

MEETING OF THE NORTHAMPTON SCHOOL COMMITTEE

Superintendent Search Committee

Wednesday, February 1, 2023 ~ 6:30PM – 8:00PM

Hybrid Meeting: JFK Community Room, 100 Bridge Road, Florence, MA 01062

& Online Zoom Meeting

AGENDA

Pursuant to Governor Baker's [Emergency Order](#) Modifying the State's Open Meeting Law issued March 12, 2020, the February 1, 2023 meeting of the Superintendent Search Committee will be held using remote participation as well as in person.

WRITTEN TESTIMONY/COMMENTS MAY BE SUBMITTED TO THE SCHOOL COMMITTEE CLERK AT: anniethompson@northampton-k12.us UNTIL 4:00 P.M. ON JANUARY 31, 2023 TO BE INCLUDED AS PART OF THE PUBLIC RECORD FOR THAT MEETING.

JOIN ZOOM MEETING VIA ZOOM TELECONFERENCING WEBSITE:

<https://us06web.zoom.us/j/89499238745>

MEETING ID: 894 9923 8745

MEETING PASSCODE: 019263

OR DIAL IN WITH TELEPHONE: +1 646 876 9923

YOU WILL BE PROMPTED TO ENTER THE MEETING ID

THEN YOU WILL BE PROMPTED TO ENTER A PARTICIPANT NUMBER

IF YOU DO NOT HAVE A PARTICIPANT NUMBER, ENTER #

PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR

Agenda

I. Roll Call

II. Introductions

III. Identify Key Questions

- a) Open Meeting Law and Mass Conflict of Interest Law
- b) Who will take minutes – Secretary or Consultant
- c) Host for Sessions – Consultant or Other
- d) Location for Interviews

IV. Understand the Search Process

- a) Chair / Vice Chair and Identify Role
 - Ensures all members are heard
 - No additional authority
 - Spokesperson for Search Committee
 - Identify Chair
- b) Open Meeting Law and Public Records
- c) Do's and Don'ts of Interviewing

School Committee Clerk: Annie Thompson • (413) 587-1327 • anniethompson@northampton-k12.us

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Mayor Gina-Louise Sciarra	Member Gwen Agna, Vice Chair	Member Aline Davis	Member Meg Robbins
Member Holly Ghazey	Member Emily Serafy-Cox	Member Michael Stein	Member Dina Levi
	Member Margaret Miller	Member Kaia Goleman	

MEETING OF THE NORTHAMPTON SCHOOL COMMITTEE

Superintendent Search Committee

Wednesday, February 1, 2023 ~ 6:30PM – 8:00PM

Hybrid Meeting: JFK Community Room, 100 Bridge Road, Florence, MA 01062
& Online Zoom Meeting

AGENDA

- d) Questions that Cannot be Asked of Candidates
- e) Background Checks

V. Review Timelines and Dates

- a) Scheduling interviews and attendance
 - MASC will bring a list of candidates for Search Committee for interview
 - Search Committee will receive copies of full application packet for review prior to interviews
 - Interview in Executive Session – all candidate information is confidential at the semi-finalist stage
 - Search Committee will identify 3-5 finalists to forward to School Committee
 - Timeline: Semi-finalist interviews dates (confirm)
 - 2 Interviews each date. 1-hour interview with 15-minute break between interviews
 - Start time for interviews
 - Deliberation should be conducted on last night of interviews to select finalists to move on to School Committee

VI. Question Development Process

VII. Address Any Outstanding Questions

VIII. Adjourn

School Committee Clerk: Annie Thompson • (413) 587-1327 • anniethompson@northampton-k12.us

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Mayor Gina-Louise Sciarra	Member Gwen Agna, Vice Chair	Member Aline Davis	Member Meg Robbins
Member Holly Ghazey	Member Emily Serafy-Cox	Member Michael Stein	Member Dina Levi
	Member Margaret Miller	Member Kaia Goleman	