



MAYOR GINA-LOUISE SCIARRA

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

DATE: August 17, 2023

TO: City Council

FROM: Mayor Gina-Louise Sciarra

SUBJECT: Appointments/Reappointments to Boards, Committees, and Commissions

Please find the attached appointments/reappointments to City Boards, Committees, and Commissions:

Human Rights Commission

Donnell Turner, 73 Barrett St., Northampton

Term: August 2023 – August 2026

New Appointment

Northampton Housing Authority

Marilyn Richards, 20 Bridge Road Unit#8, Florence

Term: August 2023 – August 2026

Re-Appointment



City of Northampton

Application for Appointment to Boards, Committees and Commissions

Name: _____

Address: _____

Email: _____ Home Phone: _____

Cell: _____ Occupation: _____

Northampton Resident? Yes No Years lived in Northampton: _____

Please indicate the Committee(s) you have interest serving on: *(Appointment subject to vacancies)*

Agricultural Commission	Housing Authority - Board of Commissioners
Almoners, Board of	Housing Partnership
Arts Council	Human Rights Commission
Assessors, Board of	License Commission
Central Business Architecture Committee	Parks & Recreation Commission
Community Preservation Committee	Planning Board
Conservation Commission	Registrars, Board of
Council on Aging	Transportation & Parking Commission
Disability Commission	Trust Fund Committee
Energy & Sustainability Commission	Urban Forestry Commission
Health, Board of	Youth Commission
Historical Commission	Zoning Board of Appeals

What skills and experience will you bring to this committee or board assignment?
(attach additional sheet or resume if necessary)

Are you currently serving or have you served on any city committee: No Yes*

*(*If yes, please state the committee or board)* _____

Required: Please read the following, by signing below you state that you understand and agree:
The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test AFTER being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. **IMPORTANT: Once this form is submitted, it becomes a public document, if there is information you do not want open to the public please do not include it on this form!**

SIGNATURE Donnell Turner DATE _____

Please Return Form To: mayor@northamptonma.gov or
Gina-Louise Sciarra, Mayor, 210 Main Street, Northampton, MA 01060

OPTIONAL INFORMATION

*This information will be used for diversity purposes only.
Complete it only if you wish to do so.*

Age:

Under 29____ **30-39**____ **40-49**____ **50-59**____ **60-69**____ **70 plus**____

Sex: **M**____ **F**____ **Non-Binary**____ **Racial/Ethnic Background** _____



City of Northampton

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Wed, Aug 9, 2023 at 10:51 AM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	<i>Field not completed.</i>
First Name	Marilyn
Last Name	Richards
Title/ Preferred Pronouns	Ms
Address1	20 Bridge Road
Address2	Unit 8
City	Florence
State	MA
Zip	01062
Home Phone	14136955596
Work Phone	4135822686
Cell Phone	14136955596
Occupation & Place of Employment	Mass General Brigham Cooley Dickinson Hospital-Major Gifts Officer
Email	jonmar2@comcast.net
Are you a Northampton resident?	Yes
Years Lived in Northampton	31 years

Age	70 plus
Sex	Female
Racial / Ethnic Background	White -Non-Hispanic
Please list "other" board or committee of interest	none
What skills and experience will you bring to this committee assignment?	Former Ward 3 City Councilor Former Planning Board Member Vice Chair-Lathrop Community Former Chair-Kendal Charitable Funds Former Board Member Kendal Corporation Former Board Member-Academy of Music Pioneer Valley Symphony-violinist Retired Director of External Affairs, Cooley Dickinson Hospital
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	See above

Required: Please read the following, by signing below you state that you understand and agree.

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Signature Marilyn A. Richards

Date 8/8/2023

Post Application Submission Process

Thank you for taking the time to submit an application to serve on one of the many volunteer city boards, committees, and commissions.

The Mayor's office staff reviews the application and determines if a vacancy exists on desired board, committee, or commission. If no vacancy exists, your application is put on file for two years for consideration at a later date. If a vacancy exists, the application is sent to the board, committee, or commission staff person for a review of experience and qualifications. In some cases, you may be contacted and asked

to attend a meeting of the board, committee, or commission to better confirm your interest.

After the Mayor's staff reviews your application, Mayor Sciarra will consider your application and schedule a brief telephone interview. At this time, Mayor Sciarra will make her final decision about your appointment.

Once the Mayor has submitted your name as an appointee to City Council at their next meeting, the City Council will refer the appointment to their Committee on City Services where you will be further vetted. After you are approved by the Committee on City Services, your appointment will be referred back to the City Council for a confirmation vote. After you are confirmed by the City Council, you will receive an appointment letter from the City Clerk's office with instructions on being sworn in for public service. After being sworn in by the City Clerk, you are ready to serve on your board, committee, or commission.

The process for appointment from submitting an application to official acceptance can take 2-3 months and is not guaranteed with the submission of an application. The Mayor appoints members to her boards, committees, or commissions at her discretion.

If you have any questions about this process or your application. Please reach out to Mayor Sciarra's assistant, Rachel Messier, at rmessier@northamptonma.gov or 413-587-1080.

Email not displaying correctly? [View it in your browser.](#)