



MAYOR GINA-LOUISE SCIARRA

City of Northampton
Office of the Mayor

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MEMORANDUM

TO: City Council
FROM: Mayor Gina-Louise Sciarra
CC: City Clerk Pamela Powers
DATE: September 18, 2023
RE: Appointment of Climate Action and Project Administration (CAPA) Director

I am appointing Carole Collins as the Director of the Climate Action and Project Administration (CAPA) Department, effective on her start date of Monday, October 2, 2023.

A resident of Leeds, Ms. Collins brings decades of experience in the fields of green architecture and sustainable land use planning. Since 2010, she has worked for the City of Greenfield, and for the past nine years, she served as the Director of Greenfield's Department of Energy and Sustainability, the only such department in western Massachusetts. She led Greenfield to be among the first to achieve several milestones in the Commonwealth, including shepherding Massachusetts' first Property Assessed Clean Energy (PACE) project, utilizing municipal aggregation to pursue a clean energy agenda, decarbonizing six municipal buildings, installing a gifted solar array to achieve net zero energy on the DPW office building and sustaining a 25% reduction in municipal-wide energy consumption since 2016.

Ms. Collins earned a Bachelor's in Ecological Building Design from the University of Massachusetts Amherst, and a Master's in Resource Management and Administration focused on Sustainable Development from Antioch University New England. She has been a LEED Accredited Professional for New Construction and Major Renovations since January 2008. Ms. Collins is originally from Bay Shore, New York.

I am confident in Ms. Collins' ability to lead our CAPA Department and am honored to select her for the position of Director. I respectfully submit her appointment to the City Council for confirmation in accordance with the Northampton Charter, Article 2, § 2-10.