	19,053	34,559	28,000	28,000		0
S2211000	511100	Director of Special Ed Salary	101,763	105,556	107,630	107,630	100,000		(7,630)
S2211000	511200	Supervisor of Special Ed Salary	82,924	84,167	91,535	94,251	176,571		82,320
S2211000	511500	Spec Ed Office Clerical Staff Salaries	70,720	74,433	77,253	83,663	84,583		920
S2211000	513000	Spec Ed Office Overtime	0	41	2,927	500	500		0
S2211000	527006	Spec Ed Office Copiers	4,309	4,231	4,309	4,309	4,524		215
S2211000	534300	Spec Ed Office Printing	1,180	146	0	1,500	1,000		(500)
S2211020	534400	Spec Ed Office Postage	0		0	1,500	1,000		(500)
S2211020	542000	Spec Ed Office Supplies	1,898	2,338	2,590	3,000	3,000		0
S2211020	570000	Spec Ed Office Other Expenses	0	2,873	1,876	3,700	1,700		(2,000)
S2211020	587014	Spec Ed Office - Hardware	0	0	218	0	0		0
S2211020	528000	Spec Ed Office - Software	0	26,590	7,237	8,650	8,650		0
B0221020	513000	Principal Office Clerical - Sped Work			NEW		3,300		3,300
J0221020	513000	Principal Office Clerical - Sped Work			NEW		3,300		3,300
L0221020	513000	Principal Office Clerical - Sped Work			NEW		3,300		3,300
R0221020	513000	Principal Office Clerical - Sped Work			NEW		3,300		3,300
W2230560	511400	Additional Instructional Pay - SpEd	NEW	26,849	24,901	21,000	16,000		(5,000)
B2230520	511400	Teachers - Spec Ed	199,974	247,935	239,021	513,582	428,065		(85,517)
J2230520	511400	Teachers - Spec Ed	192,170	215,502	199,144	409,318	424,133		14,815
L2230520	511400	Teachers - Spec Ed	163,443	166,720	163,367	337,269	332,762		(4,507)
R2230520	511400	Teachers - Spec Ed	171,576	207,666	215,932	405,136	428,347		23,211
M2230520	511400	Teachers - Spec Ed	690,610	761,044	768,402	796,015	869,722		73,707
N2230520	511400	Teachers - Sped Ed	502,467	586,499	596,472	643,710	652,367		8,657
N2231024	511400	Teachers - Reading	NEW	0	20,277	21,401	21,668		267
W2230518	511400	Teachers - Spec Ed Elem LD Program	63,472	96,792	98,246	0	0		0
W2230509	511400	Teachers - Elem Spec Ed	242,976	244,602	287,339	0	0		0
W2230520	511400	Teachers - District Programs Spec Ed	33,781	35,063	51,567	103,107	55,228		(47,879)
W2230520	512400	Teachers - Spec Ed Summer Programs	21,696	31,218	20,988	32,000	32,000		0
W2230529	511400	Teachers - Sped Ed PreSchool	186,740	187,837	196,404	204,673	0		(204,673)
B2230529	511400	Teachers - Sped Ed PreSchool			NEW		95,402	20,745	95,402

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L2230529	511400	Teachers - Sped Ed PreSchool			NEW		64,996	62,643	64,996
B2232020	511300	Therapy Assistants	NEW	32,324	37,979	37,646	39,913		2,267
J2232020	511300	Therapy Assistants	15,423	13,736	15,298	18,231	31,930		13,699
W2232020	511300	Therapy Assistants	23,394	25,458	19,691	25,000	76,449		51,449
N2232020	511300	Therapy Assistants					7,983		7,983
W2232029	511300	SLP Assistants PreSchool	30,335	62,169	64,292	67,764	0		(67,764)
B2232029	511300	SLP Assistants PreSchool			NEW		39,913		39,913
L2232029	511300	SLP Assistants PreSchool			NEW		24,516		24,516
B2232020	511400	Therapist Salaries	98,897	57,416	52,994	52,451	120,789		68,338
R2232020	511400	Therapist Salaries	87,250	78,809	91,647	93,675	72,403		(21,272)
J2232020	511400	Therapist Salaries	134,694	96,349	44,576	44,076	39,397		(4,679)
L2232020	511400	Therapist Salaries	68,039	73,309	83,482	85,832	113,650		27,818
M2232020	511400	Therapist Salaries	78,975	68,917	69,953	70,653	71,536		883
N2232020	511400	Therapist Salaries	NEW	5,929	12,714	12,577	19,698		7,121
W2232020	511400	Therapist Salaries	177,080	181,559	279,054	297,827	244,842		(52,985)
W2232000	512300	Therapist Part-time Services	NEW	18,079	18,414	20,000	20,000		0
W2232000	530006	Spec Ed Evaluations - Contr Services	24,265	28,898	21,844	35,000	30,000		(5,000)
W2232020	530011	Instructional Contract Services	0	105,571	101,985	100,000	40,000		(60,000)
W2232020	530016	Therapeutic Contract Services	36,421	264,257	187,165	153,312	113,400		(39,912)
B2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
J2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
L2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
R2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
M2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
N2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
W2232400	512420	Long Term Teacher Subs- Spec Ed			NEW		0		0
B2232500	512420	Teacher Subs - Spec Ed	0	21,746	4,874	12,000	10,000		(2,000)
J2232500	512420	Teacher Subs - Spec Ed	0	3,705	4,003	7,000	7,000		0
L2232500	512420	Teacher Subs - Spec Ed	0	1,170	4,470	7,000	7,000		0
R2232500	512420	Teacher Subs - Spec Ed	0	2,981	1,559	7,000	7,000		0

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
M2232500	512420	Teacher Subs - Spec Ed	0	18,730	22,242	18,000	23,000		5,000
N2232500	512420	Teacher Subs - Spec Ed	0	18,916	11,739	18,000	19,000		1,000
W2232500	512420	Teacher Subs - Spec Ed	0	0	0	2,000	1,000		(1,000)
B2233000	512420	Substitute ESPs - Spec Ed	120	15,027	15,676	0	12,000		12,000
J2233000	512420	Substitute ESPs - Spec Ed	868	11,199	16,246	0	0		0
L2233000	512420	Substitute ESPs - Spec Ed	0	5,291	11,380	0	0		0
R2233000	512420	Substitute ESPs - Spec Ed	0	7,927	5,359	0	5,000		5,000
M2233000	512420	Substitute ESPs - Spec Ed	1,209	14,279	28,045	0	20,000		20,000
N2233000	512420	Substitute ESPs - Spec Ed	0	8,104	8,527	0	9,000		9,000
W2233029	511300	ESPs - PreSchool	87,745	0	0	0	0		0
B2233029	511300	ESPs - PreSchool			NEW		0	89,756	0
L2233029	511300	ESPs - PreSchool			NEW		0	92,988	0
B2233020	511300	ESPs - Spec Ed	127,791	0	0	0	0	123,308	0
J2233020	511300	ESPs - Spec Ed	109,608	0	0	0	0	42,598	0
L2233020	511300	ESPs - Spec Ed	157,011	0	0	0	0	39,000	0
R2233020	511300	ESPs - Spec Ed	96,704	0	0	0	0	83,910	0
M2233020	511300	ESPs - Spec Ed	299,457	131,036	431,668	0	0	512,956	0
N2233020	511300	ESPs - Spec Ed	281,847	0	0	0	0	385,048	0
W2233020	511300	ESPs - Spec Ed Elem Programs	424,452	470,980	100,752	0	0		0
W2233020	512300	Support Staff - Spec Ed Summer Progr	52,356	43,170	37,476	40,000	40,000		0
W2233060	511300	ESP Additional Pay	0	222	96	0	0		0
W2233020	512410	Spec Ed Tutors - Payroll	20,270	25,819	32,303	45,000	34,000		(11,000)
W2233020	530000	Spec Ed Tutors - Contract Services	64,828	17,242	33,147	15,000	15,000		0
W2233020	530011	ESP Coverage - Contracted Services	113	0	0	0	0		0
W2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	0	0	500	0		(500)
B2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	1,152	561	1,000	0		(1,000)
J2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	67	187	1,000	0		(1,000)
L2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	80	145	1,000	0		(1,000)
R2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	0	0	1,000	0		(1,000)
M2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	30	720	1,000	0		(1,000)

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	180	170	1,000	0		(1,000)
S2235772	572100	Prof Devel Conference Exp - SPED	3,011	5,430	4,333	5,000	5,000		0
S2235720	519060	Prof Devel Stipends - SPED			800		0		0
B2241520	551009	Spec Ed Instructional Supplies	728	930	481	800	1,000		200
W2241520	551009	Spec Ed Instructional Supplies	25,003	17,278	44,145	30,000	30,000		0
J2241520	551009	Spec Ed Instructional Supplies	3,000	2,947	1,271	750	2,100		1,350
L2241520	551009	Spec Ed Instructional Supplies	78	308	549	500	700		200
R2241520	551009	Spec Ed Instructional Supplies	241	1,144	0	900	900		0
M2241520	551009	Spec Ed Instructional Supplies	2,281	1,200	0	2,000	2,000		0
N2241520	551009	Spec Ed Instructional Supplies	4,490	3,908	3,127	3,500	3,500		0
S2241520	551009	Spec Ed Instructional Supplies	6,909	0	0	0	0		0
W2243020	551000	Early Childhood Center Supplies	168	685	56	0	0		0
W2244020	571001	District Instructional Staff Travel - Sped	0	3,484	2,935	3,000	3,000		0
M2244020	571001	District Instructional Staff Travel - Sped			NEW		300		300
N2244020	571001	District Instructional Staff Travel - Sped			NEW		0		0
W2245316	551200	Instructional Hardware - Spec Ed	0	1,625	18,988	3,000	3,000		0
W2245516	528000	Instructional Software - Spec Ed	0	1,500	3,736	7,000	3,500		(3,500)
W2271020	551000	Guidance Supplies	0	55	0	0	0		0
W2272020	551000	Testing Supplies - Spec Ed	NEW	23,447	32,118	20,000	20,000		0
W2272020	530006	Testing Contract Services - Spec Ed	0	0	0	0	0		0
B2280023	511400	School Psychologist	42,853	43,234	35,289	49,539	53,097		3,558
J2280023	511400	School Psychologist	58,044	58,917	47,504	50,081	66,163		16,082
R2280023	511400	School Psychologist	45,559	46,999	50,927	54,090	53,097		(993)
M2280023	511400	School Psychologist	46,769	49,445	71,119	71,830	73,126		1,296
L2280023	511400	School Psychologist	45,458	46,763	49,585	52,277	69,064		16,787
N2280023	511400	School Psychologist	55,222	64,254	66,943	70,653	71,536		883
W2280023	512300	Part Time / Add'l Psy Work			NEW		0		0
W2280020	530006	Psychological Testing Contract Services	0	0	0	0	0		0
W2280020	551000	Psychological Supplies	0	2,779	0	0	0		0
W2320020	512410	Spec Ed Summer Program Nurse	3,063	4,025	3,675	4,500	4,500		0

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W2320000	530006	Nursing Contract Services - SPED	NEW	2,940	3,540	25,000	0		(25,000)
W2330000	512300	Summer Transportation Payroll	0	9,646	8,197	10,000	10,000		0
W2330000	533001	Spec Ed Transportation Contracts	4,632	519,691	544,537	620,000	651,000		31,000
W2352020	519060	AfterSchool Program Stipends	0	1,851	968	2,500	2,500		0
S0423000	551200	Instr Equipment Mtn - Sped Ed	0	887	1,215	1,000	1,000		0
S0445032	524017	Technology Mtn/Repairs - Spec Ed	0	3,531	5,698	3,000	1,000		(2,000)
D2910020	532001	Sped Tuition- MA Public Schools	63,606	46,884	41,983	41,000	5,500		(35,500)
D2920020	532002	Sped Tuition - Out of State Schools	42,412	95,580	271,588	393,734	442,301		48,567
D2930020	532002	Sped Tuition - Non-Public	1,767,503	1,015,725	642,643	703,297	749,356	1,354,337	46,059
D2940020	532005	Sped Tuition - Collaborative	185,968	415,284	440,195	315,044	299,373		(15,671)
		Unified Sports Teams			NEW		8,000		8,000
TOTAL STUDENT SERVICES			7,655,776	7,551,361	7,482,772	7,659,453	7,794,450	2,807,289	134,997

FY19 BUDGET - STAFF FTEs

(FINAL SC BUDGET)

ORG	OBJ	ACCOUNT NAME	BUDGET		CURRENT		PROPOSED		NOTES
			FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY19 BUDGETED FTEs	FY19 OTHER FUNDING	
S2211000	511100	Director of Special Ed	1.00		1.00		1.00		
S2211000	511200	Supervisor of Special Ed	1.00		2.00		2.00		FY18: due to realignment of EC
S2211000	511500	Spec Ed Office Clerical Staff	2.00		2.00		2.00		
W2230518	511400	Teachers - Spec Ed Elem LD Program	0.00		0.00		0.00		
W2230509	511400	Teachers - Elem Spec Ed	0.00		0.00		0.00		
W2230520	511400	Teachers - District Progr Spec Ed	1.50		0.80		0.80		FY18: Eliminated Assistive Tech
W2230529	511400	Teachers - Sped Ed PreSchool	3.19	1.31					FY18: due to realignment of EC
B2230529	511400	Teachers - Sped Ed PreSchool			1.71	0.29	1.71	0.29	FY18: due to realignment of EC
L2230529	511400	Teachers - Sped Ed PreSchool			1.06	0.94	1.06	0.94	FY18: due to realignment of EC
B2230518	511400	Teachers - Spec Ed	8.50		7.50		7.00		FY18: corr to reg ed; FY19: add .5; move 1 to reg ed
J2230518	511400	Teachers - Spec Ed	7.00		7.00		7.00		
L2230518	511400	Teachers - Spec Ed	6.00		6.00		6.00		
R2230518	511400	Teachers - Spec Ed	7.00		7.00		7.00		
M2230520	511400	Teachers - Spec Ed	13.00		14.00		14.00		FY18: moved from Acad Support
N2230520	511400	Teachers - Spec Ed	11.00		9.00		11.00		FY18: moved 1 to Math + 1 to Guid; FY19: add 2
N2231024	511400	Teachers - Reading	0.33		0.33		0.33		
		Interpreter					1.00		FY19: add 1
B2232020	511300	Therapy Assistants	1.00		1.00		1.00		
J2232020	511300	Therapy Assistants	0.50		0.80		0.80		
N2232020	511300	Therapy Assistants			0.20		0.20		
W2232020	511300	Therapy Assistants	0.75		1.00		2.00		FY18: increased thru trades; FY19: add 1 COTA
B2232020	511400	Therapist	0.90		1.00		2.00		FY19: add 1 BCBA
W2232020	511400	Therapist	4.40		3.50		3.50		all therapists: FY18 decreased .7 but added Ther Asst .75
R2232020	511400	Therapist	1.50		1.30		1.30		
J2232020	511400	Therapist	0.70		0.60		0.60		
L2232020	511400	Therapist	1.40		1.70		1.70		
M2232020	511400	Therapist	1.00		1.00		1.00		
N2232020	511400	Therapist	0.20		0.30		0.30		
W2232029	511300	SLP Assistants PreSchool	1.80						
B2232029	511300	SLP Assistants PreSchool			1.00		1.00		
L2232029	511300	SLP Assistants PreSchool			0.80		0.80		

FY19 BUDGET - STAFF FTEs

(FINAL SC BUDGET)

ORG	OBJ	ACCOUNT NAME	BUDGET		CURRENT		PROPOSED		NOTES
			FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY19 BUDGETED FTEs	FY19 OTHER FUNDING	
W2233029	511300	ESPs - PreSchool		8.40			0.00		
B2233029	511300	ESPs - PreSchool				4.20	4.20		
L2233029	511300	ESPs - PreSchool				4.20	4.20		
B2233020	511300	ESPs - Spec Ed		5.00		5.00	0.00	6.00	FY19: add 1
L2233020	511300	ESPs - Spec Ed					0.00	2.00	FY19: add 2
J2233020	511300	ESPs - Spec Ed				1.00	2.00		FY18: added 1 mid year; FY19: add 1
R2233020	511300	ESPs - Spec Ed		3.00		3.00	0.00	4.00	FY19: add 1
M2233020	511300	ESPs - Spec Ed		24.00		24.00	0.00	23.00	FY19: decrease 1
N2233020	511300	ESPs - Spec Ed		17.00		18.00	0.00	18.00	FY18: added 1; FY19: decrease 1 but add 1 ASL
W2233020	511300	ESPs - Spec Ed		0.00			0.00		
	Revolving	Sub ESP Positions (temp)		14.00					FY18: all were placed by Sept
	Grant	Parent/Child Home Progr Coordinator		0.55		0.55		0.55	
B2280023	511400	School Psychologist	0.80		0.70		1.00		FY18: vacancy .1; FY19: new .2
J2280023	511400	School Psychologist	0.80		0.80		1.00		FY19: new .2
R2280023	511400	School Psychologist	0.80		0.70		1.00		FY18: vacancy .1; FY19: new .2
M2280023	511400	School Psychologist	1.00		1.00		1.00		
L2280023	511400	School Psychologist	0.80		0.80		1.00		FY19: new .2
N2280023	511400	School Psychologist	1.00		1.00		1.00		
TOTALS - SPECIAL ED			80.87	73.26	78.60	61.18	84.10	65.18	
CHANGES:					0.50 EC realign (1.00) corr BSS 1.00 JFK Tchr (2.00) HS Tchr (14.00) Temp ESPs 0.75 Ther assts (0.20) due to vac (0.70) Asst Tech (0.70) Ther 1.00 JSS ESP 1.00 HS ESP		0.50 BSS Tchr 2.00 HS Tchr (1.00) BSS to reg 1.00 HS Interpretor (1.00) JFK ESP 5.00 Elem ESPS 0.20 restored vac 1.00 BSS BCBA 1.00 COTA 0.80 Psys		

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0235700	570000	Custodial/Mtn Staff Prof Development	1,164	371	1,360	3,500	3,500		0
W0360000	558000	School Security - Supplies	5,840	188	0	3,000	3,000		0
W0360000	530011	School Security - Contract Services	0	0	0	500	500		0
W0411000	511100	Facility Management		0	86,588	86,656	87,846		1,190
		Facility Mgmt Clerical Support			NEW		4,700		4,700
W0411000	511550	Facility Staff Hardship Pay			6,318	5,500	5,500		0
B0411000	511300	Custodians	84,654	94,698	98,508	99,879	92,307		(7,572)
B0411000	513000	Custodial Overtime	948	195	1,795	3,000	2,500		(500)
B0411000	514003	Custodial Night Differential	822	838	827	2,080	1,680		(400)
J0411000	511300	Custodians	93,283	79,049	77,399	96,442	93,164		(3,278)
J0411000	513000	Custodial Overtime	1,629	1,621	2,682	3,000	3,000		0
J0411000	514003	Custodial Night Differential	835	523	302	2,080	1,680		(400)
L0411000	511300	Custodians	89,935	85,875	89,765	92,005	94,210		2,205
L0411000	513000	Custodial Overtime	1,676	1,946	2,389	3,000	3,000		0
L0411000	514003	Custodial Night Differential	838	838	827	2,080	1,680		(400)
R0411000	511300	Custodians	100,062	102,247	97,273	104,284	101,285		(2,999)
R0411000	513000	Custodial Overtime	3,374	700	2,249	3,000	3,000		0
R0411000	514003	Custodial Night Differential	838	822	414	2,080	1,680		(400)
M0411000	511300	Custodians	195,718	198,270	200,302	212,516	212,582		66
M0411000	513000	Custodial Overtime	3,167	380	856	5,500	4,500		(1,000)
M0411000	514003	Custodial Night Differential	1,677	1,677	1,548	4,160	3,360		(800)
M0411000	514004	Custodial Weekend Differential	0	0	0	0	0		0
N0411000	511300	Custodians	280,884	288,281	281,575	279,678	279,414		(264)
N0411000	513000	Custodial Overtime	7,062	6,850	5,972	7,500	7,500		0
N0411000	514003	Custodial Night Differential	2,531	2,515	2,482	7,280	5,880		(1,400)
N0411000	514004	Custodial Weekend Differential	0	0	0	0	0		0
N0411000	514007	Custodial Working out of Grade			927				0
W0411000	512420	Custodial Subs	NEW	1,673	100	3,264	5,000		1,736
W0422000	512500	Part Time Custodian Help	NEW	0			0		0
W0411000	511300	District Custodial Staff	203,035	200,776	46,346	65,009	66,798		1,789

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0411000	514003	Custodial Weekend Differential		0	100	2,080	1,040		(1,040)
W0411000	512420	Maintenance Staff Subs	0	0	0	0	0		0
W0411000	513000	Maintenance Staff Overtime	4,334	4,221	4,163	3,000	3,000		0
W0411000	514003	Maintenance Staff Weekend Diff	0	0	0	0	0		0
W0411000	519020	Custodial Uniform Allowance	10,987	11,481	11,925	12,000	11,750		(250)
W0411000	570000	Custodial Other Expenses	212	274	724	500	500		0
W0411000	519601	Cust/Mtn Sick Leave Incentive	0	0	0	1,100	0		(1,100)
W0411000	543000	Custodial Supplies Districtwide	8,072	13,009	145	2,000	2,000		0
W0411000	543013	Custodial Supplies Districtwide - Bid	82,715	64,962	55,080	74,286	74,286		0
W0411000	571001	Custodial Travel/Travel Allowances	1,343	1,594	1,163	1,500	1,500		0
B0412000	521101	Natural Gas	28,051	21,842	26,622	26,500	26,800		300
J0412000	521101	Natural Gas	41,630	31,677	37,634	37,500	39,000		1,500
L0412000	521101	Natural Gas	45,745	34,193	44,187	43,000	42,000		(1,000)
R0412000	521101	Natural Gas	26,543	19,295	19,965	25,500	25,000		(500)
M0412000	521101	Natural Gas	77,831	67,988	82,841	73,000	78,000		5,000
N0412000	521101	Natural Gas	76,543	60,868	77,030	70,000	75,000		5,000
B0413000	521001	Electricity	28,700	29,059	30,197	32,000	14,000		(18,000)
B0413000	521003	Water/Sewer		NEW	4,514	5,500	5,500		0
B0413000	523001	Water	2,531	2,085	0		0		0
B0413000	523002	Sewer	2,756	2,270	0		0		0
B0413000	523003	Stormwater Services	1,450	1,502	1,501	2,000	2,000		0
M0413000	521001	Electricity	147,099	127,873	128,417	148,000	88,000		(60,000)
M0413000	521003	Water/Sewer		NEW	14,044	16,000	16,000		0
M0413000	523001	Water	6,871	6,464	0		0		0
M0413000	523002	Sewer	7,484	7,040	0		0		0
M0413000	523003	Stormwater Services	8,584	8,889	8,885	12,000	11,000		(1,000)
N0413000	521001	Electricity	185,003	188,864	217,382	264,000	160,000		(104,000)
N0413000	521003	Water/Sewer		NEW	35,748	40,000	38,000		(2,000)
N0413000	523001	Water	20,232	24,065	0		0		0
N0413000	523002	Sewer	8,041	6,242	0		0		0

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0413000	523003	Stormwater Services	8,761	9,073	9,069	10,000	11,000		1,000
J0413000	521001	Electricity	41,708	41,602	45,482	49,000	26,000		(23,000)
J0413000	521003	Water/Sewer		NEW	6,298	8,000	8,000		0
J0413000	523001	Water	2,474	2,262	0		0		0
J0413000	523002	Sewer	2,693	2,462	0		0		0
J0413000	523003	Stormwater Services	4,512	4,672	4,670	5,500	5,500		0
L0413000	521001	Electricity	36,732	39,677	46,440	46,000	26,000		(20,000)
L0413000	521003	Water/Sewer		NEW	4,409	5,000	5,500		500
L0413000	523001	Water	1,832	1,592	0		0		0
L0413000	523002	Sewer	1,994	1,732	0		0		0
L0413000	523003	Stormwater Services	3,910	3,905	3,903	4,500	5,000		500
R0413000	521001	Electricity	33,966	32,540	34,418	38,000	18,000		(20,000)
R0413000	521003	Water/Sewer		NEW	3,684	3,800	4,300		500
R0413000	523001	Water	1,538	1,276	0		0		0
R0413000	523002	Sewer	1,674	1,388	0		0		0
R0413000	523003	Stormwater Services	3,771	4,049	4,047	5,000	5,000		0
W0413000	521001	Net Metering Fees			NEW		170,000		170,000
W0413000	523001	Maintenance Garage Utilities	NEW	746	2,084	2,000	2,500		500
W0413000	529003	Trash Removal	28,467	31,661	31,897	34,500	34,500		0
W0413000	529006	Hazardous Waste Removal	704	6,676	1,036	5,000	5,000		0
W0413000	529005	Recycling Fees	195	0	0	0	0		0
W0413000	534100	Telephones	9,917	17,161	22,345	25,000	28,000		3,000
W0421000	511300	Groundskeeping Staff	124,213	126,884	129,525	130,502	132,146		1,644
W0421000	513000	Groundskeeping Staff - Overtime	5,075	2,108	6,387	6,000	7,000		1,000
W0421000	531000	Groundskeeping Contract Services	0	0	4,442	0	4,000		4,000
W0421000	543000	Groundskeeping Equipment			17,258	0			0
W0421000	546000	Groundskeeping Supplies	34,212	60,322	41,467	32,963	37,963		5,000
W0422000	511300	Maintenance Staff	34,969	36,148	119,643	121,879	124,584		2,705
W0422000	512500	Part Time Maintenance Staff		1,434	7,606	3,000	1,750		(1,250)
W0422000	543000	Bldg Mtn Supplies	6,176	6,774	24,643	20,030	21,430		1,400

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0422000	524000	Bldg Mtn Contract Serv - Other	14,561	16,590	28,905	20,000	20,000		0
W0422000	531007	Bldg Mtn Contract Serv - Inspections	18,693	18,275	24,029	25,000	25,000		0
W0422000	543001	Bldg Mtn Contract Serv -HVAC	6,501	1,941	556	0	0		0
W0422000	543002	Bldg Mtn Contract Serv - Plumbing	3,975	1,700	1,700	0	0		0
W0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	0	0	0		0
W0422000	543006	Bldg Mtn Contract Serv - Electrical	87	118	0	0	0		0
W0422000	543007	Bldg Mtn Contract Serv - Painting	31	294	0	0	0		0
W0422000	543011	Bldg Mtn Contract Serv - Roofing	4,655	0	0	0	0		0
B0422000	543000	Bldg Mtn Supplies	4,498	3,222	3,342	6,060	6,060		0
B0422000	531007	Bldg Mtn Contract Serv - Inspections	0	650	2,744	2,716	2,716		0
B0422000	543001	Bldg Mtn Contract Serv - HVAC	1,378	10,008	1,149	6,480	6,480		0
B0422000	543002	Bldg Mtn Contract Serv - Plumbing	1,914	554	3,857	3,240	3,240		0
B0422000	543004	Bldg Mtn Contract Serv - Flooring	0	12,850	9,535	1,500	1,500		0
B0422000	543006	Bldg Mtn Contract Serv - Electrical	3,796	501	0	1,000	500		(500)
B0422000	543007	Bldg Mtn Contract Serv - Painting	274	0	0	1,410	1,410		0
B0422000	543011	Bldg Mtn Contract Serv - Roofing	333	0	407	1,000	1,000		0
J0422000	543000	Bldg Mtn Supplies	3,230	1,724	6,842	6,560	6,310		(250)
J0422000	531007	Bldg Mtn Contract Serv - Inspections	0	3,319	0	2,716	2,716		0
J0422000	543001	Bldg Mtn Contract Serv -HVAC	1,708	8,930	5,535	6,480	6,000		(480)
J0422000	543002	Bldg Mtn Contract Serv - Plumbing	412	1,377	2,682	3,240	3,000		(240)
J0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	110	1,000	1,000		0
J0422000	543006	Bldg Mtn Contract Serv - Electrical	1,066	0	2	1,000	500		(500)
J0422000	543007	Bldg Mtn Contract Serv - Painting	296	0	0	1,660	1,660		0
J0422000	543011	Bldg Mtn Contract Serv - Roofing	0	0	0	0	0		0
L0422000	543000	Bldg Mtn Supplies	8,269	3,326	2,867	5,560	5,560		0
L0422000	531007	Bldg Mtn Contract Serv - Inspections	0	1,122	1,494	2,781	2,781		0
L0422000	543001	Bldg Mtn Contract Serv - HVAC	6,993	15,492	11,364	6,480	6,480		0
L0422000	543002	Bldg Mtn Contract Serv - Plumbing	778	345	1,170	3,240	3,240		0
L0422000	543004	Bldg Mtn Contract Serv - Flooring	0	788	0	1,000	1,000		0
L0422000	543006	Bldg Mtn Contract Serv - Electrical	659	305	366	1,000	500		(500)

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L0422000	543007	Bldg Mtn Contract Serv - Painting	61	0	0	1,660	1,660		0
L0422000	543011	Bldg Mtn Contract Serv - Roofing	5,267	452	0	1,500	1,500		0
R0422000	543000	Bldg Mtn Supplies	6,407	4,509	7,246	7,060	7,060		0
R0422000	531007	Bldg Mtn Contract Serv - Inspections	0	1,190	952	2,716	2,716		0
R0422000	543001	Bldg Mtn Contract Serv - HVAC	7,598	1,655	2,071	6,480	6,480		0
R0422000	543002	Bldg Mtn Contract Serv - Plumbing	0	0	2,699	3,240	3,240		0
R0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	0	1,000	1,000		0
R0422000	543006	Bldg Mtn Contract Serv - Electrical	1,500	333	0	1,000	500		(500)
R0422000	543007	Bldg Mtn Contract Serv - Painting	399	0	0	1,660	1,660		0
R0422000	543011	Bldg Mtn Contract Serv - Roofing	0	0	0	0	0		0
M0422000	543000	Bldg Mtn Supplies	9,358	15,327	14,122	15,200	15,300		100
M0422000	531007	Bldg Mtn Contract Serv - Inspections	0	550	951	5,044	5,044		0
M0422000	543001	Bldg Mtn Contract Serv - HVAC	6,225	5,906	17,768	12,960	12,960		0
M0422000	543002	Bldg Mtn Contract Serv - Plumbing	693	69	0	4,320	4,320		0
M0422000	543004	Bldg Mtn Contract Serv - Flooring	0	3,000	7,950	500	500		0
M0422000	543006	Bldg Mtn Contract Serv - Electrical	1,430	984	175	3,000	1,500		(1,500)
M0422000	543007	Bldg Mtn Contract Serv - Painting	290	0	900	1,660	1,660		0
M0422000	543011	Bldg Mtn Contract Serv - Roofing	5,670	1,800	1,995	1,000	1,000		0
M0422000	524000	Bldg Mtn - Contract Services Pool	0	1,934	0	11,600	10,000		(1,600)
M0422000	551200	Bldg Mtn - Supplies Pool	0	11,866	15,314	10,000	11,500		1,500
N0422000	543000	Bldg Mtn - Supplies	24,898	16,440	20,513	15,000	17,000		2,000
N0422000	531007	Bldg Mtn Contract Serv - Inspections	0	8,355	7,018	9,610	7,610		(2,000)
N0422000	543001	Bldg Mtn Contract Serv - HVAC	7,790	31,597	16,807	11,460	13,180		1,720
N0422000	543002	Bldg Mtn Contract Serv - Plumbing	324	0	7,085	4,320	4,320		0
N0422000	543004	Bldg Mtn Contract Serv - Flooring	0	285	0	1,500	1,000		(500)
N0422000	543006	Bldg Mtn Contract Serv - Electrical	2,079	1,728	635	3,000	1,500		(1,500)
N0422000	543007	Bldg Mtn Contract Serv - Painting	443	0	0	800	800		0
N0422000	543011	Bldg Mtn Contract Serv - Roofing	1,040	0	0	0	0		0
W0423000	524001	Repairs of Cust/Mtn Equip - Supplies	1,185	281	2,925	2,000	2,000		0
W0423000	524000	Repairs of Cust/Mtn Equip - Contr Serv	0		1,684	3,400	2,000		(1,400)

FY19 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC PROPOSED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0423000	514300	Mechanic - Mtn Equipment/Vehicle Repairs	915	2,065	612	2,000	2,500		500
W0423000	524004	Maintenance of Vehicles - Supplies	8,898	3,208	1,847	6,500	6,500		0
W0423000	524004	Maintenance of Vehicles -Contr Serv	0	2,591	6,764	6,000	6,000		0
W0423000	543000	Maintenance Dept Equipment Purchase	50,809	26,488	35,395	10,000	10,000		0
W0423000	548001	Maintenance Vehicle Fuel	12,218	8,559	8,376	15,000	10,000		(5,000)
W0430000	524001	Extraordinary Mtn - Contract Serv	8,844	73,760	61,205	35,000	35,000		0
W0430000	543000	Extraordinary Mtn - Supplies	0	21,269	9,052	20,000	20,000		0
W0620000	513000	Custodial Overtime - Civic		NEW	408		0		0
W0630000	513000	Custodial Overtime - Recr Dept		NEW	151		0		0
TOTAL CENTRAL SERVICES			2,550,415	2,591,863	2,743,100	2,892,446	2,824,478	0	(67,968)

FY19 BUDGET - STAFF FTEs

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>		<u>CURRENT</u>		<u>PROPOSED</u>		<u>NOTES</u>
			<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY18 BUDGETED FTEs</u>	<u>FY18 OTHER FUNDING</u>	<u>FY19 BUDGETED FTEs</u>	<u>FY19 OTHER FUNDING</u>	
W0411000	511100	Facility Management	1.50		1.50		1.50		
	511500	Fac Mgmt Clerical Support					0.12		FY19: 1 hr per day clerical support
B0411000	511300	Custodians	3.00		3.00		3.00		
J0411000	511300	Custodians	3.00		3.00		3.00		
R0411000	511300	Custodians	3.00		3.00		3.00		
L0411000	511300	Custodians	2.75	0.25	2.75	0.25	2.75	0.25	
M0411000	511300	Custodians	6.00		6.00		6.00		
N0411000	511300	Custodians	8.00		8.00		8.00		
W0411000	5113600	District Custodians	2.00		2.00		2.00		
W0421000	511300	Groundskeeping Staff	3.00		3.00		3.00		
W0422000	511300	Maintenance Tradesmen	2.66		2.66		2.66		
TOTALS - CENTRAL SERVICES			34.91	0.25	34.91	0.25	35.03	0.25	
CHANGES:							0.12	Clerical	

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
C0111000	511100	School Committee Stipends	22,500	34,250	45,584	46,000	46,000		0
C0111000	513000	School Comm Clerical Overtime	0	70	52	1,000	700		(300)
W0111000	530000	School Comm Contract Services	0	0	0	0	300		300
W0111000	542000	School Comm Supplies	2,368	866	412	200	700		500
W0111000	571001	School Comm Travel	2,765	0	0	100	100		0
W0111000	573000	School Comm Dues and Memberships	5,810	15,260	15,299	15,700	15,700		0
C0121000	511100	Superintendent Salary	148,067	152,161	154,500	154,500	158,700		4,200
C0121000	511500	Supt Office Support Salaries	88,265	94,198	100,651	98,710	101,492		2,782
C0121000	512400	Supt Office Part-time Help	NEW	100	486	300	300		0
C0121000	513000	Supt Office Support Overtime	0	347	776	1,000	1,000		0
C0121000	530000	Supt Office Contract Services	5,442	13,046	16,282	25,000	23,000		(2,000)
W0121000	534300	Superintendent Printing	1,537	1,349	813	2,000	2,000		0
W0121000	542100	Supt Office Supplies	466	962	1,758	1,500	1,500		0
W0121000	570000	Supt's Office Other Expenses	0	2,065	1,095	4,000	3,000		(1,000)
W0121000	573000	Supt's Office Dues and Memberships	0	2,489	0	2,600	2,600		0
W0121094	571001	Supt's Office Travel	2,478	362	0	1,000	1,000		0
C0121000	527006	Central Office Copiers	4,306	3,694	4,309	4,309	5,000		691
C0121000	585008	Central Office Equipment	564	1,507	1,607	2,000	2,000		0
W0121000	534400	Cental Office Postage / Shipping	5,343	5,442	7,078	9,000	8,500		(500)
C0123000	511300	Registrar Salary	0	37,347	39,605	38,148	38,911		763
C0123000	513000	Registrar Add'l Work			NEW		1,000		1,000
C0141000	511100	Business Office Administrative Salaries	137,664	159,635	164,514	164,353	169,037		4,684
C0141000	511500	Business Office Support Salaries	148,059	156,365	161,077	158,556	163,539		4,983
C0141000	513000	Business Office Overtime	612	238	977	1,500	1,500		0
W0141000	530000	Business Office Contract Services	0	0	0	500	500		0
W0141000	530001	Audit Expenses	12,900	7,350	9,400	18,000	18,000		0
W0141000	534600	Advertising	6,438	6,310	4,741	7,500	7,500		0
W0141000	542000	Business Office Supplies	3,742	3,241	3,107	4,000	4,000		0
W0141000	570000	Business Office Other Expenses	120	240	269	430	430		0
W0142000	515000	Fringe Benefits	0	3,933	791	0	200		200

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0143000	530002	Legal Services	9,450	24,757	40,339	32,500	32,500		0
W0143500	576000	Legal Judgements	0	9,000	0	0	0		0
C0145032	511300	District Tech Data Coord Salaries	148,136	50,379	51,759	51,564	52,581		1,017
C0145032	511400	District Tech Coordinator Salary	85,681	87,669	69,223	75,000	75,000		0
C0145032	512300	District Tech Part Time Staff	4,087	15,129	2,383	20,000	0		(20,000)
C0145032	513000	District Tech Overtime	0	268	90	500	500		0
W0145032	528000	District Tech Software	5,000	57,239	40,652	85,150	94,150		9,000
W0145032	530000	District Tech Contract Services	27,029	9,927	17,741	13,000	8,000		(5,000)
W0145032	551010	District Tech Dept Supplies	72,151	1,279	668	2,000	1,500		(500)
W0145032	570000	District Tech Other Expenses	0	480	1,213	2,000	500		(1,500)
W0145032	587014	District Tech Hardware	0	225	0	0	0		0
C0211000	511100	Director of Curriculum Salary	85,431	87,921	90,000	90,000	92,475		2,475
C0211000	542000	Director of Curriculum Supplies	NEW	407	459	600	600		0
C0211000	570000	Director of Curriculum Other Exp	NEW	1,144	1,034	1,100	1,100		0
		Clerical Support - Dir of Curr Office	0	0	0	0		24,102	0
		Curriculum Coaches						127,610	0
W0212021	511400	Early Childhood Supervisor Salary	37,361	34,444	44,488	52,697	8,536	59,637	(44,161)
		Clerical Support - Early Childhood Office	0	0	0	0		12,152	0
		EC Office Supplies			NEW		500		500
W1221030	511550	Kdg Registration Stipends/Pay		0	516	900	900		0
W1221030	570000	Kdg Registration Expenses		0	435	750	750		0
W1225000	528000	Raptor System		NEW	0	8,000	0		(8,000)
W1230500	519060	Home Visit Program		NEW	0	3,100	0		(3,100)
		Shortfall Anticipated in Grants					53,550		53,550
W1231500	519060	Academic Chairs K - 8	6,507	6,604	6,705	38,369	41,148		2,779
W1231500	511400	Curriculum Writing			NEW		10,000		10,000
W1232400	512420	Long Term Teacher Subs- Reg Ed			NEW		24,000		24,000
W0232500	511300	Attendance Sub Dispatcher	13,200	3,500	1,825	6,000	4,000		(2,000)
W1232500	512420	Teacher Subs - Regular Ed	15,964	1,337	3,447	15,000	3,000		(12,000)
W1233022	512410	ELL Tutors (Staff)	0	4,221	6,125	5,000	5,000		0

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W1233022	530000	ELL Tutors - Contract Services	0	0	0	500	500		0
W1233000	512410	Tutors - Regular Ed (Staff)	0	0	0	5,000	5,000		0
W1233000	530000	Tutors - Regular Ed - Contract Services	0	0	1,135	0	0		0
W1233017	512410	Tutors - Migrant (Payroll)		NEW			11,000		11,000
W1233017	530000	Tutors - Migrant (Contract Services)		NEW			10,000		10,000
W1235500	512420	Sub Teachers - Prof Dev Reg Ed	60	0	0	500	0		(500)
W0235700	530000	Prof Dev Contract Services	200	8,800	8,750	65,330	40,800		(24,530)
W0235700	530011	Tuition Reimbursement	25,010	21,321	21,758	25,000	30,000		5,000
W0235700	549000	Prof Dev Meeting Expenses	4,734	3,849	2,775	7,856	5,606		(2,250)
W0235700	572100	Prof Dev Conferences	5,177	6,109	14,227	11,500	12,505		1,005
W0235700	573000	Prof Dev Dues & Memberships	16,151	2,104	3,138	3,400	3,518		118
W0235732	572100	Tech Dept Prof Development Expenses	7,227	3,961	13,336	12,000	10,000		(2,000)
W0235732	519060	Tech Dept Prof Dev Stipends	NEW	1,532	0	500	500		0
W0235705	572100	Nursing Prof Development Expenses	NEW	0	75	650	650	1,000	0
W0235761	572100	Food Service Prof Development	NEW	403	1,888	4,100	4,100		0
W0235700	572101	Transportation Staff Professional Dev	567	2,625	3,667	2,700	2,700		0
W0235700	571001	Sch Comm Prof Development	1,553	1,150	580	2,000	3,000		1,000
W1235727	551009	Prof Dev - Multicultural Supplies	0	0	0	1,000	0		(1,000)
W0235700	551005	Prof Development Supplies	109	269	4,642	2,560	2,560		0
W0235700	519060	Professional Devel Stipends	8,415	4,708	15,278	9,650	14,950		5,300
W1235717	572100	Prof Devel Conference Exp - ESL	0	0	1,338	2,000	2,000		0
		New Curriculum Adoptions		NEW	NEW		14,000		14,000
W0243000	551009	General Supplies (Bulk Purchase)	62,688	54,427	66,458	75,000	72,000		(3,000)
W1241522	551009	Bilingual Supplies	177	4,117	7,245	1,000	0		(1,000)
W1241527	551009	Multicultural Supplies	0	0	0	100	0		(100)
W1241500	551000	Instructional Supplies - 504	0	0	0	3,500	3,500		0
W0244000	571001	District Instructional Staff Travel - Reg Ed	7,215	1,800	2,820	2,000	3,000		1,000
W0244000	530011	Global Stem Program - Contract Serv	NEW	0	12,200	22,000	10,000		(12,000)
W0244000	551009	Global Stem Program - Supplies			10,814		7,500		7,500
W0244000	519060	Global Stem Program - Stipends			NEW		4,500		4,500

FY19 APPROVED BUDGET

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<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W1244000	530000	VINS Program	10,799	11,015	11,015	11,346	11,914		568
W1244000	530011	504 Contract Services	625	0	0	0	0		0
N0244000	530011	LPVEC Program	NEW	19,227	27,405	0	0		0
W1244082	512410	Translators - Payroll	146	42	29	1,000	1,000		0
W1244082	530000	Translators - Contract Services	17,953	18,351	24,390	14,000	14,000		0
W1245132	587014	Instructional Hardware	63,775	134,234	7,915	60,000	60,000		0
W1245532	528000	Instructional Software	0	0	0	0	9,000		9,000
W1271025	511400	Counselor Salaries	48,777	50,743	52,285	55,560	56,573		1,013
W1272022	551000	Testing Supplies - ELL	NEW	739	3,192	1,000	1,000		0
W1272000	530006	Testing Contract Services	0	0	0	0	0		0
W0310000	511400	Attendance Officer Salary	16,259	16,914	17,428	18,519	18,857		338
W0310000	511300	Bilingual Outreach ESP		NEW	NEW	20,000	0		(20,000)
W0310000	571001	Attendance Officer Travel	0	200	200	300	250		(50)
W0320000	511200	Director of Health Services	85,136	81,695	91,535	92,451	93,606		1,155
W0320000	530006	School Physician	3,000	3,000	3,000	3,000	3,000		0
W0320000	512411	Substitute Nurses	1,050	387	0	5,000	10,000	15,257	5,000
W0320000	524010	Nursing Equipment	0	0	0	0	0		0
W0320000	530004	Nursing Technology	2,000	30	0	0	0		0
W0320000	530006	Nursing Contract Services			NEW		3,700		3,700
W0320000	550000	Nursing Supplies	4,527	4,201	7,675	8,050	5,000	3,000	(3,050)
W0320000	558007	Nursing Uniforms/Clothing	0	0	0	0	0		0
W0320000	571001	Nursing Travel Expenses	0	1,273	1,435	1,500	1,500		0
W0320000	573000	Nursing Dues & Memberships	0	66	0	0	0		0
		School Nurse Salary (Traveling Nurses)		0	0	0	10,000	56,249	10,000
		Drug Free Coalition Staff		0	0	0		84,709	0
W0330000	511200	Transportation Supervisor	47,023	47,518	48,402	48,695	49,289		594
W0330000	511300	Bus Drivers	70,770	69,315	73,977	71,191	76,671		5,480
W0330000	512300	Bus Monitors	12,390	20,599	11,383	20,000	20,000		0
W0330000	512420	Substitute Drivers	1,101	0	952	3,000	3,000		0
W0330000	513000	Bus Staff Overtime/Add'l Time	5,018	2,347	571	3,000	3,000		0

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0330000	524004	Bus Repair Parts/Supplies	8,497	3,031	7,804	6,000	10,000		4,000
W0330000	530004	Transportation Office Contract Services	4,705	8,800	7,250	8,300	8,300		0
W0330000	533000	Homeless Transportation	48,942	33,121	34,012	40,000	40,000		0
W0330000	533002	Fostering Connections Transportation			NEW	20,000	20,000		0
W0330000	542000	Transportation Office Supplies	316	50	356	500	500		0
W0330000	548000	Bus Supplies	4,264	180	141	1,000	1,000		0
W0330000	548001	Bus Fuel	11,753	10,190	10,004	18,000	14,000		(4,000)
W0330000	570000	Transportation Other Expenses	875	172	101	250	250		0
W0330000	512400	Bus Mechanic	0	3,209	2,913	4,000	4,000		0
W1330000	533000	Regular Ed Transportation Contract	179,004	514,896	596,505	605,882	651,295	97,000	45,413
W0340000	511300	Food Service Salaries	40,000	40,000	40,000	40,000	48,000	434,370	8,000
W0340000	549000	Food Service Supplies		1,993	8,069	0	0		0
W0340061	570000	Food Service Debt	4,666	3,878	5,378	6,000	6,000		0
W0423000	551200	Equipment Mtn - Central Office			195	700	500		(200)
W0440032	530000	Telephone Mtn - Contract Services	616	704	0	0	2,500		2,500
W0440032	534100	Telephone Mtn - Supplies	318	273	199	0	2,500		2,500
W0440032	534200	Internet Access	26,037	10,589	14,972	42,380	59,070		16,690
W0440032	551010	Networking - Supplies	31,916	50,608	66,638	41,500	27,500		(14,000)
W0440032	530004	Networking - Contract Services	0	0	0	0	0		0
W0445032	511300	Computer Tech Salaries	0	102,150	108,270	107,546	155,389		47,843
W0445032	513000	Computer Tech Overtime/Supplemental	0	602	821	3,500	3,500		0
W0411032	512300	Technology Student Helpers	15,892	5,664	6,828	15,500	15,500		0
W0445032	530000	Technology Mtn/Repairs - Contr Serv	700	717	0	29,300	10,000		(19,300)
W0445032	530004	Tech Maintenance Supplies	400	17,434	7,755	41,250	43,730		2,480
W0445032	524017	Technology Mtn/Repairs - Supplies	0	359	456	2,500	2,500		0
W0445032	570000	Technology Mtn/Repairs - Other Expen			NEW		1,500		1,500
W0510000	519600	Sick Leave Buy Back / Retirement	73,971	54,340	34,964	40,000	51,000		11,000
W0520000	570000	Unemployment Compensation	0	63,673	5,156	25,000	25,000		0
W0550000	530010	Medicaid Billing Contract Services	0	48,772	20,213	50,000	50,000		0

FY19 APPROVED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 ACTUAL EXPEND (SC Budget only)</u>	<u>FY18 SC APPROVED BUDGET</u>	<u>FY19 SC APPROVED BUDGET</u>	<u>FY19 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0526005	574103	Insurance - Nurse Malpractice	0	700	100	650	650		0
W0526000	574004	Insurance - School Comm Liability	0	13,443	15,624	17,000	17,000		0
W0870000	511000	Contract & Lane Changes	6,949	0	0	137,587	102,347		(35,240)
TOTAL DISTRICT-WIDE			2,123,445	2,689,029	2,683,919	3,266,939	3,387,279	915,086	120,340

FY19 BUDGET - STAFF FTEs

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ORG	OBJ	ACCOUNT NAME	BUDGET		CURRENT		PROPOSED		NOTES
			FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY18 BUDGETED FTEs	FY18 OTHER FUNDING	FY19 BUDGETED FTEs	FY19 OTHER FUNDING	
C0121000	511100	Superintendent	1.00		1.00		1.00		
C0121000	511500	Supt Office Support Staff	2.50		2.50		2.50		
C0123000	511300	Registrar/School Choice Coordinator	1.00		1.00		1.00		
C0141000	511100	Business Office Administrative Staff	2.00		2.00		2.00		
C0141000	511500	Business Office Support Staff	3.75		3.75		3.75		
C0145032	511300	District Tech Support Staff	1.00		1.00		1.00		
C0145032	511400	District Tech Coordinator	1.00		1.00		1.00		
C0145032	512300	District Tech Part Time Staff	0.50		0.00		0.00		FY18: changed to Tech Spec
C0211000	511100	Director of Curriculum	1.00		1.00		1.00		
	Grant	Clerial Support - Dir of Curr Office	0.00	0.42	0.00	0.62	0.00	0.62	FY18: grant funded more hours
	Grant	Curriculum Coaches		1.00		1.00		2.00	FY19: add math coach
W0212021	511400	Early Childhood Supervisor	0.57	0.43	0.13	0.87	0.13	0.87	FY18: due to realignment of EC
	Grant	Clerical Support - Early Childhood Office		0.50		0.50		0.50	
W0232500	511300	Attendance Sub Dispatcher	0.17		0.10		0.10		FY18: less time required
W1271025	511400	Counselor Salaries	0.75		0.75		0.75		
W0310000	511400	Attendance Officer	0.25		0.25		0.25		
		511300 Attendance ESP Bilingual	1.00		1.00		0.00		FY18 vacancy; FY19 eliminated
W0320000	511200	Director of Health Services	1.00		1.00		1.00		
	Grant	Traveling Nurses		1.57		1.57	0.21	1.36	FY19: grant reducing / 2 yr plan
	Grant	Drug Free Coalition Staff		1.50		1.50		1.50	
W0330000	511200	Transportation Supervisor	1.00		1.00		1.00		
W0330000	511300	Bus Drivers	3.00		3.00		3.00		
W0330000	512300	Bus Monitors	1.50		1.50		1.50		
W0445032	511300	Computer Technicians	2.00		2.63		3.00		FY18: chgd from help desk;FY19: incr
TOTALS - DISTRICTWIDE			24.99	5.42	24.61	6.06	24.19	6.85	
CHANGES:					0.20 Gr Clerical		0.37 Tech		
					(0.07) Sub Disp		(1.00) Attd ESP		
					0.13 Tech		1.00 Math coach		

Northampton Public Schools
FY18 Grants

DESE #	City Code	Grant	Total Grant
140	2714	Title IIA Teacher Quality	102,691
140	2714	Title IIA Teacher Quality-Year 2 (Balance)	41,061
240	2701	SPED Entitlement 94-142	774,875
262	2706	Early Childhood	23,306
274	2708	Sped Program Improvement	9,965
309	2711	Title IV	11,650
305	2704	Title I	516,879
305	2704	Title I - 2 Year Grant (Balance)	46,036
391	2801	Inclusive PreSchool	38,806
	2839	MCC - JFK RESIDENCY GRANT	5,000
	2741	Drug Free Communities	125,000
	2817	Essential School Health	97,900
237	2831	Coordinated Family & Community (CFCE)	132,100
511	2803	UPK Quality/Bridge St	22,500
511	2866	UPK Quality/Leeds	22,500
323	2738	District & School Assistance (DSAC)	9,007
		Innovation Pathway Planning	10,000
	2914	Food Systems & Nutrition	1,125
	2915	Smith College Partners in Health	532
	2919	UTC-First Robotics	106
	2946	CTE-Collaboration Grant	5,000
	2923	Town Hall Meetings	483
	2845	Credit for Life/Jr Achievement	5,000
	2835	MCC - Leeds Residency	5,000
TOTAL GRANTS			\$ 2,006,522

FY18 GRANT DESCRIPTIONS

Every Student Succeeds Act (ESSA) Grants:

Title I, Part A: Early Childhood Education

Fund Code: 305

Purpose: The purpose of this grant is to provide support for the Mathematics and the Literacy programs for grades K - 8. Particular emphasis is placed on establishing literacy and numeracy proficiency for student success across the disciplines.

Title II, Part A: Improving Educator Quality

Fund Code: 140

Purpose: One purpose of this grant is to support the Mentoring Program. The Mentoring Program is designed to help first-year teachers successfully transition into the rigors of classroom instruction. An additional goal of this grant is to support the establishment of standards-based education that is in alignment with the Massachusetts State Framework Standards through a variety of professional development activities to include professional learning communities (PLCs), instructional coaching, and workshops to support teacher/school/district professional learning goals.

Other Grants:

Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant

Fund Code: 240

Purpose: The purpose of this federal entitlement is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The 240 grant is used for out-of-district tuitions.

Early Childhood Special Education

Fund Code: 262

Purpose: The grant provides funds to build capacity and to ensure that eligible 3, 4, and 5 year-old children with disabilities are appropriately identified for special education and receive developmentally appropriate special education and related services designed to meet their individual needs in accordance with the IDEA-2004 and Massachusetts Special Education laws and regulations. The grant is used to fund contractual services (BCBA, AAC) and materials to provide related services for preschool students with disabilities.

SPED Program Improvement

Fund Code 274

Purpose: The purpose of the federally-funded Special Education Program Improvement grant is to fund program improvement activities to create meaningful and sustainable systemic change, and accelerate progress for students with Individualized Education Programs (IEPs). Funds are used for contracts with outside agencies for professional development and consultation as well as stipends for faculty to participate in professional development.

Inclusive Preschool Learning Environment

Fund Code 391

Purpose: The purpose of the grant is to ensure preschoolers with disabilities are educated in a high quality inclusive environment with typical same aged peers. The grant is used to partially fund preschool ESPs.

Coordinated Family and Community Engagement (CFCE)

Fund Code 237

Purpose: A competitive grant to provide all families with access to locally available comprehensive services and supports that strengthen families, promote optimal child development, and bolster school readiness. The grant funds playgroups, the Parent Child Home Program (PCHP), parent education including parent cafes and workshops, support for transition from EI to preschool and preschool to kindergarten, collaboration with community-based early education and family support agencies, and parent support regarding information and referrals for comprehensive services.

Universal Pre-Kindergarten

Fund Code: 511

Purpose: This competitive grant's purpose is to enhance quality preschool programming. Funds support ESP salaries, materials, professional development, family support/engagement, and teacher and ESP stipends to meet quality standards set out by the Department of Early Education and Care and NAEYC accreditation.

Drug Free Communities

Direct Federal Grant

Purpose: This grant was initially a five year grant, and we received a second five year extension. The grant funds prevention specialist staff (1.5 FTEs) and programming through the Northampton Prevention Coalition. The mission of the coalition is to collaboratively initiate, coordinate, and sustain prevention and intervention efforts that reduce teen substance use in the City of Northampton.

Essential School Health Services

State Grant thru the Dept of Public Health

Purpose: This grant funds 1.57 FTE nursing positions and also provides funding to support the health services department supplies, substitute nursing coverage, and professional development. The general goal of the ESHS grants is to create and/or expand the Essential School Health Service structure and standards throughout the Commonwealth, under the oversight of the MDPH School Health Unit. The programs are designed to begin and/or continue to establish the infrastructure to provide all school-age children access to a comprehensive school health service program.

This grant was a 10 year grant, and is scheduled to end after FY20. We do not know what the future of this grant will be. As a result, the FY19 budget begins to move some of the expenses (\$15,000) of this grant into the local budget appropriation so that we can maintain the services if the grant should not be continued.

Project Lead the Way

Purpose: This grant funds \$40,000 towards the equipment, supplies, and annual fee for the Project Lead the Way modules to be implemented in the middle school. Professional development of two teachers will be covered in this funding. Project Lead the Way aligns with Next Gen Science Standards and will supplement the middle school Tech & Engineering curriculum. Students will have the opportunity to engage in hands-on projects pertaining to technology and engineering problems and will develop a foundation in computational thinking skills. This is a two year grant, which is scheduled to end after FY20. The district will hopefully continue to support the program in the following years. It is anticipated that after initial start up costs, the needed funding will be significantly reduced.

Northampton Public Schools
Revolving Accounts - FY2017 Activity

Account	Start of Year Balance	Revenue	Expenses	Ending Cash Balance
Adult Educ	640	0	240	400
After School Program - JFK	3,432	14,063	9,278	8,216
After School Program - Bridge	1,676	12,005	4,558	9,123
After School Program - Jackson	9,169	33,664	34,453	8,380
After School Program - Leeds	51,934	110,641	80,068	82,507
After School Program - Ryan	8,059	18,162	14,739	11,482
Athletic Gifts	16,742	21,422	25,409	12,755
Athletic Revolving	70,202	158,223	158,945	69,479
Building Rental Fees - NHS	22,435	18,130	31,405	9,160
Building Rental Fees - JFK	19,456	2,055	18,653	2,858
Building Rental Fees - Bridge	299	135	434	0
Building Rental Fees - Jackson	12,743	2,982	10,814	4,911
Building Rental Fees - Leeds	7,911	2,476	9,688	699
Building Rental Fees - Ryan	433	344	777	0
Building Rental Fees - Feiker	116,825	10,868	3,525	124,168
Building Rental - Clarke (Leeds)	49,132	34,283	41,215	42,200
Circuit Breaker	708,510	721,111	864,935	564,686
Gift - SOS Funds	7,087	17,921	8,644	16,364
Gift - NHS	22,045	36,983	27,847	31,181
Gift - JFK	8,084	6,643	3,367	11,360
Gift - Bridge	13,183	5,989	13,011	6,162
Gift - Jackson	20,986	53,062	32,996	41,052
Gift - Leeds	292	2,000	239	2,053
Gift - Ryan	647	3,454	2,039	2,063
Gift - Sped - Tech	613	0	0	613
Gift - District Wide	4,709	1,325	525	5,509
Gift - NASE	35,366	49,615	39,107	45,874
Gift - NEF	0	46,815	46,815	0
Lost Books - NHS	3,367	416	0	3,783
Lost Books - JFK	1,267	171	0	1,438
Lost Books - Jackson	0	128	14	114

Account	Start of Year Balance	Revenue	Expenses	Ending Cash Balance
Lost Books - Leeds	0	15	0	15
Lost Books - Bridge	207	83	43	247
Lost Technology	116	0	0	116
School Choice	3,397,884	1,617,281	1,333,097	3,682,068
School Lunch	90,071	691,484	659,277	122,279
Student Testing	4,806	64,084	12,620	56,270
Transportation Fees	93,481	106,809	51,473	148,816
Tuition -SPED	13,207	0	13,207	0
Tuition - PreSchool	87,752	37,820	43,988	81,584
TOTALS		3,902,661	3,597,445	

NOTE: This report is done on a cash basis, except for the School Choice Account.

NORTHAMPTON PUBLIC SCHOOLS
SCHOOL CHOICE BUDGET FY19

<u>ACCOUNT</u>	<u>FY17 APPROVED</u>	<u>FY17 REVISED BUDGET</u>	<u>FY18 BUDGET</u>	<u>FY19 BUDGET</u>
2330 ESP SALARIES				

Special Ed ESPs - Bridge	40,133	18,345	113,212	123,308
Special Ed ESPs - Jackson	154,086	153,436	-	42,598
Special Ed ESPs - Leeds	149,023	129,083	-	39,000
Special Ed ESPs - Ryan	113,806	92,957	61,019	83,810
Special Ed ESPs - JFK	356,847	353,169	503,206	512,950
Special Ed ESPs - NHS	318,276	330,459	352,516	385,048
Special Ed ESPs - PreSchool	130,982	125,835	134,702	-
Special Ed ESPs - PreSchool Bridge				66,405
Special Ed ESPs - PreSchool Leeds				75,629
Special Ed ESPs - Elem Programs	438,136	508,992	-	
Reg Ed ESPs - Bridge			126,816	155,387
Reg Ed ESPs - Jackson			138,726	118,740
Reg Ed ESPs - Leeds			139,903	157,908
Reg Ed ESPs - Ryan			84,094	87,557
Reg Ed ESPs - JFK				19,500
Reg Ed ESPs - NHS			23,023	23,098
ESP Subs (Mitigation Positions)			280,000	-
Unemployment (WINS model)			100,000	-
Special Ed Tuitions			110,621	172,091
Special Ed Tuitions (old bill / legal settlement)		100,000		
Prior Year Bills	15,000	15,000	10,000	10,000
TOTAL SCHOOL CHOICE BUDGET	1,716,289	1,827,276	2,177,838	2,073,029

1,907,000
(166,029)

NOTE: For FY16 thru FY17, this represents all spec ed ESP costs except at JFK Middle School, where some of the costs are still in the SC Appropriation Budget.

Northampton Public Schools
Special Education Circuit Breaker Budget FY19

	<u>FY15 ACTUAL</u>	<u>FY16 ACTUAL</u>	<u>FY17 ACTUAL*</u>	<u>FY18 APPROVED**</u>	<u>FY19 PROPOSED</u>
9300 Private School Tuitions	554,565	520,324	864,935	541,669	457,246
TOTAL	\$ 554,565	\$ 520,324	\$ 864,935	\$ 541,669	\$ 457,246
			increase due to add'l FY17 revenues	23,016	
			REVISED BUDGET 9/14/17	\$ 564,685	

* Included expenditure of Extraordinary Relief funding of \$156,425

** As amended by SC to reflect actual prior year revenues

Northampton Public Schools

Circuit Breaker Revenues

	<u># students</u>	<u>Payment</u>
FY2012	43	581,114
FY2013	42	575,963
FY2014	36	546,322
FY2015	33	520,324
FY2016	35	716,755
FY2017	44	721,111
FY2018		457,246 <i>Projected</i>

Note: the year listed is the year during which the revenue was received; it reflects costs for the prior year and we budget to spend it in the subsequent year.

The exception to this was FY17, when we rec'd \$156,425 in extraordinary relief, which was spent in the same year it was rec'd.

Bus Revolving Account

Balance 7/1/14		\$ 210,185
Revenues FY15	99,408	
Expenses FY15 <i>(including 100% of new bus)</i>	189,852	
FY15 Net Increase / (Decrease)		<u>(90,445)</u>
Balance 6/30/15		119,740
Revenues FY16	94,912	
Expenses FY16 <i>(including 50% of new bus)</i>	121,171	
FY16 Net Increase / (Decrease)		<u>(26,259)</u>
Balance 6/30/16		93,481
Revenues FY17	106,809	
Expenses FY17	51,473	
FY17 Net Increase / (Decrease)		<u>55,335</u>
Projected Balance 6/30/17		148,817
Estimated Revenues FY18	100,000	
Estimated Expenses FY18		
Bus Contract	92,500	
Printing for Bus Pass Letters	1,200	
Replacement of Bus Pass equipment	3,433	
Bus Maintenance	2,500	
		<u>99,633</u>
FY18 Projected Net Increase / (Decrease)		<u>367</u>
Projected Balance 6/30/18		149,184
Estimated Revenues FY19	100,000	
Estimated Expenses FY19		
Bus Contract	97,000	
Printing for Bus Pass Letters	1,200	
New Bus (our portion)	-	
Camera and radio for new bus	3,200	
Bus Maintenance	2,500	
		<u>103,900</u>
FY19 Projected Net Increase / (Decrease)		<u>(3,900)</u>
Projected Balance 6/30/19		145,284

NOTE: Capital Plan projects needing \$165,000 in FY20 thru FY22 toward new buses.

FORM CIP - 3
CAPITAL FACILITIES AND EQUIPMENT INVENTORY
as of the close of Fiscal Year 2018

(To be filled out annually by Department Heads to add any new equipment to our database)

EQUIPMENT / FACILITY	YEAR BUILT OR ACQUIRED	IMPROVEMENT	CONDITION (fair, good, excellent)	EXTENT OF USE (light, moderate., heavy)	REPAIR/REPLACE TARGET YEAR	MILEAGE Oct 2017
IC Wheel Chair bus #5	2006	Replace thru rotation / use as spare	Good	light	keep as spare and replace with new 2021 wheel chair	92,290
IC bus (47 Pass) #3	2008	Replace thru rotation / use as spare	Good	light	keep as spare and replace with new 2020 wheel chair	108,117
IC Wheel Chair Bus pass) #6	(30 2012	Keep on line	Excellent	Heavy	Keep on line thru 2022	73,108
IC Wheel Chair Bus pass) #2	(30 2016	Keep on line	Excellent	Heavy	Keep on line thru 2026	25,488
IC Wheel Chair Bus Pass) #1	(30 2017	Keep on line	Excellent	Heavy	Keep on line thru 2027	15,594

NORTHAMPTON PUBLIC SCHOOLS

FY19 ATHLETIC BUDGET

Anticipated Income

Description	Amount	
Local Budget		313,587
User Fees	94,482	
Gate Receipts	25,760	
Payments from Other Districts	6,000	
Sign Advertising Revenues	4,000	
Cooley Dickenson Donation	35,000	*
Revolving Fund Balance	30,518	
Revolving Fund Total		195,760
Total Available Funds:		509,347

Note: These numbers do not include any NABC donation to supplement the budget. See separate page for that info.

Anticipated Expenses

Accounts/Expense	Local Budget	Revolving Fund	Combined Totals
Coaches (PARTIAL NEW)	154,212	13,684	167,896
Faculty Managers (NEW)		5,676	5,676
Athletic Director	79,775		79,775
Athletic Clerical Support (NEW)	5,200		5,200
Athletic Trainer		35,000	35,000
Game Support		10,900	10,900
EMT/Police/Fire		4,080	4,080
Equipment Repairs		7,150	7,150
Officials		34,950	34,950
Transportation	70,400		70,400
Supplies		6,500	6,500
Equipment		14,250	14,250
Safety Equipment		3,400	3,400
Uniforms			0
Registrations/Memberships		16,730	16,730
Contracted Services		18,440	18,440
Insurance	4,000		4,000
General/Other Expenses		25,000	25,000
Total Expenses:	313,587	195,760	509,347

* The cost of the athletic trainer is paid directly by Cooley Dickenson Hospital. It is listed here to show the full cost of the athletic program.

Athletic Revolving Fund

Historical Revenue and Expenditures

	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
FY12	-	134,761	134,761	-
FY13	-	93,572	75,537	18,035
FY14	18,035	78,230	71,265	25,000
FY15	25,000	158,613	161,434	22,180
FY16	22,180	157,270	109,248	70,202
FY17	70,202	158,223	158,945	69,479

Northampton Public Schools

Medicaid Revenues

Deposited to the City's General Fund

FY2005	\$	367,201	
FY2006		250,730	
FY2007		419,434	(1st year LPVEC did the medicaid billings for N'h)
FY2008		275,575	
FY2009		378,985	
FY2010		312,640	
FY2011		308,590	
FY2012		191,434	
FY2013		257,937	
FY2014		276,299	
FY2015		375,919	
FY2016		487,723	
FY2017		236,105	(the amt dropped due to audit issues going on in MA)

FOOD SERVICE BUDGET

	<u>Account Number</u>	<u>Actual FY16</u>	<u>Actual FY17</u>	<u>Projected FY18</u>	<u>Projected FY19</u>
Revenue:					
State and Federal Revenues	2424310-468000	381,139	376,799	380,000	385,000
POS Receipts	2424310-481015	238,909	237,990	250,000	255,000
Function Receipts	2424310-481010	5,837	10,304	9,000	9,000
A La Carte Receipts	2424310-	19,369	65,488	70,000	75,000
Miscellaneous Receipts	2424310-484000	532	-	500	500
Interest	2424310-	363	903	1,000	1,000
School Dept Subsidy - Payroll	School Budget	40,000	40,000	40,000	48,000
School Dept Subsidy - Prof Devel	School Budget	403	1,888	4,100	4,100
School Dept Subsidy - Bad Debt	School Budget	3,878	5,378	6,000	6,000
TOTAL REVENUES		690,430	738,750	760,600	783,600
Payroll:					
Bridge Staff	BX240340-511300		33,630	38,348	40,018
Jackson Staff	JX240340-511300		48,900	52,603	54,368
Leeds Staff	LX240340-511300		32,732	34,923	36,448
Ryan Rd Staff	RX240340-511300		31,522	32,670	34,086
JFK Staff	MX240340-511300		51,599	70,121	73,252
NHS Staff	NX240340-511300		60,412	65,119	68,074
District Staff	WX240340-511300		105,631	110,402	113,924
Substitutes	WX240340-512420		15,774	12,000	12,000
Prof Dev Payroll	WX240340-513003		-	2,200	2,200
Total Payroll			380,607	380,198	418,386
Expenses:					
Food Costs	WX240340-549000	246,627	259,422	280,000	285,000
Supplies	WX240340-558000	20,064	21,261	30,000	30,000
Maintenance of Equipment	WX240340-524019	9,163	12,655	10,000	10,000
Vehicle Costs	WX240340-548000	785	958	1,000	1,000
Prof Dev Expenses	WX240340-578203	100	1,898	1,900	1,900
POS Expenses	WX240340-530004	195	7,060	6,800	6,800
Equipment Purchase	WX240340-551200	-	4,273	4,000	5,000
Small Wares Purchase	WX240340-548006	-	333	500	500
Commodity Delivery Costs	WX240340-549001	5,150	4,912	5,500	5,500
Misc Expenses	WX240340-570000	1,191	8,195	2,500	2,500
Total Expenses		283,275	320,967	342,200	348,200
TOTAL PAYROLL & EXPENSES		663,882	701,165	760,586	782,570
Gross Profit / (Loss)		26,548	37,584	14	1,030
Value of Commodities Used		74,149	51,955		

NOTES:

- 1 This report is on a cash basis, using what is in the munis accounting system.
A profit/loss report is filed with DESE that is different because it is on an accrual basis and has to factor in inventories.
- 2 The FY16 and FY17 actuals are close but may not be exact because detail was not maintained in munis.
We have now changed our chart of accounts so that we can track this level of detail.
- 3 Meals tax is not listed as revenue or expenses because it merely comes in and goes out in same amounts.

School Lunch Year End Closing Cash Balance

	<u>SC Budget</u> <u>Expenditure*</u>	<u>Year End</u> <u>Revolving Balance</u>	<u>Change in</u> <u>Revolving Balance</u>	<u>Change if no</u> <u>SC Subsidy</u>
FY13	36,501	0		
FY14	80,000	71,419	71,419	(8,581)
FY15	40,000	67,402	(4,016)	(44,016)
FY16	40,403	90,071	22,669	(17,734)
FY17	41,888	122,279	32,207	(9,681)
FY18 est	44,100	122,279	0	(44,100)
FY19 est	52,100			

* Does not include any end of year approved purchases for equipment or furniture, nor does it include payments for uncollected parent debt (which started in FY15). It includes the appropriation for payroll and professional development.

NOTES: DESE recommends that we maintain up to a 3 month cash flow balance, which would be approx \$216,000 for Northampton. Any balance above this would need to go back into the program. There is no minimum balance as long as the cash flow can be covered.

The hope is that if this balance can be maintained, that some of it can be used to fund upcoming equipment/capital needs.

This does not directly compare to the profit and loss which we use in the budget report, because this is purely a cash balance comparison.

School Lunch Price Equity Calculations

Federal regulations at 7 CFR 210.14(e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: either through the prices charged for "paid" meals or through other non-Federal sources provided to the nonprofit school food service account.

School Year 2017-2018:

Paid Lunch Equity Required Price: \$ 2.86

Northampton's Lunch Price \$ 2.75

SC Budget Contribution to Food Service program:

Personnel	40,000
Prof Dev	4,100
Total	\$ 44,100

Lunches served prior SY	80,000
Amount attributed per served meal	0.55

Combined sales and SC funding per meal \$ 3.30

Minimum SC appropriation required \$ 8,800

School Year 2018-2019:

Paid Lunch Equity Required Price (projected for next year) \$ 2.92

Northampton's Lunch Price \$ 2.75

SC Budget Contribution to Food Service program:

Personnel	48,000
Prof Dev	4,100
Total	\$ 52,100

Lunches served prior SY*	80,000
Amount attributed per served meal	0.65

** estimate; need to recalculate at close of current school year*

Combined sales and SC funding per meal \$ 3.40

Minimum SC appropriation required \$ 13,600

School Lunch Uncollected Debt

<u>Fiscal Year</u>	<u>Current Year Debt</u>	<u>Credit due to late collections *</u>	<u>Payment to Fd Serv</u>	<u>Cumulative Payment</u>	<u>Amount Never Collected **</u>	<u>Accumulated Uncoll Debt</u>
FY15	4,665.92	n/a	4,665.92	4,665.92	2,332.47	
FY16	6,211.71	2,333.45	3,878.26	8,544.18	3,183.30	5,515.77
FY17	8,405.95	3,028.41	5,377.54	13,921.72		

* Once the School Committee makes a payment for uncollected debt, any of that debt collected afterwards is applied as a credit against the following year's School Committee payment.

** Current year debt less amount collected the next year toward that old debt (because our software can't track past debt by year, we are presuming that all late collections are against the year before; overall it does not change the amount of accumulated uncollected debt.)



**Smith Vocational and Agricultural High School
Superintendent's FY19 Budget Presentation
April 3, 2018**



Smith Vocational and Agricultural High School Board of Trustees

- Mr. Michael T. Cahillane, Chair
- Mr. Thomas M. FitzGerald, Vice-Chair
 - Mr. John E. Cotton, Trustee
 - Mayor David Narkewicz, Ex-Officio
- Dr. John Provost, Superintendent NPS, Ex-Officio



Administration 2017-2018

- Dr. Andrew H. Linkenhoker, Superintendent
 - Mr. Joseph Bianca, Principal
 - Ms. Crystal Fairman, Business Manager
 - Ms. Rebecca Wanczyk, Director of Pupil Services
 - Mr. Anthony Sabonis, Assistant Principal
 - Ms. Melanie Chartier, Vocational Director
 - Mr. Michael Parks, Interim Director of Curriculum
 - Mr. Timothy Smith, Director of Facilities
 - Mr. Joshua Shearer, IT Director
 - Ms. Heather Bouley, Food Service Director
 - Ms. Liz Tiley, Adult and Community Education Director
 - Mr. Jeffrey Lareau, Athletic Director/Co-Op Coordinator



Mission Statement

- *The mission of Smith Vocational and Agricultural High School is to prepare students for social responsibility, employment, and post secondary education through rigorous, applied technical and academic programs*



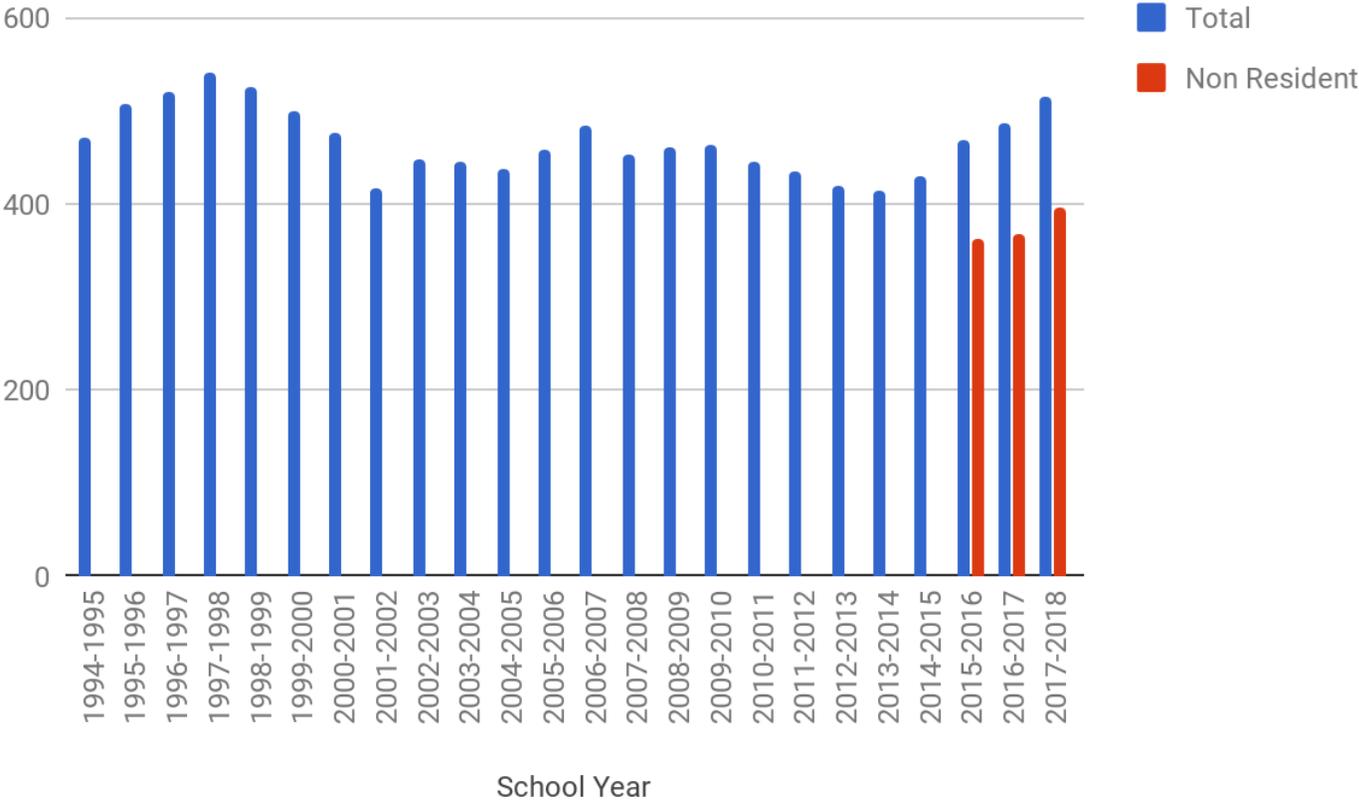
Values and Beliefs

- Foster an understanding of the value of education so that students become lifelong learners
- Model an attitude of personal, professional, and institutional excellence
- Respect the diversity of our multicultural society by recognizing and affirming the inherent worth and dignity of all people
- Encourage non-traditional career path choices by actively working to eliminate racial, cultural, and gender biases
- Continually develop curricula that nurture students' self-esteem and inspire them to strive to reach their full potential
- Promote a positive, safe, structured, and challenging climate in which all students can succeed

Goals

- 
- **High Expectations**
 - Raise both technical and academic achievements of all students through core standards and project-based curriculum
 - **Working Together**
 - Adopt a culture of unified purpose through active participation in school related activities such as program advisory committees, school council, sports, after school clubs, team meetings, and special events
 - **Guidance and Support**
 - Bring all students, parents, and educators together to work towards a common purpose of assisting each student in setting and attaining academic and career goals
 - **Learning Environment**
 - Instill a conscious sense of ownership and pride in the school environment through regular, systematic upgrading and maintenance of the grounds, physical plant, equipment, and instructional resources
 - **Public Relations**
 - Increase public awareness of the value of Smith Vocational and Agricultural High School to the communities it serves
 - **Technology**
 - Provide a comprehensive professional development program to assist staff in becoming proficient in the use of advanced technological tools to improve instruction, to reflect industry standards, and to increase student achievement

Historical Enrollment





Student Demographics

Enrollment by Gender (2017-18)		
	School	State
Male	289	489,172
Female	209	464,753
Total	498	954,034



Student Demographics: Continued

Enrollment by Race/Ethnicity (2017-18)		
Race	% of School	% of State
African American	1.2	9.0
Asian	0.8	6.9
Hispanic	15.5	20.0
Native American	0.0	0.2
White	80.7	60.1
Native Hawaiian, Pacific Islander	0.0	0.1
Multi-Race, Non-Hispanic	1.8	3.6



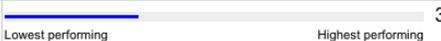
Selected Populations 2017-18

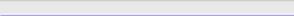
Title	% of school	% of state
First Language not English	4.2	20.9
English Language Learner	1.0	10.2
Students with Disabilities	38.2	17.7
High Needs	57.0	46.6
Economically Disadvantaged	34.5	32.0

2017 Accountability Data

2017 Official Accountability Data - Smith Vocational and Agricultural High

Organization Information			
District:	Northampton-Smith Vocational Agricultural (04060000)	School type:	High School
School:	Smith Vocational and Agricultural High (04060705)	Grades served:	09,10,11,12
Region:	Pioneer Valley	Title I status:	Title I School (SW)

Accountability Information		About the Data
Accountability and Assistance Level		
Level 2	Not meeting gap narrowing goals	
This school's determination of need for special education technical assistance or intervention		
Meets Requirements (MR)		
This school's overall performance relative to other schools in same school type (School percentiles: 1-99)		
All students:		32

This school's progress toward narrowing proficiency gaps (Cumulative Progress and Performance Index: 1-100)			
Student Group (Click group to view subgroup data)	On Target = 75 or higher - 		View Detailed 2017 Data
	Less progress	More progress	
All students		71	Did Not Meet Target
High needs		72	Did Not Meet Target
Econ. Disadvantaged		-	-
ELL and Former ELL		-	-
Students w/disabilities		74	Did Not Meet Target
Amer. Ind. or Alaska Nat.		-	-
Asian		-	-
Afr. Amer./Black		-	-
Hispanic/Latino		-	-
Multi-race, Non-Hisp./Lat.		-	-
Nat. Haw. or Pacif. Isl.		-	-
White		84	Met Target

About this Report
Accountability and Assistance Levels: All Massachusetts schools and districts with sufficient data are classified

PPI Index Data 2014-2017

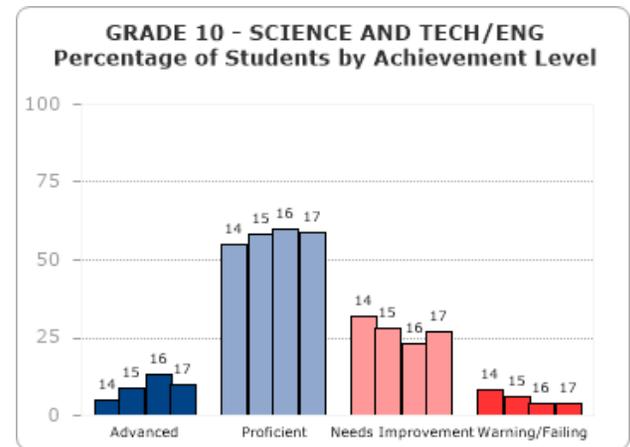
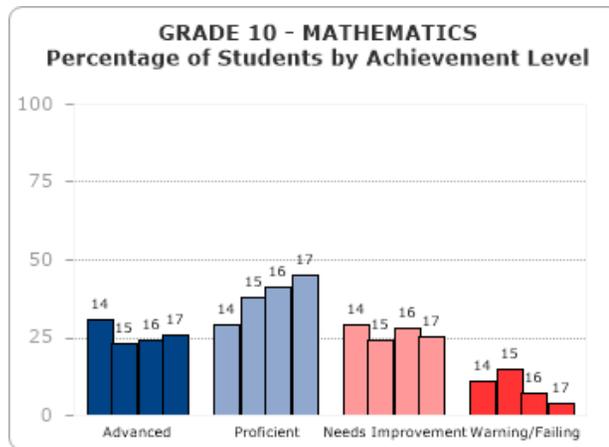
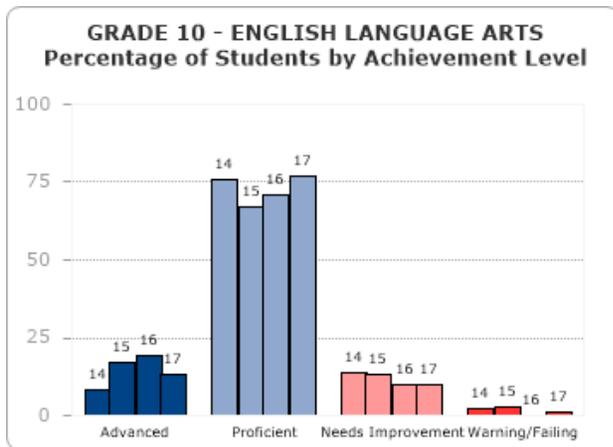
2017 Official Accountability Data - Smith Vocational and Agricultural High

Organization Information			
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School:	Smith Vocational and Agricultural High (04060705)	Grades served:	09,10,11,12
Region:	Pioneer Valley	Title I status:	Title I School (SW)
Accountability and Assistance Level:			Level 2

[Summary](#) > All Students

Progress and Performance Index (PPI) Subgroup Data		About the Data			
View Detailed 2017 Data for Each Indicator		Points Awarded			
		2014	2015	2016	2017
English Language Arts	Narrowing proficiency gaps (Composite Performance Index)	100	75	100	75
	Growth (Student Growth Percentiles)	50	50	75	50
	Extra credit for decreasing % Warning/Failing (10% or more)	0	0	25	0
	Extra credit for increasing % Advanced (10% or more)	0	25	25	0
Mathematics	Narrowing proficiency gaps (Composite Performance Index)	0	50	50	50
	Growth (Student Growth Percentiles)	75	75	75	75
	Extra credit for decreasing % Warning/Failing (10% or more)	0	0	25	25
	Extra credit for increasing % Advanced (10% or more)	0	0	0	0
Science	Narrowing proficiency gaps (Composite Performance Index)	0	50	75	0
	Extra credit for decreasing % Warning/Failing (10% or more)	0	25	25	0
	Extra credit for increasing % Advanced (10% or more)	0	25	25	0
High School	Annual dropout rate	25	75	75	0
	Cohort graduation rate	100	100	100	100
	Extra credit for dropout re-engagement (2 or more)	0	-	0	-
English language acquisition	Extra credit for high growth on ACCESS for ELLs assessment (Student Growth Percentile on ACCESS)	-	-	-	-
Points awarded for narrowing proficiency gaps, growth, and high school indicators		350	475	550	350
Points awarded for extra credit		0	75	125	25
Total points awarded		350	550	675	375
Number of proficiency gap narrowing, growth, and high school indicators		7	7	7	7
Annual PPI = (Total points / Number of indicators)		50	79	96	54
Cumulative PPI = (2014*1 + 2015*2 + 2016*3 + 2017*4) / 10		Did Not Meet Target			71
Assessment Participation		2014	2015	2016	2017
English Language Arts		100%	100%	99%	100%
Mathematics		100%	100%	99%	99%
Science		100%	99%	99%	97%

MCAS Results 2014-17



 Plans of High School Graduates Class of '17

Plan	% of School	% of State
4-Year Private College	1	30
4-Year Public College	7	31
2-Year Private College	0	1
2-Year Public College	28	19
Other Post-Secondary	3	2
Work	42	9
Military	6	2
Other	0	1
Unknown	14	5



Post-Secondary Acceptances for Class of '18

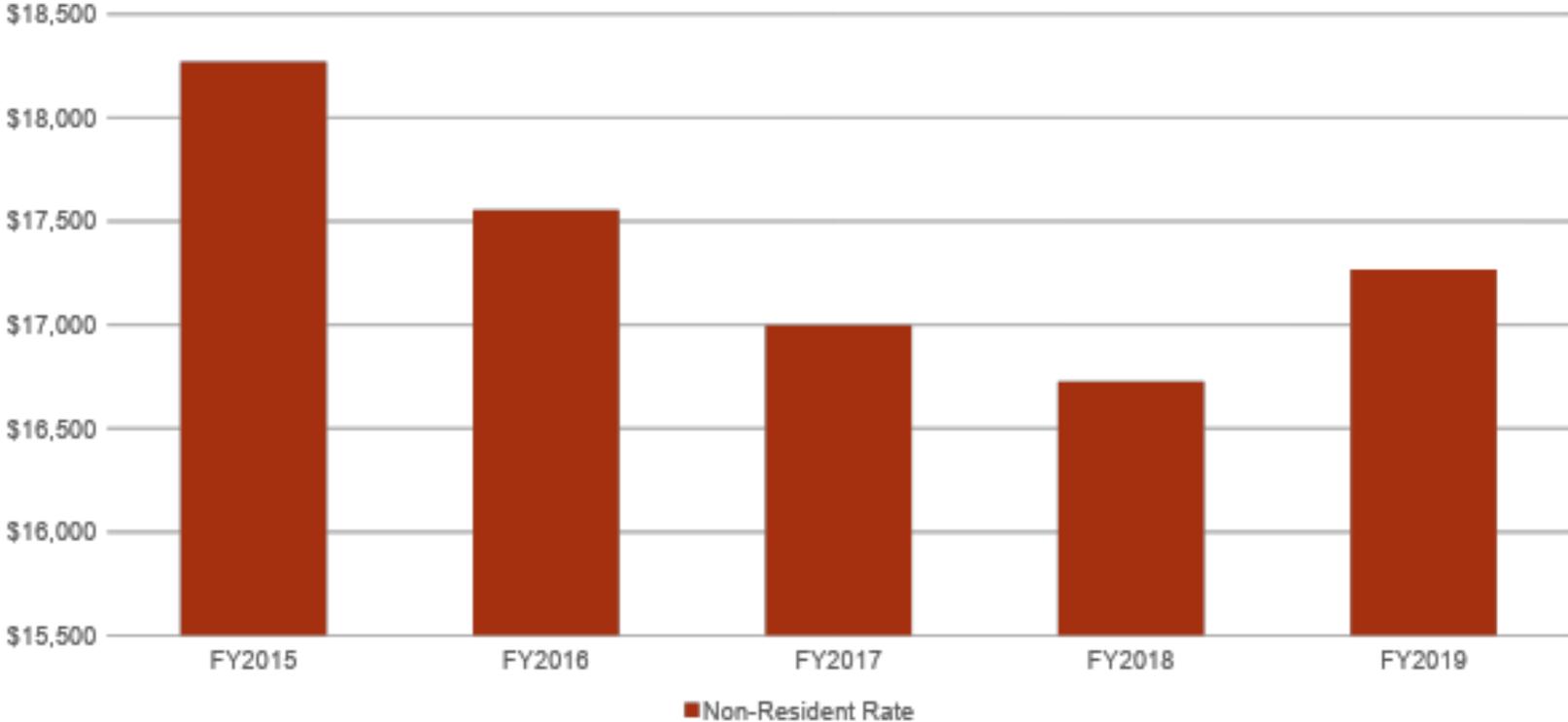
- Ave Maria University
- Berkshire Community College
- Curry College
- Elms College
- Fairfield University
- Fitchburg State University
- Greenfield Community College
- Holyoke Community College
- Landmark College
- Lincoln Technical Institute
- Massachusetts College of
Pharmacy & Health Sciences
- Morrisville State College
- Ohio Technical College
- Springfield College
- Springfield Technical Community College
- SUNY Cobleskill
- Unity College
- University of Massachusetts, Amherst
- University of New England
- University of Northwestern Ohio
- Vermont Technical College
- Wentworth Institute of Technology
- Western New England University
- Westfield State University



Staffing Rationale

- School Improvement Plan
 - Adding Art Program aligns with college readiness and access goals
 - Prospective families are specifically seeking art options at SVAHS
 - Art instruction benefits vocational departments including Collision Repair, Carpentry, Cabinet Making, Cosmetology, Culinary, etc.
- Chapter 74 Regulations
 - Students must have licensed instructor provide direct instruction
 - Transitioning from Vocational Assistant to Instructor in Carpentry/Cabinet Making will provide direct instruction from licensed instructor

Historical Non-Resident Tuition Rates

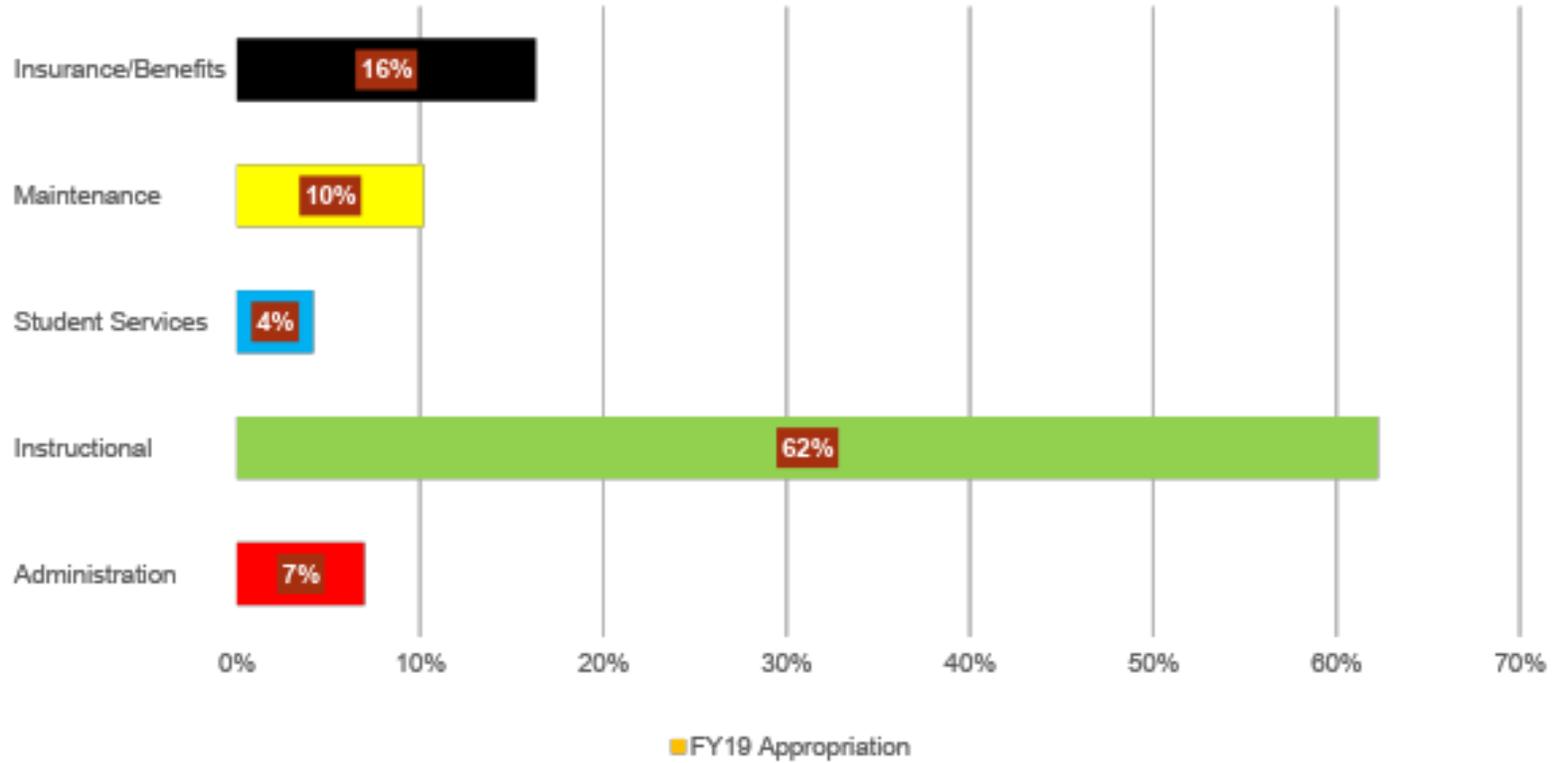


Schedule 19
FY2019 COST FACTORS - NORTHAMPTON PUBLIC SCHOOLS AND SMITH VOCATIONAL AND AGRICULTURAL SCHOOL

DEPARTMENT	FY 2019 BUDGET	SMITH SCHOOL	actual percentage applied to SVAHS
1000 ACCOUNT: ADMINISTRATIVE SERVICES			
MAYOR'S OFFICE*	213,471	1,601	0.94%
CITY AUDIT*	49,000	4,015	8.19%
AUDITOR'S OFFICE*	317,807	44,493	14.00%
TREASURER/COLLECTOR'S OFFICE*	89,518	12,533	14.00%
LEGAL SERVICES*	275,000	3,438	1.25%
INFORMATION SERVICES - CHIEF INFORMATION OFFICER*	121,438	0	0%
INFORMATION SERVICES-NPS*	745,731		
INFORMATION SERVICES-SVAHS*	178,000	25,859	14.00%
HUMAN RESOURCES-NPS*	259,077		
HUMAN RESOURCES-SVAHS*	48,720	5,466	11.22%
SUB-TOTAL: 1000 ACCOUNT		91,938	
3000 ACCOUNT: OTHER SCHOOL SERVICES			
BOARD OF HEALTH (Pupil Services)*	281,534	2,815	1.25%
TOTAL: 3000 ACCOUNT		2,815	
4000 ACCOUNT: OPERATION AND MAINTENANCE OF PLANT			
CENTRAL SERVICES - NPS*	172,134		
CENTRAL SERVICES - SVAHS*	172,134	6,885	4.00%
DPW PARKS AND RECREATION DIVISION*	324,179	8,104	2.50%
STREET LIGHTING*	101,216	506	0.50%
DPW SNOW AND ICE and HIGHWAYS - NPS*	125,042		
DPW HIGHWAYS - SVAHS*	1,668,067	16,681	1.00%
Subtotal: Line 7450		32,177	
EXTRAORDINARY MAINTENANCE - PRINCIPAL - NPS			
INSTRUCTIONAL EQUIPMENT - PRINCIPAL - NPS			
EXTRAORDINARY MAINTENANCE - PRINCIPAL - SVAHS		25,000	
INSTRUCTIONAL EQUIPMENT - PRINCIPAL - SVAHS			
Subtotal: Line 7460		25,000	

TOTAL: 4000 ACCOUNT		57,177	
5000 ACCOUNT: FIXED CHARGES			
CONTRIBUTORY RETIREMENT*	5,826,095	329,754	5.66%
PAYROLL TAXES (MEDICARE)		83,777	
Subtotal: Line 7470		413,530	
MEDICAL - NPS ACTIVES			
MEDICAL - NPS RETIREES *			
MEDICAL - SVAHS ACTIVES		907,555	
MEDICAL - SVAHS RETIREES*		104,924	
LIFE INSURANCE*		5,700	
WORKERS COMP	513,161	61,579	12.00%
Subtotal: Line 7480		1,079,758	
PUBLIC EMPLOYEE LIABILITY		0	
GENERAL LIABILITY	63,000	7,875	
BUILDING	166,830	18,351	11.00%
VEHIICLE	82,170	5,752	7.00%
Subtotal: Line 7500		31,978	
CROSSING GUARDS	54,791	0	
POLICE	6,254,865	7,819	
SCHOOL RESOURCE OFFICER		0	
FIRE	6,134,424	7,668	
Subtotal: Line 7530		15,487	
TOTAL: 5000 ACCOUNT		1,540,753	
GRAND TOTAL		1,692,683	
TOTAL FOR NET SCHOOL SPENDING PURPOSES:			
SUBTRACTS 25% of RETIREE HEALTH INSURANCE AND 100% of CROSSING GUARDS, FIRE, POLICE, SC AND CHARTER (ITEMS IN PINK SHADING)			
		1,677,197	

FY19 Budget



Five Year Budget Comparison

Fiscal Year	Budget Amount	Increase / Decrease	Percentage
FY15	\$ 8,448,544	\$ 64,238	1.00%
FY16	\$ 9,075,227	\$626,683	8.00%
FY17	\$ 9,165,258	\$ 90,031	.99%
FY18	\$10,037,123	\$871,865	9.51%
FY19	\$10,359,137	\$322,014	3.21%

Average increase 4.54% - Budget amount includes Indirect Costs paid to the city

Budget Overview
F2018-2019



Revenue Sources

	18.FTE Budget	2018 Rate	2018 Total		19.FTE Budget	2019 Rate	2019 Total
Tuition-BASE	375	\$ 16,728	\$ 6,273,000		390	17,265.64	\$ 6,733,600
Tuition-SPED		\$ 130,000	\$ 130,000			\$ 140,000	\$ 140,000
subtotal Tuition			\$ 6,403,000				\$ 6,873,600
School Choice			\$ -				\$ -
Chapter 70			\$ 906,755				\$ 908,855
Smith Charities			\$ 7,500				\$ 6,500
Add Contribution for NSS			\$ 313,671				\$ 348,183
			\$ 7,630,926	MUNIS			\$ 8,137,138
Required Net Min Contribution			\$ 1,647,893				\$ 1,677,197
Grants anticipated			\$ 383,858				\$ 404,803
Tuition Revolving			\$ 415,000				\$ 140,000
City Adtl appropriation			.				.
Total Revenue			\$ 10,077,677				\$ 10,359,137
Expenses							
City adtl Appropriation							
MUNIS APPROPRIATION			\$ 7,630,926				\$ 8,137,138
Indirect Cost (Sch 19)			\$ 1,647,893				\$ 1,677,197
Grants anticipated			\$ 383,858				\$ 404,803
Tuition Revolving			\$ 415,000				\$ 140,000
Total Expenses			\$ 10,077,677				\$ 10,359,137

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018	Grants / Other	Tuition Revolving	F2019	Grants / Other	Tuition Revolving
				Appropriation Approved 4/17			Appropriation		
V0111000	511500	Salaries Clerical		\$ 10,000			\$ 10,000		
V0111000	519060	Trustee Stipends		\$ 15,000			\$ 15,000		
V0111000	542000	Supplies & Materials		\$ 500			\$ 350		
V0111000	571001	Travel					\$ 2,000		
V0111000	572100	Conference/Registrations		\$ 17,000			\$ 2,000		
V0111000	573000	Dues & Mbrshps		\$ 5,000			\$ 7,000		
V0111000	574004	Emp Liability Ins		\$ 2,335			\$ -		
V0111000	573010	Advisory Comm. Expenses		\$ 6,000		\$ -	\$ 6,500		
V0111000		Trustee subtotal		\$ 55,835	\$ -	\$ -	\$ 42,850	\$ -	\$ -
V0121000	511100	Prof Salaries - Mgmt	1 FTE	\$ 125,000			\$ 120,190		
V0121000	511500	Clerical Salaries	1 FTE	\$ 50,821			\$ 53,247		
V0121000	514002	Longevity					\$ 600		
V0121000	511500	Clerk	.25 FTE	\$ 10,387			\$ 12,204		
V0121000	542000	Office Supplies - General		\$ 2,000			\$ 2,000		
V0121000	571001	Travel		\$ 6,000			\$ 4,000		
V0121000	572100	Conference / Registration					\$ 1,100		
V0121000	573000	Dues & Mbrshps		\$ 5,000			\$ 5,000		
V0121000	578201	NAESC Accreditation					\$ 12,500		
V0121000		Superintendent subtotal		\$ 199,208	\$ -	\$ -	\$ 210,842	\$ -	\$ -
V0123000	519060	Stipend					\$ 5,000		
V0123000	530015	Public Relations		\$ 27,000			\$ 20,000		
V0123000	571001	Travel		\$ 200			\$ 200		
V0123000	573000	Dues & Mbrshps		\$ 10,298			\$ 10,500		
V0123000		Development subtotal		\$ 37,498	\$ -	\$ -	\$ 35,700	\$ -	\$ -
V0141000	511200	Prof Salaries	1 FTE	\$ 92,000			\$ 98,000		
V0141000	511500	Clerical Salaries	1 FTE	\$ 48,228			\$ 51,180		
V0141000	511500	Clerk	.75 FTE	\$ 31,162			\$ 36,612		
V0141000	512500	Central Services chgback		\$ 2,393			\$ 2,749		
V0141000	514002	Longevity		\$ 500			\$ 1,300		
V0141000	527006	Contr Services-Lease Copiers		\$ 3,000			\$ 3,000		
V0141000	530001	Contr Services-Audit		\$ 7,000			\$ 8,000		
V0141000	542000	Supplies + Postage		\$ 2,500			\$ 2,000		
V0141000	571001	Travel		\$ 2,000			\$ 2,000		
V0141000	572100	Conference/Registrations		\$ 1,000			\$ 1,500		
V0141000	573000	Dues & Mbrshps		\$ 2,250			\$ 2,250		
V0140000		Bus & Fin subtotal		\$ 192,033	\$ -	\$ -	\$ 208,591	\$ -	\$ -
V0142000	511500	Clerical Salaries	1 FTE	\$ 59,966			\$ 65,446		
V0142000	514002	Longevity		\$ 800			\$ 800		
V0142000	530006	Medical testing		\$ 300			\$ 300		

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018		Tuition Revolving	F2019 Appropriation	Grants / Other	Tuition Revolving
				Appropriation Approved 4/17	Grants / Other				
V0142000		HR subtotal		\$ 61,066	\$ -	\$ -	\$ 66,546	\$ -	\$ -
V0143000	530002	Contracted Serv-Legal		\$ 20,000			\$ 20,000		
V0143000	530022	Contracted Serv-Special Ed Legal					\$ 10,000		
V0143000		SUBTOTAL					\$ 30,000	\$ -	\$ -
		subtotal	6 FTE	\$ 565,640	\$ -	\$ -	\$ 594,529	\$ -	\$ -
V2211020	511200	Prof Salaries Superv.	1 FTE	\$ 91,535			\$ 98,940		
V2211020	511500	Clerical Salaries	1 FTE	\$ 47,074			\$ 48,975		
V2211020	514002	Longevity		\$ 500			\$ 500		
V2211020	530021	CS: Translation		\$ 1,500			\$ 1,500		
V2211020	542000	Office Supplies-General		\$ 2,000			\$ 1,200		
V2211020	571001	Travel		\$ 2,000			\$ 1,500		
V2211020	573000	Dues & Mbrshps		\$ 3,438			\$ 3,438		
V2211020		SPED subtotal		\$ 148,047	\$ -	\$ -	\$ 156,053	\$ -	\$ -
V5211000	511200	Prof Salary	2 FTE	\$ 173,137			\$ 149,540	\$ 20,000	
V5211000	551000	Supplies & Materials		\$ 1,000			\$ 500		
V5211000	571001	Travel - Curr Dir		\$ 1,500			\$ 750		
		Travel - Voc Dir					\$ 750		
V5211000	572100	Conference/Registrations - Curr Dir					\$ 300		
		Conference/Registrations - Voc Dir					\$ 300		
V5211000	573000	Dues & Mbrshps - Curr Dir		\$ 4,500			\$ 750		
		Dues & Mbrshps - Voc Dir					\$ 750		
V5211000		Curriculum subtotal		\$ 180,137	\$ -	\$ -	\$ 153,640	\$ 20,000	\$ -
Vx2210xx		Sped + Curr 2110 subtotal		\$ 328,184	\$ -	\$ -	\$ 309,693	\$ 20,000	\$ -
V5221000	511100	Prof Salaries- Mgmt	1 FTE	\$ 101,000			\$ 102,000		
V5221000	511200	Prof Salaries - Superv.	1 FTE	\$ 91,535			\$ 91,800		
V5221000	511300	Security Officer	1 FTE	\$ 47,754			\$ 47,754		
V5221000	512300	Behavior Support	1 FTE	\$ 44,893			\$ 38,714		
V5221000	511500	Clerical Salaries	1.5 FTE	\$ 82,045			\$ 70,047		
V5221000	514002	Longevity		\$ 600			\$ 850		
V5221000	519060	Stipend		\$ 1,000					
V5221000	527006	Copier Lease		\$ 3,000			\$ 3,000		
V5221000	530021	Cont Serv-Translations		\$ 1,000			\$ 500		
V5221000	542000	Supplies & Materials		\$ 2,500			\$ 1,500		
V5221000	551016	Graduation		\$ 1,000			\$ 1,500		
V5221000	551000	Edu materials		\$ 1,000			\$ 1,500		
V5221000	571001	Travel		\$ 3,000			\$ 4,000		
V5221000	572100	Conference/Registrations		\$ 1,000			\$ 2,000		

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018	Grants / Other	Tuition Revolving	F2019	Grants / Other	Tuition Revolving
				Appropriation Approved 4/17			Appropriation		
V5221000	573000	Dues & Mbrshps		\$ 3,000			\$ 1,000		
V4422532	531000	Security		\$ 10,000			\$ 5,000		
V0221000		Principal & Vice Prin		\$ 394,328	\$ -	\$ -	\$ 371,165	\$ -	\$ -
V4225032	511200	Prof Salary	1 FTE	\$ 76,856			\$ 79,560		
V4225032	511300	Technician	1 FTE	\$ 56,161			\$ 46,302		
V4225032	512300	Technician		\$ 25,752			\$ -		
V4225032	528000	Software		\$ 85,000			\$ 95,000		
V4225032	530000	Contr Services :					\$ 3,600		
V4225032	530004	Technology Services		\$ 1,500			\$ 6,400		
V4225032	571001	Travel					\$ 1,500		
V4225032	572100	Conference/Registration		\$ 8,000			\$ 2,000		
V4225032	585014	Tech Equipment		\$ 80,000			\$ 70,000		
V4225032		Bldg Tech		\$ 333,269	\$ -	\$ -	\$ 304,362	\$ -	\$ -
V5230500	511400	school wide		\$ 20,000	\$ -	\$ -	\$ 20,000		
V5230501	511400	Science	3 FTE	\$ 180,577			\$ 206,443		
V5230502	511400	English	5 FTE	\$ 330,350			\$ 361,263		
V5230503	511400	History	3 FTE	\$ 191,564			\$ 192,172		
V5230504	511400	Math	5 FTE	\$ 327,357			\$ 342,616		
V5230513	511400	PE/Health	3 FTE	\$ 189,217			\$ 177,222		
V5230536	511400	Animal Science	2 FTE	\$ 112,228			\$ 121,514		
V5230537	511400	Collision Repair	2 FTE	\$ 64,656		\$ 55,000	\$ 122,038		
V5230538	511400	Automotive Tech	2 FTE	\$ 135,759			\$ 141,917		
V5230539	511400	Carpentry	1.5 FTE	\$ 57,464			\$ 88,743		
V5230541	511400	Cosmetology	2 FTE	\$ 131,074			\$ 142,533		
V5230542	511400	Culinary Arts	3 FTE	\$ 136,647		\$ 55,000	\$ 203,013		
V5230543	511400	Electrical	3 FTE	\$ 192,700			\$ 201,214		
V5230544	511400	Forestry/Horticulture	2 FTE	\$ 141,825			\$ 146,831		
V5230545	511400	Graphic Communications	1 FTE	\$ 71,991			\$ 74,532		
V5230545	519060	Graphic summer					\$ 2,000		
V5230546	511400	Health Technology	3 FTE	\$ 118,388		\$ 55,000	\$ 182,100		
V5230548	511400	Manufacturing Tech	3 FTE	\$ 150,880			\$ 161,213		
V5230549	511400	Plumbing	3 FTE	\$ 200,679			\$ 212,951		
V5230550	511400	Ag Mechanics	2 FTE	\$ 69,834		\$ 55,000	\$ 116,453		
V5230551	511400	Cabinet Making	1.5 FTE	\$ 60,865			\$ 92,373		
V5230552	511400	Criminal Justice	2 FTE	\$ 111,922			\$ 117,316		
V5230554	511400	Engineering	1 FTE	\$ 45,235			\$ 52,172		
V5230506	511400	Foreign Language	1 FTE			\$ 55,000	\$ 54,411		
	511400	Art	1 FTE				\$ 55,000		
V5xxxxxx		Longevity		\$ 40,250			\$ 43,242		
Vx2305xx		Teacher Salaries	Subtotal	\$ 3,081,462	\$ -	\$ 275,000	\$ 3,631,281	\$ -	\$ -
V2231020	511400	SPED Specialists	4 FTE	\$ 273,998			\$ 285,449		

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018		F2019 Appropriation	Grants / Other	Tuition Revolving	
				Appropriation Approved 4/17	Grants / Other				
V2231020	511400	Sch Psychologist	1 FTE	\$ 69,834		\$ 82,851			
V2231020	519060	Home & Health/tutoring		\$ 2,500		\$ 2,500			
V5231000	519060	Home & Health/tutoring		\$ 2,500		\$ 5,000			
V5231000	519060	AfterSchool/credit rec			\$ 10,000		\$ 4,000		
V2231020		Teacher Specialists		\$ 348,832	\$ 10,000	\$ -	\$ 375,800	\$ 4,000	\$ -
V2231520	511400	Team Chair: SPED	1 FTE	\$ 69,834		\$ 61,243			
V2231520	519060	SPED		\$ 3,281		\$ 3,281			
V5231501	511400	Science		\$ 3,281		\$ 3,281			
V5231502	511400	English		\$ 3,281		\$ 3,281			
V5231503	511400	History		\$ 3,281		\$ 3,281			
V5231504	511400	Math		\$ 3,281		\$ 3,281			
V5231513	511400	PE/Health		\$ 3,281		\$ 3,281			
V5231525	511400	Guidance		\$ 3,281		\$ 3,281			
V5231535	511400	Humanities		\$ 4,112		\$ 4,112			
V5231536	511400	AN Science		\$ 4,112		\$ 4,112			
V5231537	511400	Collision Repair		\$ 4,112		\$ 4,112			
V5231538	511400	Automotive		\$ 4,112		\$ 4,112			
V5231539	511400	Carpentry		\$ 4,112		\$ 4,112			
V5231541	511400	Cosmetology		\$ 4,112		\$ 4,112			
V5231542	511400	Culinary Arts		\$ 4,112		\$ 4,112			
V5231543	511400	Electrical		\$ 4,112		\$ 4,112			
V5231544	511400	Forestry		\$ 4,112		\$ 4,112			
V5231545	511400	Graphic Communications		\$ 4,112		\$ 4,112			
V5231546	511400	Health Technology		\$ 4,112		\$ 4,112			
V5231548	511400	Manufacturing Technologies		\$ 4,112		\$ 4,112			
V5231549	511400	Plumbing		\$ 4,112		\$ 4,112			
V5231550	511400	Agi Mech		\$ 4,112		\$ 4,112			
V5231551	511400	Cabinet Making		\$ 4,112		\$ 4,112			
V5231552	511400	Criminal Justice		\$ 4,112		\$ 4,112			
V5231554	511400	Engineering		\$ 3,281		\$ 3,281			
V5231500		Dept Heads & Team Chair		\$ 157,762	\$ -	\$ -	\$ 153,283	\$ -	\$ -
V5232500	511300	Substitutes/Para				\$ 44,019			
V5232500	512410	Substitutes		\$ 49,317		\$ 20,000			
V5232500		Subst Subtotal		\$ 49,317	\$ -	\$ -	\$ 64,019	\$ -	\$ -
V2233020	511300	Para SPED	2 FTE	\$ 55,586	\$ -	\$ 23,954			
V2233020	511300	Para SPED G240	4 FTE		\$ 86,247		\$ 94,547		
V2233020	511300	Para ELL Title I	3 FTE		\$ 86,247		\$ 71,947		
V5233045	511300	Voc Asst - Graphic		\$ 41,908		\$ 37,807			
V5233039	512000	Voc Asst - Carpentry		\$ 22,447					
V5233051	512000	Voc Asst - CabMkg		\$ 22,447					

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018		Tuition Revolving	F2019		Tuition Revolving
				Appropriation Approved 4/17	Grants / Other		Appropriation	Grants / Other	
V5233000		<i>Para Prof. Subtotal</i>		\$ 142,387	\$ 172,494	\$ -	\$ 61,762	\$ 166,494	\$ -
V5234035	511400	Librarian					\$ 72,291		
V5234035	511300	Para		\$ 27,777					
V5234035		<i>Salaries-Library</i>		\$ 27,777	\$ -	\$ -	\$ 72,291	\$ -	\$ -
V5235700	519060	PD Stipends					\$ 5,500		
V5235735	571001	Library Travel		\$ 500					
V5235700	571001	Other TRV_Conf exp		\$ 24,000	\$ 17,000		\$ 24,000	\$ 20,421	
V5235700		Prof Dev (Unit H)					\$ 2,500		
V5235700	578203	Prof Dev (Unit D)		\$ 7,000			\$ 7,000		
V5235700		<i>PD Subtotal</i>		\$ 31,500	\$ 17,000	\$ -	\$ 39,000	\$ 20,421	\$ -
V2241020	551002	Sped		\$ 1,000					
V5241000		<i>Textbooks Subtotal</i>		\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
V5241500	551009	All shop non distributed other inst mat					\$ 5,000		
V2241520	551009	SPED		\$ 250			\$ 250		
V5241501	551009	Science		\$ 600			\$ 1,000		
V5241502	551009	English/ELL		\$ 500			\$ 1,200		
V5241503	551009	History/Soc Studies		\$ 300			\$ 800		
V5241504	551009	Math		\$ 2,500			\$ 1,500		
V5241506	551009	Foreign Language					\$ 800		
V5241513	551009	PE		\$ 400			\$ 2,800		
	551009	Health					\$ 1,200		
V5241535	551009	Library		\$ 6,150					
V5241536	558000	AG Farm - Other Supplies		\$ 4,900			\$ 55,000		
V5241535	558008	Library		\$ 400			\$ 4,250		
V5241536	551009	AG Animal Science		\$ 55,000			\$ 7,000		
V5241537	551009	Collision Repair		\$ 11,500			\$ 10,500		
V5241538	551009	Automotive		\$ 2,800			\$ 2,800		
V5241539	551009	Carpentry		\$ 6,220			\$ 6,000		
V5241541	551009	Cosmetology		\$ 6,978			\$ 6,000		
V5241542	551009	Culinary Arts		\$ 9,000			\$ 18,000		
V5241543	551009	Electrical		\$ 20,000			\$ 20,000		
V5241544	551009	Horticulture/Forestry		\$ 12,500			\$ 10,500		
V5241545	551009	Graphic Communications		\$ 8,500			\$ 15,000		
V5241546	551009	Health Technology		\$ 11,604			\$ 10,000		
V5241548	551009	Manufacturing Technologies		\$ 17,000			\$ 15,000		
V5241549	551009	Plumbing		\$ 16,000			\$ 20,000		
V5241550	551009	AG Mechanics		\$ 10,000			\$ 9,000		
V5241554	551009	Engineering		\$ 16,300			\$ 10,000		
V5241551	551009	Cabinet Making		\$ 10,925			\$ 8,000		
V5241552	551009	Criminal Justice		\$ 5,500			\$ 5,500		

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018	Grants / Other	Tuition Revolving	F2019	Grants / Other	Tuition Revolving
				Appropriation Approved 4/17			Appropriation		
	551009	Art					\$ 5,000		
V5241500		Inst Materials		\$ 235,827	\$ -	\$ -	\$ 252,100	\$ -	\$ -
V5242000	527006	R&L Copiers/student copies/paper		\$ 24,500			\$ 35,960		
V5245143	551010	Tech supplies-Electrical		\$ 3,132					
V5242000	551200	Sch Wide/Safety/Perkins			\$ 88,000			\$ 97,068	
V5242013	511006	PE/Health		\$ 1,680					
V5242037	551200	Collision Repair		\$ 5,000					
V5242038	551200	Automotive		\$ 2,700					
V5242000		Inst Equip-copiers		\$ 37,012	\$ 88,000	\$ -	\$ 35,960	\$ 97,068	\$ -
				\$ 1,000					
V5243000	551000	DW general supplies		\$ 5,000	\$ 5,000		\$ 7,000	\$ 14,011	
V5243000		Edu\ Supplies		\$ 6,000	\$ 5,000		\$ 7,000	\$ 14,011	\$ -
V5244013	573000	Dues & Mbrshps-PE		\$ 310			\$ 250		
V5244035	573000	Dues & Mbrshps-Library		\$ 300			\$ 250		
V5244042	573000	Dues & Mbrshps-Culinary		\$ 2,850			\$ 750		
V5244043	573000	Dues & Mbrshps-Elec		\$ 1,725			\$ 1,320		
V5244046	573000	Dues & Mbrships - Health Tech		\$ 2,000			\$ 825		
V5244046	578005	Lic/Cert: STUDENTS Health		\$ 5,085			\$ 3,576		
V5244049	573000	Dues & Mbrships - Plbg		\$ 545			\$ 930		
V5244050	573000	Dues &Mbrshp - AgMech		\$ 600			\$ 600		
V5241536	578005	Lic/Cert - AG Farm		\$ 600			\$ 600		
V5241541	578005	Lic/Cert - Cosmo		\$ 1,600			\$ 1,485		
V5244000		Other (field trips); STUDENT TESTS		\$ 21,940	\$ -	\$ -	\$ 10,586	\$ -	\$ -
V2271020	511400	Salaries Prof	2 FTE	\$ 138,299			\$ 144,598		
V2271020	551011	SPED testing supplies		\$ 1,000					
V2271020		Guid Sped subtotal		\$ 139,299	\$ -	\$ -	\$ 144,598	\$ -	\$ -
V5271025	511400	3 Guid +12/15 per diem	3 FTE	\$ 197,080			\$ 205,707		
V5271025	511200	Coop. Coord 50%		\$ 40,163			\$ 41,820		
V5271025	514002	Longevity					\$ 1,250		
V5271025	511500	Clerical Salaries	.5 FTE	\$ 40,734			\$ 24,488		
V5271025	519060	Stipend		\$ 1,000			\$ 1,000		
V5271025	527006	Copier Lease		\$ 3,000			\$ 3,000		
V5271025	542000	Gen Supplies		\$ 1,000			\$ 1,000		
V5271025	571001	Travel		\$ 1,500			\$ 1,500		
V5271025	572100	Conference/Registrations		\$ 1,500			\$ 1,000		
V5271025		Guid Reg subtotal		\$ 285,977	\$ -	\$ -	\$ 280,765	\$ -	\$ -
		Sped * Reg		\$ 425,276	\$ -	\$ -	\$ 425,363	\$ -	\$ -

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018		Tuition Revolving	F2019		Tuition Revolving
				Appropriation Approved 4/17	Grants / Other		Appropriation	Grants / Other	
V2272020	511400	SPED testing +supplies		\$ -	\$ 88,364		\$ 82,809		
		<i>subtotal</i>	87 FTE	\$ 5,621,872	\$ 380,858	\$ 275,000	\$ 6,113,665	\$ 404,803	\$ -
V0320053	511400	Prof Salaries	1 FTE	\$ 73,609			\$ 76,250		
V0320053	512410	per diem Nurse		\$ 17,425			\$ 16,810		
V0320053	531000	Contractual Services					\$ 3,000		
V0320053	550000	Supplies		\$ 5,500			\$ 2,500		
V0320053	573000	Travel& Other.Dues,etc			\$ 3,000		\$ 1,500		
V0320053		<i>Medical Services</i>		\$ 96,534	\$ 3,000	\$ -	\$ 100,060	\$ -	\$ -
V0330000		<i>Transportation</i>		\$ -		\$ 140,000			\$ 140,000
V0351028	519060	Unit D-coaches		\$ 83,500			\$ 90,933		
V0351028	511200	Athletic Director 50%	.5 FTE	\$ 40,163			\$ 41,820		
V0351028	514002	Longevity					\$ 500		
V0351028	519060	Stipend					\$ 4,800		
V0351028	531000	Contracted Serv-Officials/Police/Co-op		\$ 34,000			\$ 34,000		
V0351028	551006	Supplies: uniforms		\$ 20,000			\$ 18,000		
V0351028	551000	Equipment & repair		\$ 15,000			\$ 15,000		
V0351028	558000	Banquet/Other		\$ 5,000			\$ 5,000		
V0351028	571001	Travel - game buses		\$ 16,000			\$ 16,000		
V0351028	573000	Dues & Memberships /PD		\$ 16,275			\$ 10,000		
V0351000		<i>Athletics subtotal</i>		\$ 229,938	\$ -	\$ -	\$ 236,053	\$ -	\$ -
V0352000	519060	Advisor Salaries Unit D		\$ 30,279			\$ 37,662		
V0352000	551000	Principal Assemblies, etc		\$ 7,000			\$ 2,500		
V0352000	551015	Robotics Club		\$ 5,000			\$ -		
V0352000	550000	Supplies (Awards)		\$ 2,000			\$ 1,500		
V0352000	558000	Other Supplies					\$ 1,000		
V0352000	571001	Travel DW		\$ 700			\$ 700		
V0352000	571002	Travel& Other, FFA		\$ 15,000			\$ 15,000		
V0352000	571003	Travel - Skills USA		\$ 15,000			\$ 15,000		
V0352000	551013	Travel& Other, NatlHonor Society		\$ 1,000			\$ 1,000		
V0352000		<i>Student Activity subtotal</i>		\$ 75,979	\$ -	\$ -	\$ 74,362	\$ -	\$ -
		<i>subtotal</i>	1.5 FTE	\$ 402,450	\$ 3,000	\$ 140,000	\$ 410,475	\$ -	\$ 140,000
V0411000	511200	Prof Salaries	1 FTE	\$ 75,768			\$ 84,547		
V0411000	511300	Operational Salaries	5 FTE	\$ 207,277			\$ 205,736		
V0411000	512300	Salaries: Temp (summer help)		\$ 5,000			\$ 9,200		
V0411000	513000	OT		\$ 2,000			\$ 2,500		

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018		Grants / Other	Tuition Revolving	F2019			
				Appropriation Approved 4/17				Appropriation	Grants / Other	Tuition Revolving	
V0411000	513002	Snow Plow		\$	1,200			\$	1,000		
V0411000	514002	Longevity						\$	2,550		
V0411000	514003	Weekend Security Callback		\$	3,600			\$	5,514		
V0411000	514300	OT Operational /Summer		\$	6,000			\$	-		
V0411000	519060	Lands Manager		\$	10,000			\$	-		
V0411000	531000	Operational/summer/farm		\$	4,000			\$	-		
V0411000	545000	R&M Custodial Supplies		\$	28,000			\$	28,000		
V0411000	558007	Uniforms & Other Clothing +boots		\$	4,000			\$	3,750		
V0411000	571001	Travel		\$	250			\$	250		
V5411036	511300	Farm Technicians	3 FTE	\$	150,090			\$	153,092		
V5411036	514002	Longevity						\$	100		
V5411036	519060	Lands Manager		\$	5,000			\$	5,000		
V0411000		<i>Custodial subtotal</i>		\$	502,185	\$ -	\$ -	\$	501,239	\$ -	\$ -
V0412000	521101	Natural Gas		\$	90,000			\$	85,000		
V0412000	521102	Propane Gas		\$	6,000			\$	5,000		
V0412000	521103	OIL		\$	15,000			\$	12,000		
V0412000	524012	R&M HVAC Equip		\$	8,000			\$	8,000		
V0412000		<i>Heating subtotal</i>		\$	119,000	\$ -	\$ -	\$	110,000	\$ -	\$ -
V0413000	521001	Electricity		\$	125,000			\$	119,200		
V0413000	523001	Water		\$	5,000			\$	4,500		
V0413000	523002	Sewer		\$	25,000			\$	24,000		
V0413000	523003	Storm Drain		\$	15,000			\$	14,725		
V0413000	529003	Trash Removal		\$	10,000			\$	10,000		
V0413000	534100	R&M Comm Equip(cell phones)		\$	8,000			\$	12,115		
V0413000	548001	Gasoline/Diesel		\$	8,000			\$	8,000		
V0413000		<i>Utilities subtotal</i>		\$	196,000	\$ -	\$ -	\$	192,540	\$ -	\$ -
V0421000	524002	R&M Grounds						\$	6,500		
V0421000	524016	R&M Street Paving		\$	3,000						
V0421000	546000	Grounds keeping supplies						\$	3,500		
V0421000		<i>Grounds Sup</i>		\$	3,000	\$ -	\$ -	\$	10,000	\$ -	\$ -
V0422000	524023	R&M Fire Equipment		\$	3,500			\$	4,000		
V0422000	524019	Contract Inspection Services		\$	1,500			\$	-		
V0422000	543000	B&Equip Repairs/replacement		\$	25,279			\$	45,000		
V0422000	543000	Shop repairs/maintenance		\$	15,000						
V0422000	543002	R&M Plumbing		\$	5,000			\$	5,000		
V0422000	543006	R&M Electrical		\$	10,000			\$	10,000		
V0422000	543009	Doors		\$	3,500			\$	3,250		
V0422000	531007	Bldg Fire Protections		\$	4,000			\$	4,000		
V0422000		<i>Bldg Maint. subtotal</i>		\$	67,779	\$ -	\$ -	\$	71,250	\$ -	\$ -

Budget Expense Summary

Org	Obj	Description	F2019 FTE	F2018	Grants / Other	Tuition Revolving	F2019	Grants / Other	Tuition Revolving
				Appropriation Approved 4/17			Appropriation		
V0422500	524001	Bldg Security		\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
V0423000	524012	R&M HVAC Equip		\$ 18,000			\$ 17,000		
V0423000	524019	R&M Educational		\$ 6,000			\$ 5,500		
V0423000	548006	Parts and Accessor		\$ 15,000			\$ 15,000		
V0423000		Maint of Equipment		\$ 39,000	\$ -	\$ -	\$ 37,500	\$ -	\$ -
V0430000	589000	SVAHS Ext Maint.			\$ -	\$ -			
V4440032	543013	supplies		\$ 5,000			\$ 16,140		
V4440032		Networking & Telecomm		\$ 5,000	\$ -	\$ -	\$ 16,140	\$ -	\$ -
		subtotal	9 FTE	\$ 941,964	\$ -	\$ -	\$ 948,669	\$ -	\$ -
V0515000	519060	Separation Cost (retirements)		\$ 15,000			\$ 7,500	\$ -	\$ -
V0520000	519300	Unempl Insurance		\$ 75,000			\$ 50,000	\$ -	\$ -
V0526000	574004	Public Employee Liability					\$ 2,600		
V0526000	574107	Athletic liability		\$ 7,000			\$ 7,700		
	574104	Off campus * health student liab		\$ 2,000			\$ 2,000		
		subtotal	103.5	\$ 99,000	\$ -	\$ -	\$ 69,800	\$ -	\$ -
		Munis Grand Total		\$ 7,630,926	\$ 383,858	\$ 415,000	\$ 8,137,138	\$ 404,803	\$ 140,000
						\$ 8,429,784			\$ 8,681,941
								Estimated	
		ESHS (Nurse)		\$ 3,000					
		SPED Entitlement		\$ 174,611				177,356	
		Title I		\$ 101,247				\$ 109,958	
		Teacher Quality		\$ 17,000				\$ 20,421	
		Perkins		\$ 88,000				\$ 97,068	
				\$ 383,858				\$ 404,803	



QUESTIONS, COMMENTS, CONCERNS?

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Debt Service

Introduction:

The city must annually appropriate funds to service the debt obligations related to capital improvements in municipal and school facilities. Debt service includes projects that were specifically "debt excluded" such as the Northampton High School renovation project, the fire station and the police station. It also includes other capital projects which are funded through borrowing and paid for using funds within the levy limit. The city regularly invests in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastructure such as roads, bridges, sidewalks; water and sewer treatment plants and delivery systems; equipment, technology and department vehicles.

The city's debt management policy guideline for General Fund debt is that net direct debt should not exceed 10% of our total General Fund operating revenues. In FY2019, our net direct debt service is \$5,998,134, which represents 6.25% of our General Fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as the Community Preservation Act fund). Another benchmark is that the portion of levy supported debt service should not exceed 5% of net General Fund operating revenues. In FY2019, levy supported debt is \$3,995,367 which represents 4.16% of our net General Fund operating revenue.

Debt Excluded Projects:

The city currently has three building construction projects that are debt excluded - which means the voters agreed to increase their taxes temporarily to pay for these important capital projects. Below is a chart that shows the FY2019 debt service for each of these projects, how much is received in reimbursements or adjustments and then in the last column, the amount that will be added to the tax bill for each project in FY2019. The year in which the debt service ends is also noted.

Purpose(s) of Exclusion Vote	Date of Original Issuance Note/Bond Per Purposes	FY 2019 Gross Debt Service Excludable	Reimbursements/ Adjustments	FY 2019 Net Excluded Debt Service	Last Debt Service Payment
Fire Station	15-Oct-1999	107,625.00		107,625.00	FY2019
High School	15-Oct-2000	1,120,767.50	1,108,358.00	12,409.50	FY2020
Police Station	21-Apr-2011	689,375.00	25,678.70	663,696.30	FY2032
TOTALS		1,917,767.50	1,134,036.70	783,730.80	

Police Station – this is the debt service related to the \$10 million that was excluded, there is additional debt for the project in the amount of \$7,567,000 which is within the levy supported debt. Total project cost \$17,567,000.

Reimbursements for the school projects are grant payments from the Massachusetts School Building Authority. The adjustment for the police station is a portion of the bond proceeds being applied to the debt service.

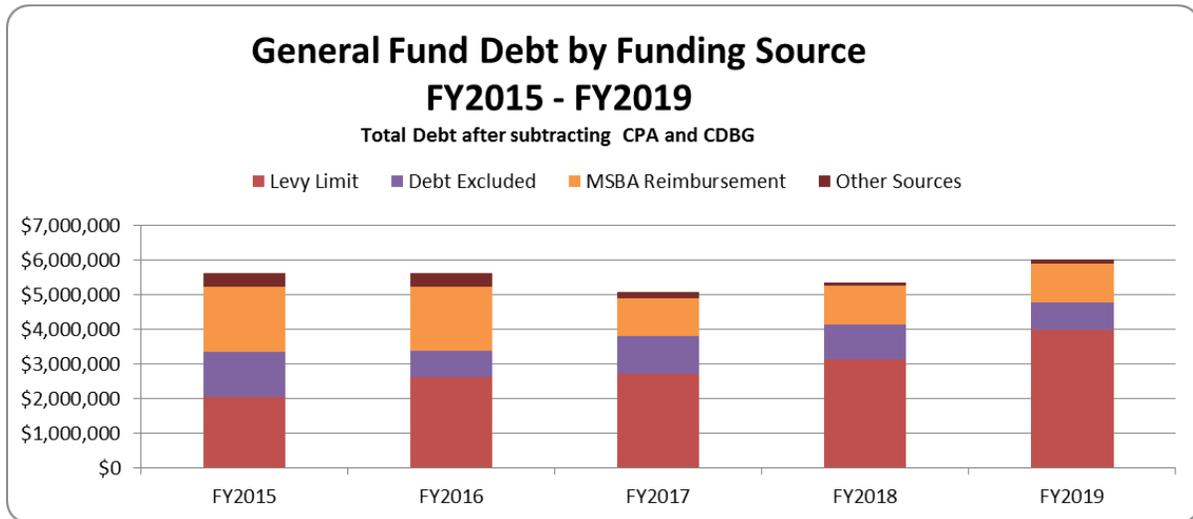
FY2019 Budget Information

The FY2019 General Fund budget shows an increase in debt service of \$643,585. More than half of this increase (\$414,500 or 65%) is due to the debt on the non-debt excluded portion of the police station project. The project was funded using a hybrid repayment schedule which kept payments low for the first six years of the bond and then bumped them up in years seven through 20. This was designed to help the city absorb the debt associated with the police station project during a fiscally constrained budget environment with diminishing state local aid.

Total General Fund debt service in FY2019 is \$6,565,284; however net direct General Fund debt service is \$5,998,134. This is because the Community Preservation Act (CPA) fund will pay a total of \$567,150 in debt service in FY2019 for the following: \$77,150 for the Bean Allard Farm Project, \$121,500 for the Florence Fields Project, \$283,550 for Pulaski Park – Phase I and \$84,950 for Pulaski Park – Phase II. This brings the general fund debt service down to a total of \$5,998,134.

GENERAL FUND DEBT FY2015 - FY2019							
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Dollar Change FY2018-19	% Change FY2018-19
DEBT SERVICE							
Long-Term Bonds Principal	4,310,387	4,333,000	4,012,700	4,259,100	4,992,050	732,950	17.2%
Long-Term Bonds Interest	1,296,061	1,130,870	1,069,481	1,050,450	961,085	(89,365)	-8.5%
Temporary Bonds/Pay Downs	-	-	-	45,000	45,000	-	0.0%
TOTAL DEBT SERVICE	5,606,448	5,463,870	5,082,181	5,354,550	5,998,135	643,585	12.0%

The following chart illustrates four categories of debt service: levy supported debt in light blue, debt excluded debt in red, reimbursement from the Massachusetts School Building Authority in dark blue and debt paid by other sources such as parking meter receipts, Comcast I-Net reimbursement, energy rebates, etc. in yellow.



GENERAL FUND DEBT BY FUNDING SOURCE FY2015 - FY2019							
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY2018-19	Change FY2018-19
Levy Limit	2,028,553	2,607,801	2,698,769	3,126,663	3,995,367	868,704	27.8%
Debt Excluded	1,320,927	758,366	1,093,417	1,004,656	783,731	(220,925)	-22.0%
MSBA Reimbursement	1,869,509	1,869,504	1,108,358	1,108,358	1,108,358	-	0.0%
Other Sources	387,459	370,777	181,637	114,873	110,679	(4,194)	-3.7%
TOTAL DEBT SERVICE	5,606,448	5,606,448	5,082,181	5,354,550	5,998,135	643,585	12.0%

Enterprise Fund Debt:

The Enterprise Funds also include debt service payments on large infrastructure projects such as the Water Treatment Plant and the Waste Water Treatment Plant. Debt service in the enterprise funds is as follows:

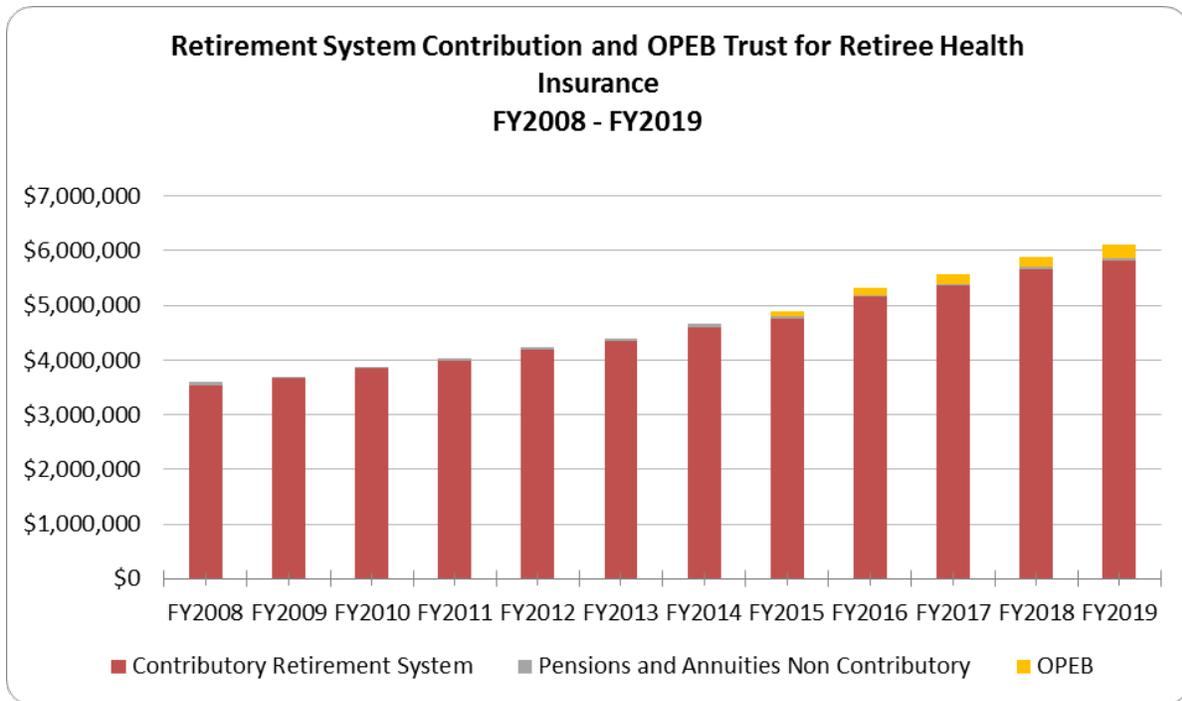
DEBT IN THE ENTERPRISE FUNDS FY2015 - FY2019							
	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Dollar Change FY2018-19	% Change FY2018-19
DEBT SERVICE							
WATER Long-Term Bonds Principal WATER	1,953,293	1,871,738	1,620,201	1,777,386	1,655,177	(122,209)	-6.9%
Long-Term Bonds Interest SEWER Long-Term	543,029	466,200	436,530	463,712	349,830	(113,882)	-24.6%
Bonds Principal SEWER Long-Term Bonds	391,681	382,850	445,411	391,986	391,572	(414)	-0.1%
Interest	99,449	67,528	92,206	77,822	62,710	(15,112)	-19.4%
SOLID WASTE Long-Term Bonds Principal	524,000	-	1,000	-	-	-	0.0%
SOLID WASTE Long-Term Bonds Interest	21,816	35	25	-	-	-	0.0%
STORMWATER Long-Term Bonds Principal	-	42,000	40,000	40,000	40,000	-	0.0%
STORMWATER Long-Term Bonds Interest	-	7,824	7,050	6,250	5,450	(800)	-12.8%
TOTAL DEBT SERVICE	3,533,268	2,838,175	2,642,424	2,757,156	2,504,739	(252,417)	-9.2%

Employee Benefits

Retirement:

Employees that work 20 hours per week or more, regularly (not temporary or seasonal employment), are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the Massachusetts Teachers Retirement System. The city's retirement board oversees the retirement office which administers the accounting, payment of benefits, investing of assets, monitoring of retirees receiving disability payments, counseling its members and calculates estimated pension benefits for active members.

The Retirement Board is overseen by the Public Employee Retirement Administration Commission (PERAC) and a five member retirement board. The city's pension appropriation is determined by the Retirement System's updated actuarial funding schedule approved by PERAC. These actuarial studies are performed at least once every two years in order to recalibrate the funding schedule to ensure full funding by a certain year. The current funding schedule has the system reaching full funding in FY2032. The assessment for FY2019 for the city increases by \$171,515 or 3.03% to a total of \$5,826,095. Also, the city must also cover certain pension liabilities for a small group of older retirees/survivors which amounts to \$42,000.



Actuarial Services:

Every two years, the city must do an actuarial study of the liability related to Other Post Employment Benefits (OPEB). Other post-employment benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. The new OPEB standards do not mandate the funding of OPEB benefits (in other words, to set aside assets in advance to pay benefits in the future) but they address accounting and financial reporting issues only. The most recent OPEB study was conducted for July 1, 2017.

Other Post Employment Benefits:

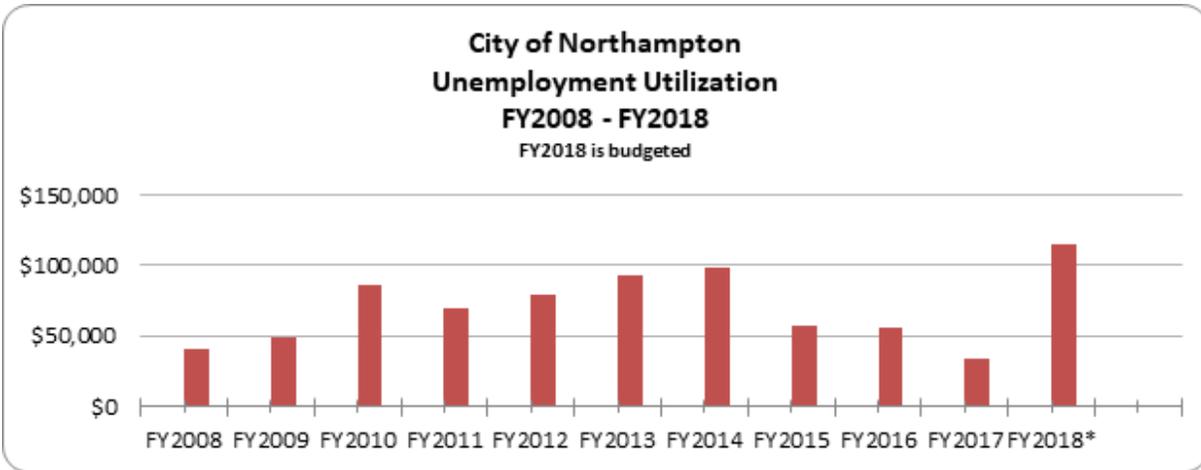
The term Other Post Employment Benefits (OPEB) refers to retiree benefits other than pensions, which primarily means health insurance for City of Northampton employees. Although communities are not required to fund their OPEB liabilities, it is prudent to begin a plan to fund these long term liabilities. The Mayor sought City Council approval for the establishment of an OPEB Trust Fund in FY2015 and funding has become a regular line item in the operating budget. This action demonstrates a proactive financial management practice, something the bond rating agencies, bond buyers and the Department of Revenue will look upon favorably. Funding in FY2019 is budgeted at \$250,000. The value of the city's current OPEB fund in April 2018 is \$659,599.

Workers Comp and Police and Fire Accident:

The city must carry Workers Compensation and Police and Fire Accident insurance policies to cover workers for on the job injuries. Northampton participates in the Massachusetts Inter-local Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. We are anticipating an increase in Workers Compensation insurance and Police and Fire Accident Insurance in FY2019 of \$76,569. This is part due to increases throughout the pool of members and in part due to the city's utilization of these policies.

Unemployment Compensation and Administration:

The city is self-insured for unemployment compensation. This means we cover, dollar for dollar, our costs related to unemployment. Layoffs and the federal extensions of benefits beyond the initial 26 weeks, have increased our costs for unemployment insurance in the past however costs have begun to level off and we are funding this line item in FY2019 at \$117,000.



Employee Medical Insurance, Co-Pay & Medicare Penalty:

By law, the city must offer full health insurance benefits to employees that work 20 hours per week or more, regularly (not temporary or seasonal employment) in the service of the city. Health insurance continues to be the largest fixed cost line item in our budget.

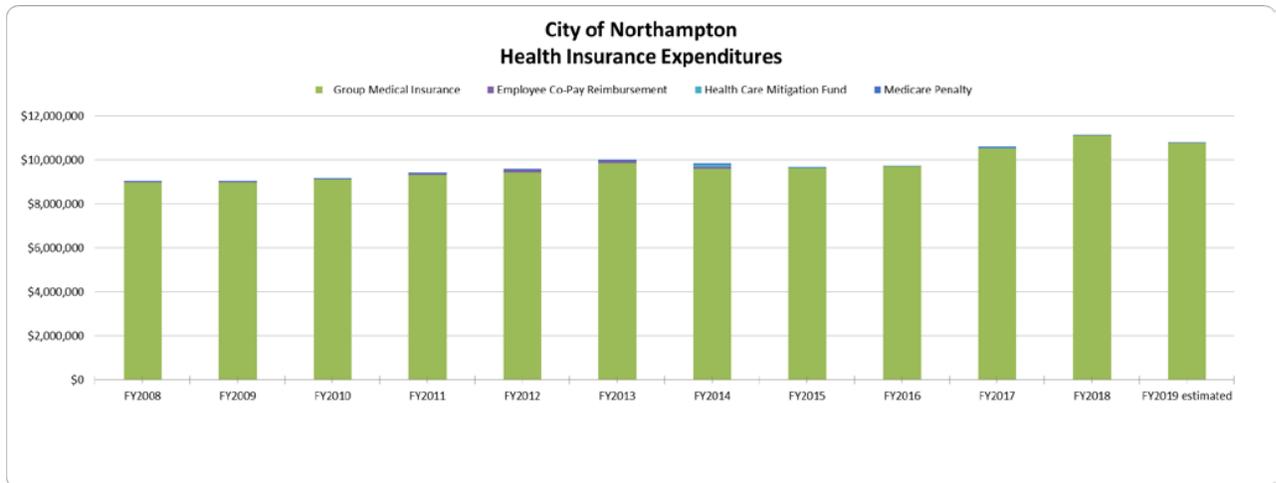
In 2012, facing a \$2.4 million city budget gap driven in part by skyrocketing health insurance costs, Mayor Narkewicz proposed that the city move to the state’s Group Insurance Commission (GIC) for employee and retiree healthcare coverage. The GIC is a statewide pool that provides health insurance coverage to state and other governmental entities such as towns, cities and regional school districts. The advantage of being part of a larger insurance pool is better buying power and protection from large premium spikes which can occur in a small healthcare pool when there are large catastrophic claims. The City Council adopted the Mayor’s recommendation by voting to accept the provisions of the state’s municipal health insurance reform law (C.32B, Section 21-23). A Public Employee Committee (PEC) comprised of one representative from each union and one retiree representative was formed and after deliberations voted to transfer to the GIC effective January 1, 2014. That initial transfer alone saved the city and its employees and retirees over \$1 million in premiums. Moving forward, the GIC has helped the city keep health insurance increases reasonable, which has preserved funds for city services such as schools, police, fire and other essential services.

The GIC contracts with carriers to provide health plans to state and municipal employees and retirees. These offerings are updated every 3-5 years through a procurement process which just finished in February 2018. The GIC is responsible for deciding what plans should be offered, the type of products such as Health Maintenance Organizations (HMOs), Preferred Provider Organizations (PPOs) and Indemnity Plans, and what plans are available in specific areas of the state or surrounding states. The GIC insurance plans being offered for FY2019, which begins July 1, 2018, have resulted in level funded or lower premiums. However, there was a reduction in the number of HMO Medicare plans from four plan choices to one HMO choice.

The percentages of the premium that are paid by either the employer or the employee are decided by the city and are based on the plan type – HMO, PPO or Indemnity Plans. The city does not determine the plan classification as an HMO, PPO or Indemnity product – that is determined by the GIC. The percentage split for the premium cost between the employer and employee for City of Northampton HMOs has been the same for the last 15 years – the city pays 80% of the monthly premium for an HMO product. For PPOs the percentage split for the premium cost between the employer and employee has been the same for the last 11 years – the city pays 50% of the monthly premium for a PPO product.

The city has always paid 50% of indemnity plan product. These percentage splits are the same for an individual plan and for a family plan, and for active employees as well as retirees, who are either Medicare or non-Medicare eligible. The city is required to stay with the GIC until June 30, 2019. In the fall, the city will meet with the PEC to discuss health insurance options for the next two years – FY2020 and FY2021. It should be noted that the last time the city sought quotes in October of 2016 for FY2018 and FY2019, Health New England offered a 13% increase to cover our insurance pool outside of the GIC. This would have had devastating effects on our FY2018 and FY2019 budgets had we pursued Health New England on our own.

Overall, in FY2019 health insurance expenses are expected to decrease by approximately (3.0%) or (\$347,605) based on our estimates prior to open enrollment.



Employee Healthcare Mitigation Fund:

As part of the process of moving city employees into the GIC, the city was required to share some portion of the savings with employees. The regulations require a set aside of a mitigation fund that provides financial relief to three categories of employees: low income, retirees and employees experiencing high out of pocket healthcare costs. The mitigation fund began with \$331,000, which fully funded the mitigation fund obligation. Therefore there is no ongoing obligation to fund the mitigation fund in FY2019 although employees may continue to access the funds until it is depleted. Currently there is approximately \$230,000 remaining in the mitigation fund.

Medicare Penalty:

The city is required by law to pay the Medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY2019 is estimated at \$42,000.

Health Insurance Administration and Consulting:

The city retains the services of a health insurance consultant to assist with regulatory compliance with state and federal healthcare laws. The consultant assists with aligning the policies and processes of the GIC with the city’s policies.

Life Insurance:

The city pays 60% of the cost of a \$5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY2019 is estimated at \$55,000.

Payroll Taxes – Medicare and Social Security:

Medicare is based on payroll and is required by law and both the employer and the employee are required to contribute at 1.45% each. In FY2019 it is estimated at \$840,564. There are a small number of employees in social security at a cost of \$4,000.

Sick Leave Buyback:

The sick leave buyback is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at \$5,500.

The chart below provides a detailed line item budget for the category of employee benefits.

911 -919 EMPLOYEE BENEFITS							
Description	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget	\$ Change	% Change
Contributory Retirement System	4,766,326	5,160,912	5,359,535	5,654,580	5,826,095	171,515	3.03%
Pensions Non-Contributory	35,022	29,365	30,131	32,000	32,000	-	0.00%
Actuarial Services	-	8,500	-	10,000	10,000	-	0.00%
OPEB Trust Fund	100,000	125,000	165,000	200,000	250,000	50,000	25.00%
Workers' Compensation	207,620	311,699	434,183	448,315	513,161	64,846	14.46%
Workers' Compensation - Police & Fire	160,141	174,256	187,294	200,405	212,128	11,723	5.85%
Unemployment Compensation	53,992	48,042	33,440	105,000	105,000	-	0.00%
Unemployment Claims Administration	2,835	8,335	8,240	12,000	12,000	-	0.00%
Employee Medical Insurance	9,614,885	9,691,015	10,540,704	11,115,372	10,767,767	(347,605)	-3.13%
Employee Co-Pay Reimbursement	1,500	-	-	-	-	-	#DIV/0!
Employee Health Care Mitigation Fund	9,180	15,245	21,585	-	-	-	#DIV/0!
Medicare Penalty	38,436	39,365	35,916	42,000	42,000	-	0.00%
Health Insurance Admin/Consulting	1,750	-	9,000	15,000	15,000	-	0.00%
Life Insurance	34,875	36,087	38,242	55,000	55,000	-	0.00%
Medicare	644,148	692,318	703,778	794,016	840,564	46,548	5.86%
Social Security	2,823	3,765	3,192	4,000	4,000	-	0.00%
Sick Leave Buy Back	179,999	223,135	180,000	180,000	180,000	-	0.00%
191-TOTAL EMPLOYEE BENEFITS	15,853,532	16,567,037	17,750,239	18,867,688	18,864,715	(2,973)	0.0%

Reserves, Insurance, Non-Appropriated Uses and State Assessments:

Reserves:

The city continues to make progress in building reserves. Maintaining healthy reserves directly impacts a municipality's credit rating and can be used to finance unforeseen or emergency needs, funding future capital projects or serve as a revenue source for operating budgets in times when budgets are particularly stressed. Reserves provide financial flexibility, promote financial stability and improved bond ratings which means lower interest rates when the city borrows for capital projects. The city has made significant progress toward building reserves over the past two years and the upcoming fiscal year continues that trend. There are currently seven stabilization funds with balances as of April 2018 as follows:

General Fund - Stabilization Fund – This is the city's rainy day and emergency fund. The current balance is \$3,421,883 which represents approximately 3.7% of the FY2018 General Fund Operating Budget, up from 3.1% in FY2017. It is the city's desire to keep increasing this target percentage each year until reaching a reserve of 5% of the General Fund Operating Budget in the Stabilization Fund.

General Fund - Capital Stabilization Fund – This represents our efforts to fund ongoing capital projects to replace aging infrastructure and equipment. The current balance is \$2,525,858 which represents approximately 2.7% of the FY2018 General Fund Operating Budget. It is the city's desire to keep increasing this target percentage each year until reaching a reserve of 5% of the General Fund Operating Budget in the Stabilization Fund. The FY2019 Operating Budget will add another \$382,884 bringing the total to \$2,908,742.

General Fund - Fiscal Stability Stabilization Fund – This fund was established concurrent with the FY2014 override to provide fiscal stability over a four to five year period. The current balance is \$2,931,828. The FY2019 operating budget will use \$277,850 to fund the budget gap and will be the first time, since inception, that the fund has been used to balance the operating budget. The Fiscal Stability Plan, located at the front of this documents, shows the city's intended use of this fund over the next several fiscal years.

Water Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Water Enterprise Fund. The current balance is \$2,174,799 and the FY2019 Water Enterprise Fund budget does not rely on using any stabilization funds for capital projects.

Sewer Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Sewer Enterprise Fund. The current balance is \$9,349,847. The FY2019 Sewer Enterprise Operating Budget will add another \$629,474 to this fund to use toward significant required upgrades at the Sewage Treatment Plant that will be implemented over the next five to seven years.

Solid Waste Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s closed landfill. The current balance in the fund is \$1,500,533.

Stormwater Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s stormwater and flood control infrastructure. The current balance in the fund is \$325,322.

Capital Projects – Annually the city appropriates a sum of money to be used toward smaller capital projects for which borrowing would not be a funding strategy. In FY2018 the city will appropriate \$312,500 toward small capital projects identified in the Five Year Capital Plan FY2019 – FY2023.

Insurance and Reserves:

The city also must provide various types of insurance - General Liability, Property, and Auto and Public Employee Liability and premiums have increased this year. The reserve for personnel is for employee vacation payouts when employees terminate, and other employee changes throughout the year that effect department budgets.

The chart below shows a multi-year history for these line items.

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY 2018-2019	% Change FY 2018-2019
INSURANCE AND RESERVES							
Capital Projects	250,000	215,000	280,000	312,500	315,000	2,500	0.8%
General Liability Insurance	51,195	47,150	61,051	62,577	63,000	423	0.7%
Property & Auto Insurance	242,912	216,003	242,185	248,240	249,000	760	0.3%
Public Employees Liability Insurance	81,880	58,697	5,667	62,000	63,531	1,531	2.5%
Reserve for Personnel	49,178	178,529	78,474	185,000	285,000	100,000	54.1%
Transfer to Fiscal Stability Stabilization Fund	1,013,323	441,926	-	-	-	-	0.0%
Transfer to Capital Stabilization Fund	315,000	330,750	347,288	364,652	382,884	18,232	5.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	2,003,488	1,488,056	1,014,665	1,234,969	1,358,415	123,446	10.0%

Non-Appropriated Uses:

These budget line items are not appropriated by the City Council. The Overlay Reserve is raised to cover abatements and exemptions granted by the Assessors through the abatement and exemption process. The overlay for FY2019 is budgeted at \$500,000 with \$470,000 for abatements and exemptions and \$30,000 for the Senior and Veteran Tax Work Off Program. This program began in 2015 and in the four years since the program started, 83 people have participated and the city has provided \$69,337 in property tax abatements. Each participant, thru working a maximum of 91 hours for the city, can earn up to a \$1,000 credit on their property tax bill. The County Lock-Up Assessment is for the city’s share of the Hampshire County Lock-Up and is \$27,122 in FY2019.

Offset receipts are for two revenues that come into the city, but are reserved specifically for use by other departments - \$49,640 to public libraries and \$1,495,074 for school choice students that come into the Northampton Public Schools from other communities, totaling \$1,544,714.

	Actual FY2015	Actual FY2016	Actual FY2017	Budget FY2018	Budget FY2019	Change FY 2018-2019	Change FY 2018-2019
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	532,762	552,873	498,275	500,000	500,000	-	0.0%
Overlay Deficits to be Raised	-	617	-	-	-	-	0.0%
Other Amounts to be Raised	40,327	-	-	-	-	-	0.0%
PVTA Special Route Assessment	-	-	-	-	-	-	#DIV/0!
County Lock-Up Assessment	27,122	27,122	27,122	27,122	27,122	-	0.0%
Offset Receipts - Cherry Sheet	1,620,217	1,829,052	1,666,087	1,665,843	1,544,714	(121,129)	-7.3%

State Assessments:

State Assessments are charges from the state to the city. The Air Pollution District charge is an assessment to municipalities for a portion of the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards at industrial, commercial, and institutional facilities. The assessment is based on the community's population and equalized valuation. The Registry of Motor Vehicles (RMV) Non-Renewal Surcharge is a reimbursement to the RMV for "marking" a license or registration for non-renewal due to: 1) non-payment of parking violations 2) non-payment of motor vehicle excise or 3) non-payment of abandoned vehicle costs. The RMV charges each participating municipality \$20 for each "mark" of a license for non-renewal. Municipalities collect a \$20 surcharge per violation for non-payment of excise from individual violators. This surcharge enables the municipality to offset the \$20 charge per "marking" assessed by the RMV.

	Actual FY2015	Actual FY2016	Actual FY2017	RECAP Budget FY2018	Budget FY2019	Dollar Change FY 2018-2019	% Change FY 2018-2019
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,044	8,203	8,408	8,305	8,485	180	2.2%
RMV Non-Renewal Surcharge	99,120	99,120	81,640	81,640	81,640	-	0.0%
Regional Transit Assessment (PVTA)	341,201	346,344	401,938	426,966	442,864	15,898	3.7%
Special Education (Ch. 71B, ss. 10, 12)	7,655	9,059	-	-	-	-	0.0%
Charter School Sending Tuition	2,247,062	2,359,214	2,317,297	2,406,895	2,692,089	285,194	11.8%
School Choice Sending Tuition	527,836	637,347	548,725	557,627	451,800	(105,827)	-19.0%
SUB-TOTAL STATE ASSESSMENTS	3,230,918	3,459,287	3,358,008	3,481,433	3,676,878	195,445	5.6%

The Regional Transit Assessment for the Pioneer Valley Transit Authority (PVTA) is an assessment to municipalities in order to provide for a system of regional transportation authorities to develop, finance, and contract for the operation of transportation facilities and service outside the Metropolitan Boston area. Between 25 – 50% of the total net cost of service of each regional transit authority is assessed to its member municipalities in proportion to the estimated cost of operating routes through those municipalities. A net operating deficit for each regional transit authority is calculated as the difference between the revenue sources (fares, advertisements and federal assistance) and the operating costs. This deficit is funded through assessments to member municipalities and state contract assistance.

The Special Education Assessment is to partially reimburse the state for providing special needs education to children enrolled in state hospital schools. The cost that each municipality is charged is the average per pupil cost of education within the school district multiplied by the full time equivalent of resident pupils served by the state. Current year charges are for pupils served in the prior school year.

The largest assessments from the state to the city are charges for Northampton students who choose to attend public schools in other communities. The FY2019 charter school charge is an assessment to

Northampton for students who choose to attend charter schools. Northampton loses students to the following charter schools: Pioneer Valley Performing Arts Charter School in South Hadley, the Hilltown Cooperative Charter School in Williamsburg, the Pioneer Valley Chinese Immersion Charter School in Hadley, the Holyoke Community Charter School in Holyoke, the Paulo Friere Social Justice Charter School in Holyoke, Springfield Preparatory in Springfield, and the Four Rivers Charter School in Greenfield. Altogether, 199 Northampton residents are choosing to attend charter schools in FY2019 taking with them \$2,692,089 in tuition or on average, \$13,528 per student. The following chart shows the detail on charter school enrollment.

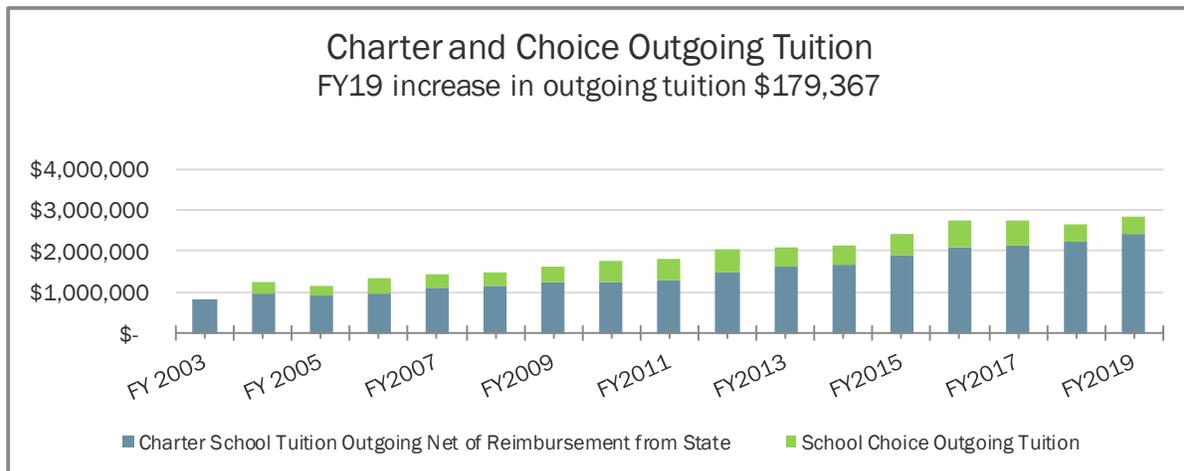
Massachusetts Department of Elementary and Secondary Education

Office of District and School Finance

Projected FY19 Foundation Rates by Charter School and Sending District (PROJ)(c)

Charter School	Campus Location	Sending District	FTE	Found Rate	Above Found Spend Rate	Trans-portion Rate (Avg per FTE)	Fac Aid Rate	Total Rate	Total Charge to the City of Northampton
FOUR RIVERS	GREENFIELD	NORTHAMP	1.00	9,555	3,246	0	893	13,694	13,694
HILLTOWN COOPERATIVE	EASTHAMPTON	NORTHAMP	93.00	9,270	3,149	0	893	13,312	1,238,016
HOLYOKE COMMUNITY	HOLYOKE	NORTHAMP	3.00	11,402	3,873	0	893	16,168	48,504
PIONEER VALLEY PERFORMING ARTS	SOUTH HADLEY	NORTHAMP	43.00	10,240	3,478	0	893	14,611	628,273
PIONEER VALLEY CHINESE IMMERSION	HADLEY	NORTHAMP	57.00	8,909	3,026	0	893	12,828	731,196
PAULO FREIRE SOCIAL JUSTICE	HOLYOKE	NORTHAMP	1.00	10,127	3,440	0	893	14,460	14,460
SPRINGFIELD PREPARATORY	SPRINGFIELD	NORTHAMP	1.00	12,729	4,324	0	893	17,946	17,946
199.00									2,692,089

The FY2019 school choice charge is an assessment to Northampton for students who choose to attend another public school district under school choice. Approximately 65 Northampton residents have chosen to attend other districts through school choice in FY2018 taking with them \$451,800 in tuition.



City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered, that

the sum of \$90,270,318 which is the full amount necessary for the Fiscal Year 2019 General Fund Budget (July 1, 2018 to June 30, 2019), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,821,267 will be raised and appropriated from Parking Meter Receipts Reserved, \$10,000 from Cemetery Perpetual Care Trust Fund, \$5,000 from Cemetery Sale of Lots Receipts Reserved, \$968,824 from Sewer Enterprise Funds, \$573,975 from Water Enterprise Funds, \$114,437 from Solid Waste Enterprise Funds, \$248,620 from Stormwater Enterprise Funds, \$5,000 from Wetlands Filing Fees, \$1,500 from the Waterways Fund, \$13,609 from Community Preservation Act Administrative Funds, \$25,679 from the Reserve for Police Station Debt Service, \$277,850 from the Fiscal Stability Stabilization Fund and \$86,204,557 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS
FISCAL YEAR 2019 BUDGET APPROPRIATION ORDER

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
GENERAL FUND				
GENERAL GOVERNMENT				
CITY COUNCIL	134,339	53,900	0	188,239
MAYOR	445,027	16,442	0	461,469
AUDITOR	312,526	5,280	0	317,806
ASSESSORS	156,182	99,850	0	256,032
TREASURER	0	0	0	0
TREASURER/COLLECTOR	362,294	266,685	0	628,979
LEGAL SERVICES	0	275,000	0	275,000
HUMAN RESOURCES	301,527	19,550	0	321,077
INFORMATION TECHNOLOGY	390,015	466,435	0	856,450
CITY CLERK / REGISTRAR OF VOTERS	187,303	75,425	0	262,728
PLANNING & SUSTAINABILITY	332,460	46,807	0	379,267
CENTRAL SERVICES	571,427	1,019,816	0	1,591,243
	3,193,100	2,345,190	0	5,538,290
PUBLIC SAFETY				
POLICE	5,473,876	558,316	278,273	6,310,465
PARKING DIVISION - ENFORCEMENT	192,000	12,200	0	204,200
PUBLIC SAFETY COMM CENTER	544,990	58,650	0	603,640
FIRE RESCUE	5,421,766	506,400	210,000	6,138,166
BUILDING INSPECTOR	423,928	24,700	0	448,628
PARKING DIVISION - MAINTENANCE	211,912	237,246	73,000	522,158
	12,268,472	1,397,512	561,273	14,227,257
EDUCATION				
SMITH VOCATIONAL HIGH SCHOOL	0	0	0	8,137,138
SCHOOL DEPARTMENT	0	0	0	29,704,135
	0	0	0	37,841,273
PUBLIC WORKS				
ADMINISTRATION AND ENGINEERING	221,306	32,347	0	253,653
STREET GENERAL HIGHWAY	1,040,588	443,346	175,000	1,658,934
STREET SNOW AND ICE CONTROL	131,000	369,000	0	500,000
PARKS AND CEMETERIES DIVISION	461,022	162,336	20,000	643,358
	1,853,916	1,007,029	195,000	3,055,945
HUMAN SERVICES				
HEALTH DEPARTMENT	247,824	33,710	0	281,534
SENIOR SERVICES	229,827	10,264	0	240,091
VETERANS SERVICES	187,605	730,523	0	918,128
	665,256	774,497	0	1,439,753

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
CULTURE AND RECREATION				
FORBES LIBRARY	1,131,164	180,217	0	1,311,381
LILLY LIBRARY	241,271	86,585	0	327,856
RECREATION	219,650	20,000	0	239,650
ARTS AND CULTURE	51,648	16,000	0	67,648
	<u>1,643,733</u>	<u>302,802</u>	<u>0</u>	<u>1,946,535</u>
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	4,992,050	0	4,992,050
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,006,085	0	1,006,085
	<u>0</u>	<u>5,998,135</u>	<u>0</u>	<u>5,998,135</u>
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	5,826,095	0	0	5,826,095
PENSIONS: NON-CONTRIB. & OPEB	282,000	10,000	0	292,000
WORKER'S COMPENSATION	725,289	0	0	725,289
UNEMPLOYMENT COMPENSATION	105,000	12,000	0	117,000
GROUP MEDICAL INSURANCE	10,809,767	15,000	0	10,824,767
LIFE INSURANCE	55,000	0	0	55,000
EMPLOYEE TAXES	844,564	0	0	844,564
UNUSED SICK LEAVE	180,000	0	0	180,000
	<u>18,827,715</u>	<u>37,000</u>	<u>0</u>	<u>18,864,715</u>
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	315,000	0	315,000
GENERAL LIABILITY FUND	0	63,000	0	63,000
PROPERTY & AUTO INSURANCE	0	249,000	0	249,000
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	63,531	0	63,531
RESERVE FOR PERSONNEL	0	285,000	0	285,000
TRANSFER TO FISCAL STABILITY STABILIZATION FUND	0	0	0	0
TRANSFER TO CAPITAL STABILIZATION FUND	0	382,884	0	382,884
	<u>0</u>	<u>1,358,415</u>	<u>0</u>	<u>1,358,415</u>
TOTAL GENERAL FUND APPROPRIATION				90,270,318
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS		500,000		500,000
OTHER AMOUNTS TO BE RAISED		27,122		27,122
CHERRY SHEET OFFSET RECEIPTS		1,544,714		1,544,714
STATE ASSESSMENTS - CHERRY SHEET		3,676,878		3,676,878
	<u>0</u>	<u>5,748,714</u>	<u>0</u>	<u>5,748,714</u>
TOTAL BUDGET PLAN - GENERAL FUND				96,019,032

City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered, that

the sum of \$6,325,939 which is the full amount necessary for the Fiscal Year 2019 Sewer Enterprise Fund Budget (July 1, 2018 to June 30, 2019), be appropriated for the purposes stated and to meet said appropriation, \$5,357,115 is to be raised from sewer receipts and \$968,824 shall be allocated to indirect costs.

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
SEWER ENTERPRISE FUND				
SEWER GENERAL SANITARY	688,117	219,700	716,000	1,623,817
SEWER TREATMENT	851,078	1,263,464	535,000	2,649,542
SEWER DEBT	0	0	391,572	391,572
SEWER INTEREST	0	0	62,710	62,710
SEWER DIRECT & INDIRECT COSTS	0	0	968,824	968,824
SEWER RESERVE FOR CAPITAL PROJECTS	0	0	629,474	629,474
	1,539,195	1,483,164	3,303,580	6,325,939
TOTAL SEWER ENTERPRISE FUND APPROPRIATION				6,325,939

City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered, that

the sum of \$7,040,600 which is the full amount necessary for the Fiscal Year 2019 Water Enterprise Fund Budget (July 1, 2018 to June 30, 2019), be appropriated for the purposes stated and to meet said appropriation, \$6,466,625 is to be raised from water receipts, \$573,975 shall be allocated to indirect costs.

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
WATER ENTERPRISE FUND				
WATER TREATMENT AND OPERATIONS	1,501,432	1,144,448	1,726,500	4,372,380
WATER DEBT	0	0	1,655,177	1,655,177
WATER INTEREST			349,830	349,830
WATER INDIRECT COSTS	0	0	573,975	573,975
WATER RESERVE ACCOUNTS	0	0	89,238	89,238
	1,501,432	1,144,448	4,394,720	7,040,600
TOTAL WATER ENTERPRISE FUND APPROPRIATION				7,040,600

City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered, that

the sum of \$639,396 which is the full amount necessary for the Fiscal Year 2019 Solid Waste Enterprise Fund Budget (July 1, 2018 to June 30, 2019), be appropriated for the purposes stated and to meet said appropriation, \$361,063 is to be raised from solid waste receipts, \$114,437 shall be allocated to indirect costs, and \$163,896 to be made available from the Undesignated Fund Balance of the Solid Waste Enterprise Fund.

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
SOLID WASTE ENTERPRISE FUND				
OTHER WASTE MGT PROGRAMS	253,469	218,490	53,000	524,959
SOLID WASTE DIRECT & INDIRECT COSTS	0	0	114,437	114,437
	253,469	218,490	167,437	639,396
TOTAL SOLID WASTE ENTERPRISE FUND APPROPRIATION				639,396

City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered, that

the sum of \$1,951,986 which is the full amount necessary for the Fiscal Year 2019 Stormwater and Flood Control Enterprise Fund Budget (July 1, 2018 to June 30, 2019), be appropriated for the purposes stated and to meet said appropriation, \$1,703,366 is to be raised from Stormwater and Flood control receipts and \$248,620 shall be allocated to indirect costs.

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2019 Total Expenditures
STORMWATER ENTERPRISE FUND				
STORM WATER DRAIN OPERATIONS	362,496	152,236	793,953	1,308,685
STORM WATER FLOOD CONTROL OPERATIONS	31,216	43,015	275,000	349,231
STORM WATER DEBT		40,000		40,000
STORM WATER INTEREST		5,450		5,450
STORM WATER INDIRECT COSTS		248,620		248,620
TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE FUND	393,712	489,321	1,068,953	1,951,986
TOTAL STORMWATER ENTERPRISE FUND APPROPRIATION				1,951,986

City of Northampton
MASSACHUSETTS

In City Council

June 7, 2018

Upon recommendation of the Mayor

Ordered that, in accordance with M.G.L. Chapter 44, Section 53 E 1/2 the city shall vote the limit on the total amount that may be expended from each revolving fund established by Chapter 16 of the City Ordinances.

Fund Number	Name of Fund	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	\$150,000
2416	Hazmat Revolving Fund	\$85,000
2419	DPW Public Works Construction Services Revolving Fund	\$85,000
2408	Senior Services Transportation Revolving Fund	\$100,000
2428	Senior Services Activities Revolving Fund	\$90,000
2432	Senior Services Gift Shop Revolving Fund	\$20,000
2433	Senior Services Food Services Revolving Fund	\$35,000
2440	Senior Services Publications Revolving Fund	\$35,000
2441	Senior Trips and Travel Revolving Fund	\$75,000
2406	Athletic League Fees Revolving Fund	\$200,000
2405	JFK Family Aquatic Center	\$120,000
2422	NPS Transportation Revolving Fund	\$200,000
2452	SVAHS Farm Revolving Fund	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	\$10,000
2436	Public Health Nursing Program Revolving Fund	\$30,000
2410	James House Revolving Fund	\$85,000
2439	Sharps Disposal Program Revolving Fund	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	\$60,000
2443	DPW Reuse Committee Revolving Fund	\$15,000

Abatement – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Appropriation – An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Assessed Valuation – A value assigned to real estate or other property by a government as the basis for levying taxes. In Massachusetts, assessed valuation is based on the property's full and fair cash value as set by the Assessors.

Audit – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool for evaluating the fiscal performance of a community.

Bond – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year.

Bond Rating (Municipal) – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where

AAA is the highest rating and C1 is a very low rating.

Budget – A plan for allocating resources to support particular services, purposes and functions over a specified period of time.

Capital Improvements Program – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures.

Cemetery Perpetual Care – Funds donated by individuals for the care of gravesites. According to MGL Ch. 114 §25, funds from this account must be invested and spent as directed by perpetual care agreements. If no agreements exist, the interest (but not principal) may be used as directed by the cemetery commissioners for the purpose of maintaining cemeteries.

Chapter 70 School Aid – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993 by which state aid is distributed through the Cherry Sheet to help establish educational equity among municipal and regional school districts.

Chapter 90 Highway Funds – State funds derived from periodic transportation bond authorizations and apportioned to communities for highway projects based on a formula under the provisions of MGL Ch. 90 §34. The Chapter 90 formula comprises three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), local employment level (20.83 percent) derived the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Local highway projects are approved in advance. Later, on the submission of certified expenditure reports to MHD, communities receive cost reimbursements to the limit of the grant.

Cherry Sheet – Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services. Links to the Cherry Sheets are located on the DLS website at www.mass.gov/dls.

Cherry Sheet Assessments – Estimates of annual charges to cover the cost of certain state and county programs.

Cherry Sheet Offset Items – Local aid that may be spent without appropriation in the budget, but which must be spent for specific municipal and regional school district programs. Current offset items include racial equality grants, school lunch grants, and public libraries grants.

Collective Bargaining – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

Debt Exclusion – An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

Debt Service – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Enterprise Fund – An enterprise fund, authorized by MGL Ch. 44 §53F½, is a separate accounting and financial reporting mechanism for municipal

services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Estimated Receipts – A term that typically refers to anticipated local revenues listed on page three of the Tax Recapitulation Sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

Exemption – A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Financial Advisor – An individual or institution that assists municipalities in the issuance of tax exempt bonds and notes. The public finance department of a commercial bank or a non-bank advisor usually provides this service.

Fiscal Year (FY) – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. Since 1976, the

federal government fiscal year has begun on October 1 and ended September 30.

Fixed Costs – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Foundation Budget – The spending target imposed by the Education Reform Act of 1993 for each school district as the level necessary to provide an adequate education for all students.

General Fund – The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

Hotel/Motel Excise – A local option since 1985 that allows a community to assess a tax on short-term room occupancy. The community may levy up to 4 percent of the charge for stays of less than 90 days at hotels, motels and lodging houses. The convention center legislation imposed an additional 2.75 percent charge in Boston, Cambridge, Springfield and Worcester.

Indirect Cost – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

Levy Ceiling – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes

a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Line-Item Budget – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the "Cherry Sheets." Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

Local Appropriating Authority – In a town, the town meeting has the power to appropriate funds, including the authorization of debt. In a city, the city council has the power upon the recommendation of the mayor.

Local Receipts – Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

Lock Box Service – A service typically offered by a financial institution for a fee to receive, process, and deposit payments made to municipalities for property taxes, motor vehicle excise, boat excise, and/or utility payments. At the end of each processing day, the community receives payment information on disk or other medium, which can be

automatically posted to the collectors' cash receipts software. Printed reports are also provided.

Minimum Required Local Contribution – The minimum that a city or town must appropriate from property taxes and other local revenues for the support of schools (Education Reform Act of 1993).

Motor Vehicle Excise (MVE) – A locally imposed annual tax assessed to owners of motor vehicles registered to an address within the community, in accordance with MGL Chapter 60A. The excise tax rate is set by statute at \$25.00 per \$1000 of vehicle value. Owner registration and billing information is maintained by the State Registry of Motor Vehicles and is made available to a city or town, or to the Deputy Collector who represents it.

Net School Spending (NSS) – School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE).

New Growth – The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or by revaluations. New growth is calculated by multiplying the assessed value associated with new construction, renovations and other increases by the prior year tax rate. The additional tax revenue is then incorporated into the calculation of the next year's levy limit. For example, new growth for FY07 is based on new construction, etc. that occurred between January and December 2005 (or July 2005 and June 2006 for accelerated new growth communities). In the fall of 2006, when new growth is being determined to set the FY07 levy limit, the FY06 tax rate is used in the calculation.

OPEB (Other Postemployment Benefits) – Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends. The most common type of these postemployment benefits is a pension. Postemployment benefits other than pensions generally take the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. They may also include some type of life insurance. As a group, these are referred to as OPEB.

Operating Budget – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) – An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override – A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

Payments in Lieu of Taxes – An agreement between a municipality and an entity not subject to taxation, such as charitable or educational organizations, in which the payer agrees to make a voluntary payment to the municipality. By law, a city or town must make such a payment to any other community in which it owns land used for public purposes.

PERAC – The Public Employee Retirement Administration oversees and directs the state retirement system and administers benefits for members.

Personal Property – Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Preliminary Tax – The tax bill for the first two quarters of the fiscal year sent, no later than July 1, by communities on a quarterly tax billing cycle. The tax due on a preliminary tax bill can be no greater than the amount due in the last two quarters of the previous fiscal year.

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund municipal operations.

Raise and Appropriate – A phrase used to identify a funding source for an expenditure or expenditures, which refers to money generated by the tax levy or other local receipt.

Receipts Reserved for Appropriation – Proceeds that are earmarked by law and placed in separate accounts for appropriation for particular purposes. For example, parking meter proceeds may be appropriated to offset certain expenses for parking meters and the regulation of parking and other traffic activities.

Revaluation – The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain fair cash values in the years between certifications so that each taxpayer in the community pays his or her share of the cost

of local government in proportion to the value of his property.

Revolving Fund – Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

Sale of Cemetery Lots Fund – A fund established to account for proceeds of the sale of cemetery lots. The proceeds may only be appropriated to pay for the cost of the land, its care and improvement or the enlargement of the cemetery under provisions of MGL Ch. 114 §15.

Sale of Real Estate Fund – A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure. MGL Ch. 44 §63 states that such proceeds shall be applied first to the retirement of debt on the property sold. In the absence of such debt, funds may generally be used for purposes for which the city or town is authorized to borrow for a period of five years or more.

Schedule A – A statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet account information prepared annually by the accountant or auditor at the end of the fiscal year. This report is based on the fund account numbers and classifications contained in the UMAS manual.

Sick Leave Buyback – A community's obligation, under collective bargaining agreements or personnel board policies, to compensate retiring employees for the value of all, or a percentage of, sick time earned, but not used.

Special Revenue Fund – Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund.

Tax Rate – The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title (or Tax Taking) – A collection procedure that secures a city or town's lien on real property and protects the municipality's right to payment of overdue property taxes. Otherwise, the lien expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers

responsibility for collecting the overdue amounts to the treasurer. After six months, the treasurer may initiate foreclosure proceedings.

Trust Fund – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by town meeting. Both principal and interest may be used if the trust is established as an expendable trust. For non-expendable trust funds, only interest (not principal) may be expended as directed.