



*CITY COUNCIL MEETING
CONDUCTED AS AN ON-LINE ZOOM MEETING
Northampton, MA*

Announcement of Audio/Video Recording
Public Comment

A regular meeting of the City Council was called to order by Council President Gina-Louise Sciarra at 7 p.m.

Councilor Sciarra announced that the meeting was being audio and video recorded and explained the procedure she would use in conducting public comment. No one asked to be recognized for public comment.

Roll Call

At 7:03 p.m. on a roll call the following City Councilors were present:

At-Large Councilor Gina-Louise Sciarra	At-Large Councilor William H. Dwight
Ward 1 Councilor Michael J. Quinlan, Jr.	Ward 5 Councilor Alex Jarrett
Ward 2 Councilor Karen Foster	Ward 6 Councilor Marianne LaBarge
Ward 3 Councilor James B. Nash	Ward 7 Councilor Rachel Maiore
Ward 4 Councilor John Thorpe	

Public Hearings
Public Hearing on Administrative Order

Public Hearings
Public Hearing on Administrative Order
Councilor Sciarra read the following announcement:
BY ORDER OF THE CITY COUNCIL, the Northampton City Council will hold a Public Hearing by remote participation on **Thursday, September 2, 2021 at 7:05 p.m.** The City Council will consider proposed amendments to the **City of Northampton Administrative Code, Part I Administrative Organization, Section 2.04 Office of the City Clerk.** The City Council will hear all persons who wish to be heard thereon.

Councilor Dwight moved to open the public hearing. Councilor LaBarge seconded. The motion passed unanimously 9:0 by roll call vote. The public hearing was opened at 7:05 p.m.

Councilor Sciarra read aloud the letter from the Mayor and the order itself.

The letter is fairly self-explanatory, Mayor Narkewicz said. This was not only a recommendation of the most recent Charter Review Commission (CRC), but a similar recommendation was made in 2011/2012 although it didn't make it into the charter at that time. It was a unanimous recommendation of the CRC, was unanimously approved by the city council, approved by the legislature and signed into law. This is just cleaning up the administrative code to make it reflect the charter. If approved, the next step would be for him to submit a formal appointment of the city clerk for the council to confirm.

Councilor Sciarra asked if anyone wished to speak in favor or against. Hearing no response, she opened the floor to questions from councilors.

Councilor Dwight, who served on the most recent charter review committee, noted the presence of CRC Chair Stan Moulton. The mayor is right about the historical arc; it's been a recommendation for a while. Northampton is one of the outliers in the state in terms of not having a professional city clerk office. This is not to say that previous city clerks were not professional; they were just all elected. This involves intrinsic problems in that job security is not great and incumbents face the ongoing challenge of setting themselves up for reelection. The fact is, it impedes the ability to plan long-term and does not necessarily insure qualified candidates. "There have been candidates I think I can candidly say that have not been qualified," he reported.

It is too important a position to give to somebody not qualified. This professional office presides over the election which puts the clerk in an awkward position of embedded conflict. City Clerk Pamela Powers did not advocate one way or the other during the course

of this but provided them with a great deal of information, thereby doing them a great service. When Northampton's charter change was originally proposed, it was deemed politically expedient not to include it because it was the most divisive issue and there was concern it might jeopardize overall support. Charter amenders decided it was an issue to be addressed at a later date.

Councilor LaBarge recalled former Treasurer George Zimmerman being elected and then Mayor Mary Clare Higgins approaching him about the possibility of becoming appointed. He was very willing. Councilor LaBarge spoke before the CRC as did former City Clerk Wendy Mazza. The only qualifications for elected office are to be 18 years old, a city resident and have a high school diploma. It could be someone very well-liked in the city without qualifications. She thinks this is the way to go.

Councilor Foster echoed the gratitude Councilor Dwight expressed for the CRC. She was initially uneasy with the proposal to remove public input from the selection process but the CRC made a strong case for its position and she certainly understands the benefit of having an appointed rather than an elected clerk.

Outside of the points made by Councilor Dwight, Councilor Quinlan asked if the mayor saw any other benefit to making the position appointed in terms of the chain of command or operation of city hall.

At last count, with Northampton switching to appointment, of almost 50 cities in Massachusetts, only four are left with an elected clerk so they were clearly in the minority, Mayor Narkewicz reported. In terms of chain of command, he doesn't think there will be much change. He has always worked well with the city clerk. They have regular department and budget meetings and, for all intents and purposes, the clerk has functioned as a department head. He particularly agrees with the points about the professionalism of the office.

One of the more compelling arguments made when the city first made the charter change is that there is a distinction between a policy maker, i.e. - a councilor or school committee member - and someone who really carries out the law such as election law. Public records, vital records, etc., are all prescribed by state law or the charter. The clerk functions like a department head but, because of being elected, gets a fixed salary set by ordinance and does not get regular cost of living adjustments (COLA's) or accrue sick or vacation time. The mayor doesn't either, but that is one of the disadvantages for someone who for all intents and purposes functions like a department head and supervises unionized staff but doesn't get the same treatment as other department heads.

Something else that became clear when the former city clerk stepped away and retired is that, in order to be city clerk, an applicant has to be a Northampton resident. The assistant city clerk at the time was *not* a resident. Being able to draw from a slightly larger pool of regional candidates is an advantage when filling the position. From a future recruitment standpoint, there is an advantage to the position not being tied to residency.

"Isn't it lovely to have a candidate who the people of Northampton have already chosen?" Councilor Quinlan added.

Mayor Narkewicz agreed. He said he plans to follow the precedent set with the treasurer by appointing the incumbent to the position.

Councilor Jarrett asked when this takes effect. Does Clerk Powers have to fulfill her term?

The special act adopted by the legislature took place immediately upon enactment so it is effective now, Mayor Narkewicz advised. It does not become effective at the end of the term; it goes into effect immediately.

When the charter was first adopted, immediately after it was adopted, the mayor no longer chaired City Council meetings, he reminded. He chaired up until October of that year and, come November, the Council President assumed the position of chair. Clerk Powers put her name on the ballot just to be safe. (There is an exemption under ethics law for the clerk position being on the ballot, he noted.)

It will go into effect as soon as the appointment is confirmed by city council.

Elected city clerks are reliant on the city council to put forward a pay raise, Councilor Dwight added. The clerk's salary is tied by ordinance to pay raises for other elected officials, so it has been a political hot potato in the past, he observed. A clerk can be stuck without any COLA's and subject to the whim of the council. This way the clerk is folded into HR protocols and requirements under state law and municipal guidance. It is far more just and provides more comfort as far as future compensation for the person in the position.

He will be submitting the appointment at the council's September 22nd meeting and it will follow the normal appointment process for department heads, Mayor Narkewicz advised. By council rules, administrative orders only require one reading, he reminded.

Councilor Sciarra echoed Councilor Dwight's remarks; saying she is glad this conversation is very different from what it has been in the past; namely, that it has not been a divisive issue and that they are relieving the clerk of the inherent conflict of being charged with overseeing the election but also being on the ballot.

She opened the floor to public comment.

Ezekiel Baskin asked what differentiates the clerk's position from the mayor's position, which also is elected.

Mayor Narkewicz said he would differentiate between a policy maker and someone carrying out the law. Being a certain age, a registered voter in the locality, etc. tend to be the only qualifications for political office, similar to city council and school committee. They could debate whether there should be more qualifications but therein lies the distinction; it is a non-policy making professional vs. a policy-making governmental official.

Councilor Dwight echoed what Mayor Narkewicz said, that there is a distinction between policy makers and policy implementers such as the treasurer. They used to be all elected and the reason was to make it difficult for corrupt systems to remain in place. Historically, they were a small parochial community dealing with things on a more intimate level and, despite themselves, they have become a little more sophisticated, hopefully requiring specialized skills.

Gwenevra Lobi Nabad said her hometown just made the same decision for town manager. When the position becomes open, she asked if it would become known in the region. How will the availability of the position be publicized to increase the possibility of qualified candidates? She asked.

In the current situation where they have a clerk who was the assistant city clerk and also administrative assistant to the city council, his intention is to appoint the incumbent who was running unopposed in November, Mayor Narkewicz said. In the future, it will be treated like any other professional position; i.e. - advertised as a professional position and open to applicants all over the country. The appointment is subject to confirmation by the council. In the current case, his intention is to appoint the person who is the City Clerk, he confirmed.

There being no further comment, **Councilor Dwight moved to close the public hearing. Councilor LaBarge seconded. The motion passed unanimously 9:0 by roll call vote.**

Updates from Council President and Committee Chairs

Updates from Council President and Committee Chairs

Councilor Sciarra noted for the public that the City Council's second meeting in September will be Wednesday, September 22nd instead of Thursday, September 23rd. Some councilors were not able to attend the regular meeting on the third Thursday.

The City Council Rules Select Committee will meet next Wednesday, September 15th at 6 p.m., Councilor Maiore announced. As usual, the agenda will be posted 48 hours prior.

Recognitions and One-Minute Announcements by Councilors

Recognitions and One-Minute Announcements by Councilors

Where can somebody volunteer and get exercise, assist with traffic-calming, assist over-worked parents and work with happy kids? Councilor Nash asked rhetorically. The walking school bus, he enthused. The Bridge Street School walking school bus starts its 5th year providing walking trips for kids and is still looking for volunteers, he shared. It is easy to sign up by going to the Bridge Street School home page and looking for the tab for walking school bus. The requirement to become a ‘driver’ is simply to fill out a CORI. It’s a great way to start the day.

With regard to Ordinance Review Committee recommendations, Councilor Nash said he, Community Development Planner Keith Benoit and Councilor Thorpe are working on getting out information on housing security. They are working on drafting an ordinance to somehow codify requiring landlords to provide information for tenants. In the meantime, Mr. Benoit has actually put much of this information on the city website under affordable and fair housing. It is already there, and they are working on how to direct residents to the page. If anyone has questions about resources around housing security, i.e. - how to pay for rent, legal resources, etc., the information is now on the city website.

In Leeds, this Saturday, September 4, 2021 at 9 a.m. at the Grove Avenue bike path entrance a group of volunteers will be pulling stilt grass, an invasive grass they are finding more and more each year in Leeds which kills other native plants, Councilor Maiore said. It’s important to get it before it seeds. It is very easy to pull out.

Communications and Proclamations from the Mayor

Communications and Proclamations from the Mayor

Mayor Narkewicz updated the council on the ongoing recruitment process for the Department of Community Care (DCC) Implementation Director. This project manager position is tasked with helping to establish, implement and organize the department recommended by the Northampton Policing Review Commission (NPRC) and funded in the FY2022 budget. The city is extending the deadline for applications until September 24th since most of the recruitment has happened over the summer. Administrators want an opportunity to cast a wider net and encourage more applicants. The posting will be updated and they will be pushing it out on social media and to appropriate groups and organizations in the US and Canada to try to draw a really broad pool. His hope after that is to immediately have a screening committee go through applications, identify the most qualified applicants and begin interviews.

A question came in from Councilor LaBarge today about whether the position would come to the city council for confirmation, he continued. Because it is a project manager and not the actual department head and because, as he laid out in his budget message, the new mayor will need to issue an administrative order formally creating the department, this position does not need council confirmation, he clarified. When the department is fully-formed and the blueprint referred to in the budget message is available, two primary tasks before the mayor will be to submit the FY2023 budget for the new department and issue an administrative order. As he thinks they discussed earlier in the process, his intent was not to treat this like a department head, so it won’t be coming to City Council. His hope is to have the listing close on the 24th and then to quickly move forward with a review process and appointment so they can get a person on board.

Councilor Foster thanked him for the update, saying she thinks extending the deadline makes a lot of sense. She voiced one concern; if they are not bringing someone in to launch the department until October or November, she asked if some of the funding that’s been allocated can be carried forward to the next fiscal year. She also wondered about the status of any related grants.

Departmental funds do not carry over to the next fiscal year, Mayor Narkewicz advised. When the fiscal year ends, unexpended funds move to Free Cash. By contrast, funding from the state would not be tied to the city budget process.

He informed councilors that the city also recently applied for a \$450,000 Alternatives to Policing grant through the state Department of Public Health (DPH). The state recognizes that many Massachusetts communities are looking at alternative approaches to public

safety, so a grant was set up by DPH for this purpose. This would be another significant source of funding for one-time start-up costs.

Unspent money could be reallocated within the fiscal year to other activities, he reminded.

In response to a question from Councilor Maiore, Mayor Narkewicz clarified that the project manager is not the department head, although they could certainly apply to be the director. They are really somebody with a little different skill set, someone who can come in and build the department from scratch by creating job descriptions, working with the mayor to create an advisory committee, working with other departments and doing stakeholder outreach to those who would be end users of the department. All of that work will hopefully inform what the actual department will look like. The city will then recruit someone to be the director of that department which would be formalized in the administrative code. That will be the department head that will come forward to the council for confirmation.

Although the position was referred to as 'project manager' in the budget, he formalized the title as 'implementation manager,' Mayor Narkewicz advised. One of the requirements of the DPH grant is that the city have an identified project manager for the project and submit a resume for this person so, interestingly, it aligns with the state grant model.

He would say they are further along than many other communities because a part of the grant is community engagement. Northampton had a year-long NPRC process with 70 public meetings and hearings and has its final report. As a result, he thinks they will be in a more competitive position to demonstrate fulfillment of program guidelines. It is incumbent on them to get that person in place, he agreed. They would be the person filing reports with the grant agency as well.

Councilor Maiore said she's gotten questions about the screening committee such as its make-up, rubric, etc. She asked the mayor to elaborate.

Mayor Narkewicz said he's already started putting together a small screening committee which has been his long-standing practice when hiring senior-level staff. The committee is to include a combination of key department heads, appointed and elected representatives and community members with relevant expertise, including Health Director Merridith O'Leary, Emergency Dispatch Director Kelly Schuetze, Council President Sciarra and Human Rights Commissioner and former NPRC member Booker Bush, MD. He is also in conversations with three community members with a combination of professional and, most importantly, lived experience with an emphasis on substance use and mental health; namely, a representative of the Wildflower Alliance who participated heavily in the process and was heavily cited in the report, a local houseless and recovery outreach worker and someone who works for a leading behavioral health agency, although not in Northampton.

Once in place, it will be the selection committee's process to review resumes, develop questions, conduct interviews and recommend candidates for appointment.

Councilor Foster said how grateful she is to hear that people with lived experience will be part of the screening committee. She thanked the mayor for including that very important demographic.

<p><u>Resolutions</u></p>	<p><u>Resolutions</u> None.</p>
<p><u>Consent Agenda</u></p>	<p><u>Consent Agenda</u> Councilor Sciarra reviewed the items on the consent agenda, offering to remove any item for separate consideration upon request. Councilor Sciarra requested removal of the appointment of MariJon 'MJ' Adams to the Whiting Street Fund Committee. Councilor Dwight moved approval of the consent agenda with the removal. Councilor Maiore seconded. The motion passed unanimously 9:0 by roll call vote. The following items were approved as part of the consent agenda:</p>

- A. Minutes of August 19, 2021
- B. 21.304 Appointments to Various Committees, all positive recommendations, City Services Committee - 7/26/2021

Council on Aging

Michael Ford, 779 Bridge Road, Northampton, MA
Term: July 2021-June 2024
Reappointment

Historical Commission

Steven Moga, 89 Marian Street, Northampton
WMAIA Nominee
Term: August 2021-June 2024
To fill a vacancy as the WMAIA representative

Trust Fund Committee

Joseph Wilhelm III, 54 Prospect Street, Northampton
Term: August 2021-June 2024
To fill a vacancy

Urban Forestry Commission

Robert Postel, 44 Washington Avenue, Northampton
Term: July 2021-June 2024
Reappointment

- C. 21.316A Appointments to Whiting Street Fund Committee – all positive recommendations, City Services Committee – 8/26/2021

Whiting Street Fund Committee

Michael Shaughnessy, 575 Bridge Road, Unit 11-5, Florence
Term: July 2021-June 2024
Reappointment

Joseph Misterka, 312 Chesterfield Road, Leeds
Term: July 2021-June 2023
Reappointment

Andrea Murray, 54 Day Avenue, Northampton
Term: July 2021-June 2023
Reappointment

Councilor Dwight moved approval of the appointment of “MJ” Adams to the Whiting Street Fund Committee. Councilor LaBarge seconded.

Councilor Sciarra disclosed that “MJ” Adams contributed to her campaign but said it would not preclude her from participating in the discussion. **The motion passed unanimously 9:0 by roll call vote.**

The following appointment was approved:

Whiting Street Fund Committee

MariJon “MJ” Adams, 60 Norwood Avenue, Florence
Term: August 2021-June 2024
To fill a vacancy

Mayor Narkewicz thanked the City Services Committee and Councilor LaBarge on behalf of Treasurer Kris Bissell and Finance Director Charlene Nardi for holding an expedited meeting to take up those appointments. They really wanted to get the Whiting Street Fund Committee fully operational and everyone appointed to start the next round of funding.

Recess for
Committee on
Finance Meeting

Recess for Committee on Finance Meeting

The City Council recessed for Finance Committee at 8:01 p.m. The Finance Committee adjourned at 8:03 p.m. The council reconvened at 8:03 p.m.

<p><u>Financial Orders (On 1st reading pending Finance Committee review)</u></p>	<p><u>Financial Orders (On 1st reading pending Finance Committee review)</u> None.</p>
<p><u>Financial Orders (On 2nd reading)</u> <u>21.306 Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements – 2nd reading</u></p>	<p><u>Financial Orders (On 2nd reading)</u> <u>21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements – 2nd reading</u> Councilor Dwight moved to approve the order in second reading. Councilor Jarrett seconded. The motion passed unanimously 9:0 by roll call vote.</p> <p><u>The following order passed two readings:</u></p> <p style="text-align: center;">City of Northampton MASSACHUSETTS</p> <hr/> <p style="text-align: center;"><i>In City Council</i> August 19, 2021</p> <hr/> <p style="text-align: center;">Upon recommendation of the Mayor</p> <hr/> <p style="text-align: center;"><u>21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements</u></p> <p><i>Whereas</i>, the city has received \$2,383.50 from the Commonwealth Transportation Infrastructure Enhancement Trust Fund for trips conducted by Transportation Network Companies in Massachusetts for calendar year 2020; and</p> <p><i>Whereas</i>, the funds must be appropriated by City Council upon the recommendation and approval of the Mayor; and</p> <p><i>Whereas</i>, the funds must be used to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city;</p> <p><i>Ordered, that</i></p> <p>The amount of \$2,383.50 be appropriated from the Commonwealth Transportation Infrastructure Enhancement Fund (Fund 2316) to be used for the costs related to structural and road surface improvements to the Hotel Bridge to accommodate bicycle and pedestrian traffic.</p> <p><u>Passed two readings and enrolled.</u></p>
<p><u>Orders</u> <u>21.310 Warrant for September 28, 2021 Preliminary Election – 2nd reading</u></p>	<p><u>Orders</u> <u>21.310 Warrant for September 28, 2021 Preliminary Election – 2nd reading</u> Councilor LaBarge moved approval of the order in second reading. Councilor Dwight seconded. The motion passed unanimously 9:0 by roll call vote.</p> <p><u>The following order passed two readings:</u></p>

City of Northampton
MASSACHUSETTS

In City Council August 19, 2021

Upon the recommendation of City Clerk Pamela L. Powers

O-21.310
Warrant for September 28, 2021 Preliminary Election

Ordered, that a meeting of the inhabitants of the City of Northampton qualified to vote will be held on Tuesday, September 28, 2021, in the several polling places designated by the City Council, as follows:

- WARD 1, Precinct A-In Jackson Street School Auditorium
- WARD 1, Precinct B-In Jackson Street School Auditorium
- WARD 2, Precinct A-In Smith Vocational-Agricultural High School – Building B
- WARD 2, Precinct B-In Smith Vocational-Agricultural High School – Building B
- WARD 3, Precinct A-In the Senior Center, 67 Conz Street – Great Room
- WARD 3, Precinct B-In the Senior Center, 67 Conz Street – Great Room
- WARD 4, Precinct A-In the Senior Center, 67 Conz Street – Patte’s Front Room
- WARD 4, Precinct B-In the Senior Center, 67 Conz Street – Activity Rm #1
- WARD 5, Precinct A-In Florence Civic and Business Building, 90 Park Street
- WARD 5, Precinct B- In Smith Vocational-Agricultural High School – Building B
- WARD 6, Precinct A-In Robert K. Finn Ryan Road School Gymnasium
- WARD 6, Precinct B-In Robert K. Finn Ryan Road School Gymnasium
- WARD 7, Precinct A-In John F. Kennedy Middle School Community Room
- WARD 7, Precinct B-In Leeds School Gymnasium, Lower Level

The polls will be opened at seven o'clock in the forenoon and closed at eight o'clock in the evening of the said day, and all such members will, in the several wards and precincts in which they are individually entitled to vote between said hours, give in their votes for the nomination of candidates for Mayor and candidates for Councilor At-Large.

Passed two readings and enrolled.

21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election – 2nd reading

Councilor Dwight moved to approve the order in second reading. Councilor Foster seconded. The motion passed unanimously 9:0 by roll call vote.

The following order passed two readings:

21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election – 2nd reading

City of Northampton

MASSACHUSETTS

In City Council, August 19, 2021

Upon the recommendation of Mayor David J. Narkewicz and Councilor William H. Dwight

**21.312 AN ORDER TO SUBMIT A MEASURE TO THE VOTERS
AT THE 2021 REGULAR CITY ELECTION**

WHEREAS, pursuant to M.G.L. c. 164, § 35, on June 4, 2020, and on May 6, 2021, the City Council authorized, by two-thirds vote, the establishment of a municipal light plant; and

WHEREAS, Section 35 also requires that the City Council authorization be ratified by a majority of the voters at an annual or special election.

NOW, THEREFORE, in accordance with Section 9-5 of the City Charter, the City Council orders that the following question be submitted to the voters at the 2021 regular city election:

QUESTION _____. (A YES vote on this question is non-binding; a NO vote is binding)

Do you vote to ratify the two prior affirmative votes of the city council authorizing the city to take all necessary and appropriate action to establish and maintain, in accordance with the provisions of Chapter 164 of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and Department of Telecommunications and Cable, a municipal light plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services?

Summary: Question _____ would authorize but not require the city to establish a municipal light plant, which is a city-owned company that can provide utilities services including telecommunications systems. The municipal light plant, if approved, would be able to provide internet to businesses and households in the city. A YES vote does not obligate the city to establish a municipal light plant, but the city cannot form a municipal light plant without voter ratification of the two prior city council votes in favor. A NO vote would prohibit the city from forming a municipal light plant.

A "YES" vote would indicate your support for authorizing a municipal light plant. A "NO" vote would indicate your opposition to authorizing a municipal light plant.

YES O

NO O

Passed two readings and enrolled.

21.317 An Administrative Order to Amend the City of Northampton Administrative Code - Single reading only required

Councilor Dwight moved to approve the order in first reading. Councilor Nash seconded.

Councilor Nash publicly recognized the work of the Charter Review Committee and the fact that this discussion has been going on for over a decade. Review Committee members took this very seriously and he thinks their recommendation is the right one. He remembers discussing this very topic with Councilor Dwight who, as they could tell by his comments, has long been part of this discussion, before he was ever elected. He concluded by giving a shout out to both Clerk Mazza and Clerk Powers and thanking them for their service. Now that they are moving on from that form of office he just wanted to recognize that that change is happening. He thinks they both handled the office tremendously well.

The following Administrative Order passed a single reading:

21.317 Administrative Order to Amend the City of Northampton Administrative Code - Single reading only required



ADMINISTRATIVE ORDER

City of Northampton

**Amend City of Northampton Administrative Code,
Part I Administrative Organization, Section 2.04 as follows:**

2.04 Office of the City Clerk

Established

**There shall be an Office of the City Clerk under the supervision of a City Clerk elected by
the voters of Northampton.**

Passed a single reading and enrolled.

<u>New Business</u>	<u>New Business</u> None.
<u>Motion to Adjourn</u>	Upon motion made by Councilor Dwight and seconded by Councilor Quinlan, the meeting was adjourned at 8:10 p.m. The motion passed 9:0 by roll call vote. Attest: _____ Administrative Assistant to the City Council

EXHIBIT A

List of Documents Reviewed at August 19, 2021 Northampton City Council Meeting:

1. September 2, 2021 Agenda
2. Minutes of August 19, 2021 Regular meeting
3. 21.317 Administrative Order to Amend City of Northampton Administrative Code
4. Memo from Mayor David J. Narkewicz to Northampton City Council dated August 17, 2021
5. 21.304 Appointments to Various Committees – Memo from Mayor David J. Narkewicz to City Council Dated July 15, 2021 re: Appointments to Boards, Committees, and Commissions proposing the appointment of Michael Ford to Council on Aging, Steven Moga to Historical Commission, Joseph Wilhelm III to Trust Fund Committee, Robert Postel to Urban Forestry Commission, and MariJon “MJ” Adams to Whiting Street Fund Committee together with applications
6. 21.316A Appointments of Michael Shaughnessy, Joseph Misterka, and Andrea Murray to Whiting Street Fund Committee
7. 21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements
8. 21.310 Warrant for September 28, 2021 Preliminary Election
9. 21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election

Record of City Council Votes for September 2, 2021		Dwight	Foster	Jarrett	LaBarge	Maiore	Nash	Quinlan	Sciarra	Thorpe	Total
Roll Call by Laura Krutzler, Administrative Assistant to the City Council @ 7:03 p.m.		Present	Present	Present	Present	Present	Present	Present	Present	Present	9 Present
Open Public Hearing on Administrative Order		Motion to approve	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
Close Public Hearing on Administrative Order		Motion to approve	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
Approval of Consent Agenda		Motion to approve	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
Appointment of "MJ" Adams to the Whiting Street Fund Committee		Motion to approve	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
RECESS FOR FINANCE COMMITTEE											
Approval of Minutes of June 17, 2021 and August 19, 2021					Motion to approve			Second Yes	Yes	Yes	Motion carried 4:0; roll call
ADJOURN FINANCE					Yes			Motion to adjourn	Yes	Second Yes	Motion carried 4:0; roll call
RESUME CITY COUNCIL MEETING											
21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements - 2nd reading		2nd reading	Motion to approve	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
21.310 Warrant for September 28, 2021 Preliminary Election - 2nd reading		2nd reading	Second Yes	Yes	Yes	Motion to approve	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election - 2nd reading		2nd reading	Motion to approve	Second Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion carried 9:0; roll call
21.317 An Administrative Order to Amend the City of Northampton Administrative Code - Single reading only required		Single reading	Motion to approve	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Motion carried 9:0; roll call
Motion to Adjourn		to Adjourn	Motion to adjourn	Yes	Yes	Yes	Yes	Yes	Second Yes	Yes	Motion carried 9:0; roll call

At 8:10 p.m., Councilor Dwight moved to adjourn the meeting; Councilor Quinlan seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No