



Committee on Finance and the Northampton City Council

*Councilor Gina-Louise Sciarra, Chair
Councilor Marianne L. LaBarge, Vice Chair
Councilor Michael J. Quinlan, Jr.
Councilor John Thorpe*

Online Meeting via Teleconference

Meeting Date: June 17, 2021

Note: The Finance Committee Meeting will take place during the City Council Meeting as announced. The City Council Meeting is scheduled to begin at 5:30 pm.

- 1. Meeting Called To Order**
- 2. Roll Call**
- 3. Approval Of Minutes From The Previous Meeting**

A. Minutes Of May 20, 2021

Documents:

[05-20-2021_finance committee minutes.pdf](#)

4. Financial Orders

A. 21.294 An Order To Reprogram Surplus From CS Forbes Library Windows To Forbes HVAC Project

Documents:

[21.294 an order to reprogram surplus from cs forbes library windows to forbes hvac project.pdf](#)

B. 21.296 An Order For FY2021 Budget Transfers

Documents:

[21.296 an order for fy2021 budget transfers.pdf](#)

C. 21.297 An Order To Authorize Damon Road Sewer Line Taking

Documents:

[21.297 an order to authorize damon road sewer line taking.pdf](#)

5. New Business

-Reserved for topics that the Chair did not reasonably anticipate would be discussed.

6. Adjourn

Contact: G-L Sciarra at glsciarra@northamptonma.gov

or 413-570-3133



Committee on Finance and the Northampton City Council

*Councilor Gina-Louise Sciarra, Chair
Councilor Marianne LaBarge, Vice Chair
Councilor Michael J. Quinlan, Jr.
Councilor John Thorpe*

On-line Zoom Meeting

Meeting Date: May 20, 2021

Note: The Finance Committee Meeting took place during the City Council Meeting as announced. The City Council Meeting began at 7 p.m.

1. **Meeting Called To Order:** At 11:53 p.m., Councilor Sciarra called the meeting to order.
2. **Roll Call:** Present were committee members Gina-Louise Sciarra (Chair), Marianne LaBarge (Vice-Chair), Michael J. Quinlan, Jr. and John Thorpe. Also present from the City Council were William H. Dwight, Alex Jarrett, Karen Foster, Rachel Maiore and Jim Nash. Also present were Mayor David Narkewicz, Finance Director Susan Wright and Administrative Assistant Laura Krutzler.
3. **Approval of Minutes of April 1, 2021**
Councilor LaBarge moved to approve the minutes of April 1, 2021. Councilor Thorpe seconded. The minutes passed unanimously 4:0 by roll call vote.
4. **FINANCIAL ORDERS**
 - A. **21.271 An Order To Authorize Conservation Commission To Acquire Massachusetts Audubon Society Conservation Restriction**
Councilor Sciarra read the order.

Councilor Thorpe read aloud an email from Conservation/Preservation Land Use Planner Sarah LaValley. According to Ms. LaValley, the Massachusetts Audubon Society has negotiated the purchase of 16 acres in the Meadows at Potash and Old Springfield Road. This area entirely within the flood plain includes wildlife and bird nesting habitat, including areas identified as priority for rare and endangered species. The property is almost entirely surrounded by protected open space owned by either the Conservation Commission or Mass. Audubon and will make a valuable addition to the Arcadia Wildlife Sanctuary. In exchange for a \$2,000 contribution to the purchase price, the city, in care of the Conservation Commission, will be granted a permanent conservation restriction. This will not only further the city's long-standing partnership with Mass Audubon but will act as a belt and suspenders to make sure this land is protected forever. Money will come from the Conservation Fund, a fund established using Community Preservation Act (CPA) funds to provide for fast action as well as due diligence when needed for open space preservation purposes. No funding is sought with this order.

City Council Committee on Finance Meeting Minutes for May 6, 2021

Councilor LaBarge moved to forward the order with a positive recommendation. Councilor Thorpe seconded. The motion passed unanimously 4:0 by roll call vote.

5. New Business

None.

6. Adjourn: There being no further business, Councilor Quinlan moved to adjourn. Councilor LaBarge seconded. The motion carried on a roll call vote of 4 Yes, 0 No. The meeting adjourned at 11:57 p.m.

Contact: G-L Sciarra @glsciarra@northamptonma.gov or 413-570-3133

City of Northampton

MASSACHUSETTS

In City Council

June 17, 2021

21.294 An Order to Reprogram Surplus from CS Forbes Library Windows to Forbes HVAC Project

Upon recommendation of the Mayor

Whereas, the City appropriated funds to conduct an engineering study for the Forbes Library HVAC system as part of the FY21 Capital Improvement Program and additional funds are needed;

Whereas, the City appropriated funds to replace the windows at Forbes Library and the project is complete and funds remain which can be reprogrammed to support the architectural plans;

Ordered, that

\$31,963 of the remaining balance in the CS Forbes Windows FY20 (19303 586219) be reprogrammed to the Forbes HVAC Project (19303 586711).

City of Northampton
MASSACHUSETTS

In City Council

June 17, 2021

Upon recommendation of the Mayor

21.296 An Order for FY2021 Budget Transfers

Ordered, that

The following FY2021 budgetary transfers be made:

Department		Description	Org	Object	Transfer From:	Transfer To:
City Council	OM	Audit	11112	530001		\$ 2,100
Legal Service	OM	Legal	11512	530002		\$ 77,107
General Liability Insurance	OM	Public Employee Liability	19452	574004		\$ 1,593
Information Technology	PS	Call Pay	11551	514006		\$ 4,525
Planning & Sustainability	PS	Longevity	11751	514002		\$ 5,148
Arts and Culture	PS	Permanent Salaries	16991	511000		\$ 1
Health Dept.	OM	Medical & Surgical Supplies	15112	550000	\$ (65,405)	
Interest on Municipal Debt	OM	Interest on Notes	17503	592500	\$ (42,769)	
Reserve for Personnel	PS	Vacation/Comp Payout	19491	519700		\$ 30,392
Other Employee Benefits	PS	Unused Earned Leave - Sick Leave Payout	19191	519600	\$ (30,392)	
Capital Improvements	OM	IT Intergrate Muni Data System	19303	586641		\$ 17,700
Stormwater Enterprise	PS	Permanent Salaries	62611	511000		\$ 12,539
Stormwater Enterprise	OM	Catch Basin Cleaning Disposal	62612	531009	\$ (12,539)	
Total Budgetary Transfers:					\$ (151,105)	\$ 151,105

City of Northampton
MASSACHUSETTS

In City Council, June 17, 2021

Upon the recommendation of the Mayor and the Department of Public Works

21.297 An Order to Authorize Damon Road Sewer Line Taking

Ordered, that

WHEREAS, Damon Road and Bridge Road are public ways in and for the city of Northampton; and,

WHEREAS, the city, in conjunction with the Massachusetts Department of Transportation, is undertaking the reconstruction of Damon Road and Bridge Road, including drainage and utility improvements and slope stabilization, from the Norwottuck Rail Trail crossing to the easterly section of Bridge Road west of King Street (Routes 5 and 10) (“the Project”); and,

WHEREAS, within the layout of Damon Road are two privately-owned pressure sewer force mains that are approximately 50 years old and are near the end of their expected design life. The lines are scheduled to be replaced in conjunction with the Project; and

WHEREAS in order to proceed with the replacement of the sewer lines, the city must acquire title to the sewer lines and appurtenances; and

WHEREAS, the sewer lines are shown on the sketch plan (“the Plan”) entitled Damon Road Sewer Force Main Proposed Takings, dated June 10, 2021 as “River Run Condominium Trust Sewer Force Main ~420 LF” and “Easthampton Mahadev LLC Sewer Force Main, ~490 LF”; and

WHEREAS, no appropriation is required as the damages awarded for the taking authorized herein is nominal.

NOW, THEREFORE, BE IT ORDERED

That the City Council authorizes the acquisition by purchase, gift, eminent domain, or otherwise, permanent fee interests, in fee simple absolute, for and on behalf of the Inhabitants of the City of Northampton of the sewer lines, including pipes, fixtures, equipment and appurtenances shown on the Plan as “River Run Condominium Trust Sewer Force Main ~420 LF” and “Easthampton Mahadev LLC Sewer Force Main, ~490 LF.” As damages for this taking, the City Council awards One Dollar (\$1.00) to River Run Condominium Trust and One Dollar (\$1.00) to Easthampton Mahadev LLC.