



Committee on Finance and the Northampton City Council

*Councilor Gina-Louise Sciarra, Chair
Councilor Marianne L. LaBarge, Vice Chair
Councilor Michael J. Quinlan, Jr.
Councilor John Thorpe*

Online Meeting via Teleconference

Meeting Date: June 3, 2021

Note: The Finance Committee Meeting will take place during the City Council Meeting as announced. The City Council Meeting is scheduled to begin at 7:05 pm.

1. Meeting Called To Order

2. Roll Call

3. Approval Of Minutes From The Previous Meeting

A. May 6, 2021 Finance Committee Minutes

4. Financial Orders

A. 21.280 An Order To Approve FY2022 General Fund Budget

Documents:

[21.280 an order to approve fy2022 general fund budget.pdf](#)

B. 21.281 An Order To Approve FY 2022 Sewer Enterprise Fund Budget

Documents:

[21.281 an order to approve fy 2022 sewer enterprise fund budget.pdf](#)

C. 21.282 An Order To Approve FY 2022 Water Enterprise Fund Budget

Documents:

[21.282 an order to approve fy 2022 water enterprise fund budget.pdf](#)

D. 21.283 An Order To Approve FY 2022 Solid Waste Enterprise Fund Budget

Documents:

[21.283 an order to approve fy 2022 solid waste enterprise fund budget.pdf](#)

E. 21.284 An Order To Approve FY 2022 Stormwater And Flood Control Enterprise Fund Budget

Documents:

[21.284 an order to approve fy 2022 stormwater and flood control enterprise fund budget.pdf](#)

F. 21.285 An Order To Approve FY2022 Revolving Funds

Documents:

[21.285 an order to approve fy2022 revolving funds.pdf](#)

G. 21.286 An Order Authorizing Acquisition Of A Parcel On The Easterly Side Of The Mill River

Documents:

[21.286 an order authorizing acquisition of a parcel on the easterly side of the mill river.pdf](#)
[21.286 order of taking.pdf](#)

H. 21.289 An Order To Approve Mayor's Youth Commission Gift Fund Expenditure For T-Shirts

Documents:

[21.289 an order to approve mayors youth commission gift fund expenditure for t-shirts.pdf](#)

I. 21.290 An Order To Appropriate \$435,653 Free Cash To AOM Restroom Expansion And Renovation

Documents:

[21.290 an order to appropriate 435,653 free cash to aom restroom expansion and renovation.pdf](#)

5. New Business

-Reserved for topics that the Chair did not reasonably anticipate would be discussed.

6. Adjourn

**Contact: G-L Sciarra at glsciarra@northamptonma.gov
or 413-570-3133**

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.280 An Order to Approve FY2022 General Fund Budget

Ordered, that

the sum of \$100,446,866 which is the full amount necessary for the Fiscal Year 2022 General Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural High School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,200,000 will be raised and appropriated from Parking Meter Receipts Reserved, \$1,042,931 from Sewer Enterprise Funds, \$614,707 from Water Enterprise Funds, \$85,720 from Solid Waste Enterprise Funds, \$345,781 from Storm Water Enterprise Funds, \$15,776 from Community Preservation Act Administrative Funds, \$18,899 from the Reserve for Police Station Debt Service, and \$97,123,052 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS
FISCAL YEAR 2022 BUDGET APPROPRIATION ORDER

GENERAL FUND	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2022 Total Expenditures
GENERAL GOVERNMENT				
CITY COUNCIL	143,036	60,600	0	203,636
OFFICE OF THE MAYOR	419,269	16,442	0	435,711
OFFICE OF THE CITY AUDITOR	362,901	15,280	0	378,181
OFFICE OF THE ASSESSOR	178,124	123,650	0	301,774
OFFICE OF THE TREASURER/COLLECTOR	396,099	276,435	0	672,534
CITY SOLICITOR	0	275,000	0	275,000
HUMAN RESOURCES DEPARTMENT	310,139	19,550	0	329,689
INFORMATION TECHNOLOGY SERVICES DEPARTMENT	466,231	688,089	0	1,154,320
OFFICE OF THE CITY CLERK	306,893	32,525	0	339,418
OFFICE OF PLANNING & SUSTAINABILITY	390,089	61,200	0	451,289
CENTRAL SERVICES DEPARTMENT	749,152	1,060,050	0	1,809,202
	3,721,933	2,628,821	0	6,350,754
PUBLIC SAFETY				
POLICE DEPARTMENT	5,653,469	555,965	0	6,209,434
PARKING DIVISION - ENFORCEMENT	188,023	12,200	0	200,223
PUBLIC SAFETY COMMUNICATIONS CENTER	696,014	31,392	0	727,406
FIRE RESCUE DEPARTMENT	5,803,146	543,930	235,000	6,582,076
BUILDING DEPARTMENT	493,086	26,200	0	519,286
PARKING DIVISION - MAINTENANCE	245,016	286,966	65,000	596,982
	13,078,754	1,456,653	300,000	14,835,407
EDUCATION				
SMITH VOCATIONAL & AGRICULTURAL HIGH SCHOOL	0	0	0	9,329,014
NORTHAMPTON SCHOOL DEPARTMENT	0	0	0	33,461,896
	0	0	0	42,790,910
PUBLIC WORKS				
ADMINISTRATION AND ENGINEERING DIVISION	245,357	37,750	0	283,107
HIGHWAYS DIVISION	754,107	445,150	510,000	1,709,257
SNOW AND ICE DIVISION	131,000	369,000	0	500,000
FORESTRY, PARKS AND CEMETERIES DIVISION	1,006,070	293,750	150,000	1,449,820
	2,136,534	1,145,650	660,000	3,942,184
HEALTH AND HUMAN SERVICES				
HEALTH DEPARTMENT	548,630	43,710	0	592,340
DEPARTMENT OF COMMUNITY CARE	112,255	311,700	0	423,955
SENIOR SERVICES DEPARTMENT	346,611	46,264	0	392,875
VETERANS SERVICES DEPARTMENT	221,444	578,980	0	800,424
	1,228,940	980,654	0	2,209,594

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2022 Total Expenditures
CULTURE AND RECREATION				
FORBES LIBRARY	1,239,873	193,108	0	1,432,981
LILLY LIBRARY	270,581	91,400	0	361,981
PARKS AND RECREATION DEPARTMENT	327,233	39,000	0	366,233
ARTS AND CULTURE DEPARTMENT	67,785	21,250	0	89,035
	1,905,472	344,758	0	2,250,230
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	4,111,300	0	4,111,300
INTEREST ON MUNICIPAL INDEBTEDNESS	0	950,324	0	950,324
	0	5,061,624	0	5,061,624
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	6,803,018	0	0	6,803,018
PENSIONS: NON-CONTRIB. & OPEB	382,000	10,000	0	392,000
WORKER'S COMPENSATION	702,579	0	0	702,579
UNEMPLOYMENT COMPENSATION	100,000	10,000	0	110,000
GROUP MEDICAL INSURANCE	12,197,937	0	0	12,197,937
LIFE INSURANCE	55,000	0	0	55,000
EMPLOYEE TAXES	981,159	0	0	981,159
UNUSED SICK LEAVE	180,000	0	0	180,000
	21,401,693	20,000	0	21,421,693
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	407,500	0	407,500
GENERAL LIABILITY FUND	0	83,354	0	83,354
PROPERTY & AUTO INSURANCE	0	379,723	0	379,723
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	188,893	0	188,893
RESERVE FOR PERSONNEL	100,000	0	0	100,000
TRANSFER TO FISCAL STABILITY STABILIZATION FUND	0	0	0	0
TRANSFER TO CAPITAL STABILIZATION FUND	0	425,000	0	425,000
	100,000	1,484,470	0	1,584,470
TOTAL GENERAL FUND APPROPRIATION			100,446,866	
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS	0	575,000	0	575,000
OTHER AMOUNTS TO BE RAISED	0	27,122	0	27,122
CHERRY SHEET OFFSET RECEIPTS	0	1,321,501	0	1,321,501
STATE ASSESSMENTS - CHERRY SHEET	0	3,551,319	0	3,551,319
	0	5,474,942	0	5,474,942
TOTAL BUDGET PLAN - GENERAL FUND			105,921,808	

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.281 An Order to Approve FY 2022 Sewer Enterprise Fund Budget

Ordered, that

the sum of \$6,177,500 which is the full amount necessary for the Fiscal Year 2022 Sewer Enterprise Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated and to meet said appropriation, \$5,134,569 is to be raised from sewer receipts and \$1,042,931 shall be allocated to indirect costs.

	Personal	Operations &	Other Than	FY 2022
	Services	Maintenance	Ordinary	Total
			Maintenance	Expenditures
SEWER ENTERPRISE FUND				
SEWER GENERAL SANITARY	682,696	196,000	175,100	1,053,796
SEWER TREATMENT	985,847	1,086,400	30,000	2,102,247
SEWER DEBT	0	0	209,008	209,008
SEWER INTEREST	0	0	143,354	143,354
SEWER DIRECT & INDIRECT COSTS	0	0	1,042,931	1,042,931
SEWER RESERVE FOR CAPITAL PROJECTS	0	0	1,626,164	1,626,164
	1,668,543	1,282,400	3,226,557	6,177,500
TOTAL SEWER ENTERPRISE FUND APPROPRIATION				6,177,500

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.282 An Order to Approve FY 2022 Water Enterprise Fund Budget

Ordered, that

the sum of \$6,945,000 which is the full amount necessary for the Fiscal Year 2022 Water Enterprise Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated and to meet said appropriation, \$6,330,293 is to be raised from water receipts, and \$614,707 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2022 Total Expenditures
WATER ENTERPRISE FUND				
WATER TREATMENT AND OPERATIONS	1,462,087	953,700	410,000	2,825,787
WATER DEBT	0	0	1,714,414	1,714,414
WATER INTEREST	0	0	215,412	215,412
WATER INDIRECT COSTS	0	0	614,707	614,707
WATER RESERVE FOR CAPITAL PROJECTS	0	0	1,574,680	1,574,680
	1,462,087	953,700	4,529,213	6,945,000
TOTAL WATER ENTERPRISE FUND APPROPRIATION				6,945,000

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.283 An Order to Approve FY 2022 Solid Waste Enterprise Fund Budget

Ordered, that

the sum of \$665,045 which is the full amount necessary for the Fiscal Year 2022 Solid Waste Enterprise Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated and to meet said appropriation, \$423,840 is to be raised from solid waste receipts, \$85,720 shall be allocated to indirect costs, and \$155,485 to be made available from the Retained Earnings Balance of the Solid Waste Enterprise Fund.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2022 Total Expenditures
SOLID WASTE ENTERPRISE FUND				
OTHER WASTE MGT PROGRAMS	267,525	311,800	0	579,325
SOLID WASTE DIRECT & INDIRECT COSTS	0	0	85,720	85,720
	267,525	311,800	85,720	665,045
TOTAL SOLID WASTE ENTERPRISE FUND APPROPRIATION				665,045

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.284 An Order to Approve FY 2022 Stormwater and Flood Control Enterprise Fund Budget

Ordered, that

the sum of \$1,996,486 which is the full amount necessary for the Fiscal Year 2022 Stormwater and Flood Control Enterprise Fund Budget (July 1, 2021 to June 30, 2022), be appropriated for the purposes stated and to meet said appropriation, \$1,647,705 is to be raised from Stormwater and Flood Control receipts and \$345,781 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2022 Total Expenditures
STORMWATER ENTERPRISE FUND				
STORM WATER DRAIN OPERATIONS	399,172	81,100	150,000	630,272
STORM WATER FLOOD CONTROL OPERATIONS	58,841	41,700	0	100,541
STORM WATER DEBT	0	35,000	0	35,000
STORM WATER INTEREST	0	3,150	0	3,150
STORM WATER INDIRECT COSTS	0	345,781	0	345,781
STORM WATER RESERVE FOR CAPITAL PROJECTS	0	0	881,742	881,742
TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE FUND	458,013	506,731	150,000	1,996,486
TOTAL STORM WATER ENTERPRISE FUND APPROPRIATION				1,996,486

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.285 An Order to Approve FY2022 Revolving Funds

Ordered that, in accordance with M.G.L. Chapter 44, Section 53 E 1/2 the city shall vote the limit on the total amount that may be expended from each revolving fund established by Chapter 16 of the City Ordinances.

Fund Number	Name of Fund	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	\$150,000
2416	Hazmat Revolving Fund	\$95,000
2419	DPW Public Works Construction Services Revolving Fund	\$25,000
2408	Senior Services Transportation Revolving Fund	\$100,000
2428	Senior Services Activities Revolving Fund	\$175,000
2433	Senior Services Food Services Revolving Fund	\$90,000
2440	Senior Services Publications Revolving Fund	\$35,000
2406	Athletic League Fees Revolving Fund	\$200,000
2405	JFK Family Aquatic Center	\$125,000
2422	NPS Transportation Revolving Fund	\$200,000
2452	SVAHS Farm Revolving Fund	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	\$10,000
2436	Public Health Nursing Program Revolving Fund	\$30,000
2410	James House Revolving Fund	\$85,000
2439	Sharps Disposal Program Revolving Fund	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	\$60,000
2443	DPW Reuse Committee Revolving Fund	\$15,000

City of Northampton

MASSACHUSETTS

In City Council, June 3, 2021

Upon the recommendation of Mayor David J. Narkewicz and the Office of Planning and Sustainability

**21.286 AN ORDER AUTHORIZING ACQUISITION OF A PARCEL OF LAND
ON THE EASTERLY SIDE OF THE MILL RIVER AND THE WESTERLY SIDE OF THE MASS CENTRAL
RAIL TRAIL IN LEEDS**

WHEREAS, the parcel subject to this Order is located on the westerly side of the MassCentral Rail Trail and the easterly side of the Mill River in Leeds and is shown on a plan of land shown as "Locus 05-072-01" on a plan entitled "PLAN OF LAND IN NORTHAMPTON, MA, HAMPSHIRE REGISTRY, PREPARED FOR THE CITY OF NORTHAMPTON," dated May 7, 2021, and recorded in the Hampshire Registry of Deeds in Plan Book 249, Page 82. ("the Parcel"); and

WHEREAS, the Open Space, Recreation, and Multiuse Trail Plan (2018-2025) calls for increased open space along the Mill River; and

WHEREAS, there has been strong support from Leeds community meetings and from the Leeds Civic Association to add the property of the Heirs of August R. Tyrrell to the Mill River Greenway, with the Leeds Civic Association agreeing to hold the required Conservation Restriction on the property and provide long term assistance cleaning up debris on the property ; and

WHEREAS, the City's on-going CPA-funded study of informal swimming areas on the Mill and the Connecticut River shows support for this project.

NOW, THEREFORE BE IT ORDERED,

The City Council hereby authorizes the acquisition by purchase, gift, eminent domain, or otherwise of the Parcel believed to be owned by the Heirs of August R. Tyrrell shown as "Locus 05-072-01" on a plan entitled "PLAN OF LAND IN NORTHAMPTON, MA, HAMPSHIRE REGISTRY, PREPARED FOR THE CITY OF NORTHAMPTON," dated May 7, 2021, and recorded in the Hampshire Registry of Deeds in Plan Book 249, Page 82, for the purposes of conservation, recreation, and open space subject to the provisions of Article 97 of the Massachusetts Constitution and in accordance with the Massachusetts Community Preservation Act, Massachusetts General Laws, Chapter 44B. The Parcel shall be in the care, custody and control of the Northampton Conservation Commission.

As damages for the taking, the City Council hereby awards Two Thousand Four Hundred Dollars (\$2,400.00).

ORDER OF TAKING

The undersigned, being the duly elected and sitting members of the City Council of the City of Northampton, in the Commonwealth of Massachusetts, acting under the authority of and in accordance with the provisions of General Laws of the Commonwealth, as from time to time amended, and more particularly Massachusetts General Laws Chapter 79, and pursuant to the Order of the Northampton City Council, a true copy of which is attached hereto, does hereby take the parcel referenced below, with any and all improvements thereon, in fee absolute for and on behalf of the Inhabitants of the City of Northampton. The parcel taken hereunder shall be in the custody and control of the Northampton Conservation Commission for the purposes of conservation, recreation, and open space subject to the provisions of Article 97 of the Massachusetts Constitution and in accordance with the Massachusetts Community Preservation Act, Massachusetts General Laws, Chapter 44B.

The parcel hereby taken is shown as “Locus 05-072-01” on a plan entitled “PLAN OF LAND IN NORTHAMPTON, MA, HAMPSHIRE REGISTRY, PREPARED FOR THE CITY OF NORTHAMPTON,” dated May 7, 2021, and recorded in the Hampshire Registry of Deeds in Plan Book 249, Page 82.

The property hereby taken is supposed to be owned by the Heirs of August R. Tyrrell. See deeds recorded in the Hampshire Registry of Deeds in Book 305, Page 57. In accordance with M.G.L. Chapter 79 §6, as amended, an award of Two Thousand Four Hundred dollars (\$2,400.00) dollars is made by the City of Northampton for damages sustained by the owner or owners and all other persons, including all mortgagees of record, having any and all interest in the Property and entitled to any damages by reason of the taking. The City of Northampton reserves the right to amend the award at any time prior to payment for good cause shown.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, We, the City Council of the City of Northampton, have executed this Order of Taking this _____ day of June, 2021.

WITNESS TO ALL:
CITY COUNCIL, CITY OF NORTHAMPTON, MA

Gina-Louise Sciarra
AT-LARGE COUNCILOR

William H. Dwight
AT-LARGE COUNCILOR

Michael Quinlan, Jr.
WARD 1 COUNCILOR

Karen Foster
WARD 2 COUNCILOR

James Nash
WARD 3 COUNCILOR

John Thorpe
WARD 4 COUNCILOR

Alex Jarrett
WARD 5 COUNCILOR

Marianne L. LaBarge
WARD 6 COUNCILOR

Rachel Maiore
WARD 7 COUNCILOR

CERTIFICATE OF THE CLERK
CITY COUNCIL, CITY OF NORTHAMPTON, MA

I, Laura Krutzler, the Clerk of the City Council of the City of Northampton, MA, hereby certify that the attached Order of Taking of a certain parcel of land located in Northampton, Hampshire County, Massachusetts, was executed on _____ June, 2021, by Gina-Louise Sciarra, William H. Dwight, Michael Quinlan, Jr., Karen Foster, James Nash, John Thorpe, Alex Jarrett, Marianne L. LaBarge, and Rachel Maoire, who as of that day, were and are the duly elected members of the City Council of the City of Northampton, MA.

Signed this _____ day of June, 2021.

Laura Krutzler
Clerk to City Council
City of Northampton, Massachusetts

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.289 An Order to Approve Mayors Youth Commission Gift Fund Expenditure for T-Shirts

Ordered, that

the Northampton City Council in accordance with Massachusetts General Law Chapter 44, Section 53 A (Grants and gifts; acceptance and expenditure) authorizes the expenditure of up to \$258.00 from the Mayor's Youth Commission Gift Fund (Fund 2514) to be used to purchase T-Shirts by the Youth Commission.

City of Northampton
MASSACHUSETTS

In City Council

June 3, 2021

Upon recommendation of the Mayor

21.290 An Order to Appropriate \$435,653 Free Cash to AOM Restroom Expansion and Renovation

Ordered, that

the sum of \$435,653 be appropriated from the FY2021 General Fund Undesignated Fund Balance (Free Cash) to the Academy of Music for expansion and renovation of the restroom facilities.