



Committee on City Services and the Northampton City Council

Committee Members:

Chair: Councilor Karen Foster

Vice Chair: Councilor Jamila Gore

Councilor Marianne L. LaBarge

Councilor Garrick Perry

MEETING AGENDA

Date: July 11, 2023

Time: 5 p.m.

Virtual Meeting

The July 11, 2023 City Services Committee meeting will be held by remote participation. The public can follow the committee's deliberations by joining the virtual meeting by phone or computer. The meeting will be recorded for later broadcast on Northampton Open Media (Channel 15) and uploaded to the Northampton Government Video Archive on YouTube.

Live public comment will be available using telephone call-in or video conferencing technology beginning at 5 p.m.

INSTRUCTIONS FOR CALLING IN OR JOINING THE MEETING

[PUBLIC MEETING LINK](#)

For telephone call-in, call:

+979 436-2866 US

Meeting ID: 895 9411 6636

Participant #: #

Password: 722775

1. Meeting Called to Order and Roll Call

2. Announcement of Audio/Video Recording

This meeting is being audio/video recorded.

3. Public Comment

4. Minutes of Previous Meetings

5. Items Referred to Committee

A. 23.345 Appointments and Reappointments to Various Committees, referred by City Council - 6/15/2023

Board of Health

Dr. Suzanne Smith, 134 State Street, Northampton

Term: July 2023 - June 2026

Reappointment

Central Business Architecture Committee

Emily Wright, 244 South Street, Northampton

Term: July 2023 - June 2026

Reappointment

Conservation Commission

Jen Smith, 24 Audubon Road #1, Leeds

Term: July 2023 - June 2026

Reappointment

Elizabeth Spriggs, 79 Reservoir Road #1, Leeds

Term: July 2023 - June 2026

New Appointment

Council On Aging

Karen Lynds, 71 Reservoir Road, Leeds

Term: July 2023 - June 2026

New Appointment

Planning Board

Samuel Taylor, 245 North Street, Northampton

Term: July 2023 - June 2026

Re-appointment

Arts Council

Michael Brown, PO Box 113, Leeds

Term: July 2023 - June 2026

New Appointment

Documents:

[23.345 Appointments and Reappointments to Various Committees.pdf](#)

6. New Business

7. Adjourn

Contact: *Karen Foster*
kfoster@northamptonma.gov
413.341.0503



MAYOR GINA-LOUISE SCIARRA

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

DATE: June 15, 2023

TO: City Council

FROM: Mayor Gina-Louise Sciarra

SUBJECT: Appointments/Reappointments to Boards, Committees, and Commissions

Please find the attached appointments/reappointments to City Boards, Committees, and Commissions:

Board of Health

Dr. Suzanne Smith, 134 State Street, Northampton

Term: July 2023 - June 2026

Reappointment

Central Business Architecture Committee

Emily Wright, 244 South Street, Northampton

Term: July 2023 - June 2026

Reappointment

Conservation Commission

Jen Smith, 24 Audubon Road #1, Leeds

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Term: July 2023 - June 2026

Re-appointment

Arts Council

Michael Brown, PO Box 113, Leeds

Term: July 2023 - June 2026

New Appointment



City of
Northampton

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Thu, May 18, 2023 at 5:14 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	Board of Health
First Name	Suzanne
Last Name	Smith
Title/ Preferred Pronouns	Dr.
Address1	134 State Street
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	14133201563
Occupation & Place of Employment	Physician, SaVida Health-Greenfield
Email	smitparr@comcast.net
Are you a Northampton resident?	Yes
Years Lived in Northampton	18

Age	<i>Field not completed.</i>
Sex	Female, Prefer not to say
Racial / Ethnic Background	White
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have almost 15 years of experience as a Board of Health member.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	None
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Suzanne M Smith
Date	5/18/2023

Email not displaying correctly? [View it in your browser.](#)



City of
Northampton

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Tue, May 23, 2023 at 5:54 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees Central Business Architecture Committee

First Name Emily

Last Name Wright

Title/ Preferred Pronouns *Field not completed.*

Address1 244 South Street

Address2 *Field not completed.*

City Northampton

State MA

Zip 01060

Home Phone 4139234810

Work Phone *Field not completed.*

Cell Phone 4139234810

Occupation & Place of Employment Landscape Architect, WOLA

Email ewright@wo-la.net

Are you a Northampton resident? Yes

Years Lived in Northampton 14

Age	30 - 39
Sex	Female
Racial / Ethnic Background	White
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Landscape architecture and design experience
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Central Business Architecture Committee
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Emily Wright
Date	5/23/2023

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**City of
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Thu, May 25, 2023 at 5:27 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	Conservation Commission
First Name	Jen
Last Name	Smith
Title/ Preferred Pronouns	<i>Field not completed.</i>
Address1	24 Audubon Rd #1
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	4138355347
Work Phone	<i>Field not completed.</i>
Cell Phone	4138355347
Occupation & Place of Employment	Local Hero Program Manager, Community Involved in Sustaining Agriculture (CISA)
Email	nifaclifa@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	12

Age	40 - 49
Sex	Female
Racial / Ethnic Background	white, non-hispanic
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have served on the Northampton Conservation Commission since 2021 and would love to be reappointed for a second term. I have loved my time serving and would love to continue to do so, and am happy to answer any questions or defer to Sarah LaValley for a reference for my service. Thank you!
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Conservation Commission (current member seeking reappointment)
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Jen Smith
Date	5/25/2023

Email not displaying correctly? [View it in your browser.](#)



City of Northampton

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

4 messages

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Fri, May 5, 2023 at 5:56 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	Conservation Commission
First Name	Elizabeth
Last Name	Spriggs
Title/ Preferred Pronouns	Field not completed.
Address1	79 Reservoir Rd
Address2	Field not completed.
City	Leeds
State	MA
Zip	01053
Home Phone	9176807172
Work Phone	Field not completed.
Cell Phone	Field not completed.
Occupation & Place of Employment	Data Scientist, Amazon Robotics
Email	spriggs5@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	1

Age	30 - 39
Sex	Female
Racial / Ethnic Background	White
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	<p>My background is in ecology and I have ten years of experience conducting research on North American plants. My first job in plant ecology was working at a native plant nursery in Wisconsin where we grew and selected plants for restoration projects. I later completed a PhD in Ecology and Evolutionary Biology, then did a post doc at the Arnold Arboretum in Boston. I am currently working as a data scientist where I analyze experimental data and model trends to make practical recommendations.</p> <p>In the course of my research I created maps of endangered plants, studied population dynamics, and reconstructed plant migration histories. I also conducted fieldwork and visited hundreds of sites to find and document plant communities. As part of that fieldwork I submitted permit applications to various county and state agencies and worked with local ecologists and land managers. I also have experience using most public and government databases for biodiversity, climate, and soil information (e.g. iNaturalist, GBIF, forest inventory and analysis, prism climate data, NRCS soil maps).</p> <p>Prior to moving to Northampton, I lived in Cambridge, MA where I volunteered with the Charles River Watershed Association, a group that works to protect and restore the Charles River. With that organization I did public outreach and education events focused on river ecology, pollution, and restoration.</p> <p>In 2022 my husband and I moved to Northampton and bought a house in Leeds near Musante Beach and the Roberts Hill Conservation Area. I love the Northampton area and particularly the abundant natural spaces. My experience with native plants, fieldwork, and using data for decisions are particularly relevant for this appointment. I care deeply about conservation and sustainable development, and I would love the opportunity to serve on the conservation committee.</p>
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served	Cambridge

Print

Application for Appointment to Boards, Committees and Commissions - Submission #7100

Date Submitted: 4/27/2022

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees

Please indicate the boards and committees you have an interest serving on.

- Agricultural Commission
- Arts Council
- Board of Assessors
- Central Business Architecture Committee
- Community Preservation Committee
- Conservation Commission
- Council on Aging
- Disability Commission
- Energy & Sustainability Commission
- Board of Health
- Historical Commission
- Housing Partnership
- Human Rights Commission
- License Commission
- Board of Northampton Housing Authority
- Parks and Recreation Commission
- Planning Board
- Board of Registrars
- Transportation & Parking Commission
- Trust Fund Committee
- Urban Forestry Commission
- Whiting Street Fund Committee
- Youth Commission
- Zoning Board of Appeals

First Name*

Karen

Last Name*

Lynds

Title/ Preferred Pronouns

Address1*

71 Reservoir Rd.

Address2



City*

Leeds

State*

MA

Zip*

01053

Home Phone

4135844662

Work Phone

Cell Phone

5318207

Occupation & Place of Employment

Retired Elementary Teacher (currently still working)

Email

klynds@comcast.net

Are you a Northampton resident?

- Yes
- No

Years Lived in Northampton

69

Age

This information is optional and will be used for diversity purposes only. Complete it only if you wish to do so.

- Under 29
- 30 - 39
- 40 - 49
- 50 - 59
- 60 - 69
- 70 plus

Sex

This information is optional and will be used for diversity purposes only. Complete it only if you wish to do so.

- Male
- Female
- Trans*/Non-Binary
- Prefer not to say

Racial / Ethnic Background

This information is optional and will be used for diversity purposes only. Complete it only if you wish to do so.

Political Party Affiliation*

-- Select One --

Please list "other" board or committee of interest

What skills and experience will you bring to this committee assignment?*

Hoping to work toward enhancing senior services (since now I have become one) but I have always worked in the public sector as both a teacher and as caretaker for parents, relatives here in Northampton. I have become much more fully aware of needs of elders today, especially with the impact of covid on so many. It is an area that I have always felt strongly about, and until recently with the cost of living rising so quickly, I believe that there is a increased need to provide additional support and services to those elders that are less mobile and unable to stretch their dollars even further. I would enjoy being on the Council on Aging to contribute my ideas and recommendations, learn what new endeavors might be applied and perhaps increase the awareness of programs and support information to all elders here in Northampton.

Are you currently serving or have you served on any city committee?*

No Yes

Please list other city committees you have served on

none

Required: Please read the following, by signing below you state that you understand and agree.

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Signature*

Karen A. Lynds

Date*

4/27/2022



City of Northampton

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Tue, Jun 6, 2023 at 3:39 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	Planning Board
First Name	Samuel
Last Name	Taylor
Title/ Preferred Pronouns	<i>Field not completed.</i>
Address1	245 North at
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	4135887421
Occupation & Place of Employment	Contractor and landlord
Email	Samtaylor1@hotmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	13

Age	40 - 49
Sex	Male
Racial / Ethnic Background	Black
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I am involved with building new homes and remodeling homes in Northampton
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	planning board

Required: Please read the following, by signing below you state that you understand and agree.

The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.

Signature Sam Taylor

Date 6/6/2023

Post Application Submission Process

Thank you for taking the time to submit an application to serve on one of the many volunteer city boards, committees, and commissions.

The Mayor's office staff reviews the application and determines if a vacancy exists on desired board, committee, or commission. If no vacancy exists, your application is put on file for two years for consideration at a later date. If a vacancy exists, the application is sent to the board, committee, or commission staff person for a review of experience and qualifications. In some cases, you may be contacted and asked to attend a meeting of the board, committee, or commission to better confirm your interest.

After the Mayor's staff reviews your application, Mayor Sciarra will consider your application and schedule a brief telephone interview. At this time, Mayor Sciarra will make her final decision about your appointment.

Once the Mayor has submitted your name as an appointee to City Council at their next meeting, the City Council will refer the appointment to their Committee on City Services where you will be further vetted. After you are approved by the Committee on City Services, your appointment will be referred back to the City Council for a confirmation vote. After you are confirmed by the City Council, you will receive an appointment letter from the City Clerk's office with instructions on being sworn in for public service. After being sworn in by the City Clerk, you are ready to serve on your board, committee, or commission.

The process for appointment from submitting an application to official acceptance can take 2-3 months and is not guaranteed with the submission of an application. The Mayor appoints members to her boards, committees, or commissions at her discretion.

If you have any questions about this process or your application. Please reach out to Mayor Sciarra's assistant, Rachel Messier, at rmessier@northamptonma.gov or 413-587-1080.

[Quoted text hidden]



Y.M.

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment and Reappointment to Boards, Committees and Commissions

4 messages

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Mon, Mar 20, 2023 at 2:53 PM

Application for Appointment and Reappointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: mayor@northamptonma.gov or Gina-Louise Sciarra, Mayor 210 Main Street, Northampton, MA 01060

Boards and Committees	Arts Council
First Name	Michael
Last Name	Brown
Title/ Preferred Pronouns	Field not completed.
Address1	PO Box 113
Address2	Field not completed.
City	Leeds
State	MA
Zip	01053
Home Phone	Field not completed.
Work Phone	Field not completed.
Cell Phone	8285771758
Occupation & Place of Employment	Financial Planner, The Davis Financial Group
Email	brown.michael.taylor@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	1

Age	40 - 49
Sex	Male
Racial / Ethnic Background	<i>Field not completed.</i>
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have an extensive background in non-profit education as both a teacher and administrator, with a keen understanding of institutional financial needs and challenges as well as group dynamics. I have an abiding commitment to the arts, particularly literature, film, and an interest in public outdoor art.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>

Required: Please read the following, by signing below you state that you understand and agree.

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Signature	Michael T. Brown
Date	3/20/2023

Email not displaying correctly? [View it in your browser.](#)

Mayor of Northampton Mass. <mayor@northamptonma.gov>
 To: Brian Foote <bfoote@northamptonma.gov>

Mon, Mar 20, 2023 at 2:54 PM

Hey Brian-

Any thoughts on Michael Brown for the Arts Council?

Thanks-
 C

[Quoted text hidden]

--
 Office of Mayor Gina-Louise Sciarra