



FORBES library

NORTHAMPTON'S PUBLIC LIBRARY

Trustees Agenda
Thursday, May 21, 2020
2 PM
Online

Pursuant to Governor Baker's **Emergency Order** Modifying the State's Open Meeting Law issued March 12, 2020, this meeting will be held using remote participation.

Please follow this link to access the Zoom teleconference:

<https://us02web.zoom.us/j/83640431174?pwd=Y2dNNumQwZ1R2WUxxNlBrMTFQVUhxZz09>

Meeting ID: 836 4043 1174

Password: 733503

Number to access meeting via phone: 1-646-558-8656

First time Zoom users will be asked to download and install the Zoom app.

1. Public Comment - There will be a public comment period at the start of the Zoom meeting, or people can submit written comments beforehand. Written comments may be emailed to director@forbeslibrary.org must be received by noon on Thursday to be included for the meeting.
2. Bartholomew Quarterly Report
 - a. Portfolio Review
3. Secretary's Report of February 19, 2020
4. Treasurer's Report
 - a. Approval of Treasurer's Reports from February and March
 - b. Approval of Gifts, Donations and Bequests from February and March
 - c. April Report
 - d. April Gifts, Donations and Bequests

5. Financial Report

- a. PPP Loan (Downing)
- b. May Endowment Distribution (Downing)

6. Friends of Forbes

7. Administrative Report

8. Next Meetings

- a. Trustees: June 18, 2020 at 4 PM
- b. Friends Meeting: Wednesday, June 3 at 6:30 PM

9. Communications

None this month.

10. Action Items

- a. Shearer Memorial Fund (Downing)
- b. Executive Session
 - i. The Trustees are requested to go into executive session to discuss contract negotiations because negotiations in open session would be detrimental to the library's bargaining position.

11. Informational Items

- a. Phased Reopening Plan (Downing)
- b. Remote Services and Statistics (Moss)
 - i. Summer Reading 2020
- c. Community Engagement (Moss)
- d. Massachusetts' Board of Library Trustees (Moss)
- e. Reports on Subcommittee Meetings/Activities
 - i. Development Committee (Downing)
- f. Virtual Events Calendar (online only) - <https://bit.ly/2WGkt1v>
- g. Press Cuttings