City of Northampton

Fiscal Year 2013

Proposed Budget

Mayor David J. Narkewicz

May 3, 2012

CITY OF NORTHAMPTON

Mayor David J. Narkewicz

City Hall, 210 Main Street Room 12
Northampton, MA 01060-3199
(413) 587-1249
mayor@northamptonma.gov

May 3, 2012

Northampton City Council
210 Main Street, Room 18
Northampton, MA 01060

RE: Proposed Fiscal Year 2013 Budget

To the Honorable Members of the City Council,

I am pleased to submit for your consideration a proposed $95,780,717 fiscal year 2013 budget for the City of Northampton. This includes our $79,362,500 General Fund together with the Enterprise Funds for Water ($7,136,210), Sewer ($5,517,720), and Solid Waste ($3,764,287).

Northampton weathered the economic recession that buffeted our city and state better than many communities through sound fiscal management and with the support of our employees and taxpayers. Economic recovery by state and local governments continues to lag behind recovery in the broader economy however, and Northampton is no exception as evidenced by the fiscal challenges we continue to face in FY2013.

Revenues in the form of local taxes, interest income, new growth, and federal and state aid continue to be outpaced by faster rises in fixed costs for health care, pensions, school choice and charter school-sending tuitions, capital debt service, fuel and materials, and collective bargaining agreements. Many of these same "mandatory spending" pressures underpin the structural issues in our state's budget, resulting in little or no increases in local aid to municipalities. Over the last five years, Northampton has experienced a decrease of $3.35 million in state aid.

My proposed General Fund budget represents a 3% increase from fiscal year 2012. Approximately 75% of that increase is devoted to fixed costs in two categories: debt service and employee benefits. The remaining spending increase is spread across the entire budget with the three largest discretionary General Fund increases being the Northampton Public Schools ($208,000), Veterans benefits ($185,716), and Fire Department overtime ($130,000). The General Fund budget is balanced without any non-recurring, one-time revenues and is structured to reduce our reliance on free cash to backfill operating expenses during the upcoming fiscal year.

This budget reflects my Administration's commitment to funding the programs and people that provide vital city services to the residents of Northampton. It also reflects my initial efforts to review city departments and functions to gain streamlined service-delivery, identify opportunities for using technology to improve efficiency, and find cost savings for taxpayers.

The physical budget book itself is a reflection of this approach. Shorter in length and text than previous budget proposals, it is designed to be clear, concise, and full of line-item specificity to provides residents with an easy-to-read roadmap for how their tax dollars are being spent.

Highlights of this proposed FY2013 budget include:

Parking Division Reorganization

The Parking Division, formerly a stand-alone department, has been merged into other city departments resulting in a reduction of two full-time employees. Responsibility for maintenance of the E. J Gare Garage and other parking assets have been reassigned to the Central Services Department, which currently oversees maintenance for all other city and school facilities. Parking Enforcement is merged with the Parking Clerk under the umbrella of the City Collector's office, which has also begun managing the sale of parking passes. These changes allow us to provide improved customer service to residents and visitors, maintain a state-of-the-art parking system, and oversee this critical city function and revenue source more cost-effectively.

Expanded Regionalization of Health Department

Beginning in FY2013, the Health Department will be sharing two positions with the Town of Amherst through a unique shared service agreement. The Town of Amherst will employ a 40-hour-a-week Health Inspector with 20 hours of service provided to Northampton (this is a continuation of a current shared position) and the City of Northampton will employ a 40-hour-a- week public health nurse with 20 hours of service provided to Amherst. Under this agreement the municipalities will exchange no money and will jointly administer the positions. Sharing employees in this way not only saves money by eliminating the need for multiple benefit eligible part-time positions, but also encourages collaboration between our two health departments.

Reorganization of CDBG and Economic Development Functions

In the face of a 30% reduction in federal Community Development Block Grant CDBG funding over the last two years, this budget eliminates the Community and Economic Development Office (CEDO) created in FY2010 and moves the two federally funded CDBG staff positions under the umbrella of the Mayor's office. This budget also eliminates the CDBG-funded CEDO Director and reestablishes a dedicated, city-funded economic development staffer in the Mayor's office.

Moving Financial and Human Resource Data Management to the Cloud

Our city's financial, human resources, and payroll data are managed in MUNIS, a municipal software package we currently host locally requiring ongoing investments in server hardware together with maintenance, troubleshooting, and back-up by MIS personnel. During my brief tenure as Mayor, I have seen firsthand how important city work functions can grind to a halt when the MUNIS server goes down and how critical financial data stored on the server can be

threatened by major storms and power outages. I have made the decision to move Northampton's MUNIS to a web-based system, allowing our data to be managed stably and securely offsite while eliminating future costs for server replacement as well as saving staff time, maintenance costs, and training requirements for this increasingly complex software.

Addressing Historically Underfunded Accounts and Unfunded Comp Time Liability

To move away from over-reliance on free cash, this budget makes a commitment to increasing funding for historically underfunded accounts: Veterans Benefits ($185,716), Fire Department Overtime ($130,000), DPW Snow and Ice ($100,000), and Legal Services ($34,335). This budget also takes a modest first step toward reducing the city's unfunded comp time liability by $38,504, beginning in the Council on Aging and Fire Department.

Fire and Ambulance Budget Consolidation

Based on the high quality of patient care, operational capability, and financial stability demonstrated by the Northampton Fire Department (NFD) in the delivery of emergency medical services (EMS) to our community, the operational budget for EMS has been merged into the Northampton Fire Services budget. This consolidation brings Fire Department budgeting fully in line with other city departments, avoids the need to split expenses among diverse cost centers, and eliminates the need for periodic financial transfers.

Providing Health Insurance for our Employees and Retirees

We began the budget planning process in January facing a 12.5% rate increase in our renewal quote to provide health insurance to our employees and retirees. Through ongoing data analysis and negotiations with Health New England, we have been able to reduce the total rate increase down to approximately 7.4% that represents a savings of approximately $493,372 from the initial quote. The overall increase in health care costs is still significant at over $800,000, which is why later this year I will propose that the city adopt municipal health care reform local-option legislation giving us greater ability to contain costs and the flexibility to move into the state's GIC plan if it proves advantageous.

At the beginning of this year, our City went out to bond on a new police station and other capital projects totaling $19.75 million. We were understandably proud that Northampton maintained its strong bond rating and achieved highly favorable interest rates, but Moody's Investor Services also cautioned us about our depleted reserves. Heeding this caution must be a focus of our work moving forward, which is why this proposed General Fund budget was very purposefully built without the use of reserves in an effort to preserve and rebuild them for capital and other one-time needs.

This challenge of balancing our day-to-day operational needs with the critical need to make long-term investments in our capital infrastructure, be it roads, buildings, equipment, or our aging systems for water, sewer, storm water, and flood control, must be addressed. Our capital planning process, scheduled for this fall, will update our five-year capital plan and prioritize project needs which we will pay for with capital stabilization funds infused by anticipated departmental turn-backs from the close of FY2012.

Our single greatest challenge, however, remains the structural imbalance between our ever-rising fixed costs and the lack of revenues to meet them. We must join voices with other cities

and towns to ask our state government to provide us with either the financial resources or the local tools to adequately fund our public schools, our police and fire, our infrastructure, and all of the other vital services in our communities. I am committed to working with the City Council, the School Committee, city residents, and like-minded individuals in other cities and towns across the state on this important effort.

I want to take this opportunity to thank those who contributed to the development and writing of this budget. First and foremost, I want to acknowledge the dedication and hard work of our city's Finance Director, Susan Wright. Her experience, knowledge, and prudent fiscal judgment are embedded in the pages of this budget. This Mayor and our City are extremely fortunate to have Susan Wright directing our financial team.

I also want to thank my staff: Lyn Simmons for her work compiling, editing, and formatting all of this budgetary information into a clear and concise document; and Corinne Philippides for organizing and managing the many budget-related departmental meetings, calls, and public forums that shaped this document.

I want to also acknowledge our City's department heads who worked closely with me and my staff to develop budgets for their individual departments and whose leadership and dedication to their missions make our city tick. I also thank our many dedicated employees who serve the city and its residents daily, and whose sacrifices during these challenging economic times must not be overlooked and cannot be overstated.

Finally, and most importantly, I want to thank the residents of Northampton for their valuable input into the creation of this budget document. I held a series of six Town Hall Budget Meetings across our city last month to outline the fiscal challenges and opportunities facing our City, and I appreciate the many people who attended these events and shared their questions, budget priorities, and ideas.

I look forward to working with the City Council over the next several weeks to review and enact this proposed budget for fiscal year 2013.

Respectfully submitted,

David J. Narkewicz
Mayor

City of Northampton
Fiscal Year 2013
Proposed Budget
TABLE OF CONTENTS

General Fund Revenue 1

Revenue Summary 7

Property Tax Levy Calculation 11

Expenditure Summary 13

FTE Chart by Affiliation & Department 17

GENERAL GOVERNMENT

- City Council 18
- Mayor's Office 20
- Auditor's Office 23
- Assessor's Office 25
- Treasurer's Office 27
- Collector/Parking Clerk Office 29
- Legal Services 32
- Human Resources 34
- Management Information Systems (MIS) 36
- City Clerk & Registrar of Voters 38
- License Commission 40
- Office of Planning & Development 42
- Central Services 44

PUBLIC SAFETY

- Police Department 49
- Public Safety Dispatch 54
- Fire/EMS Department 57
- Emergency Management 61
- Building Inspector 62

SCHOOLS

- Northampton Public Schools 64
- Smith Vocational & Agricultural High School 66

HUMAN RESOURCES

- Board of Health 68
- Council on Aging 71
- Central Hampshire Veterans Services 73

CULTURAL & RECREATIONAL SERVICES

Forbes Library	76
Lilly Library	78
Recreation	81
First Night	83
Arts Council	84

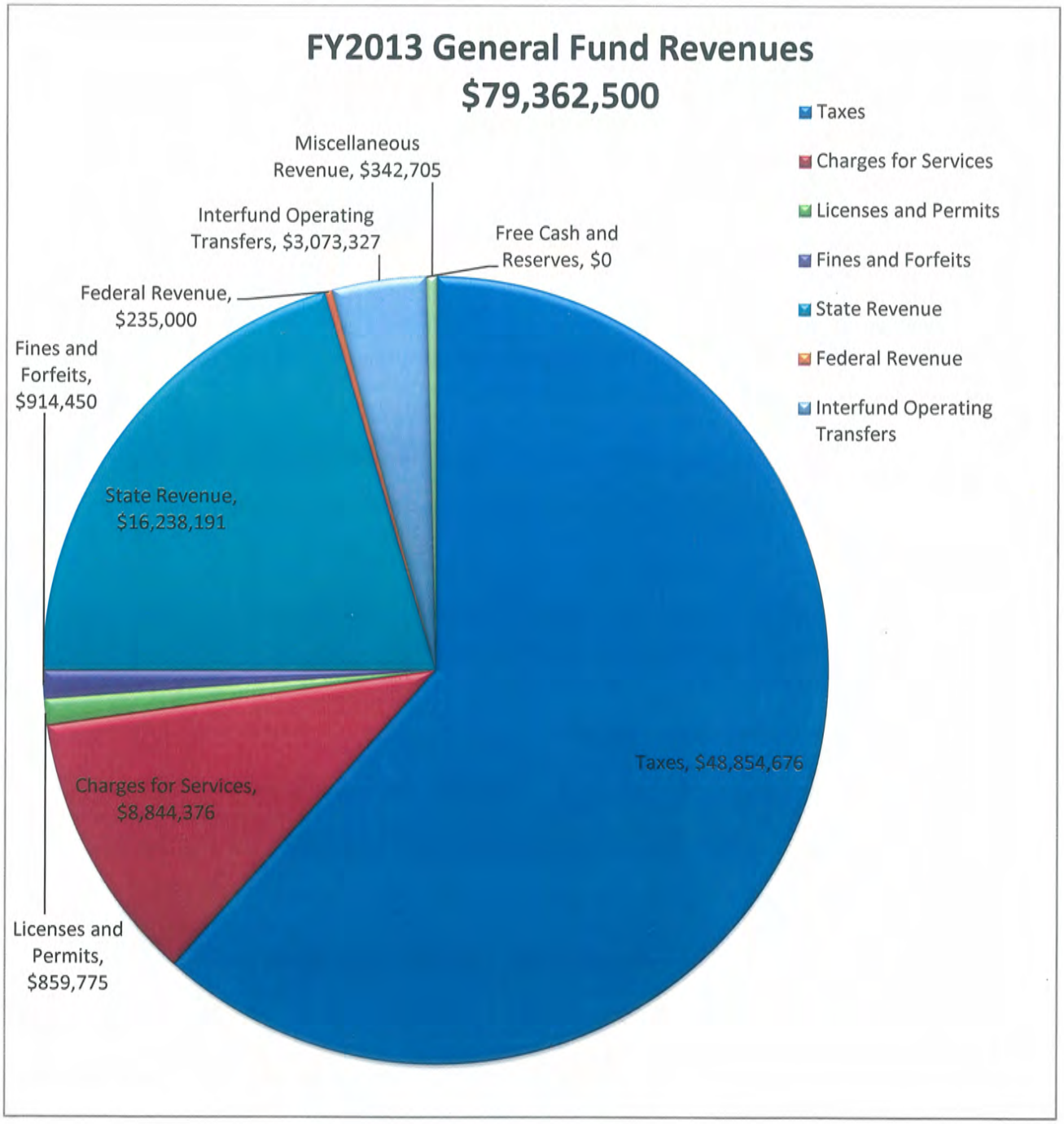
PUBLIC WORKS

Department of Public Works	86
- Engineering	89
- DPW Administration	90
- Highways	91
- Snow & Ice	93
- Storm Drains	94
- Flood Control	95
- Cemetery	96
- Parks & Recreation	97
-Water Enterprise Fund	98
-Sewer Enterprise Fund	102
- Solid Waste Enterprise Fund	105

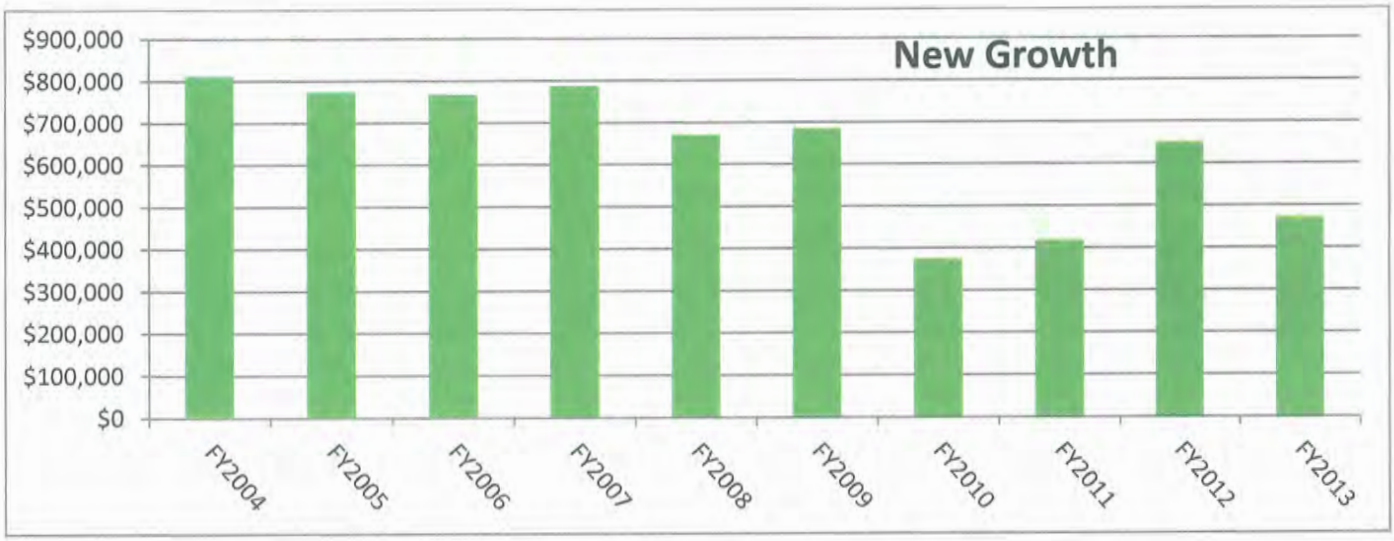
Debt Service	108
Employee Benefits	109
Insurance & Appropriation Uses	111
Appropriation Orders & Revolving Fund Reauthorization	Appendix

GENERAL FUND REVENUES:

The City's **General Fund** is supported by four primary sources of revenue: taxes (real estate, personal property, and other excise taxes), state aid, local user fees and charges, and reserves and other fund transfers. General Fund fiscal year 2013 revenues, totaling $79,362,500, are projected to increase by approximately $2,276,104 or 3.0%, from fiscal year 2012.



TAXES: Local taxes fund the largest share of the City's budget (61.6% in FY 2013). **Real estate and personal property taxes** are estimated to total $45.4 million in FY2013, which includes the allowable 2.5% increase ($1,055,588) under Proposition 2½ plus estimated new construction growth of $475,000. New growth has been affected by the economy, and a drop in building permit revenue in FY2012 has necessitated a conservative estimate for new growth in FY2013. The following chart illustrates the ten-year trend for new growth:

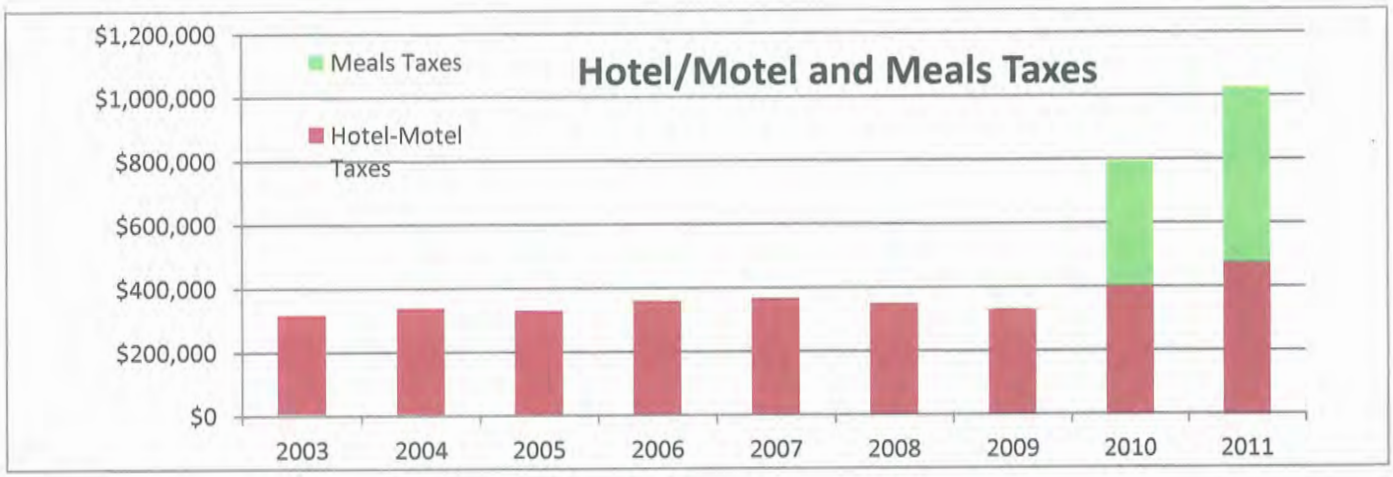


Real estate taxes also include the local share of debt service payments for bonds for building projects approved by the voters as property tax **debt exclusions**. These four projects are:

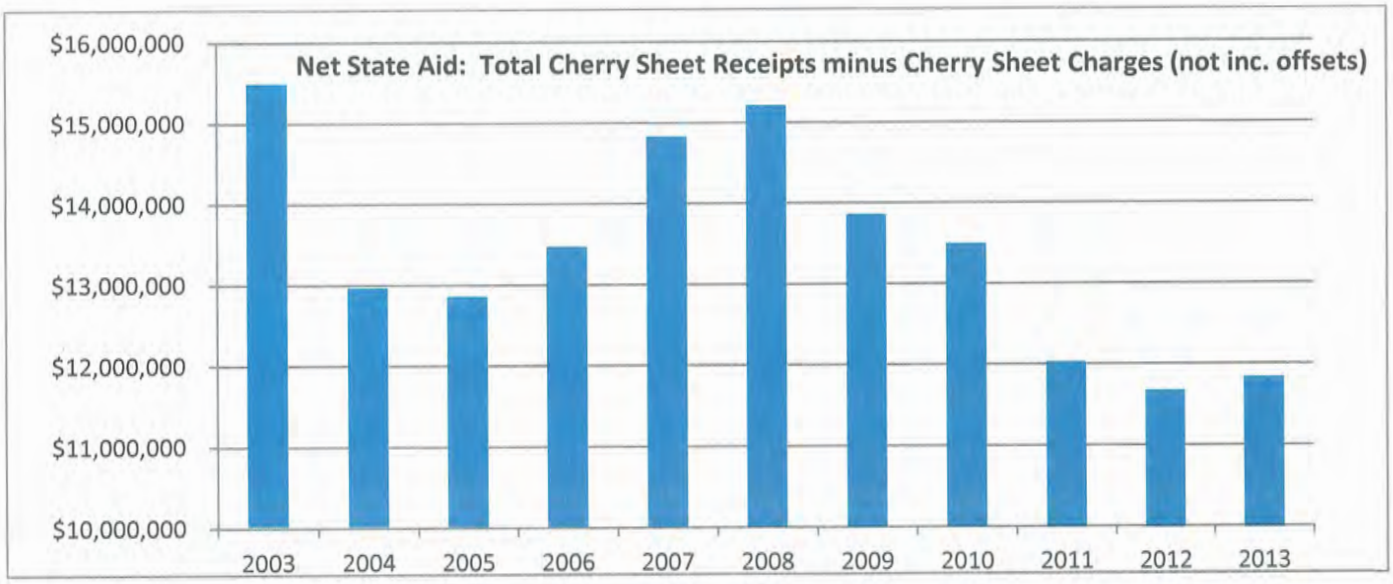
JFK Middle School – ($123,610) – last payment FY2016
Fire Station Headquarters – ($356,056) – last payment FY2019
Northampton High School – (362,505) – last payment FY2020
Police Station – ($798,135) – last payment FY2032 (note: this represents the $10 million debt excluded portion only)

In FY2013, these debt exclusions total $1,640,306 which is an increase of $631,930, (62.7%) from FY2012. As bonds financed by these overrides are paid off over their scheduled life, the annual amounts added to the tax levy as debt exclusions decline.

Motor vehicle excise tax collections are estimated at $2,130,786, a slight **increase** from FY2012 of $35,000. In FY2010 the City adopted two new local option taxes, a 2% increase in the Hotel/Motel Excise tax (which was already at 4%) and a 0.75% Meals tax. These two taxes went into effect in October 2009 (FY 2010). Based upon projected collections in FY2012 to date, the City estimates that **Hotel/Motel excise tax** revenue for FY2013 will be $475,830 and that the **Meals tax** revenue will be $600,560. This is a combined increase of $110,000 (11.4%) over FY 2012 projections. Below are actual collections for the last nine years:



STATE AID: State Aid is proposed to increase by a little over 1% this year. I am currently working with the budget adopted by the House of Representatives. The Senate has not released its budget yet, and ultimately a conference committee will determine the final number, subject to the Governor's approval. **Net State Local Aid** is projected to **increase 1.34%** in FY2013 ($166,841) for a total of $11,865,736. **Net state aid** is the total revenue from the state minus charges from the state. It should be noted that the loss of state aid and concurrent increase in state charges to Northampton for charter school and school choice students is the largest single factor affecting our budget. The chart illustrates net state aid over a ten-year period. **In five years, Northampton has lost $3.35 million in net state aid.**



Federal revenues support less than 0.3% of the City's operating budget. Medicaid reimbursements for school services provided to eligible children are estimated at $185,000, a decrease of $42,504 from FY2012. I estimate that revenues under the **Medicare Part 'D'** program will stay level at $50,000 in

FY2013. Due to another reduction in the anticipated FY 2013 **CDBG** allocation, the City will not be able to charge Indirect Costs related to grant activities again in FY2013.

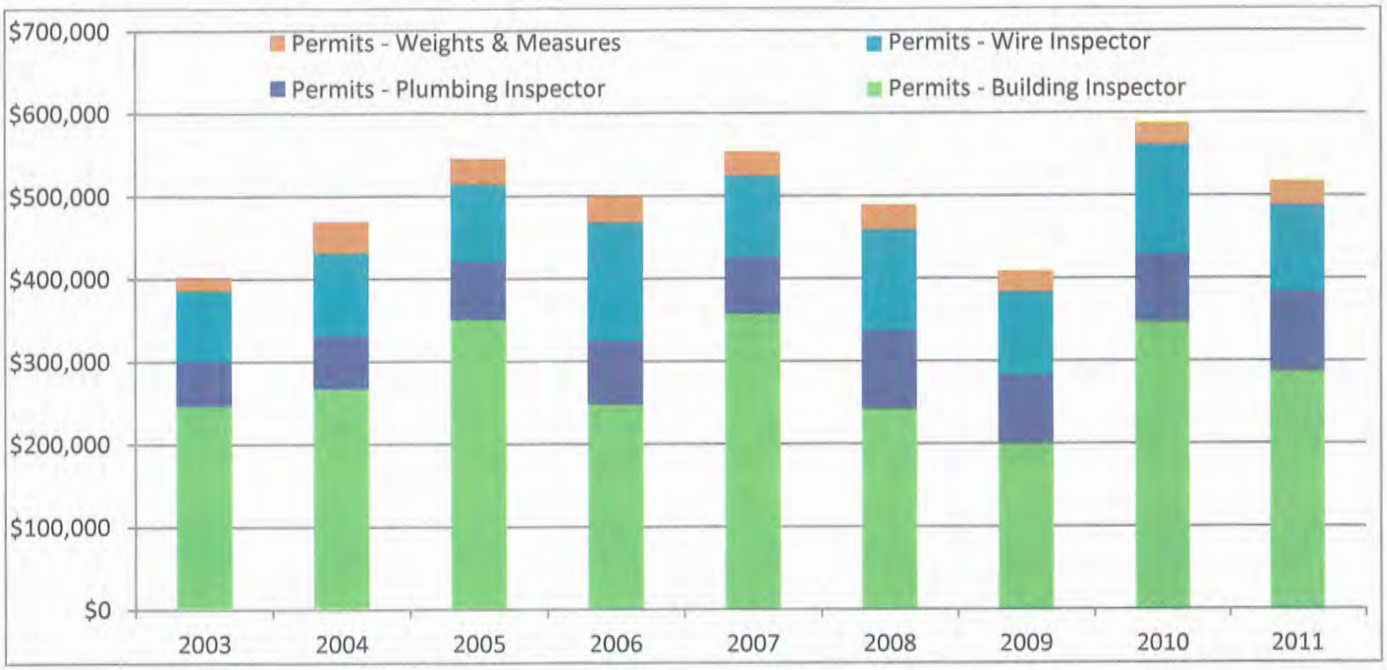
LOCAL RECEIPTS: Revenue from all **user fees and charges** comprises 11.2% of operating revenues and is projected to increase by 25.8% over FY2012 to a little over $8.8 million. Three revenue sources make up 94% of this category of revenue – Tuition for Smith Vocational, Parking Meter Receipts and Ambulance Receipts.

Smith Vocational out-of-district tuition receipts represent the largest local receipt of $5,072,280. Tuition for regular and special education students at Smith Vocational and Agricultural High School is expected to increase modestly by $24,981 due primarily to an increase in tuition fees.

Parking Meter Fund revenues are projected to increase by $190,326. This is because meter fee increases were implemented, in August of 2012. The Parking Meter Fund, whose revenues are generated from meter receipts from the City's on and off-street parking lots and the E. John Gare Parking Garage, is used to fund 100% of staff salaries, benefits, operating costs and capital costs, related to parking enforcement and maintenance. In addition, parking revenues are used to fund the salaries and benefits of seven police officers, two Parking Clerk staff in the Collector's Office, a portion of the city electrician's salary, a portion of salaries and operating for DPW maintenance, three police cruisers, and a transfer of $35,000 in support of the Northampton Business Improvement District (NBID). Lastly, the parking meter fund is contributing $100,000 toward the debt service related to the new Police Station.

Ambulance revenues are a new category in the FY2013 General Fund budget. From its inception in 2003, Ambulance revenue was collected in a separate fund called the "Ambulance Receipts Reserved for Appropriation." During the fiscal year, transfers to the General Fund from the Ambulance Fund were periodically made to cover the costs associated with the Ambulance Service. As part of my FY2013 budget, I have recommended elimination of the account. The ambulance service has proven to be self-supporting and no longer needs a separate bookkeeping mechanism to demonstrate that the venture is paying for itself. Ambulance receipts will still be tracked within the city's General Fund with their own line item, but the Fire Department and its EMS operations are fully integrated in the FY2013 budget and will be provided a yearly budget appropriation just like other city departments. The Fire Department started running an ambulance service in 2003, but the operation became full-time in the summer of 2009 after the city's private ambulance provider withdrew from its contract with the city. In FY2012 receipts are expected to reach $1.75 million and in FY2013 we are projecting $1.62 million in revenues.

Estimated revenues from **licenses and permits** are projected at $859,775, a decrease of 3.8% from FY 2012. This decrease ($34,000) is attributed to a sluggish but recovering economy that has generated a greater number of permits for building, wiring and plumbing, but for smaller, less costly projects. Inspection permit revenue for the past nine years is detailed below:

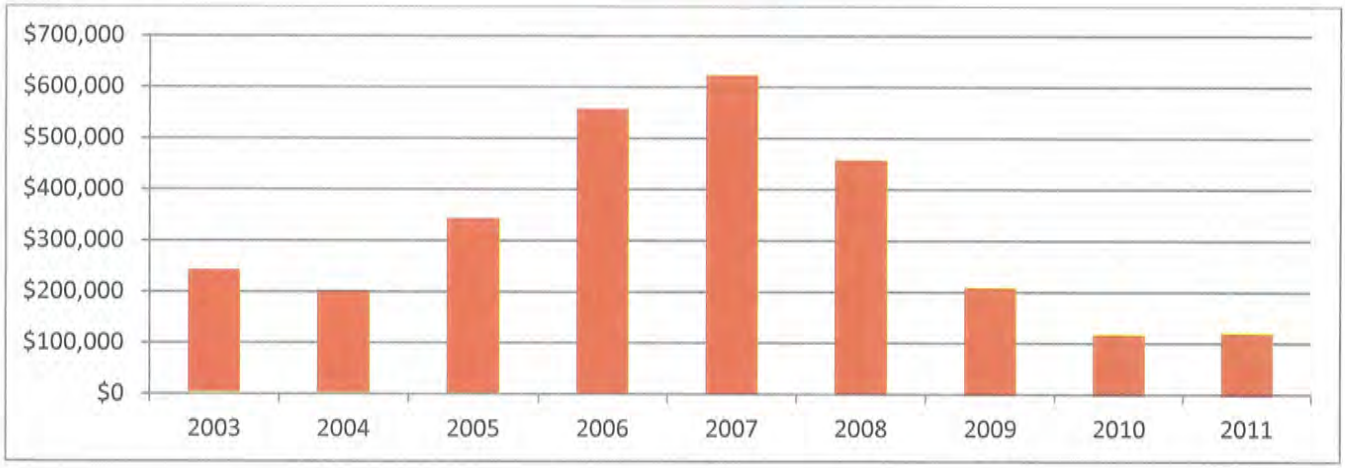


Fines and forfeits revenues are projected at $914,450, or 1.1% of total operating revenue, a decrease of $101,045 from FY2012. These include **parking violations fines** and **motor vehicle citations. Parking violations** revenues were estimated for FY2012 originally at $925,000, an increase of $300,000 or (48%) due to increasing the fine amount from $10 to $15. However, the estimate was lowered to $876,895 when the tax rate was set in December of 2011, due to lower than expected revenues from parking tickets. A number of factors may have reduced parking ticket revenues, including change in behavior due to increased fines, having the James House Lot and some on-street parking in the vicinity of the new police station off-line during construction, and a vacancy in the position of a part-time parking enforcement officer. A reorganization of the parking department has contributed to an uptick in parking fine revenues, but it remains to be seen if the increase in fines has truly influenced motorist behavior. Therefore, given that FY2012 revenues are below $700,000 to date, ten months into the fiscal year, I am using a conservative estimate for FY2013 of $801,850. **Criminal motor vehicle infractions (CMVI)** revenues are estimated at $112,600, which represents level funding, and court fines have been moved to the Police Departmental Revenue line item.

INTERFUND TRANSFERS AND RESERVES: **Interfund operating transfers** are proposed at $3,073,327, a **decrease** of $1,792,177 (-36.811.7%) over FY 2012. There are two significant reasons for a decrease in this category. First, ambulance receipts that came from the "Ambulance Receipts Reserved for Appropriation" account were transferred into the budget in this category in FY2012. As stated above, in FY2013 they have been moved into the **Charges for Services** section of revenues, as they will now come directly into the general fund without City Council transfers. Second, there is a significant decrease in the reimbursement from the Enterprise Funds. The **Water, Sewer, and Solid Waste Enterprise Funds** reimburse the General Fund for support services and fringe benefits. This support is projected to decrease by $115,273 over FY2012 and is due primarily to the Solid Waste Enterprise Fund's

contribution being phased out with the closure of the landfill. Dedicated **Wetlands Filing Fees** of $6,184, and **Waterways Fund** receipts of $3,900, and a projected $11,595 in support from the Community Preservation Act funds are appropriated in the Planning Department budget to support Conservation Commission and CPA Committee activities. **Cemetery Perpetual Care Trust Funds and Sale of Lots funds** totaling $10,000 will be used to support the operations of the DPW Cemetery Division. The transfer in the amount of $165,000 from the **Comcast I-Net Reimbursement Reserve** account is in support of the ten-year debt service on the new wide-area network and telephone systems. An internal transfer from energy rebates received as a result of the Energy Management Performance Contract (ESCO) will provide $145,000 toward the **ESCO Debt Service**. Lastly, the city received bond premiums as a result of the $19.75 million in general obligation bonds issued in February 2012. The bond premium attributable to the police station debt exclusion must be applied to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2013, that amount is $46,768.

MISCELLANEOUS INCOME: Investment income is estimated at the same amount as FY2012 as interest rates are historically low. Six years ago, investment income exceeded $600,000.



While low interest rates save on borrowing costs, they also constrain investment earnings on the City's liquid assets. The City's efforts to regionalize **Veteran's Services** in Hampshire County have been very successful and the district continues to increase its service levels, with an increase of $4,240 in income from member towns. Other **miscellaneous revenues** include allocations from **Smith Charities** ($9,500) to support the Smith Vocational and Agricultural High School budget, and $101,374, **a decrease of $21,463**, from **Five Colleges, Inc**. for a partial reimbursement of the Pioneer Valley Transit Authority assessment.

CITY OF NORTHAMPTON, MASSACHUSETTS
FY2013 REVENUE SUMMARY

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Revised Budget FY 2012	Proposed Budget FY 2013	Dollar Change FY 2012-2013	% Change FY12-13
GENERAL FUND							
TAXES							
Real Estate Taxes	35,300,779	38,664,244	39,786,142	41,980,499	44,117,800	2,137,301	5.1%
Personal Property	1,023,468	1,096,957	1,144,329	1,245,463	1,276,600	31,137	2.5%
Tax Title Revenues	231,741	241,635	154,901	0	0	0	0.0%
Clause 41A R/E Payback	5,485	54,491	(650)	0	0	0	0.0%
Chapt 61A Deferred Taxes	3,213		21,231	0	0	0	0.0%
Motor Vehicle Excise	2,091,330	2,063,029	2,173,355	2,095,786	2,130,786	35,000	1.7%
Boat Excise	3,610	3,357	3,181	3,000	3,000	0	0.0%
Hotel / Motel Tax (Ch 145)	334,406	407,727	481,230	465,830	475,830	10,000	2.1%
Meals Tax (Ch 64L, s.2A)		389,700	549,624	500,560	600,560	100,000	20.0%
Interest on Taxes	105,597	119,053	143,464	120,000	120,000	0	0.0%
Interest on Tax Titles	123,936	57,960	45,773	48,000	48,000	0	0.0%
Tax Title Releases	2,250	2,275	1,500	3,000	2,000	(1,000)	-33.3%
Int/Releases - Clause 41A R/E	1,043	35,200	225	0	0	0	0.0%
Pilot-Housing Authority	22,701	23,915	24,639	22,701	22,701	0	0.0%
Pilot-Smith College	0	82,704	47,431	50,000	53,500	3,500	7.0%
Pilot-B'Nai Israel Synagogue	4,055	5,424	4,174	3,000	3,000	0	0.0%
Pilot-U.S. Fish & Wildlife	900	846	211	900	900	0	0.0%
TOTAL TAXES	**39,254,514**	**43,248,518**	**44,580,762**	**46,538,739**	**48,854,676**	**2,315,937**	**5.0%**
CHARGES FOR SERVICES							
Parking Meter Receipts	1,248,273	1,349,701	1,393,875	1,426,480	1,616,806	190,326	13.3%
Recreation Revenues	19,050	58,292	71,206	77,445	77,445	0	0.0%
Ambulance Revenues	0	0	0	0	1,642,769		
Fees - Collector	66,087	81,006	100,319	93,145	96,145	3,000	3.2%
Fees - Municipal Liens	23,183	21,950	25,000	24,000	39,000	15,000	62.5%
Fees - MVE Surcharges	18,740	16,480	13,380	14,000	13,000	(1,000)	-7.1%
Fees - Parking Clerk	-	15	0	0	0	0	0.0%
Fees - Cemetery Interments	22,775	37,660	28,505	30,000	25,000	(5,000)	-16.7%
Fees - Police Outside Detail Admin	14,354	16,254	24,381	20,000	17,000	(3,000)	-15.0%
Fees - Fire Outside Detail Admin	804	1,269	1,478	0	0	0	0.0%
Fees - License Comm Appl Fee	275	355	630	0	0	0	0.0%
Fees - City Clerk Misc	26,762	54,320	42,036	45,000	30,000	(15,000)	-33.3%
Fees - City Clerk Copies	71,656	87,310	104,690	89,000	80,000	(9,000)	-10.1%
Tuition - SVHS	4,646,091	4,579,125	4,803,300	5,047,300	5,072,281	24,981	0.5%
City Property	150	1,000	0	0	0	0	0.0%
Rentals - Elwell's Island	1,600	0	0	0	0	0	0.0%
Rentals - City Property/James House	0	33,333	33,150	66,800	0	(66,800)	-100.0%
Dept Rev - Auditor	0	0	61	0	0	0	0.0%
Dept Rev - Treasurer	697	625	526	300	500	200	66.7%
Dept Rev - Human Resources	326	22	0	0	0	0	0.0%
Dept Rev - Central Services	26	0	0	0	0	0	0.0%
Dept Rev - Registrar of Voters	1,184	1,668	1,076	1,375	1,000	(375)	-27.3%
Dept Rev - Passports	6,750	8,775	2,800	0	0	0	0.0%
Dept Rev - Police Dept	29,470	39,118	47,331	52,500	78,500	26,000	49.5%
Dept Rev - General Highway	520	0	0	500	0	(500)	-100.0%
Dept Rev - Cemeteries	3,137	3,298	810	1,000	1,000	0	0.0%
Dept Rev - DPW Parks & Rec	290	445	240	0	0	0	0.0%
Dept Rev - Health	25,807	10,982	24,154	18,930	18,930	0	0.0%
Dept Rev- DPW Storm Water Mgt	7,813	1,760	6,209	3,000	4,000	1,000	33.3%
Dept Rev - Veteran's Services	1,500	0	0	0	0	0	0.0%
Dept Rev - Building Inspections	0	0	19,500	19,000	31,000	12,000	63.2%
TOTAL CHARGES FOR SERVICES	**6,237,321**	**6,404,762**	**6,744,658**	**7,029,775**	**8,844,376**	**1,814,601**	**25.8%**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Revised Budget FY 2012	Proposed Budget FY 2013	Dollar Change FY 2012-2013	% Change FY12-13
LICENSES AND PERMITS							
Liquor Licenses	211,030	208,844	194,080	200,000	195,000	(5,000)	-2.5%
License Comm - Other Licenses	0	0	110	1,000	0	(1,000)	
Cablevision License	5,217	5,186	5,109	5,150	5,150	0	
City Clerk Licenses	28,705	31,564	31,699	33,250	33,250	0	
Firearm Licenses	2,150	2,375	4,275	2,375	2,375	0	
Permits - Health Dept	63,277	60,185	60,580	60,000	60,000	0	
Permits - Burials	0	17,150	17,500	18,000	17,000	(1,000)	
Permits - Police Dept	1,406	1,388	1,613	1,000	1,000	0	0.0%
Permits - Building Inspector	200,964	348,789	289,164	275,000	225,000	(50,000)	-18.2%
Permits - Plumbing Inspector	83,584	82,820	97,330	82,000	82,000	0	0.0%
Permits - Wire Inspector	100,624	132,439	104,376	100,000	98,000	(2,000)	-2.0%
Permits - Weights & Measures	25,427	26,417	29,352	26,000	26,000	0	0.0%
Permits - Periodic Inspections			0	0	20,000	20,000	0.0%
Permits - General Highway	62,400	79,773	83,825	60,000	65,000	5,000	8.3%
Permits - Planning Dept	43,158	19,373	38,523	30,000	30,000	0	0.0%
TOTAL LICENSES AND PERMITS	**827,940**	**1,016,302**	**957,536**	**893,775**	**859,775**	**(34,000)**	**-3.8%**
FINES AND FORFEITS							
CMVI Reimbursements RMV	127,710	158,145	118,678	112,600	112,600	0	0.0%
Fines Forfeits / Court	26,835	25,209	31,825	26,000	0	(26,000)	-100.0%
Parking Tickets	676,451	626,670	684,392	876,895	801,850	(75,045)	-8.6%
TOTAL FINES AND FORFEITS	**830,996**	**810,023**	**834,894**	**1,015,495**	**914,450**	**(101,045)**	**-10.0%**
INTERGOVT - STATE - CHERRY SHEET							
Chapter 70 School Aid	7,454,895	8,164,398	7,687,434	7,728,704	7,844,624	115,920	1.5%
School Construction	3,132,884	3,132,886	2,237,230	2,237,230	2,237,230	0	0.0%
Charter Tuition Assessment Reimb.	223,096	206,795	405,971	540,056	328,176	(211,880)	-39.2%
Lottery	4,415,639	0	0	0	0	0	0.0%
Additional Assistance	521,606	0	0	0	0	0	0.0%
Unrestricted General Government Aid		3,872,525	3,717,624	3,448,824	3,717,624	268,800	7.8%
Lieu of Taxes - State Owned Land	125,108	112,705	97,965	101,469	101,502	33	0.0%
Police Career Incentive	168,839	36,060	19,800	0	0	0	0.0%
Veterans Benefits	199,114	397,824	456,420	540,715	543,027	2,312	0.4%
Abatements to Elderly	60,742	53,714	125,130	124,830	122,620	(2,210)	-1.8%
Abatements Vets, Blind, Surv Spouse	56,550	51,538	0	0	0	0	0.0%
Offset: School Lunch	11,811	12,580	11,104	13,157	13,219	62	0.5%
Offset: Aid to Reduce Class Size	0	0	0	0	0	0	0.0%
Offset: School Choice Rec.Tuition	1,005,494	1,185,780	1,261,180	1,341,791	1,275,178	(66,613)	-5.0%
Offset: Public Libraries	57,609	50,267	46,145	44,413	40,689	(3,724)	-8.4%
TOTAL INTERGOVT - CHERRY SHEET	**17,433,387**	**17,277,072**	**16,066,003**	**16,121,189**	**16,223,889**	**102,700**	**0.6%**
INTERGOVT - STATE - OTHER							
Other State Revenue	7,402	41,596	8,348	7,402	7,402	0	0.0%
Retirement COLA Reimbursement	7,264	6,953	6,953	6,800	6,900	100	1.5%
TOTAL INTERGOVT - STATE - OTHER	**14,666**	**48,550**	**15,301**	**14,202**	**14,302**	**100**	**0.7%**
INTERGOVT - FEDERAL							
Medicaid Reimbursements - Schools	367,480	312,640	308,590	227,504	185,000	(42,504)	-18.7%
Medicare Part 'D' Reimb	125,745	79,792	55,160	50,000	50,000	0	0.0%
Indirect Costs - CDBG Reimb.	72,888	13,668	13,668	0	0	0	0.0%
TOTAL INTERGOVT - FEDERAL	**566,113**	**406,100**	**377,418**	**277,504**	**235,000**	**(42,504)**	**-11.3%**
INTERFUND OPERATING TRANSFERS							
Cemetery Trust Fund/Sale of Lots	10,000	10,000	10,000	10,000	10,000	0	0.0%
Interfund Transfers - Enterprise Fds	2,962,521	2,990,513	2,883,592	2,800,153	2,684,880	(115,273)	-4.1%
Wetland Filing Fees ***Fund 2304***	4,086	4,086	4,086	6,235	6,184	(51)	-0.8%
Waterways Fund ***Fund 2305***	4,086	4,086	4,086	3,922	3,900	(22)	-0.6%
Ambulance Rcpts Reserved ***Fund 2335***	601,035	1,068,998	1,563,552	1,730,702	0	(1,730,702)	-100.0%

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Revised Budget FY 2012	Proposed Budget FY 2013	Dollar Change FY 2012-2013	% Change FY12-13
Community Preservation Act Funds	8,417	6,521	4,524	8,760	11,595	2,835	32.4%
Comcast I-net Reimb ***Fund 2620***		165,000	165,000	165,000	165,000	0	0.0%
Rsrve for Energy Credits/Rebates				140,732	145,000	4,268	3.0%
Police Station Reserve for Debt Service	0	0	0	0	46,768	46,768	0.0%
High School Reserve for Debt Service	39,926	0	0	0	0	0	0.0%
TOTAL INTERFUND OPERATING	**3,630,071**	**4,249,204**	**4,634,840**	**4,865,504**	**3,073,327**	**(1,792,177)**	**-36.8%**
FREE CASH/CAPITAL RESERVES							
Free Cash	0	0	0	0	0	0	0.0%
Surplus Overlay	0	0	0	0	0	0	0.0%
Stabilization Fund	602,758	0	0	0	0	0	0.0%
Capital Stabilization Fund	0	50,000	80,000	0	0	0	0.0%
TOTAL FREE CASH/CAPITAL RESERVES	**602,758**	**50,000**	**80,000**	**0**	**0**	**0**	**0.0%**
MISCELLANEOUS REVENUE							
Housing Authority			0	0	7,500	7,500	0.0%
ESCO Debt Service from Libraries					18,315	18,315	
PVTA - 5 College Reimbursement	120,941	199,804	119,841	122,837	101,374	(21,463)	-17.5%
Vet Services Regional Assessment		47,459	89,038	97,876	102,116	4,240	4.3%
Interest on Investments	210,258	119,975	123,556	100,000	100,000	0	0.0%
Tailings Closeout		741				0	0.0%
Smith Charities Income	11,455	9,329	9,793	8,000	9,500	1,500	18.8%
Dept Rev - Police Auctions	1,242	1,500	1,793	1,500	1,500	0	0.0%
Dept Rev - Hearing Officer			2,438	0	2,400	2,400	0.0%
Miscellaneous Receipts	29,571	34,612	7,758	0	0	0	0.0%
Insurance Reimbursements Misc	11,700					0	0.0%
TOTAL MISCELLANEOUS REVENUE	**385,167**	**413,420**	**354,217**	**330,213**	**342,705**	**12,492**	**3.8%**
						0	
GENERAL FUND TOTAL	**69,782,933**	**73,923,950**	**74,645,629**	**77,086,396**	**79,362,500**	**2,276,104**	3.0%

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Revised Budget FY 2012	Proposed Budget FY 2013	Dollar Change FY 2012-2013	% Change FY12-13
ENTERPRISE FUNDS							
WATER ENTERPRISE RECEIPTS							
Water Rates	4,482,532	4,713,124	5,176,282	6,115,951	6,671,946	555,995	9.1%
Sale of Lumber	50,000					0	0.0%
Undesig Fund Bal	963,977	1,189,480	1,179,823	875,425	344,264	(531,161)	-60.7%
Capital Reserve						0	0.0%
Water Liens	86,817	126,668	184,881	90,000	90,000	0	0.0%
Water Miscellaneous Income	15,389	23,337	15,509			0	0.0%
Water Interest	113,846	51,073	62,860	30,000	30,000	0	0.0%
TOTAL WATER ENTERPRISE REVENUES	**5,712,561**	**6,103,682**	**6,619,355**	**7,111,376**	**7,136,210**	**24,834**	**0.3%**
SEWER ENTERPRISE RECEIPTS							
Sewer Rates	4,001,721	4,315,817	4,747,666	5,095,752	5,256,084	160,332	3.1%
Sewer Rate Relief Fund						0	0.0%
Undesignated Fund Balance	103,022	265,985	193,436	280,465		(280,465)	-100.0%
Capital Reserve	61,907					0	0.0%
Sewer Liens	85,148	123,926	193,385	173,152	218,098	44,946	26.0%
Sewer Miscellaneous Income	24,380	25,605	21,065			0	0.0%
Sewer Interest Income	58,855	28,375	40,979	31,009	43,538	12,529	40.4%
Sewer Betterments						0	0.0%
Marian Street Betterment		3,671				0	0.0%
Laurel Lane Betterment	2,804	3,101				0	0.0%
TOTAL SEWER ENTERPRISE REVENUES	**4,337,836**	**4,766,480**	**5,196,531**	**5,580,378**	**5,517,720**	**(62,658)**	**-1.1%**
SOLID WASTE ENTERPRISE RECEIPTS							
Refuse Fees	3,173,498	3,065,674	2,798,167	2,880,000	1,500,000	(1,380,000)	-47.9%
Landfill Stickers	361,929	409,967	442,352	343,000	100,000	(243,000)	-70.8%
Trash Bag Sales	0	0	0	0	300,000	300,000	0.0%
Leases - Landfill Cell Tower	214,906	66,785	36,595	69,000	65,000	(4,000)	-5.8%
Sludge Disposal	0	0	0	0	60,000	60,000	0.0%
Interest Income	35,485	12,756	26,750		0	0	0.0%
Sale of Scrap Metal	31,653	45,248	57,379	25,000	25,000	0	0.0%
Sludge Disposal	0					0	0.0%
Miscellaneous	1,292	8,149	381,629	190,000	32,000	(158,000)	-83.2%
Closure Fund Transfer	1,000,000	1,150,000	0	0	1,625,000	1,625,000	0.0%
Undesignated Fund Balance	0	256,665	(680,294)	(53,452)	7,287	60,739	-113.6%
Recycling Program Revenues	88,210	40,967	95,956	30,000	50,000	20,000	66.7%
TOTAL SOLID WASTE ENT. REVENUES	**4,906,972**	**5,056,211**	**3,158,533**	**3,483,548**	**3,764,287**	**280,739**	8.1%
GRAND TOTAL ALL FUNDS	**84,740,303**	**89,850,324**	**89,620,048**	**93,261,698**	**95,780,717**	**2,519,019**	2.7%

PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. As an example, if the tax levy in Year One was $1,000, and there was $100 in new growth (new construction or additions to homes or businesses), then in Year Two, the city's tax levy could grow to no more than $1,125.

$1,000 levy x 2.5% allowed increase = $25 additional Year 2 tax revenue
$1,000 prior year levy + $25 allowed increase + $100 new growth = $1,125 total Year 2 levy revenue

Debt exclusions, those Proposition 2½ overrides which allow the city to increase property taxes for the purpose of paying for a particular project, such as the JFK Middle School or Northampton High School renovations, decrease every year until they are fully paid off. This portion of residential property taxes goes down each year.

Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year under the law. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every three years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last two years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city Assessors calculate what the city's Tax Rate will be in the coming year. In the current fiscal year, the tax rate is $13.35 per $1,000 of value in your property.

Now that we have the tax rate, we go back to the evaluations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at $100,000, your property tax bill would be 100 x $13.35 or $1,335.

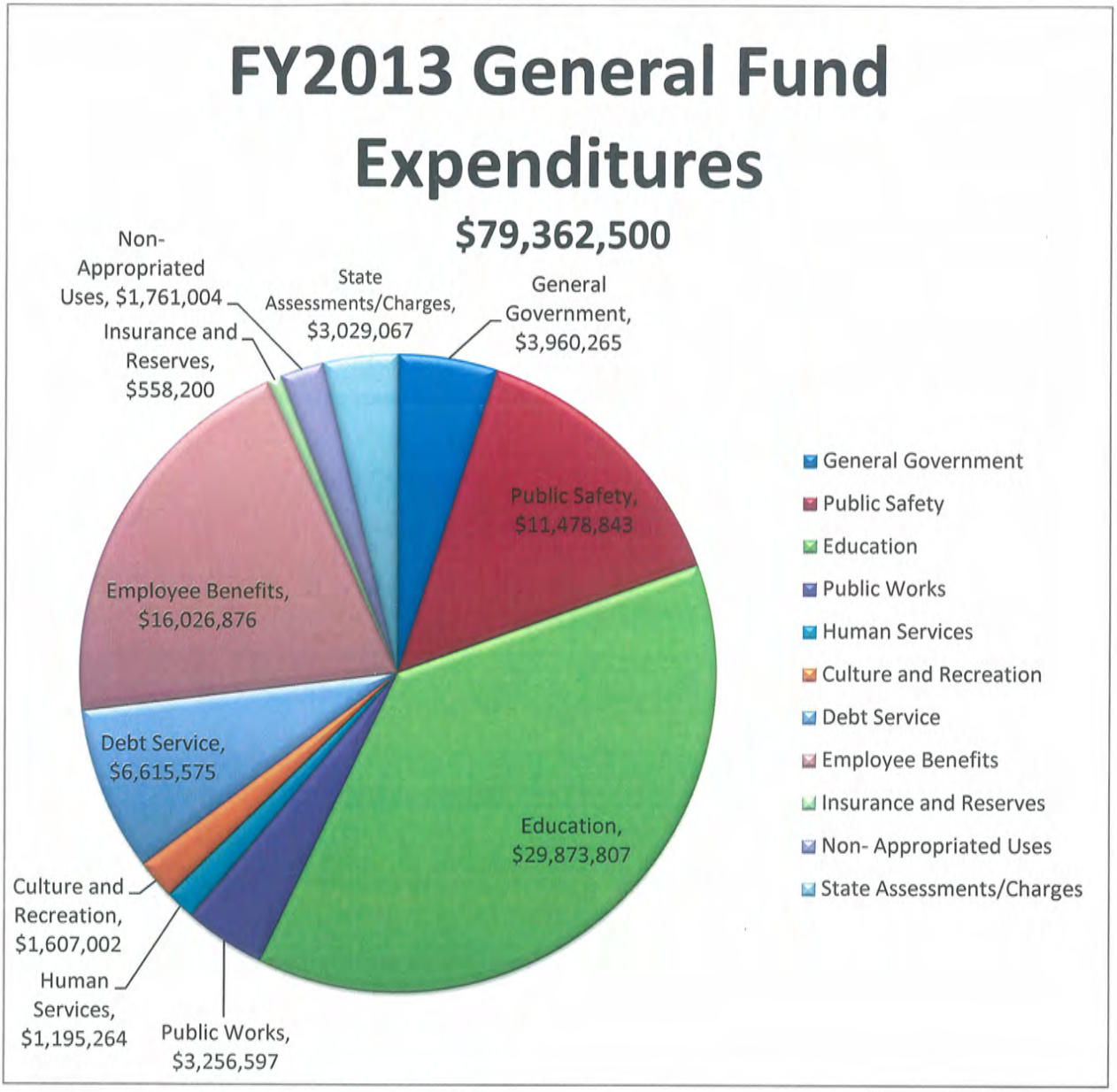
If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past two years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton. The total of the city's property tax levy remains the same, only the distribution changes.

PROPERTY TAX LEVY CALCULATION

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	$ Change FY 2012-13	% Change FY12-13
Base Levy From Prior Year	34,339,480	35,883,668	39,156,687	40,556,020	42,223,505	1,667,485	4.9%
2 1/2% Increase	858,487	897,092	978,917	1,013,900	1,055,588	41,687	4.9%
Override	0	2,000,000	0	0	0	0	-100.0%
New Growth	685,701	375,927	420,416	653,585	475,000	(178,585)	-26.0%
Levy Limit	**35,883,668**	**39,156,687**	**40,556,020**	**42,223,505**	**43,754,093**	1,530,588	**4.3%**
ADD: Debt Exclusion - JFK Middle School	310,855	267,235	225,235	163,398	123,610	(39,788)	-12.8%
ADD: Debt Exclusion - Fire Station	412,656	398,594	385,906	369,119	356,056	(13,063)	-3.2%
ADD: Debt Exclusion - High School	619,259	554,820	493,281	430,444	362,505	(67,939)	-11.0%
ADD: Debt Exclusion - Police Station				45,517	798,135	752,618	
Subtotal Debt Exclusions	**1,342,770**	**1,220,649**	**1,104,423**	**1,008,477**	**1,640,306**	631,830	**47.1%**
Max Allowable Levy (Levy Limit + Debt Excl)	**37,226,438**	**40,377,335**	**41,660,442**	**43,231,982**	**45,394,399**	**2,162,417**	**5.8%**
LESS: Actual Tax Levy	**37,197,371**	**40,366,537**	**41,637,003**	**43,225,962**			
Excess (Unused) Levy Capacity	**29,067**	**10,799**	**23,440**	**6,020**			
Actual Tax Levy	**37,197,371**	**40,366,537**	**41,637,003**	**43,225,962**			
Levy Ceiling (2.5% of Total Valuation)	**81,004,728**	**79,838,775**	**80,318,292**	**80,947,495**			

Valuations By Class	FY2009 Valuations	Reval Year FY2010 Valuations	FY2011 Valuations	FY2012 Valuations
Residential Property Valuations	2,600,716,350	2,570,854,710	2,582,527,470	2,596,822,400
Commercial Property Valuations	457,643,110	451,469,400	451,435,010	449,401,900
Industrial Property Valuations	88,915,090	84,013,220	87,770,590	98,382,400
Personal Property Valuations	92,914,550	87,213,650	90,998,620	93,293,090
Total Property Valuations	**3,240,189,100**	**3,193,550,980**	**3,212,731,690**	**3,237,899,790**
Total Assessed Valuation	3,240,189,100	3,193,550,980	3,212,731,690	3,237,899,790
$ Change Valuation From Prior Year	46,602,550	(46,638,120)	19,180,710	25,168,100
% Change Valuation From Prior Year	1.5%	-1.5%	0.6%	0.8%
Tax Rate (per $1000 of Valuation)	**$11.48**	**$12.40**	**$12.96**	**$13.35**


FY2013 General Fund Expenditures
$79,362,500
Non-Appropriated Uses, $1,761,004
State Assessments/Charges, $3,029,067
General Government, $3,960,265
Insurance and Reserves, $558,200
Public Safety, $11,478,843
Employee Benefits, $16,026,876
Debt Service, $6,615,575
Education, $29,873,807
Culture and Recreation, $1,607,002
Human Services, $1,195,264
Public Works, $3,256,597
General Government
Public Safety
Education
Public Works
Human Services
Culture and Recreation
Debt Service
Employee Benefits
Insurance and Reserves
Non- Appropriated Uses
State Assessments/Charges

CITY OF NORTHAMPTON, MASSACHUSETTS
FY2013 EXPENDITURE SUMMARY

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
GENERAL GOVERNMENT							
City Council	61,972	61,002	63,499	66,632	64,203	(2,429)	-3.6%
Mayor	299,536	249,210	255,923	261,170	321,170	60,000	23.0%
Auditor	294,878	275,138	284,997	280,331	275,126	(5,205)	-1.9%
Assessors	279,554	275,386	239,139	282,113	282,113	-	0.0%
Treasurer	139,533	131,586	113,977	113,150	113,150	-	0.0%
Collector	358,961	317,835	333,298	369,268	372,068	2,800	0.8%
Legal Services	186,773	222,538	147,317	95,665	130,000	34,335	35.9%
Human Resources	186,043	185,129	196,720	209,957	194,967	(14,990)	-7.1%
Management Information Systems	283,608	423,258	470,311	435,422	482,637	47,215	10.8%
City Clerk	256,068	289,014	263,749	264,133	232,665	(31,468)	-11.9%
License Commission	19,052	20,408	22,329	22,332	19,904	(2,428)	-10.9%
Planning & Development	295,263	224,518	257,965	282,669	249,973	(32,696)	-11.6%
Community and Economic Development	-	-	5,941	6,146	-	(6,146)	-100.0%
Central Services	1,096,860	911,650	1,194,350	1,171,342	1,222,289	50,947	4.3%
TOTAL GENERAL GOVERNMENT	**3,758,103**	**3,586,672**	**3,849,515**	**3,860,330**	**3,960,265**	**99,935**	**2.6%**
PUBLIC SAFETY							
Police	4,638,527	4,609,400	4,740,508	5,055,745	5,055,745	-	**0.0%**
Parking - Enforcement	168,021	167,939	177,563	155,663	147,598	(8,065)	**-5.2%**
Public Safety Communications Center	465,333	449,818	477,901	480,031	450,149	(29,882)	**-6.2%**
Fire/EMS *(beginning FY13)*	3,581,843	3,497,251	3,424,865	3,292,465	5,048,884	1,756,419	**53.3%**
Ambulance	566,199	1,203,518	1,563,552	1,730,702	-	(1,730,702)	**-100.0%**
Building Inspections	327,745	310,505	345,012	348,612	348,612	-	**0.0%**
Emergency Management	3,656	3,318	4,050	4,050	4,050	-	**0.0%**
Parking - Maintenance	354,777	429,727	501,488	495,744	423,806	(71,938)	**-14.5%**
TOTAL PUBLIC SAFETY	**10,106,101**	**10,671,477**	**11,234,939**	**11,563,012**	**11,478,843**	**(84,169)**	**-0.7%**
EDUCATION							
Smith Vocational & Agricultural High School	5,863,580	5,715,472	5,825,366	5,906,058	5,870,164	(35,894)	-0.6%
School Department	22,422,081	22,881,500	23,157,544	23,795,643	24,003,643	208,000	0.9%
TOTAL EDUCATION	**28,285,661**	**28,596,972**	**28,982,910**	**29,701,701**	**29,873,807**	**172,106**	0.6%
PUBLIC WORKS							
Engineering	442,530	402,809	410,922	441,959	454,384	12,425	2.8%
Administration & Purchasing	299,556	299,139	276,846	285,064	268,138	(16,926)	-5.9%
Streets / General Highway	1,170,512	1,203,403	1,246,388	1,282,087	1,284,155	2,068	0.2%
Streets / Snow & Ice	667,077	486,403	811,540	326,350	426,350	100,000	30.6%
Storm Drains	373,836	477,105	426,077	402,966	404,344	1,378	0.3%
Flood Control	42,240	57,005	46,706	45,625	45,625	-	0.0%
Cemeteries	131,107	137,878	138,725	147,763	148,210	447	0.3%
DPW Parks and Recreation	212,782	199,427	176,773	224,774	225,391	617	0.3%
TOTAL PUBLIC WORKS	**3,339,641**	**3,263,168**	**3,533,978**	**3,156,588**	**3,256,597**	**100,009**	**3.2%**
HUMAN SERVICES							
Board of Health	172,832	155,328	181,891	191,702	181,223	(10,479)	-5.5%
Council on Aging	123,492	168,544	180,064	196,604	197,604	1,000	0.5%
Veterans Services	525,894	711,464	833,744	630,721	816,437	185,716	29.4%
TOTAL HUMAN SERVICES	**822,218**	**1,035,336**	**1,195,699**	**1,019,027**	**1,195,264**	**176,237**	**17.3%**
CULTURE & RECREATION							
Forbes Library	1,085,926	1,068,660	1,072,658	1,055,360	1,097,222	41,862	4.0%
Lilly Library	242,489	239,749	268,165	268,339	273,342	5,003	1.9%
Recreation	195,948	190,494	195,562	198,143	197,476	(667)	-0.3%
First Night Celebration	7,000	6,160	6,160	6,160	6,160	-	0.0%
Arts Council	38,524	32,684	32,777	32,777	32,802	25	0.1%
TOTAL CULTURE & RECREATION	**1,569,887**	**1,537,747**	**1,575,322**	**1,560,779**	**1,607,002**	**46,223**	**3.0%**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
DEBT SERVICE							
Long-Term Bonds Principal	4,128,784	4,448,412	3,840,664	4,033,000	4,788,000	755,000	18.7%
Long-Term Bonds Interest	1,459,260	1,418,287	1,166,566	1,292,562	1,757,707	465,145	36.0%
Capital Leases	79,591	59,524	114,318	23,067	-	(23,067)	-100.0%
Temporary Bonds Principal / Paydowns	74,920	7,000	273,169	166,788	69,868	(96,920)	-58.1%
TOTAL DEBT SERVICE	**5,742,555**	**5,933,222**	**5,394,717**	**5,515,417**	**6,615,575**	**1,100,158**	**19.9%**
EMPLOYEE BENEFITS							
Contributory Retirement System	3,665,262	3,842,388	3,989,570	4,198,899	4,359,384	160,485	3.8%
Pensions Non-Contributory	36,731	36,299	48,617	49,690	50,632	942	1.9%
Workers' Compensation	356,033	190,647	247,225	253,406	240,800	(12,606)	-5.0%
Workers' Compensation - Police & Fire	49,019	107,097	121,800	124,845	118,600	(6,245)	-5.0%
Unemployment Compensation	48,454	85,972	32,375	32,375	59,875	27,500	84.9%
Group Medical Insurance	9,060,367	9,201,927	9,716,187	9,543,707	10,415,935	872,228	9.1%
Life Insurance	41,476	41,610	46,250	46,250	48,250	2,000	4.3%
Payroll Taxes	517,948	522,517	512,700	536,533	558,400	21,867	4.1%
Other Benefits	167,774	174,351	174,000	174,000	175,000	1,000	0.6%
TOTAL EMPLOYEE BENEFITS	**13,943,063**	**14,202,808**	**14,888,724**	**14,959,705**	**16,026,876**	**1,067,171**	**7.1%**
INSURANCE AND RESERVES							
Capital Projects	175,000	175,000	175,000	175,000	-	(175,000)	-100.0%
General Liability Insurance	48,581	40,700	47,411	49,450	47,000	(2,450)	-5.0%
Property & Auto Insurance	172,116	187,994	232,877	242,759	231,000	(11,759)	-4.8%
Public Employees Liability Insurance	84,888	64,473	80,958	84,439	80,200	(4,239)	-5.0%
Reserve for Personnel	91,961	165,886	254,825	200,000	200,000	-	0.0%
Transfer to Capital Stabilization Fund	-	-	100,000	150,000	-	(150,000)	-100.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	**572,547**	**634,053**	**891,071**	**901,648**	**558,200**	**(343,448)**	**-38.1%**
GENERAL FUND APPROPRIATIONS	**68,139,776**	**69,461,456**	**71,546,874**	**72,238,207**	**74,572,429**	**2,334,222**	3.2%
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	450,855	412,448	388,923	393,978	400,000	6,022	1.5%
Overlay Deficits to be Raised	-	-	-	-	-	-	0.0%
Other Amounts to be Raised	-	470,552	-	-	-	-	0.0%
PVTA Special Route Assessment	-	-	-	5,500	5,500	-	0.0%
County Lock-Up Assessment	26,418	16,418	26,418	26,418	26,418	-	0.0%
Offset Receipts - Cherry Sheet	1,248,627	1,247,313	1,318,429	1,399,361	1,329,086	(70,275)	-5.0%
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	6,848	7,088	7,229	7,546	7,793	247	3.3%
RMV Non-Renewal Surcharge	103,280	103,280	92,300	92,300	99,500	7,200	7.8%
Regional Transit Assessment (PVTA)	311,376	316,186	330,238	360,619	357,889	(2,730)	-0.8%
Special Education (Ch. 71B, ss. 10, 12)	14,285	14,810	31,938	32,257	2,137	(30,120)	-93.4%
Charter School Sending Tuition	1,432,011	1,633,028	1,718,969	2,079,197	2,094,284	15,087	0.7%
School Choice Sending Tuition	418,667	413,667	445,791	451,014	467,464	16,450	3.6%
SUB-TOTAL STATE ASSESSMENTS	2,286,467	2,488,059	2,626,465	3,022,933	3,029,067	6,134	0.2%
TOTAL NON-APPROPRIATED USES	**4,012,367**	**4,634,790**	**4,360,235**	**4,848,190**	**4,790,071**	**(58,119)**	**-1.2%**
TOTAL BUDGET PLAN - GENERAL FUND	**72,152,143**	**74,096,245**	**75,907,109**	**77,086,397**	**79,362,500**	**2,276,103**	**3.0%**

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
ENTERPRISE FUNDS							
WATER ENTERPRISE FUND							
Water General	1,697,896	1,092,941	1,330,096	2,293,772	2,126,806	(166,966)	-7.3%
Water Treatment	523,682	654,153	747,068	1,368,842	1,552,119	183,277	13.4%
Water Debt	1,751,511	1,882,451	1,807,904	1,925,008	1,928,162	3,154	0.2%
Water Interest	789,755	804,670	731,870	753,194	739,769	(13,425)	-1.8%
Water Direct & Indirect Costs	611,595	609,461	660,366	680,560	699,354	18,794	2.8%
Water Reserve for Capital Projects	30,000	30,000	60,000	60,000	60,000	-	0.0%
Water Reserve	500,000	500,000	30,000	30,000	30,000	-	0.0%
TOTAL WATER ENTERPRISE FUND	**5,904,439**	**5,573,676**	**5,367,304**	**7,111,376**	**7,136,210**	**24,834**	**0.3%**
SEWER ENTERPRISE FUND							
Sewer General Sanitary	417,259	430,128	300,747	510,200	598,080	87,880	17.2%
Sewer Treatment	1,927,145	2,138,766	1,949,915	2,274,875	2,255,075	(19,800)	-0.9%
Sewer Debt	320,686	323,235	253,000	595,000	589,000	(6,000)	-1.0%
Sewer Interest	133,239	127,119	115,848	354,143	208,628	(145,515)	-41.1%
Sewer Direct & Indirect Costs	1,546,261	1,569,971	1,638,743	1,756,160	1,806,937	50,777	2.9%
Sewer Reserve for Capital Projects	-	-	30,000	60,000	60,000	-	0.0%
Sewer Reserve	30,000	30,000	30,000	30,000	-	(30,000)	-100.0%
TOTAL SEWER ENTERPRISE FUND	**4,374,590**	**4,619,219**	**4,318,253**	**5,580,378**	**5,517,720**	(62,658)	-1.1%
SOLID WASTE ENTERPRISE FUND							
Solid Waste Landfill	3,424,405	1,669,580	1,852,106	1,882,269	1,441,752	(440,517)	-23.4%
Solid Waste Other Waste Mgt	98,316	175,557	178,596	203,999	299,838	95,839	47.0%
Solid Waste Debt	239,000	235,000	733,000	233,000	179,000	(54,000)	-23.2%
Solid Waste Interest	73,468	83,652	68,307	48,700	40,108	(8,592)	-17.6%
Solid Waste Closure & Post-Closure Fund	752,146	752,146	752,146	752,146	1,625,000	872,854	116.0%
Solid Waste Direct & Indirect Costs	343,080	343,080	350,483	363,434	178,589	(184,845)	-50.9%
Solid Waste Host Community Fee	468,000	468,000	234,000	-	-	-	0.0%
TOTAL SOLID WASTE ENTERPRISE FUND	**5,398,415**	**3,727,016**	**4,168,638**	**3,483,548**	**3,764,287**	**280,739**	**8.1%**
TOTAL ALL FUNDS	**87,829,587**	**88,016,156**	**89,761,303**	**93,261,699**	**95,780,717**	**2,519,018**	**2.7%**

CITY OF NORTHAMPTON - STAFFING - FISCAL YEAR 2013

FTE'S BY EMPLOYEE AFFILIATION AND DEPARTMENT - FISCAL YEAR 2013

		City Departments											Libraries		Schools						
	Total	Elected	NR	NAPEA	NAME	FIRE ADM	DEP FIRE	FIRE	POL ADM	POL SGT	POLICE	AFSME	FLEA	NR	SCH ADMIN	NR	TEACHERS	AIDES	CLERICAL	CUSTODIAL	CAFETERIA
GENERAL GOVERNMENT																					
City Council	9.50	9.00	0.50																		
Mayor	7.00	1.00	4.00	1.00								1.00									
Auditor	5.00		2.00	1.00								2.00									
Assessors	3.57			2.00								1.57									
Treasurer	2.00		1.00	1.00																	
Collector	7.00			3.00								4.00									
Legal Services	0.00																				
Human Resources	5.00		5.00																		
Management Information Systems	4.00		2.00	1.00								1.00									
City Clerk	4.00	1.00		1.00								2.00									
License Commission	0.50		0.50																		
Planning & Development	5.29		0.29	4.00								1.00									
Central Services	13.97		3.48	2.00	7.49							1.00									
TOTAL GENERAL GOVERNMENT	**66.83**	**11.00**	**18.77**	**16.00**	**7.49**							**13.57**									
PUBLIC SAFETY																					
Police	70.00		3.00						7.00	7.00	51.00	2.00									
Parking Division - Enforcement	4.50											4.50									
Public Safety Communications Center	12.00		11.00	1.00																	
Fire and Ambulance	73.30					2.00	5.00	65.50				0.80									
Building Inspector	8.08		1.40	4.85								1.83									
Emergency Management	0.00																				
Parking Division - Maintenance	3.50		3.00									0.50									
TOTAL PUBLIC SAFETY	**171.38**		**18.40**	**5.85**		**2.00**	**5.00**	**65.50**	**7.00**	**7.00**	**51.00**	**9.63**									
EDUCATION																					
Smith Vocational & Agricultural High School	98.68														10.00	30.880	57.80				
School Department	467.88														15.00	26.72	234.72	108.80	21.72	36.92	24.00
TOTAL EDUCATION	**566.56**														**25.00**	**57.60**	**292.52**	**108.8**	**21.72**	**36.92**	**24.00**
PUBLIC WORKS																					
Engineering	7.60		0.00	7.60																	
Administration & Purchasing	4.00		1.00	2.00								1.00									
Streets / General Highway	17.00			1.00	16.00																
Streets / Snow & Ice	0.00																				
Storm Drains	8.00				8.00																
Flood Control	0.00																				
Cemeteries	3.00				3.00																
DPW Parks and Recreation	4.00				4.00																
TOTAL PUBLIC WORKS	**43.60**	**-**	**1.00**	**10.60**	**31.00**	**-**	**-**	**-**	**-**	**-**	**-**	**1.00**									
HUMAN SERVICES																					
Board of Health	3.63		0.50	2.50								0.63									
Council on Aging	6.83		1.08	4.75								1.00									
Veterans Services	3.22		0.51	1.71								1.00									
TOTAL HUMAN SERVICES	**13.68**	**-**	**2.09**	**8.96**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**2.63**									
CULTURE & RECREATION																					
Forbes Library	25.22												22.77	2.45							
Lilly Library	14.08													14.08							
Recreation	7.00			5.00								2.00									
First Night Celebration	0.00																				
Arts Council	1.50		1.50																		
TOTAL CULTURE & RECREATION	**47.80**	**-**	**1.50**	**5.00**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**2.00**	**22.77**	**16.53**							
ENTERPRISE FUNDS																					
Water Operations	15.83		0.50	1.33	12.00							2.00									
Water Treatment Plant	6.33			1.00	5.33																
Sewer																					
Sewage Treatment Plant																					
Landfill Operations	3.50			1.50	1.50							0.50									
Transfer Station Operations	2.00			0.50	1.00							0.50									
TOTAL ALL ENTERPRISE FUNDS	**27.66**	**-**	**0.50**	**4.33**	**19.83**	**-**	**-**	**-**	**-**	**-**	**-**	**3.00**									
TOTAL ALL DEPARTMENTS	**937.51**	**11.00**	**42.26**	**50.74**	**58.32**	**2.00**	**5.00**	**65.50**	**7.00**	**7.00**	**51.00**	**31.83**	**22.77**	**16.53**	**25.00**	**57.60**	**292.52**	**108.80**	**21.72**	**36.92**	**24.00**

City Council

William Dwight, Council President
Mary L. Midura, Clerk of Council
210 Main Street
Northampton, MA 01060
(413) 587-1210
mmidura@northamptonma.gov

Staffing:
9 City Councilors
1-Part Time Clerical

Department Responsibilities

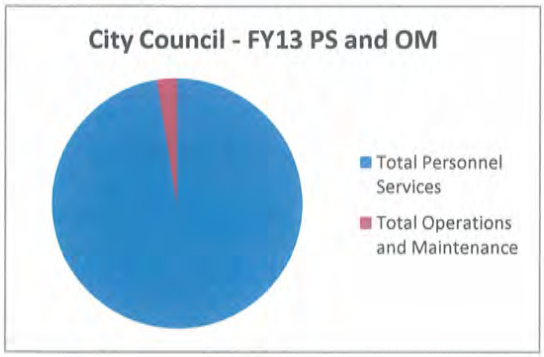
The City Council is made up of nine members who are elected every two years. Two members are elected at-large and one from each of the city's seven Wards. City Council makes Legislative decisions for the City. Actions by the Council are generally subject to the Mayor's veto, which may be overridden by a two-thirds vote of the Councilors. The Mayor serves as the presiding officer at Council meetings. The City Council meets on the first and third Thursdays of each month, except in July and August (one meeting each month). The City Council has seven primary standing committees, two joint committees with the Board of Public Works and School Committee, and ad-hoc committees as required.

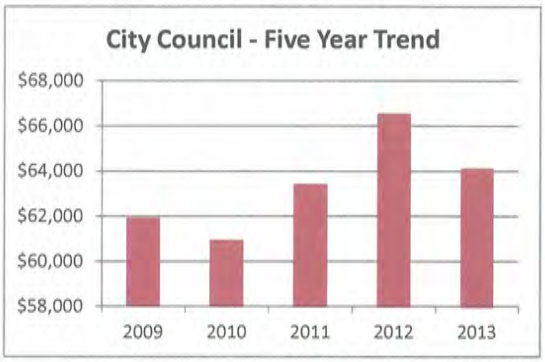
FY12 Highlights

Agendas and documents for City Council and Sub-Committee meetings became more streamlined and efficient, including posting to the City website. This office tracked the processing of all claims, Orders, and Ordinances referred to Committees. The Clerk began posting meeting minutes in draft format on the City website for greater public access.

FY13 Budget Information

The hours of the Clerk of Council will be reduced from 20 hours/week to 17.5 hours/week resulting in a decrease of $2,429 in the Council personnel services budget. The City Council plans to review Council Rules and Committees, with the goal of continued improvement regarding agenda and meeting procedures and minutes. Committees are working to improve submission of agenda items and meeting minutes. This office will continue to work to support the needs of the City Council and its Committees, while answering the requests of citizens for information.





111 - CITY COUNCIL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Council President	William Dwight	Elected		1.00	5,500	5,500		
Councilor	Jesse Adams	Elected		1.00	5,000	5,000		
Councilor	Maureen Carney	Elected		1.00	5,000	5,000		
Councilor	Owen Freeman-Daniels	Elected		1.00	5,000	5,000		
Councilor	Marianne Labarge	Elected		1.00	5,000	5,000		
Councilor	David Murphy	Elected		1.00	5,000	5,000		
Councilor	Pamela Schwartz	Elected		1.00	5,000	5,000		
Councilor	Paul Spector	Elected		1.00	5,000	5,000		
Councilor	Eugene Tacy	Elected		1.00	5,000	5,000		
Council Clerk	Mary Midura	NR	17.50	0.50	17,003	17,003		
Total Personnel Services:				**9.50**	**62,503**	**62,503**		
Printing and Mailing					300	300		
Advertising					-	-		
Office Supplies					400	400		
Ceremonial Expenses					1,000	1,000		
Total Operations and Maintenance:					**1,700**	**1,700**		
111-CITY COUNCIL TOTAL:				**9.50**	**64,203**	**64,203**		

Mayor's Office

David J. Narkewicz, Mayor
210 Main Street
Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

Staffing:

1-Mayor	1-Economic Development
1-Finance Director	1-CDBG Director
2-Mayoral Aides	1-CDBG Clerical

Department Responsibilities

The Mayor's office is a gateway for constituent contact and supports the work of the City's governmental departments and school districts. The Mayor is the chief elected official in the City and has statutory responsibilities, including serving as the Chair of the City Council and School Committee, Chair of the Board of Almoners and as a Trustee of the Smith Vocational and Agricultural High School. He serves on the Board of Trustees for the Academy of Music Theatre, the Look Memorial Park Trustees and Childs Park. It is the Mayor's responsibility to nominate citizens to most of the city's many boards and commissions, with the approval of the City Council, and to present the City Council with a balanced budget before the start of the new fiscal year on July 1.

FY12 Highlights

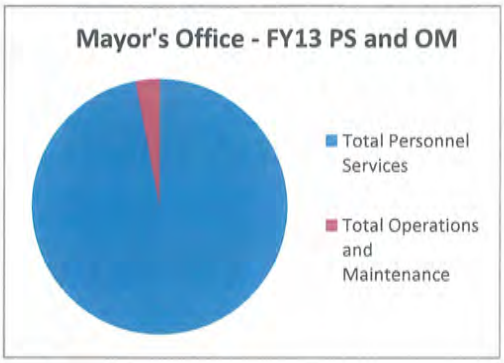
The Mayor's Office went through quite a few changes in FY12, most notably the election of the City's first new Mayor in twelve years, Mayor David J. Narkewicz. A new version of the budget is being presented this year with the help of Finance Director Susan Wright. This new budget should streamline the information presented and give a thorough overview of staffing in departments. A new Board, Committee and Commission application was created and a new volunteer webpage launched. The new webpage enables volunteers to see which Committees need members. The Community and Economic Development office successfully completed the 28th year of administering HUD's Community Development Block Grant (FY12 $1,005,407). CDBG funding assisted the DPW with the Conz Street project, the Council on Aging Senior Center debt service, the Housing Authority's Grace House, the Council on Aging's Home Repair Program, Valley CDC's small business and homeownership assistance programs, and 12 social service agencies. Redevelopment of the Fairgrounds and the James House project made significant progress. The Housing Partnership began implementing a Needs Assessment and Strategic Plan focused on preserving and creating affordable housing. CEDO continued to serve as the lead for the Three County Continuum of Care, providing McKinney Vento grants administration and funding to 20 projects serving the homeless across the region.

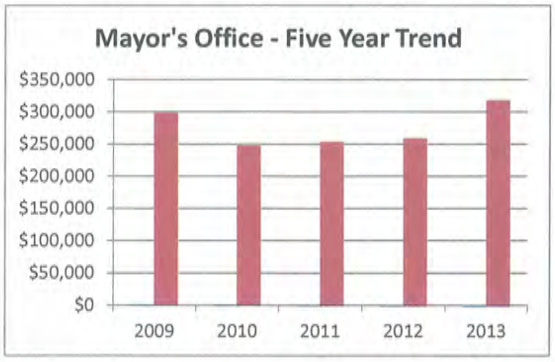
Mayor's Office

David J. Narkewicz, Mayor
210 Main Street
Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

FY13 Budget Information

The Mayor will launch three new advisory teams, a Passenger Rail Advisory Committee, a Website & Technology Advisory Committee, and an Economic Development Advisory Commission. These teams will work on specific issues and report back with findings and recommendations. The Mayor will also create a Florence Community Center Reuse Committee and a DPW Facility Committee. One larger change the Department will see this year is the absorption of the Community and Economic Development Office into the Mayor's Office. With that change the City will no longer be serving as the lead agency for the Continuum of Care. A process is underway to relinquish the McKinney Vento grants administration role. The two positions that were part of the CEDO office will remain focused on the administration of the Community Development Block Grant program, housing/homeless services and community development projects in the City. Work will continue on the James House and the Community Education Consortium. Staff support for the Northampton Housing Partnership, the Next Step Collaborative and the Downtown Resource Center Work Group will continue to be provided. With additional cuts to the City's CDBG grant, an Economic Development staffer will be entirely funded by the General Fund, which accounts for the entire increase in the Mayor's budget.





121 - MAYOR'S OFFICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Mayor	David Narkewicz	Elected		1.00	80,000	80,000		
Finance Director	Susan Wright	NR	35.00	1.00	87,924	87,924		
Economic Development	Vacancy	NR	35.00	1.00	60,000	60,000		
Executive Secretary	Corinne Philippides	NR	35.00	1.00	41,103	41,103		
Mayoral Aide	Lyn Simmons	NR	37.50	1.00	41,401	41,401		
CDBG Director	Margaret Keller	NAPEA	35.00	1.00	54,757	-	54,757	CDBG
CDBG Assistant	Celena Leon	AFSME	35.00	1.00	35,574	-	35,574	CDBG
Longevity					2,200	900	1,300	CDBG
Total Personnel Services:				**7.00**	**402,959**	**311,328**	**91,631**	
R & M Office Equip					100	100		
Training and Seminars					642	642		
GIS/WEB Services					1,300	1,300		
Contractual Services					-	-		
Printing and Mailing					600	600		
Advertising					250	250		
Office Supplies					-	-		
Magazine Subscriptions					200	200		
Travel					1,550	1,550		
Dues & Memberships					5,000	5,000		
Ceremonial Expenses					-	-		
Equipment Technology					200	200		
Total Operations and Maintenance:					**9,842**	**9,842**		
121-MAYOR'S OFFICE TOTAL:				**7.00**	**412,801**	**321,170**	**91,631**	

Auditor's Office

Joyce Karpinski, Auditor
210 Main Street
Northampton, MA 01060
(413) 587-1205
jkarpinski@northamptonma.gov

Staffing:
1-Auditor
1-Assistant Auditor
1-Procurement Officer
2-Account Clerks

Department Responsibilities

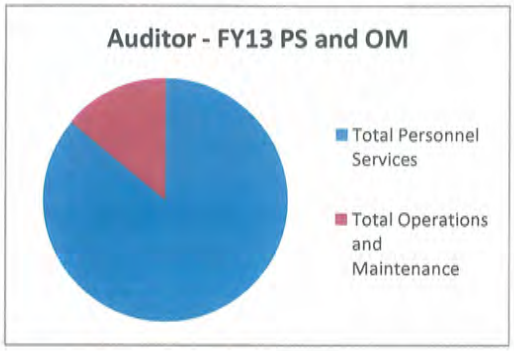
The Auditor's Office maintains the City's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and ordinances. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities and fund balances.

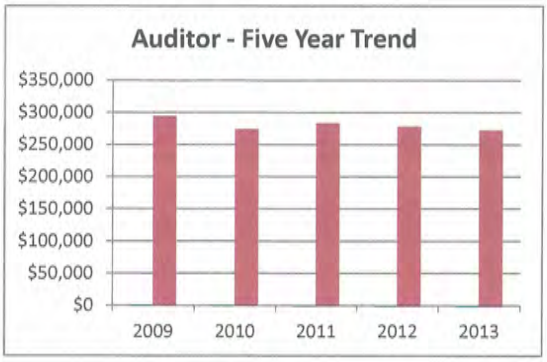
FY12 Highlights

The Auditor's Office provides accounting services for City departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, processes income tax documentation such as 1099s and W-2s, assist departments in the procurement process, provides procurement training, and maintains the City's risk management control and liability insurance contracts. The Chief Procurement Officer in the Auditor's Office coordinates the City's insurance programs. In FY2012, many city employees attended free safety and management training workshops, earning a $25,607 credit from our insurance carrier that was applied to the City's insurance premium.

FY13 Budget Information

The Auditor's Office will work on issues prioritized in the FY11 annual audit, including risk assessment procedures, internal audit controls, and assessing the reconciliation process of receivables. The Auditor's Office will continue to maintain and monitor the City's financial activity for accountability and legal compliance, process payroll, and accounts payable. The Auditor's Office is participating in a project to reinstall and improve the performance of the payroll software and streamline the worker's compensation reporting. It is anticipated that safety training conducted in FY 2012 will generate similar credits for the FY 2013 insurance premiums. The decrease of $5,205 in the Auditor's Office is due to a change in personnel.





135 - AUDITOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Auditor	Joyce Karpinski	NR	35.00	1.00	63,933	63,933		
Assistant Auditor	Annmarie Baron	NAPEA	35.00	1.00	52,701	52,701		
Chief Procurement Officer	Joe Cook	NR	35.00	1.00	55,881	55,881		
Principal Account Clerk	Heidi Sawicki	AFSCME	35.00	1.00	33,093	33,093		
Principal Account Clerk	Kristen Parmenter	AFSCME	35.00	1.00	28,553	28,553		
Overtime					500	500		
Longevity					1,900	1,900		
Total Personnel Services:				**5.00**	**236,561**	**236,561**		
Audit					36,000	36,000		
Technology Services					-	-		
Microfiche Data Storage					60	60		
Office Supplies					300	300		
Travel					335	335		
Conferences/Registrations					1,345	1,345		
Dues & Memberships					525	525		
Total Operations and Maintenance:					**38,565**	**38,565**		
135-AUDITOR TOTAL:				**5.00**	**275,126**	**275,126**		

Assessor's Office

Joan Sarafin, Principal Assessor
212 Main Street
Northampton, MA 01060
(413) 587-1200
jsarafin@northamptonma.gov

Staffing:
1-Assessor
1-Assistant Assessor
1.57-Clericals

Department Responsibilities

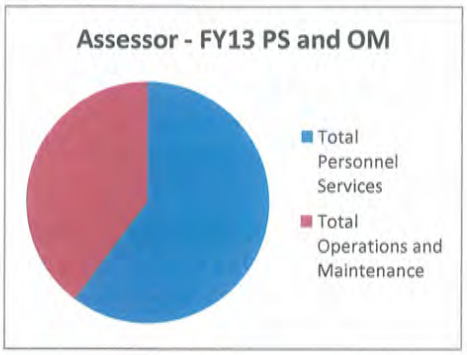
The Assessor's Office ensures fair and equitable assessments for all property owners in the City, in accordance with MGL Chapter 40, §56 and Chapter 58, §1, 1A, and 3. The office processes 12,000 real estate and personal property tax bills and commits and adjusts 23,000 motor vehicle excise taxes each year. The office also processes exemptions and abatements, and measures and lists all building permits, tracking new growth. Annually the Assessor's Office sets the tax rate, usually in the fall of the fiscal year. Assessors are required to update all property values to reflect market value each year. This work progresses under the supervision of the Massachusetts Department of Revenue.

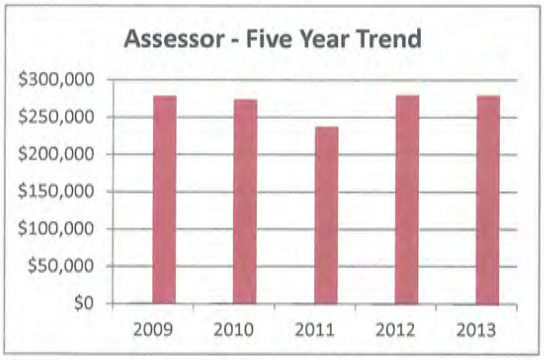
FY12 Highlights

The most important work this office does is to process 12,354 tax bills. Tax bills are issued quarterly, therefore 49,416 tax bills are committed to Tax Collector for collection per year. Values need to be within 90-110% of the previous year's sales. The Assessor's Office processed 438 exemptions for taxpayers who qualified. All properties with commercial, residential, or industrial building permits were visited. New growth related to new building constructions was $653,585. This adjusted the levy to $43,231,984.

FY13 Budget Information

This is a certification year of Northampton property values. The Assessor's Office will be working with the Department of Revenue on this project, with assistance from Tyler Technologies. The most pressing goal is to reach our estimate of $475,000 in new growth, which would add to the levy, however it is very diffcult due to the economy.





141 - ASSESSOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Principal Assessor	Joan Sarafin	NAPEA	35.00	1.00	62,933	62,933		
Assistant Assessor	Joseph Cross	NAPEA	35.00	1.00	51,579	51,579		
Senior Clerk and Secretary	Nelly Patruno	AFSCME	20.00	0.57	17,673	17,673		
Principal Clerk Secretary	Nancy Kelly	AFSCME	35.00	1.00	33,093	33,093		
Longevity					2,600	2,600		
Stipends					1,800	1,800		
Total Personnel Services:				**3.57**	**169,678**	**169,678**		
R & M Office Equipment					1,000	1,000		
Professional Technical					8,000	8,000		
Legal					25,615	25,615		
Technology Services					3,400	3,400		
Training and Seminars					2,800	2,800		
Property Reval Services					66,000	66,000		
Printing					1,000	1,000		
Office Supplies					1,500	1,500		
Magazine Subscriptions					250	250		
Travel					2,530	2,530		
Dues & Memberships					340	340		
Total Operations and Maintenance:					**112,435**	**112,435**		
141-ASSESSOR TOTAL:				**3.57**	**282,113**	**282,113**		

Treasurer's Office

George Zimmerman, Treasurer
212 Main Street
Northampton, MA 01060
(413) 587-1296
gzimmerman@northamptonma.gov

Staffing:
1-Treasurer
1-Assistant Treasurer

Department Responsibilities

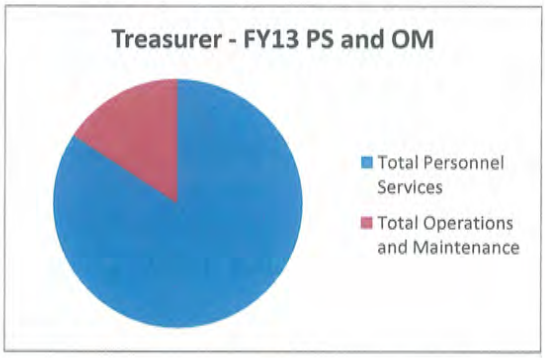
The Treasurer's Office receives, invests, and disburses all funds belonging to the City, negotiates, closes, and services borrowings, reconciles cash, collects delinquent real estate taxes, and prepares state and federal reports.

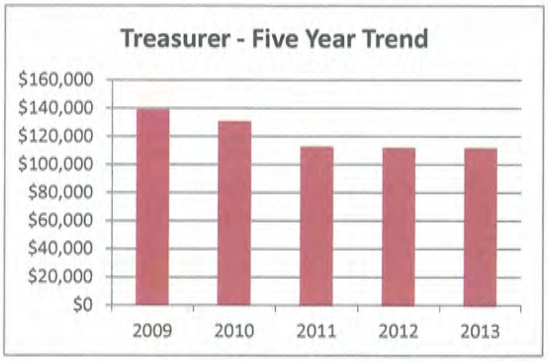
FY12 Highlights

The Treasurer's Office instituted banking control processes to prevent payment of fraudulent checks. A new banking contract with PeoplesBank was negotiated reducing banking costs from $18,000 to $8,000, saving the City $10,000.

FY13 Budget Information

All Tax Title collection matters will be assigned to an outside collection attorney. This is in contrast to the past practice of assigning matters more than two years delinquent to outside collection. This measure will resolve intractable situations before they worsen and will accelerate collections for the benefit of property owners and the City.





145-TREASURER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Treasurer	George Zimmerman	NR	35.00	1.00	60,580	60,580		
Assistant Treasurer	Kris Bissell	NAPEA	35.00	1.00	34,340	34,340		
Longevity					100	100		
Stipends					215	215		
Total Personnel Services:				**2.00**	**95,235**	**95,235**		
Legal					2,365	2,365		
Training and Seminars					450	450		
Financial Management Service					12,125	12,125		
Tax Collections Services					1,500	1,500		
Office Supplies - General					-	-		
Travel					150	150		
Dues and Memberships					250	250		
General Liability					1,075	1,075		
Total Operations and Maintenance:					**17,915**	**17,915**		
145-TREASURER TOTAL:				**2.00**	**113,150**	**113,150**		

Collector's Office

Melissa Lampron, Tax Collector
212 Main Street
Northampton, MA 01060
(413) 587-1293
llampron@northamptonma.gov

Staffing:
1-Collector
1-Assistant Collector
1-Hearing Officer
4-Clerical
5-Parking Enforcement Officers

Department Responsibilities

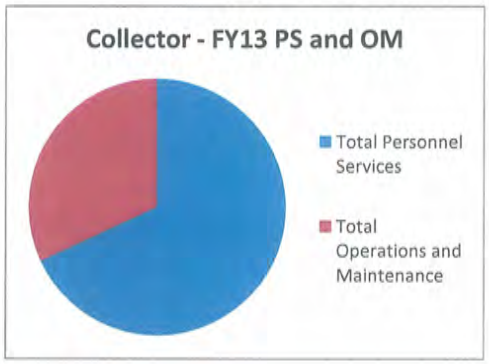
The mission of the Collector's Office is to collect and balance receivables due to the city of Northampton from various taxes, tuitions, and fees that are regulated by other departments and to oversee the Parking Clerk's office in the collection of parking ticket revenue. The Collector, with guidelines from the Department of Revenue, is responsible for designing bill forms. The Collector must attend a yearly educational program at the University of Massachusetts in Amherst sponsored by the Massachusetts Collectors/Treasurers Association to remain a Certified Massachusetts Municipal Collector (CMMC).

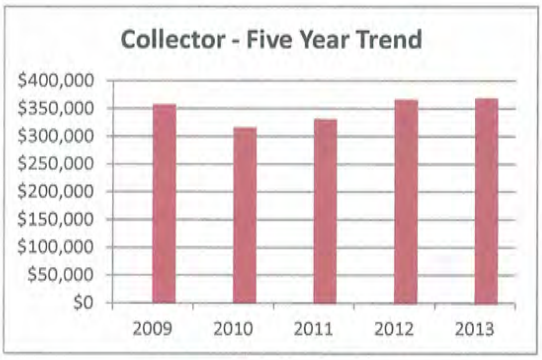
FY12 Highlights

The Collector's office is fully staffed. A new Assistant Collector was hired from within the department and is transitioning well to the role. Three new Principal Account Clerks were also hired and trained by the Collector and Assistant Collector. Timely late notices are being sent for motor vehicle excise tax bills. There were 21 delinquent taxpayers registered into Tax Title. Midway into FY12 the Parking Enforcement staff were consolidated in the Collector's Office, as part of the Parking Department reorganization, bringing all Parking Enforcement Officers under the Collector's supervision. A new part time Parking Enforcement Officer was also hired. The Parking Clerk's Office is using a new computer program to process monthly lot passes and meter bags within the Parking Clerk's office. Training and trouble-shooting is being done by the Parking Clerk and her Hearing Officer. The computer system in the Parking Clerk's office was updated to allow querying of the Registry of Motor Vehicle for names and addresses of Connecticut residents who owe Northampton parking tickets. In the past there was no way to find names/addresses when a ticket was delinquent for those residents; now late notices reach the offenders bringing in more revenue. Both the Collector's office and Parking Clerk's office are incorporating procedures that were previously done at the Parking Garage. These include the accounts payable warrant for the PEOs, time cards and payroll for the PEOs, maintaining the PEO work schedules, and City ordinance clarification relating to parking matters.

FY13 Budget Information

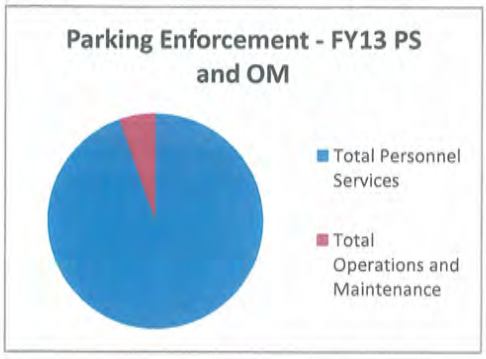
The Collector's office is investigating options for credit/debit card payments in the office and also an online payment system. The current banking establishment used for deposits in both the Collector's and Parking Clerk's offices is moving to Northampton. Once the move is complete, a new deposit system will be formulated. The Parking Clerk's office, in conjunction with the Collector's office, will be developing a new yearly parking placard system for City staff who have to frequently come to meetings downtown. The parking garage leases for reserved spaces in the garage will be revamped and handled in the Parking Clerk's office. A representative from the Parking Clerk/Collector office will attend the new sub-group related to parking matters that will soon be developing as a secondary group of the current Parking and Transportation Commission. The increase of $2,800 in the Collector's budget is due to additional costs for Crystal Reports. The reduction in the Parking Enforcement budget of $8,065 is due to changes in staffing, elimination of the Parking Clerk, and the addition of Parking Enforcement staff.

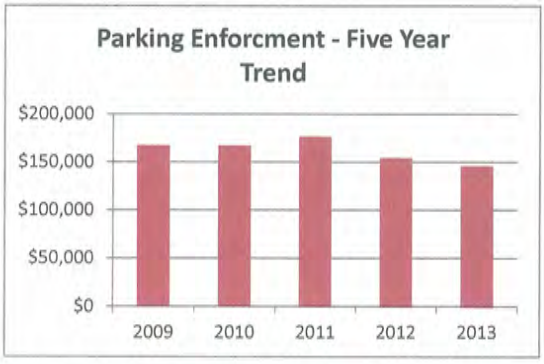




146-COLLECTOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Tax Collector	Melissa Lampron	NAPEA	35.00	1.00	63,075	63,075		
Assistant Tax Collector	Deborah Dunphy	NAPEA	35.00	1.00	35,000	35,000		
Principal Clerk	Madeline Heon	AFSCME	35.00	1.00	33,093	33,093		
Principal Clerk	Lyn Ducharme	AFSCME	35.00	1.00	27,587	27,587		
Principal Clerk	Lynn Parda	AFSCME	35.00	1.00	26,654	26,654		
Parking Clerk	Jeanette Roberts	NAPEA	35.00	1.00	34,340	34,340		
Hearing Officer	Nanci Forrestall	AFSCME	35.00	1.00	30,586	30,586		
Longevity					2,800	2,800		
Total Personnel Services:				**7.00**	**253,135**	**253,135**		
R & N Office Equipment					2,390	2,390		
Contractual Services					4,500	4,500		
Printing					14,000	14,000		
Postage					35,531	35,531		
Advertising					830	830		
Service Bureau Fees					60,000	60,000		
Office Supplies - General					-	-		
Travel					382	382		
Dues and Memberships					300	300		
General Liability					1,000	1,000		
Total Operations and Maintenance:					**118,933**	**118,933**		
146-COLLECTOR TOTAL:				**7.00**	**372,068**	**372,068**		





211 - PARKING ENFORCEMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Parking Enforcement Officer	Donna Dennis	AFSCME	35.00	1.00	30,928	30,928		
Parking Enforcement Officer	Sandra Blackmon	AFSCME	35.00	1.00	25,346	25,346		
Parking Enforcement Officer	David Molnar	AFSCME	35.00	1.00	25,346	25,346		
Parking Enforcement Officer	George Beaupre	AFSCME	17.50	0.50	12,455	12,455		
Parking Enforcement Officer	Vacancy	AFSCME	35.00	1.00	24,060	24,060		
Temporary PEO's					12,588	12,588		
Overtime					5,000	5,000		
Longevity					700	700		
Weekend Differential					475	475		
Uniform Allowance					2,700	2,700		
Total Personnel Services:				**4.50**	**139,598**	**139,598**		
R & M Vehicles					3,000	3,000		
R & M Communication Equipment					2,000	2,000		
Gas and Diesel					3,000	3,000		
Total Operations and Maintenance:					**8,000**	**8,000**		
211 - PARKING ENFORCEMENT				**4.50**	**147,598**	**147,598**		

Legal Services

Attorney Alan Seewald, City Solicitor
c/o 210 Main Street
Northampton, MA 01060
(413) 587-1249

Department Responsibilities

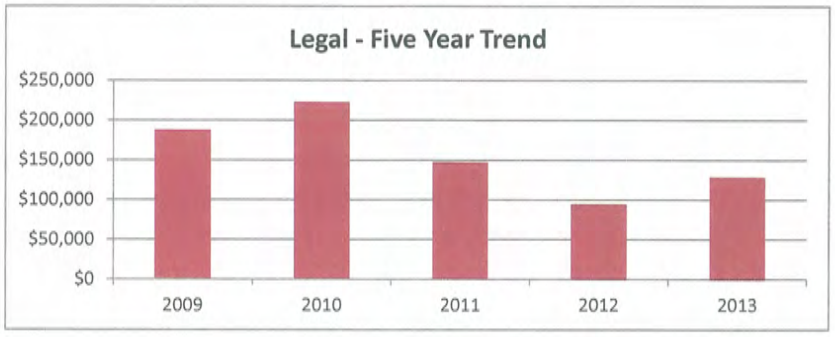
The mission of the City Solicitor, a contracted attorney for the City of Northampton, is to provide the city with the best legal representation available in the most cost-effective way. The City Solicitor responds to the city's legal needs either directly or through subcontracted attorneys with specialized practices.

FY12 Highlights

With the election of a new Mayor there was a change in the City Solicitor. After many years as City Solicitor and Labor Counsel, Elaine Reall decided to step down. The City thanks Elaine for her years of hard work and dedication. Mayor Narkewicz was pleased to appoint Alan Seewald as City Solicitor, and hired the firm of Sullivan, Hayes & Quinn as Labor Counsel.

FY13 Budget Information

The annual three-year average for legal costs has been $185,000, and $95,665 was budgeted in FY12. In an effort to begin to fully budget average annual legal costs, $34,335 has been added to the legal budget in FY13. This will begin to more accurately budget for anticipated legal costs, and will reduce our year-end reliance on free cash for our operating budget.



151-LEGAL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Legal					125,000	125,000		
Judgements					5,000	5,000		
Total Operations and Maintenance:					130,000	130,000		
151-LEGAL TOTAL:					**130,000**	**130,000**		

Human Resources

Glenda Stoddard, Director
240 Main Street
Northampton, MA 01060
(413) 587-1258
gstoddard@northamptonma.gov

Staffing:

1-Director
1-Benefits Specialist
1-Employment Specialist
2-Clerical

Department Responsibilities

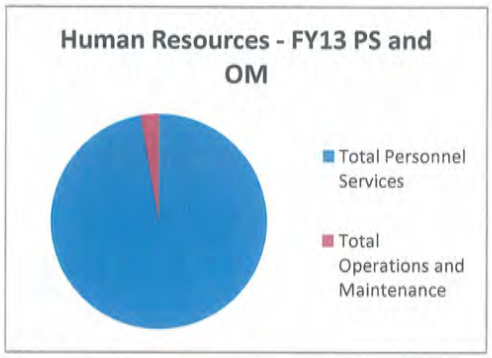
The Human Resources Department provides high-quality, consistent management to offer employees reasonable benefits that the City can afford. We also manage the risk of possible future costs for group health insurance, unemployment benefits, workers compensation/IOD claims and labor negotiations. The department continues to build a payroll department with the goal of creating more efficiencies. We help assure consistent contract administration across City and School departments.

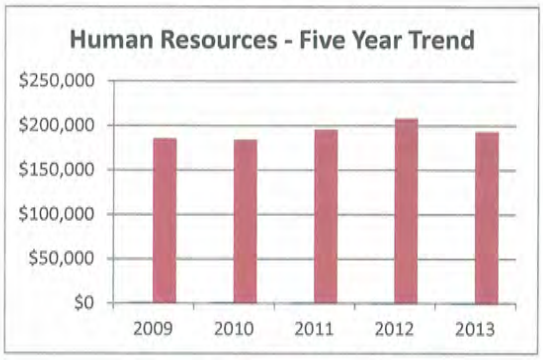
FY12 Highlights

During Fiscal 2012 we continued to challenge ourselves to be more efficient and to maximize our resources. We had a major change in personnel as a long-time City employee retired. We completed a project to archive paper payroll records and were able to clear up two years of back-logged requests. We purged old records and finished an audit of personnel files. We initiated a project to overhaul our Payroll/HR software system to address long standing issues. We fully participated in the federal EERP and Medicare Part "D" penalty programs, maximizing reimbursements to the City.

FY13 Budget Information

We anticipate completing the payroll/HR project and implementing a new method to handle the reimbursement of the Medicare Part "B" penalties, a very positive thing for all retirees. We plan to be more effective in our use of School Spring for all NPS recruitment, which will help make the system more efficient and cut down on the amount of paper-handling. We plan to take all necessary steps to help us effectively address the rising cost of health insurance for the long-term. The reduction in the Human Resources budget of $14,990 is due to the elimination of a vacant position.





152-HUMAN RESOURCES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Human Resources Director	Glenda Stoddard	NR	35.00	1.00	76,413	76,413		
HR Specialist	Joanne LaGrant	NR	35.00	1.00	39,726	39,726		
HR Specialist	Susan Stone	NR	35.00	1.00	41,103	41,103		
HR Assistant	Erica Matusiewicz	NR	35.00	1.00	30,575	30,575		
Payroll Coordinator	Jody Berenson	NR	35.00	1.00	34,864	-	34,864	NPS Budget
Longevity					1,800	1,800		
Total Personnel Services:				**5.00**	**224,481**	**189,617**	**34,864**	
Medical/Testing Services					3,000	3,000		
Printing					-	-		
Offices Supplies - General					350	350		
Travel					1,000	1,000		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					**5,350**	**5,350**		
152-HUMAN RESOURCES TOTAL:				**5.00**	**229,831**	**194,967**	**34,864**	

Management Information Systems

Vanessa Oquendo, Director
212 Main Street, Northampton, MA 01060
(413) 587-1235
voquendo@northamptonma.gov

Staffing:
1-Director
1-Systems Analyst
1-Database Analyst
1-Clerk

Department Responsibilities

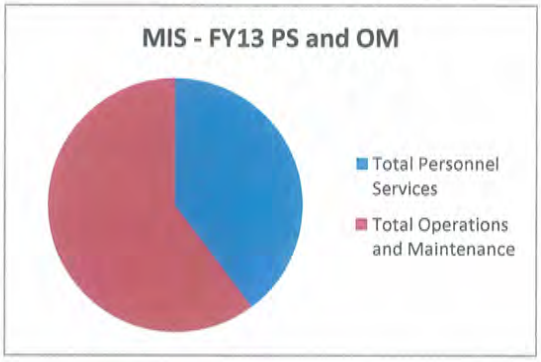
The Management Information Systems (MIS) Department provides network and general technical support for the City's technology infrastructure and phone systems. MIS acts as a liaison on information technology issues between all City departments. MIS is in charge of authoring and enforcing City's technology policies and coordinating citywide systems including networking, telecommunications, applications, office automation, consulting, policies, computer training, practices and operations.

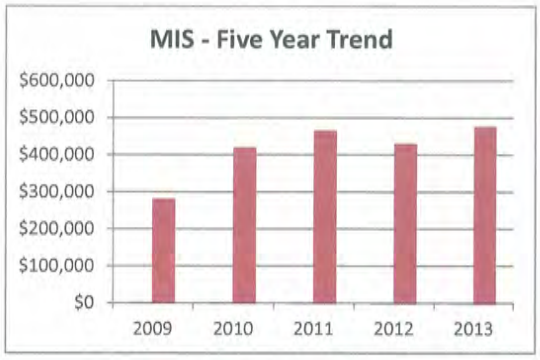
FY12 Highlights

In FY12 the MIS Department coordinated network and Internet access for the Family Aquatic Center. An agreement between Northampton Community Television (NCTV) and the City of Northampton was established for NCTV's use of dark fiber on the City's WAN. The DPW's IT support was transitioned to the MIS Department. The public Wi-Fi hot spot at City Hall and Memorial Hall was extended and made more secure by implementing anti-virus blocks. A new internal website was developed for use by City departments that will allow departments to easily maintain their own departmental information and post forms and procurement documentation/procedures for access by other departments. Laserfiche document management was implemented in the Building Department and City Clerk's Office to assist with records management. Staff at the MIS Department assisted the Human Resource Department in the implementation of archival records using PaperPort software. Working with several other departments, MIS spearheaded procurement of a Senior Center software management system, this system will be implemented in FY13.

FY13 Budget Information

Several items are still in progress from FY12 including procurement for server virtualization with high-availability and pilot for VDI (Virtual desktops). The phone system software will need to be upgraded and the email archive system will be replaced with a more reliable and user friendly version. MIS anticipates a reduction in Internet-related costs at the DPW, which could possibly include eliminating the Internet line at the Waste Water Treatment plant. MIS intends to create a clear and quick way to identify phone chargebacks for schools; this was complicated in FY12 by changes in the e-rate program. The department will evaluate and implement replacing Centrex copper lines with wireless access for alarms, if feasible. MIS was participating in a joint effort between the Northampton Police Department and Northampton Public Safety to tighten 911 information displayed at Dispatch from the City schools. The MIS Department will continue to support the energy-monitoring systems by configuring or facilitating network changes. MIS will facilitate migrating the Financial Systems Management Software to the Cloud. Windows 2003 will be upgraded to Windows 2008, and capabilities for employees to work remotely using secured technologies through the public Cloud will be expanded. The increase in the MIS budget of $47,215 is due to the new costs associated with moving our financial system, MUNIS, to the Cloud.





155-MANAGEMENT INFORMATION SYSTEMS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
MIS Director	Vanessa Oquendo	NR	35.00	1.00	71,415	71,415		
PC/Network Technician	Dean Winters	NR	35.00	1.00	40,000	40,000		
Database Analyst	Frank Forbes	NAPEA	35.00	1.00	40,000	40,000		
Principal Secretary	Nancy Sise	AFSCME	35.00	1.00	37,821	37,821		
Overtime					1,000	1,000		
Longevity					1,300	1,300		
Total Personnel Services:				**4.00**	**191,536**	**191,536**		
R & M Equipment					1,250	1,250		
R & L Equipment					-	-		
Software License Fees					14,616	14,616		
Professional/Technical					207,409	207,409		
Telephone					52,400	52,400		
Technology Communications Lines					10,356	10,356		
Postage					-	-		
Office Supplies - Forms					450	450		
Technology Supplies					1,200	1,200		
Data Processing Supplies					1,200	1,200		
Travel					120	120		
Conference/Registrations					-	-		
Dues & Memberships					100	100		
Technology Staff Development					2,000	2,000		
Total Operations and Maintenance:					**291,101**	**291,101**		
155-MANAGEMENT INFORMATION SYSTEMS TOTAL:				**4.00**	**482,637**	**482,637**		

City Clerk & Registrar of Voters

Wendy Mazza, City Clerk
210 Main Street
Northampton, MA 01060
(413) 587-1224
wmazza@northamptonma.gov

Staffing:

1-City Clerk
1-Assistant Clerk
2-Clerical
3-Members of the Board of Registrars

Department Responsibilities

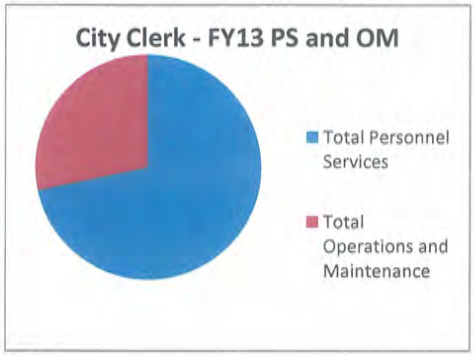
The mission of the City Clerk and Registrar of Voters Office is to maintain and provide access to vital documents in the city of Northampton and to provide services to the public and to City Boards and Committees. Duties and responsibilities are governed by the City Charter and Ordinances, and under the jurisdiction of the State Secretary of the Commonwealth (elections). The City Clerk administers oaths of office to all elected and appointed members of committees and boards, and provides access to public records in compliance with the state public records departments.

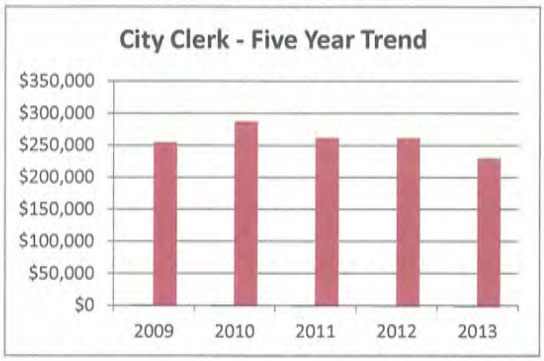
FY12 Highlights

As a result of staff turnover several new employees were hired. FY12 was a very busy municipal election year with two special elections in addition to the two regular municipal elections. An Initiative Petition was filed to repeal the Community Preservation Act. The Clerk's office continued to make upgrades to the state run Vitals Information Program (VIP) throughout the year. These upgrades addressed 45 defects and made enhancements to the program which directly affected the processing of birth records. A campaign finance workshop was held in June 2011 for the munipical election candidates in the fall of 2012.

FY13 Budget Information

The State is scheduled to release a new VIP Death Certificate program in July 2012 which will allow for more efficient processing of death certificates. The Clerk's Office will continue to use Laserfiche document management for archiving and processing death and marriage records. The Clerk's Office is working with the MIS Department to convert the MassLaser program used for printing birth records from 1972-2011 to a more reliable database. The Clerk's Office will be preparing an application for Community Preservation funding to help establish a preservation program for the City's historic records. The decrease in the City Clerk's budget of $31,468 is due to the elimination of one full-time position that is currently vacant and staffing changes. This brings staffing in the office to four full-time personnel, which is comparable to communities with similar populations.





161-CITY CLERK

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
City Clerk	Wendy Mazza	Elected		1.00	62,494	62,494		
Assistant City Clerk	Pamela Powers	NAPEA	35.00	1.00	36,820	36,820		
Principal Clerk	Mary Ellen Scott	AFSCME	35.00	1.00	32,765	32,765		
Senior Clerk	Lisbeth Jasniewicz	AFSCME	35.00	1.00	27,011	27,011		
Registrars (3)		NR			1,800	1,800		
Overtime					5,000	5,000		
Longevity					900	900		
Total Personnel Services:				**4.00**	**166,790**	**166,790**		
R & M Office Equipment					5,200	5,200		
Training and Seminars					-	-		
Election Workers					34,100	34,100		
Printing					1,900	1,900		
Ballot Printing/Processing					10,300	10,300		
Service Bureau Fees					6,300	6,300		
Office Supplies Forms					6,250	6,250		
Election Supplies					1,500	1,500		
Dues and Memberships					200	200		
General Liability					125	125		
Total Operations and Maintenance:					**65,875**	**65,875**		
161-CITY CLERK				**4.00**	**232,665**	**232,665**		

License Commission

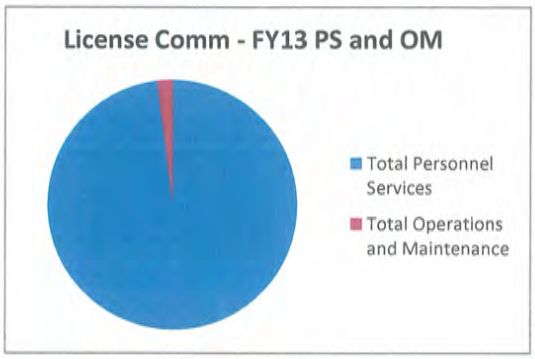
Mary Midura, License Commission Clerk
210 Main Street
Northampton, MA 01060
(413) 587-1210
mmidura@northamptonma.gov

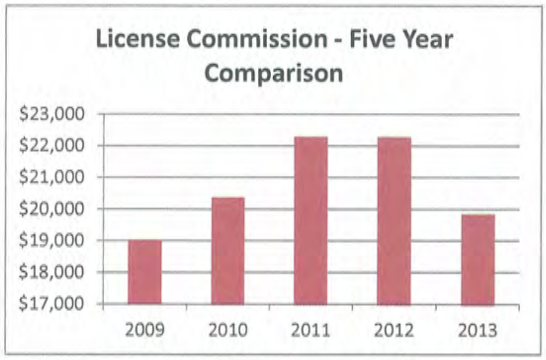
Staffing:
1- Part Time Clerical
3 Members of the License Commission

Department Responsibilities
The mission of the License Commission is to responsibly issue and monitor various licenses held by those doing business within the city. The Commission strives to issue licenses that are in the best interest of the public while ensuring that licenseholders conduct their businesses in conformance with state laws and with local ordinances and regulations. It is the Commission's intent to continue promoting the responsible service and sale of alcoholic beverages within the community.

FY12 Highlights
This office worked with the Tax Collector and other departments to address any licenseholders who owed taxes to the City. Those licensees were required to sign payment plans with the Tax Collector in order to renew their licenses for 2012. Renewals of annual and seasonal licenses annually and seasonally brought in $197,000 revenue in FY2012.

FY13 Budget Information
This office will continue to serve the needs and answer the requests of licensees and new potential businessowners. The Clerk plans to improve the renewal process for licenses with a "licensee checklist for renewal" that will ask for updated contact information including phone, cell, and/or email. The reduction in the License Commission office of $2,428 is due to the Clerk's reduction of hours from 20 hours/week to 17.5 hours/week.





165- LICENSE COMMISSION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Executive Secretary	Mary Midura	NR	17.50	0.50	17,004	17,004		
Stipends					2,500	2,500		
Total Personnel Services:				**0.50**	**19,504**	**19,504**		
Office Supplies - General					325	325		
Travel					75	75		
Total Operations and Maintenance:					**400**	**400**		
165- LICENSE COMMISSION				**0.50**	**19,904**	**19,904**		

Office of Planning & Development

Wayne Feiden, Director
210 Main Street
Northampton, MA 01060
(413) 587-1266
wfeiden@northamptonma.gov

Staffing:
1-Director
3-Planners
1-GIS Coordinator
1-Clerical

Department Responsibilities

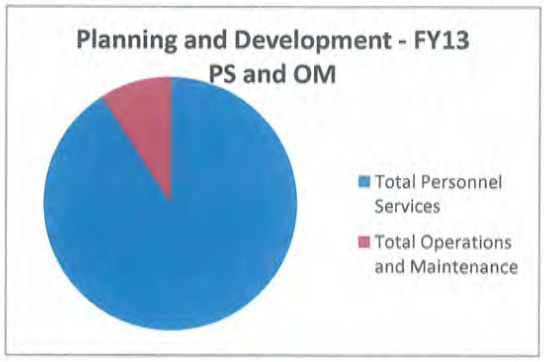
The mission of the Office of Planning and Development is to identify and implement the community's vision for economic, environmental, and community health, sustainable development, and sustainable transportation. This mission is accomplished through participatory visioning, comprehensive and strategic planning; coordination with the public, customers, citizen boards, and other city departments, historic and community preservation, enhancing environment systems, sustainable development and regulatory activities to achieve community goals, sustainable transportation systems, and information systems to inform the public and improve planning.

FY12 Highlights

Planning and Development drafted regulatory reform to encourage redevelopment and expansion on King Street, in the downtown area, and in industrial zoning districts. Transportation planning was worked on to improve vehicle, pedestrian, bicycle and transit transportation systems on King Street and downtown. Redevelopment planning for the Lane Construction site was prepared. The office enacted regulatory reform to reduce the number of board-issued permits, to simplify zoning tables, and reduce parking requirements. The office administered permits for development projects, including the Fairgrounds, Atwood Drive, Kollmorgen, and Linda Manor. On the sustainable transportation end, planning for pedestrian and bicycle improvements on King and Main Streets was prepared. FY12 saw the completion of the main trail network, and plans were started for expansions and new access points. The Leeds Park-and-Ride Lot is advancing, as is downtown bus transit and Amtrak planning. The Department created a Rail Trail Wayfinding program and advanced a green streets planning program. This was a big year for open space and recreation, with the creation of the Florence Fields Recreation Area. Sheldon Field was expanded and a local agriculture preservation program was created. Preservation at the Mineral Hills bookends continued.

FY13 Budget Information

A five year assessment of the Sustainable Northampton Comprehensive Planning will begin, kicking off a routine five-year update of the plan. Planning and permitting for the Lane Business Park is anticipated. There will be some rewrites of zoning dimensional requirements, cluster regulations, and subdivision regulations, and significant improvements to planning information systems. Construction is anticipated to start on the Amtrak Train Station, Rail Trail railroad underpass, and Edwards Square Rail Trail access point. Complete streets planning for King Street and Main Street will be advancing. Completion of Florence Fields, further acquisitions of the Broad Brook Gap, and a land purchase for the Connecticut River Greenway are expected. Reductions in the Planning Department of $32,696 is due to shitfing some staff salaries to CPA and the Enterprise Funds.



175-PLANNING AND DEVELOPMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director of Planning & Development	Wayne Feiden	NAPEA	35.00	1.00	77,444	77,444		
Senior Land Use Planner/Permits Mgr	Carolyn Misch	NAPEA	35.00	1.00	53,063	53,063		
Land Use and Conservation Planner	Sarah LaValley	NAPEA	35.00	1.00	41,410	24,446	16,964	CPA Funds
GIS/Database Coordinator	James Thompson	NAPEA	35.00	1.00	52,148	36,502	15,646	DPW Enterprise Funds
Principal Clerk	Aleta DeLisle	AFSCME	35.00	1.00	33,093	33,093		
CPA Planner	John Frey	NR		0.29	10,400	-	10,400	CPA Funds
Longevity					2,600	2,600		
Total Personnel Services:				**5.29**	**270,158**	**227,148**	**43,010**	
R & M Office Equipment					1,000	1,000		
Architecture and Engineering					5,000	5,000		
GIS/WEB Services					2,500	2,500		
Printing and Mailing					1,000	1,000		
Office Supplies - General					2,000	2,000		
Groundskeeping Supplies					4,000	4,000		
Other Intergovernmental					4,325	4,325		
Travel					1,800	1,800		
Dues & Memberships					1,200	1,200		
Total Operations and Maintenance:					**22,825**	**22,825**		
175-PLANNING AND DEVELOPMENT				**5.29**	**292,983**	**249,973**	**43,010**	

Central Services

David Pomerantz, Director
240 Main Street
Northampton, MA 01060
(413) 587-1238
dpomerantz@northamptonma.gov

Staffing:
1-Director
1-Energy Officer
1-Project Coordinator
1-Maintenance Supervisor
6.49-Custodians
4-Parking Maintenance
1-Clerical
1-Electrician
1-HVAC Technician
.48 Mail Courier

Department Responsibilities

The Central Services Department ensures the integrity and functionality of City facilities for staff and the public. We oversee grounds, maintenance, heating/cooling, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations for City and School buildings. Central Services maintains approximately 753,000 square feet of facilities including: City Hall, Puchalski Municipal Building, Memorial Hall, the Police Station, the Main and Florence Fire Stations, Florence Community Center, the Senior Center, James House, Feiker Building, the Academy of Music, the six schools in the Northampton Public School District, and Department of Public Works facilities. Beyond that, the Central Services Department operates the municipal mail delivery and processing program, manages the city and school facilities office and custodial supplies program, solicits and secures oil, natural gas, electricity, and gasoline supply contracts for municipal and school facility operations, and houses the Energy and Sustainability Officer.

FY12 Highlights

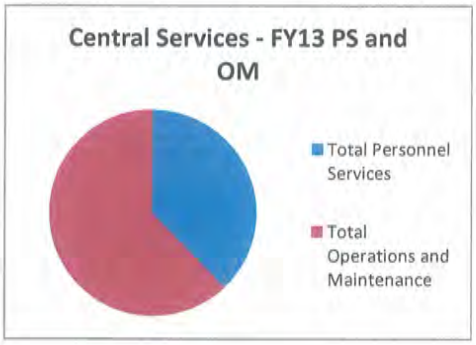
Along with ongoing maintenance and renovations to facilities, a full-time heating and cooling technician was hired this fiscal year. Other highlights included: the installation of a 100-kw solar photovoltaic system at Smith Vocational School; ongoing work on the $6.5 million energy performance contract with projects including windows, insulation, energy management controls, and heating upgrades; completion of the installation of wireless fire alarm and building security systems in all city and school buildings; oversight of the construction of the new 30,000 square-foot police facility; flooring upgrades in various schools; new intercom systems installed in three schools, and repairs to the Leeds school bell tower. One major change to the department occuring mid-year in FY12 was the merging of the Parking Maintenance Department into the Central Services Department, as a result of the Parking Department reorganization. The department acquired four parking maintenance staff as a result, and will monitor and maintain the City's parking garage and parking lots.

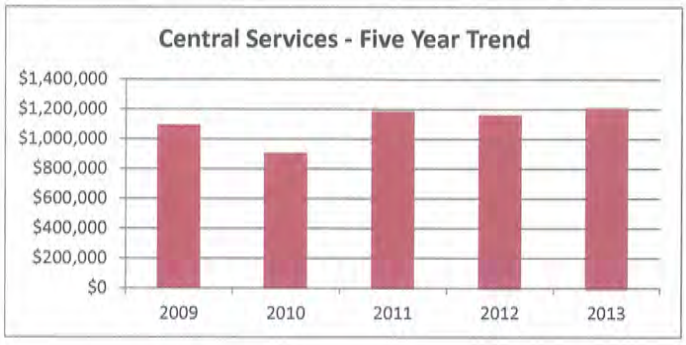
Central Services

David Pomerantz, Director
240 Main Street
Northampton, MA 01060
(413) 587-1238
dpomerantz@northamptonma.gov

FY13 Budget Information

The new police station is scheduled for completion at the beginning of fiscal 2013 and additional custodial staff will be hired to maintain the facility. Along with the 30,000 square-foot police station, a 26,000 square-foot parking deck will be completed in the fall. Various capital improvement projects are planned in City and School buildings including drainage system repairs at the Bridge Street school and resurfacing of the running track at the high school. Central Services took over the management of City parking facilities in late FY12; this added a staff of four and approximately 190,000 square feet of parking facilities to the department's operations. The construction phase of the energy performance contract will end this summer, and the contractor, Con Edison Solutions, Inc., will begin the multi-year measurement and verification phase of the project where they guarantee their projected consumption and cost savings. The increase in the Central Service budget of $50,947 is due to the addition of 1.5 custodial staff for the new Police Station and increased costs for street lights. The decrease in the Parking Maintenance budget of $71,938 is due to the elimination of the Parking Director position and cutting half of a maintenance position.



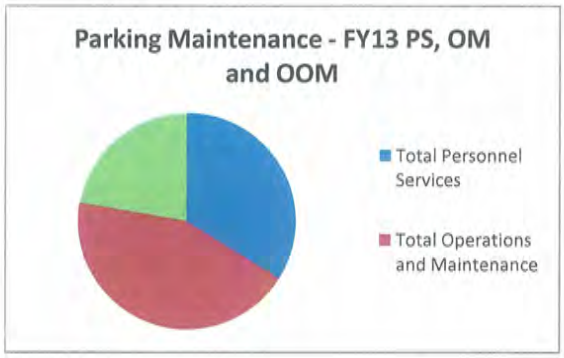


192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director	David Pomerantz	NAPEA	35.00	1.00	73,001	73,001		
Principal Clerk	Elizabeth Peterson	AFSCME	35.00	1.00	33,093	33,093		
Energy Officer	Chris Mason	NR	35.00	1.00	41,970	35,970	6,000	Housing Authority
Maint. Supervisor	Warren Jones	NAME	40.00	1.00	42,069	42,069		
Maint. Custodian	Roger Bishop	NAME	40.00	1.00	31,362	31,362		
Electrician	Jim Mailloux	NAPEA	40.00	1.00	54,811	14,615	40,196	NPS $18,271, DPW - Ent. Direct $21,925
Custodian	Sam Santiago	NAME	40.00	1.00	30,054	30,054		
Custodian	Robert Kies	NAME	40.00	1.00	27,331	27,331		
Custodian	Ed Bylnowski	NAME	40.00	1.00	31,223	31,223		
Custodian	Steve Goodrich	NAME	40.00	1.00	31,103	31,103		
Custodian - New PD	Vacant	NAME	40.00	1.00	24,684	24,684		
Custodian - New PD	Vacant	NAME	19.50	0.49	12,026	12,026		
Facilities Proj. Co.	Jason Doyle	NR	40.00	1.00	41,811	20,906	20,905	NPS $20,905
Mail Courier	Domenico Fratamico	NR	19.00	0.48	13,746	6,746	7,000	NPS $5,180, SVAHS $1,820
HVAC Technician	Dan Emerson	NR	40.00	1.00	38,204	25,469	12,735	NPS $12,735
Professional/Technical					4,405	4,405		
Overtime					10,000	10,000		
Longevity					2,800	2,800		
Weekend Differential					2,328	2,328		
Uniform Allowance					2,500	2,500		
Total Personnel Services:				**13.97**	**548,521**	**461,685**	**86,836**	
Electricity					183,200	183,200		
Signal Lights					255,000	255,000		
Natural Gas					65,000	65,000		
Oil					-	-		
Water					8,050	8,050		
Sewer					6,604	6,604		
Repairs & Maintenance					4,500	4,500		
R & M - Buildings					11,000	11,000		
R & M - Grounds					2,550	2,550		
R & M -HVAC Equip					3,500	3,500		
R & M -Vehicles					3,500	3,500		
Trash Removal					1,500	1,500		
Architecture and Engineering					3,000	3,000		
Medical/Testing					350	350		
Contracted Inspection Services					29,000	29,000		
Telephone					7,000	7,000		
Postage					77,000	77,000		
Advertising					500	500		
Office Supplies - General					33,000	33,000		
Office Supplies - Photocopying					22,000	22,000		

192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
R & M Supplies - Buildings and Equip					8,000	8,000		
R & M Supplies - HVAC Items					4,500	4,500		
R & M Supplies - Plumbing					3,000	3,000		
R & M Supplies - Electrical					5,000	5,000		
R & M Supplies - Paint					500	500		
R & M Supplies - Custodial					17,000	17,000		
Groundskeeping Supplies					250	250		
Gasoline/Diesel					4,500	4,500		
Magazine Subscriptions					100	100		
Dues and Memberships					1,500	1,500		
Total Operations and Maintenance:					**760,604**	**760,604**		
192-CENTRAL SERVICES				**13.97**	**1,309,125**	**1,222,289**	**86,836**	



481 - PARKING MAINTENANCE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other
Maintenance Supervisor	Brian Baceski	NR	40.00	1.00	40,945	40,945	
Maintenance Assistant GR 6	Michael Diemand	NR	40.00	1.00	37,446	37,446	
Maintenance Assistant GR 4	Samuel Garstka-Osley	NR	40.00	1.00	26,860	26,860	
Maintenance Assistant	George Beaupre	AFSCME	17.50	0.50	12,455	12,455	
Electrician	Vacant	NR			4,500	4,500	
Overtime					20,000	20,000	
Longevity					1,100	1,100	
Total Personnel Services:				**3.50**	**143,306**	**143,306**	
Electricity					55,000	55,000	
Natural Gas					4,000	4,000	
Repairs and Maintenance					24,500	24,500	
R & M Grounds					2,500	2,500	
Trash Removal					40,000	40,000	
Architecture and Engineering					5,000	5,000	
Medical/Testing Services					500	500	
Telephone					26,000	26,000	
Office Supplies - General					1,000	1,000	
R & M Supplies - Bldgs & Equip					10,000	10,000	
Groundskeeping Supplies					1,000	1,000	
Vehicular Supplies					6,000	6,000	
Gasoline/Diesel					7,000	7,000	
Compliance & Accomodation					3,000	3,000	
Total Operations and Maintenance:					**185,500**	**185,500**	
NBID Assessment					35,000	35,000	
Site Improvements					5,000	5,000	
Equipment Parking					15,000	15,000	
Garage Parking Equipment					40,000	40,000	
Total Other than Ordinary Maintenance:					**95,000**	**95,000**	
481 - PARKING MAINTENANCE				**3.50**	**423,806**	**423,806**	

Police Department

Chief Russell P. Sienkiewicz
26 Center Street
Northampton, MA 01060
(413) 587-1100
police@northamptonma.gov

Staffing:
1-Police Chief
2-Captains
4-Lieutenants
6-Sergeants
52-Patrol Officers
1-Court Administrator
1-Records Supervisor
3-Clerical

Department Responsibilities

The Northampton Police Department, while striving towards professional excellence, is dedicated to working in partnership with our community to prevent and suppress crime, to reduce the fear of crime, and to enhance the quality of life through respect and understanding for all. Further, in these challenging times, we are committed to continually extending our best efforts to maintain the quality of public services, preserve public confidence and support, and to uphold the highest standards of our profession.

FY12 Highlights

The new police station will be completed ahead of time and within budget. The station will gradually move to the new facility without any interruption of police service or citizen access. Daily oversight will continue with Phase 2 garage construction. The Department has received reaccreditation for the third time. A Department of Mental Health (DMH) Mental Health First Aid (MHFA) grant was received and will provide training to nearly all of patrol personnel (12 hours per officer) for more effective alternative interventions with the many vulnerable and troubled individuals within our community. A DMH Crisis Intervention Team (CIT) training grant was received for use in FY13; it builds on the MHFA grant but develops additional skills for responding to those in crisis. The department will introduce additional Less Than Lethal Options (40mm launcher) and provide training to personnel in their use. The police/public safety computer network switches will be upgraded for use in the new building to ensure that management of the PD/FD/Dispatch/EMS computer system remains reliable and effective. The DHQ software system will be implemented. DHQ is a broad-based internal but secure system allowing two-way communication among all personnel whether at a desktop computer or patrol car laptop. Active Shooter trainings were conducted and regular lock down drills were held at all the City Public Schools; the department also worked with some private schools to develop safety, security and evacuation plans. A School Resource Officer (SRO) position was re-established to provide service to the high, middle & vocational schools. In the first two-and-a-half months of the SRO assignment 85 incidents were handled directly related to the school population and some incidents included arrests for disturbances, drug and alcohol calls and bullying (face to face and online).

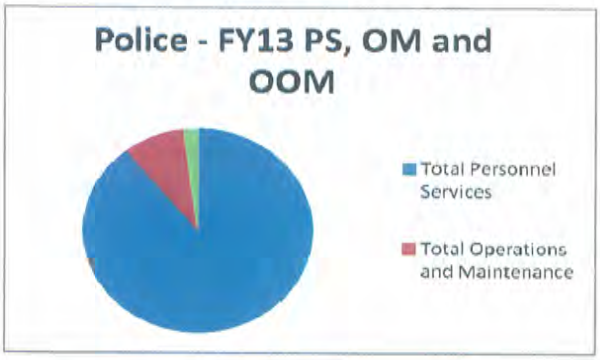
Police Department

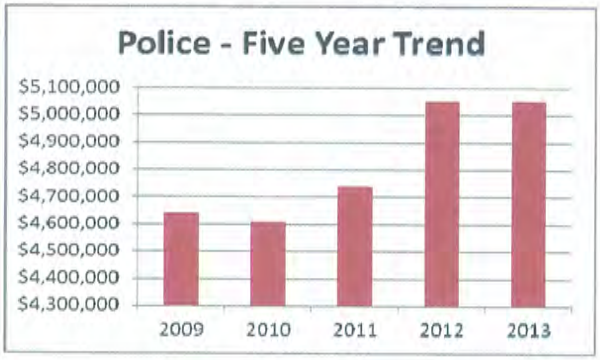
Chief Russell P. Sienkiewicz
26 Center Street
Northampton, MA 01060
(413) 587-1100
police@northamptonma.gov

FY13 Budget Information

FY13 has some challenges. There are two police officer vacancies that will not be funded until February 2013 when the next state run basic police recruit academy is scheduled. Not filling these positions until February will save $62,000 in FY13. Six police officers are unavailable for patrol, either due to training, injuries, or Family and Medical Leave creating the need for more supervisory oversight of young patrol officers.

The FCC issued a Narrow Band mandate for our radio systems; a four-year plan for the replacement of all infrastructure components was planned for but there will still be some re-programming costs. The Animal Control Officer (ACO) operates on a three-year contract, which is up for renewal. The Department will be evaluating the services provided in order to keep the contract in the budgeted range. The Crown Victoria police vehicles are no longer being produced so the department will transition to suitable more fuel-efficient replacements to meet the rigorous needs of police service. Many NPD officers are very young, and training has been a very strong focus. Some officers have retired, taking with them years of training and experience. This need for training has been planned for and retention of current police officers and staff is a strong priority.





210 - POLICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Chief of Police	Russell Sienkiewicz	ADMIN	40.00	1.00	114,727	114,727		
Captain	Joseph Koncas	ADMIN	40.00	1.00	101,575	101,575		
Captain	Scott Savino	ADMIN	40.00	1.00	85,439	85,439		
Lieutenant	Dorothy Clayton	ADMIN	40.00	1.00	69,287	69,287		
Lieutenant	Vacancy	ADMIN	40.00	1.00	65,473	65,473		
Lieutenant	Kenneth Watson	ADMIN	40.00	1.00	69,287	69,287		
Lieutenant	Jody Kasper	ADMIN	40.00	1.00	65,473	65,473		
Sergeant	John Cartledge	PSGT	40.00	1.00	53,420	53,420		
Sergeant	Victor Caputo	PSGT	40.00	1.00	53,420	53,420		
Sergeant	Robert Powers	PSGT	40.00	1.00	53,951	53,951		
Sergeant	Craig Kirouac	PSGT	40.00	1.00	53,951	53,951		
Sergeant	David Callahan	PSGT	40.00	1.00	63,566	63,566		
Sergeant	Anne McMahon	PSGT	40.00	1.00	59,930	59,930		
Sergeant	Alan Borowski	PSGT	40.00	1.00	53,951	53,951		
Patrol	Christopher Dumas	POFF	40.00	1.00	40,604	40,604		
Patrol	Anthony Sotolotto	POFF	40.00	1.00	41,013	41,013		
Patrol	Chad Smith	POFF	40.00	1.00	40,604	40,604		
Patrol	Patrick Moody	POFF	40.00	1.00	43,909	43,909		
Patrol	Carlos Lebron	POFF	40.00	1.00	49,010	49,010		
Patrol	John Perry	POFF	40.00	1.00	41,013	41,013		
Patrol	Josef Barszcz	POFF	40.00	1.00	48,125	48,125		
Patrol	Scott Burokas	POFF	40.00	1.00	40,604	40,604		
Patrol	Michael Briggs	POFF	40.00	1.00	45,696	45,696		
Patrol	Corey Robinson	POFF	40.00	1.00	49,010	49,010		
Patrol	Francis Henderson	POFF	40.00	1.00	48,125	48,125		
Patrol	Albert St.Onge	POFF	40.00	1.00	49,010	49,010		
Patrol	Brent Dzialo	POFF	40.00	1.00	46,967	46,967		
Patrol	Ryan Teller	POFF	40.00	1.00	44,080	44,080		
Patrol	Steve Digiammo	POFF	40.00	1.00	15,354	49,010		
Patrol	Brendan McKinney	POFF	40.00	1.00	40,376	40,376		
Patrol	William LeBrun	POFF	40.00	1.00	41,013	41,013		
Patrol	Timothy Satkowski	POFF	40.00	1.00	47,932	47,932		
Patrol	Sean Casella	POFF	40.00	1.00	48,125	48,125		
Patrol	Andrew McGrath	POFF	40.00	1.00	40,376	40,376		
Patrol	Peter Sharac	POFF	40.00	1.00	49,010	49,010		
Patrol	Joseph Golec	POFF	40.00	1.00	43,784	43,784		
Patrol	Peter Fappiano	POFF	40.00	1.00	49,010	49,010		
Patrol	Gilberto Jimenez	POFF	40.00	1.00	49,010	49,010		
Patrol	Stephen Laizer	POFF	40.00	1.00	49,010	49,010		
Patrol	Michael McLaughlin	POFF	40.00	1.00	46,967	46,967		
Patrol	Grzegorz Korepta	POFF	40.00	1.00	48,125	48,125		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Patrol	Scott Gregory	POFF	40.00	1.00	41,475	41,475		
Patrol	David Tripp	POFF	40.00	1.00	49,010	49,010		
Patrol	Andrew Carney	POFF	40.00	1.00	41,013	41,013		
Patrol	John McCarthy	POFF	40.00	1.00	49,010	49,010		
Patrol	Michael Allard	POFF	40.00	1.00	49,010	49,010		
Patrol	John Lopez	POFF	40.00	1.00	49,010	49,010		
Patrol	Dennis Liptak	POFF	40.00	1.00	48,125	48,125		
Patrol	Adam VanBuskirk	POFF	40.00	1.00	43,909	43,909		
Patrol	Jeffrey Staples	POFF	40.00	1.00	40,376	40,376		
Patrol	Donald Nichols	POFF	40.00	1.00	49,010	49,010		
Patrol	Kenneth Kirchner	POFF	40.00	1.00	45,671	45,671		
Patrol	Joshua Wallace	POFF	40.00	1.00	44,533	44,533		
Patrol	Luann Duso	POFF	40.00	1.00	49,010	49,010		
Patrol	David Netto	POFF	40.00	1.00	49,010	49,010		
Patrol	Brett Morgan	POFF	40.00	1.00	41,013	41,013		
Patrol	Brian Letzeisen	POFF	40.00	1.00	43,909	43,909		
Patrol	Christian Edler	POFF	40.00	1.00	49,010	49,010		
Patrol	Robert Moriarty	POFF	40.00	1.00	49,010	49,010		
Patrol	Vacancy	POFF	40.00	1.00	15,354	15,354		
Patrol	Thomas Briotta	POFF	40.00	1.00	43,909	43,909		
Patrol	Andrew Kohl	POFF	40.00	1.00	45,696	45,696		
Patrol	Douglas Dobson	POFF	40.00	1.00	49,010	49,010		
Patrol	Paul Marquet	POFF	40.00	1.00	42,555	42,555		
Patrol	Justin Hooten	POFF	40.00	1.00	45,696	45,696		
One Extra Day of Payroll		POFF		-	9,180	9,180		
Principal Clerk	Maureen O'Donnell	AFSCME	40.00	1.00	34,956	34,956		
Senior Clerk	Julie LaPrade	AFSCME	40.00	1.00	31,564	31,564		
Department Secretary	Maryann Keating	NR	40.00	1.00	36,307	36,307		
Court Administrator	Lori Speer	NR	35.00	1.00	38,238	38,238		
Records Supervisor	Jane Lawnicki	NR	40.00	1.00	39,558	39,558		
Temporary Employees					25,501	25,501		
Crossing Guards					54,211	54,211		
Overtime					189,771	156,115		
Court Time					55,117	55,117		
Training					36,188	36,188		
Holiday Pay					170,957	170,957		
Longevity					22,700	22,700		
Weekend Differential					21,928	21,928		
Week Adjustment					1,939	1,939		
Working Out of Class					9,093	9,093		
ID Officers					7,200	7,200		
Detective Stipends					10,800	10,800		
Uniform Allowance					50,475	50,475		
Career Incentive					432,084	432,084		
Total Personnel Services:				**70.00**	**4,510,413**	**4,510,413**		
R & M Vehicles					40,270	40,270		
R & M Office Equipment					12,500	12,500		
R & M Machine Tools					10,504	10,504		
R & L Communication Equipment					55,377	55,377		
Training and Seminars					35,912	35,912		
Medical/Testing Services					27,100	27,100		
Telephone					19,030	19,030		
Advertising					1,000	1,000		
Animal Control Services					99,000	99,000		

210 - POLICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Office Supplies - General					5,500	5,500		
Gasoline/Diesel					73,696	73,696		
Classroom Supplies					13,000	13,000		
Police Supplies					27,003	27,003		
Magazine Subscriptions					6,000	6,000		
Dues & Memberships					12,050	12,050		
Total Operations and Maintenance:					**437,942**	**437,942**		
Equipment - Automobiles - 3 cruisers					107,390	107,390		
Total Other than Ordinary Maintenance:					**107,390**	**107,390**		
210 - POLICE				**70.00**	**5,055,745**	**5,055,745**		

Public Safety Dispatch

Kelly Woods, Director
26 Carlon Drive
Northampton, MA 01060
(413) 587-1100
kwoods@northamptonma.gov

Staffing:
1-Director
1-Lead Dispatcher
10-Dispatchers

Department Responsibilities

The Public Safety Communications Center, through a customer service based platform, provides efficient, courteous and helpful emergency and non-emergency assistance to the general public and first-responder professionals. We are the communication hub for the public and first responders, facilitating requests for service with the appropriate agencies. We provide dispatch support to the Police, Fire, and Emergency Medical Services, and after hours support to the Parking Garage and Department of Public Works in emergency and non-emergency situations. Through our new Connect CTY system we send out community outreach messages to the public and emergency messages when vital information needs to be communicated to multiple households. Public Safety Dispatch provides a point of contact to maintain first responder safety at all times, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, we collaborate with all City ancillary services.

FY12 Highlights

The past year resulted in the shortest staffing that the center has seen since it's inception. There was never a time in FY 12 that the center was up to full staffing. This required all of the employees to work extra hours and challenged the city with identifying creative staffing models. As a result, the department employed 3 per diem employees that previously were full time employees. The Dispatchers maintained a high level of customer service and worked through this challenge with no impact to the residents, visitors and co-workers in the City.

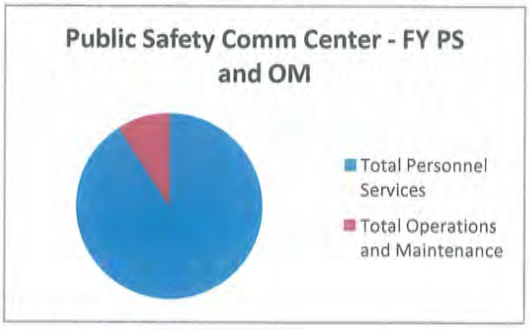
There were two significant weather events (Hurricane Irene and the October snow storm) that the city faced in this time frame that the dispatchers endured with little to no disruption of service. The Department also had some equipment upgrades and changes in FY12. A back-up, copper wired phone system has been installed and can be operational with-in seconds in the event of a phone loss. A new UPS is being purchased with existing Grant money to replace the outdated and failing one that is currently installed to alleviate any interruption in service in the event of a loss of power and blip in the electrical service. A computer based fire alarm system that also serves radio boxes, as opposed to copper wire in transmitting alarms, was purchased with Grant money from FY12 and allowed the Dispatchers to monitor burglar alarms for City buildings. An upgrade has been made to Blackboard Connect to improve functionality to the users as well as integrate social networking to alert residents and employees of important messages. Even with the increased overtime and all of the technology changes, with the assistance from the State 911 Grant, I project that we will be within our budget for the current fiscal year.

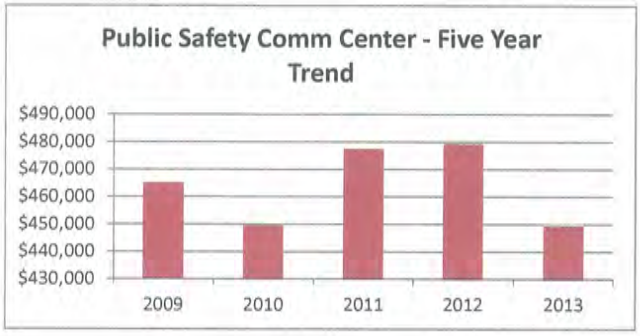
Public Safety Dispatch

Kelly Woods, Director
26 Carlon Drive
Northampton, MA 01060
(413) 587-1100
kwoods@northamptonma.gov

FY13 Budget Information

For the upcoming Fiscal year the Department plans on filling the final position to bring the center up to full staffing and retaining the highly professional and trained staff that are currently employed. The Department will be hosting some dispatch related classes that focus more on specialized training. All Dispatchers will be certified by the Center for Missing and Exploited Children and I will attend the free 2 day training, paid for by the Center for Missing & Exploited Children, to become a recognized partner with them. The Management Team will continue to focus on positive feedback and teambuilding with the employees and other departments. The Public Safety Dispatch Director will also become an active participant in the regionalization efforts with Easthampton Public Safety. The decrease in the Dispatch budget for FY13 is due to shifting some staff salaries to the State 911 grant.





212 - PUBLIC SAFETY COMMUNICATIONS CENTER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director	Kelly Woods	NAPEA	40.00	1.00	54,540	54,540		
Lead Dispatcher	Nina Barszcz	NR	40.00	1.00	35,135	35,135		
Dispatcher	Lisa Day	NR	40.00	1.00	38,105	38,105		
Dispatcher	Amanda Bessette	NR	40.00	1.00	31,718	31,718		
Dispatcher	Julia Thibodo	NR	40.00	1.00	32,718	32,718		
Dispatcher	Amanda Schuetze	NR	40.00	1.00	29,945	29,945		
Dispatcher	Monique Bernacki	NR	40.00	1.00	30,341	30,341		
Dispatcher	Susan Gilbert	NR	40.00	1.00	34,426	34,426		
Dispatcher	Emily Oles	NR	40.00	1.00	30,157	14,470	15,687	PSAP Grant
Dispatcher	Courtney Cronin	NR	40.00	1.00	29,882	-	29,882	PSAP Grant
Dispatcher	Meghan Connor	NR	40.00	1.00	31,760	31,760		
Dispatcher	Vacant	NR	40.00	1.00	29,431	-	29,431	PSAP Grant
Part-time Operational					3,500	3,500		
Overtime					31,050	31,050		
Holiday Pay					28,500	28,500		
Longevity					1,400	1,400		
Weekend Differential					2,800	2,800		
Uniform Allowance					2,475	2,475		
Career Incentive (Trainor)					6,000	6,000		
Total Personnel Services:				**12.00**	**483,883**	**408,883**	**75,000**	
R & M Office Equipment					62,953	29,759	33,194	FD Rev. Fund
Medical/Testing Services					250	250		
Telephone					1,132	1,132		
Technology Comm Lines					3,545	3,545		
Advertising					300	300		
Office Supplies - General					880	880		
Magazine Subscriptions					525	525		
Travel					1,000	1,000		
Dues & Memberships					375	375		
Staff Development					2,000	2,000		
Capital Equipment					750	750		
Replacement Equipment					750	750		
Total Operations and Maintenance:					**74,460**	**41,266**	**33,194**	
212 - PUBLIC COMMUNICATIONS CENTER				**12.00**	**558,343**	**450,149**	**108,194**	

Fire/EMS Department

Chief Brian Duggan
Carlon Drive
Northampton, MA 01060
(413) 587-1032
bduggan@northamptonma.gov

Staffing:
1-Fire Chief
1-Assistant Fire Chief
5-Deputy Fire Chiefs
10-Captains
1-Mechanic
54.5-Firefighters
1-Clerical

Department Responsibilities

The Fire Department safeguards the lives and property and enhances the quality of life of the people of Northampton by providing a wide range of emergency services, strong public relations, and fire safety education. We also endeavor to protect and preserve the health of our membership and return our personnel safely to their families. Development of personnel to provide the highest level of safety services possible is key.

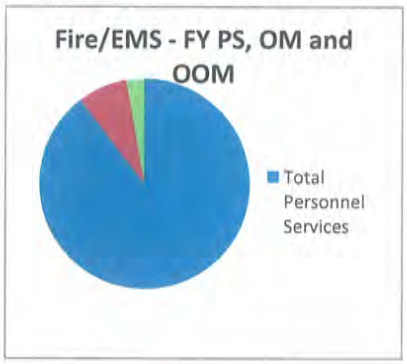
FY12 Highlights

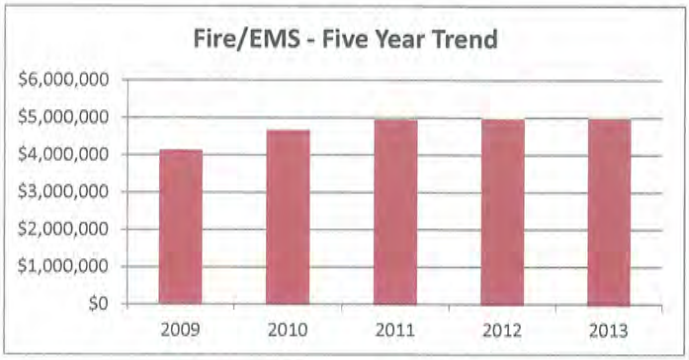
Fiscal 2012 was marked by the full deployment of our Emergency Medical system, a focus on developing the skills of our staff, and a number of safety-related initiatives that significantly reduced on-the-job injuries. The Department received several grants, including a Staffing for Adequate Fire and Emergency Response (SAFER) Grant for $489,000, and a grant that provided power stretchers to reduce back injuries. Two pieces of apparatus that had exceeded their useful life were consolidated into one with the purchase and refurbishment of a used Tanker/Pumper that will serve parts of the City that do not have a municipal water supply.

We replaced firefighter protective gear, installed backup cameras and high visibility striping on our ambulances, and placed carbon monoxide detectors on our ambulance equipment. Carbon Monoxide detectors have alerted personnel to dangerous levels of this invisible gas on at least six occasions. During the year we have placed emphasis on bringing an expanded level of CPR training to the community, and on expanding our own skills through advanced medical life support, pediatric, difficult airway management programs, and placing our operational procedures into an electronic format.

FY13 Budget Information

Fiscal 2013 will focus on expanding and reformatting existing programs to improve them. This will include working collaboratively to developing a bid package for a new engine, the deployment of mobile data terminals in primary pieces of fire apparatus and completion of the refurbishment of a military surplus rescue boat. Emergency medical services will be highlighted by the development of Advanced Life Support Engine Companies. Ensuring that paramedic level care is rapidly delivered even when all transport ambulances are assigned to other calls. Other goals for our emergency medical services program include placing automatic CPR machines in all of our primary ambulances, mentoring paramedic students as a recruitment tool, expanding CPR training in our schools and throughout the business community, and developing an emergency medical citizens outreach program to allow citizens to get a better understanding of the Department.



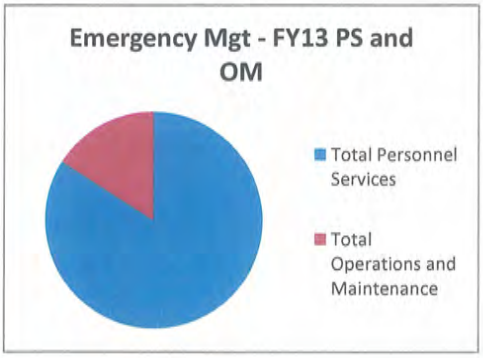


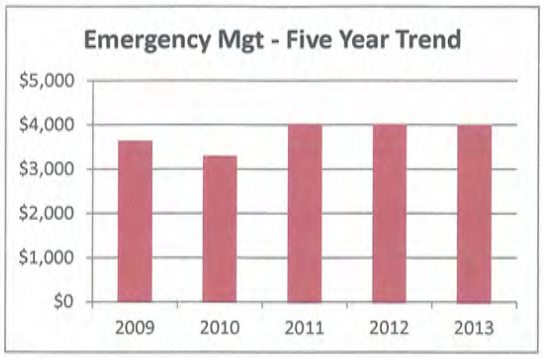
220 - FIRE & EMS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Fire Chief	Brian Duggan	FADMIN	40.00	1.00	120,479	120,479		
Assistant Chief	Duane Nichols	FADMIN	40.00	1.00	83,109	41,554	41,555	Fire Prev. Rev. Fund
Deputy Chief	David Gagne	DFC	42.00	1.00	74,187	74,187		
Deputy Chief	Timothy McQueston	DFC	42.00	1.00	76,925	76,925		
Deputy Chief	Christopher Norris	DFC	42.00	1.00	66,828	66,828		
Deputy Chief	Stephen Vanasse	DFC	42.00	1.00	66,828	66,828		
Deputy Chief	Jon Davine	DFC	42.00	1.00	66,828	66,828		
Dept. Secretary	Melissa Browsky	AFSCME	28.00	0.80	26,474	26,474		
Mechanic	Dan Routhier	NR	40.00	1.00	50,500	50,500		
Captain	Thomas Clark	FF	42.00	1.00	59,815	59,815		
Captain	Mark Curtin	FF	42.00	1.00	59,814	59,814		
Captain	Andrew Pelis	FF	42.00	1.00	59,544	59,544		
Captain	John Garriepy	FF	42.00	1.00	55,214	55,214		
Captain	William Millin	FF	42.00	1.00	55,214	55,214		
Captain	Matthew Lemberg	FF	42.00	1.00	54,290	54,290		
Captain	Shawn Denkiewicz	FF	42.00	1.00	53,251	53,251		
Captain	Larry Therrien	FF	42.00	1.00	51,591	-	51,591	Fire Prev. Rev Fund
Captain	William Schuetze	FF	42.00	1.00	48,766	48,766		
Captain	Andrew Breen	FF	42.00	1.00	50,066	50,066		
Fire Fighter	Richard Malinowski	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Mark McCormick	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Thomas Shea	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Raymond Langolois	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Hector Soto	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Michael Gross	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Robert Tomaskowicz	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Tracy Driscoll	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Robert Davis	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Gene White	FF	42.00	1.00	47,582	47,582		
Fire Fighter	John Besold	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Michael Pawloski	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Michael Sawula	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Daniel Banister	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Andrew Morini	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Timoteo Soto	FF	42.00	1.00	47,582	47,582		
Fire Fighter	William Dawkins	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Scott Flynn	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Matthew Superba	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Keith Healy	FF	42.00	1.00	47,582	47,582		
Fire Fighter	John Moriarty	FF	42.00	1.00	47,582	47,582		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Fire Fighter	Jason Seery	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Brett Gauger	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Wendy Bryant	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Jared Kajka	FF	42.00	1.00	47,582	47,582		
Fire Fighter	Daryl Springman	FF	42.00	1.00	45,302	45,302		
Fire Fighter	Dan Galica	FF	42.00	1.00	45,814	45,814		
Fire Fighter	Dennis Nazzaro	FF	42.00	1.00	45,116	45,116		
Fire Fighter	Joshua Coates	FF	42.00	1.00	44,707	44,707		
Fire Fighter	Michael Hatch	FF	42.00	1.00	42,364	42,364		
Fire Fighter	Patrick McIntyre	FF	42.00	1.00	42,412	42,412		
Fire Fighter	Robert Connor	FF	42.00	1.00	41,172	41,172		
Fire Fighter	Dustin Culver	FF	42.00	1.00	41,172	41,172		
Fire Fighter	James Mulkerin	FF	42.00	1.00	40,762	40,762		
Fire Fighter	Vacancy		42.00	0.50	22,361	22,361		
Fire Fighter	Natalie Stollmeyer	FF	42.00	1.00	40,762	40,762		
Fire Fighter	Joshua Shanley	FF	42.00	1.00	41,032	41,032		
Fire Fighter	Brian Kazak	FF	42.00	1.00	41,032	41,032		
Fire Fighter	Matthew Marchand	FF	42.00	1.00	40,987	40,987		
Fire Fighter	Steven Hall	FF	42.00	1.00	40,987	40,987		
Fire Fighter	David Murrett	FF	42.00	1.00	40,447	40,447		
Fire Fighter	Chris Monasterski	FF	42.00	1.00	40,177	40,177		
Fire Fighter	Jonathan Vantland	FF	42.00	1.00	40,177	40,177		
Fire Fighter	Jennifer Gould	FF	42.00	1.00	40,177	40,177		
Fire Fighter	Timothy Dunn	FF	42.00	1.00	38,759	38,759		
Fire Fighter	Kyle LaPointe	FF	42.00	1.00	39,554	39,554		
Fire Fighter	Shawn Crimmins	FF	42.00	1.00	39,554	39,554		
Fire Fighter	Jereny McPherson	FF	42.00	1.00	39,554	39,554		
Fire Fighter	Kara Supczak	FF	42.00	1.00	38,803	38,803		
Fire Fighter	Job Hicks	FF	42.00	1.00	39,863	39,863		
Fire Fighter	Michael O'Brien	FF	42.00	1.00	39,642	39,642		
Fire Fighter	Candice Bogalhas	FF	42.00	1.00	38,803	-	38,803	SAFER Grant
Fire Fighter	Jesse Sobek-Rosnick	FF	42.00	1.00	38,803	-	38,803	SAFER Grant
Fire Fighter	Colleen Culver	FF	42.00	1.00	38,803	-	38,803	SAFER Grant
Fire Fighter	Ben Snape	FF	42.00	1.00	38,803	-	38,803	SAFER Grant
One Extra Day of Payroll					9,753	9,753		
Comp Time Buyback					17,518	15,520	1,998	Fire Prev. Rev Fund
Municipal Hear. Off.	Dana Cheverette	NR			2,500	2,500		
Temporary Employees					7,732	7,732		
Overtime					376,000	376,000		
Training					-	-		
Holiday Pay					186,740	173,368	13,372	FP Rev Fund + SAFER Grant
Longevity					30,000	29,150	850	Fire Prev. Rev Fund
Night Differential					24,000	24,000		
Working Out Of Grade					17,450	17,450		
Retro Payments					-	-		
Uniform Allowance					40,650	37,950	2,700	FP Rev Fund + SAFER Grant
Turnout Gear					11,500	11,500		
Certifications					5,300	4,750	550	Fire Prev. Rev Fund
Educational Incentives					80,743	71,423	9,320	Fire Prev. Rev Fund
EMS Stipends					410,000	410,000		
Total Personnel Services:				**73.30**	**4,797,065**	**4,519,917**	**277,148**	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Building Maintenance					7,500	7,500		
Vehicle Repair/Maint.					70,000	70,000		
R&M Communication Equip.					9,500	9,500		
Machine Tools					5,500	5,500		
Training & Seminars					28,500	28,500		
Medical/Testing Services					13,500	13,500		
Technology Communication					5,500	5,500		
Telephone					10,720	10,720		
Printing and Mailings					700	700		
Advertising					500	500		
Laundry Services					2,500	2,500		
Office Supplies-General					8,250	8,250		
Materials and Supplies					30,000	30,000		
Gasoline/Diesel Fuel					75,000	75,000		
Fire Prevention/Public Education					2,000	2,000		
Magazine Subscriptions					250	250		
Travel					2,100	2,100		
Dues & Membership					6,600	6,600		
EMS third party billing					56,000	56,000		
EMS Supplies					50,000	50,000		
Total Operations and Maintenance:					**384,620**	**384,620**		
EMS Equipment					25,000	25,000		
Replacement of EMS Units					119,347	119,347		
Total Other than Ordinary Maintenance:					**144,347**	**144,347**		
				73.30	**5,326,032**	**5,048,884**	**277,148**	





291 - EMERGENCY MANAGEMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Emergency Mgt. Director	Brian Duggan	FADMIN			2,892	2,892		
Emergency Mgt. Asst. Dir.	Duane Nichols	FADMIN			510	510		
Total Personnel Services:					**3,402**	**3,402**		
Office Supplies - General					648	648		
Total Operations and Maintenance:					**648**	**648**		
291 - EMERGENCY MANAGEMENT					**4,050**	**4,050**		

Building Inspector

Louis Hasbrouck, Building Commissioner
212 Main Street
Northampton, MA 01060
(413) 587-1240
lhasbrouck@northamptonma.gov

Staffing:
1-Building Commissioner
1-Assistant Building Commissioner
1-Building Inspector
1-Inspector of Wiring
.75-Electrical Inspector
.93-Plumbing Inspector
.57-Sealer of Weights & Measures
1.83-Clerical

Department Responsibilities

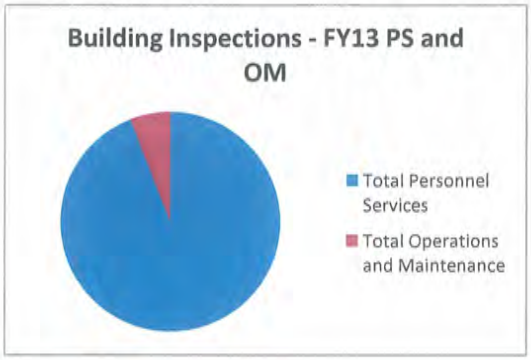
The Building Department's mission is to protect public safety through enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, architectural access codes, Massachusetts General Laws as they apply to building safety, and the Northampton Zoning Ordinance. As part of the city's public safety team, the Building Inspector responds to disaster events such as structure fires, flooding, and climatic damage.

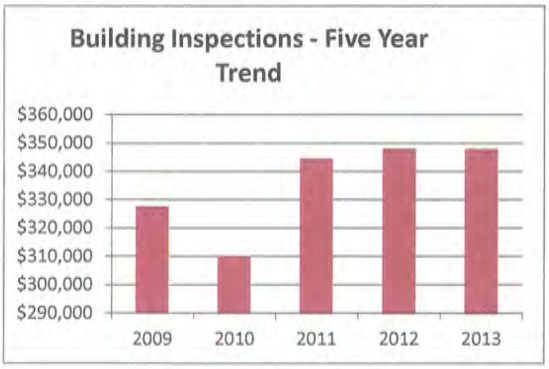
FY12 Highlights

Fiscal Year 2012 presented the Building Department with a number of unusual challenges . In the wake of the June 1, 2011 tornados, our Department provided assistance to the towns of West Springfield and Monson. This provided staff with a firsthand opportunity to participate in response to a major natural disaster. We put this experience to use very quickly here in Northampton, dealing with the floods following Hurricane Irene in August, and the snowstorm in October. Our Department responded quickly and professionally to both events by providing staffing for the Emergency Operations Center, working to ensure the safety of our residents and evaluating damage to buildings. We will issue a total of 3,372 permits this year, including building, electrical, gas, plumbing and zoning permits, compared to 3,265 in FY11. Our permit fee revenues in FY12 will likely be $75,000 less than FY11. The estimated costs of construction in FY12 will be some $7,000,000 less than FY11. There will be more permits issued this year but the average project will be much smaller.

FY13 Budget Information

I fully expect that department revenues will return to more normal levels in FY13. Retirements will be a significant factor in FY13; George Fournier, the Inspector of Wires is retiring June 1, 2012, and Larry Lepine, the Plumbing and Gas Inspector is retiring January 1, 2013. Replacing these key inspectors will be especially challenging because of their considerable knowledge and experience.





241 - BUILDING INSPECTIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Building Commissioner	Louis Hasbrouck	NAPEA	35.00	1.00	57,570	57,570		
Asst. Building Commissioner	Charles Miller	NAPEA	35.00	1.00	45,450	45,450		
Building Inspector	Brenda Church	NAPEA	35.00	1.00	35,490	35,490		
Inspector of Wires	Vacancy	NAPEA	35.00	1.00	48,070	48,070		
Electrical Inspector - Annuals	Lou Owens	NR	18.00	0.50	18,598	18,598		
Intermittent Elec Inspector	Roger Malo	NR	8.50	0.25	8,783	8,783		
Plumbing Inspector	Lawrence Lepine	NAPEA	30.00	0.85	34,791	34,791		
Intermittent Plumbing Insp	Kenneth Strong	NR	1.25	0.04	1,292	1,292		
Intermittent Plumbing Insp	Vacancy	NR	1.25	0.04	1,292	1,292		
Sealer Weights & Measures	John Frey	NR	20.00	0.57	21,208	21,208		
Principal Clerk	Linda LaPointe	AFSCME	35.00	1.00	33,093	33,093		
Clerk - Typist	Helen Marusek	AFSCME	29.00	0.83	21,363	21,363		
Longevity					900	900		
Total Personnel Services:				**8.08**	**327,900**	**327,900**		
R & M Vehicles					2,276	2,276		
R & M Office Equipment					500	500		
R & L Uniforms					500	500		
Training and Seminars					3,600	3,600		
Telephone					2,100	2,100		
Printing					150	150		
Office Supplies - General					386	386		
Gasoline/Diesel					1,600	1,600		
Magazine Subscriptions					1,200	1,200		
Travel					6,900	6,900		
Dues & Memberships					1,000	1,000		
Equipment Technology					500	500		
Total Operations and Maintenance:					**20,712**	**20,712**		
241 - BUILDING INSPECTIONS				**8.08**	**348,612**	**348,612**		

Northampton Public Schools

Brian Salzer, Superintendent
212 Main Street
Northampton, Ma 01060
(413) 587-1331

Department Responsibilities

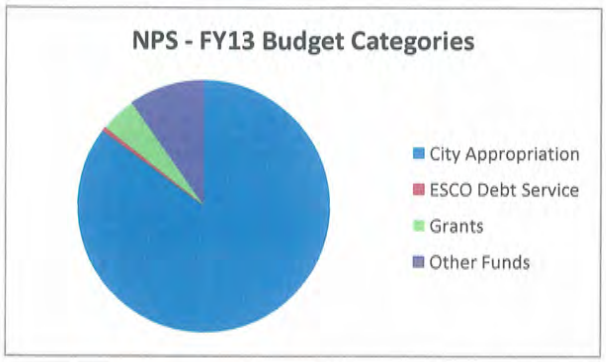
The mission of the Northampton Public Schools, in partnership with parents, guardians and the Northampton community, is to promote and support high achievement by each student in a safe, healthy, secure, environment and to enable each student to become a critical thinker and a socially responsible citizen in a global society.

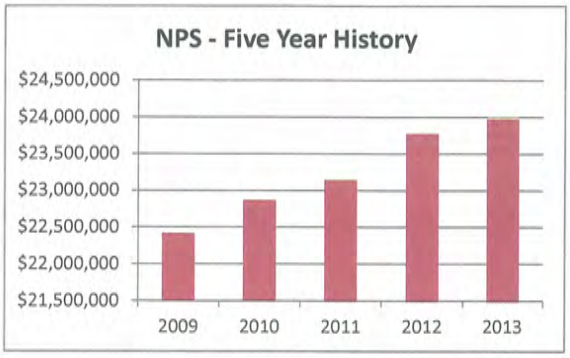
FY12 Highlights

This was a year of learning and adjusting to new leadership in our schools. As superintendent, I spent a great deal of time in classrooms observing teaching and learning, while also interviewing hundreds of people regarding our work with children and families. The big picture goals this year were to address our Level Three status by strengthening our practice in teaching literacy and math. Quality and intense professional development was provided for teachers and administrators in the areas of math, literacy, and observing classrooms using the instructional rounds method. Long range committee work developed plans for the transition to our new Educator Evaluation Tool ready to implement in September 2012, a new District Improvement Plan, and the creation of a new technology plan. Financially, our system continues to benefit from the generosity of the city, the families of our students, VINS volunteer network, NEF, and the support of Smith College and surrounding colleges.

FY13 Budget Information

Our major goals are: (1) to continue to develop our technology, (2) continue goal setting, benchmark assessments, and evaluating student achievement data to improve teaching and learning, (3) to use instructional rounds regularly to observe student learning and use this observation format along with the new Educator Evaluation Tool, (4) to continue learning and growing as a leadership team to accomplish our goals of improving student performance, while educating the whole child through wellness/fitness, arts, languages, and music. Together, we plan to continue our positive communication with the community and surrounding communities to build the confidence in our schools and to bring back our families who have chosen charter school, private schools, and choice "out" to other districts.





Northampton Public Schools - Draft Budget - Subject to School Committee Vote

City Appropriation	ESCO Debt Service	Grants	Other Funds	Total Budget
$ 24,003,643	$ 147,310	$ 1,300,403	$ 2,746,353	$ 28,197,709

The Northampton Public School Committee is empowered to formulate the line item budget based on their City appropriation as set by the Mayor and approved by City Council. For more details see http://www.nps.northampton.ma.us/

Smith Vocational & Agricultural High School

Arthur Apostolou, Superintendent
80 Locust Street
Northampton, MA 01060
(413) 587-1414
apostola@svahs.net

Department Responsibilities

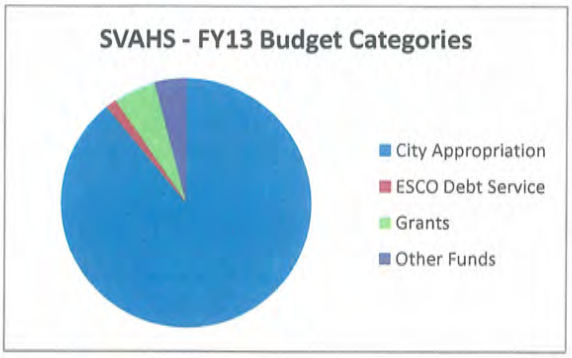
The mission of the Smith Vocational & Agricultural High School is to educate students in an integrated program in the art and science of agriculture and other technical careers, and to provide experiential learning opportunities that will enable students to function proficiently within the parameters of the workplace and post-secondary education.

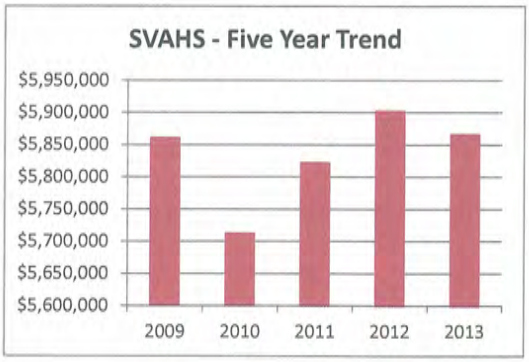
FY12 Highlights

Smith School students continue to win awards in state and national competitions such as Skills/USA and FFA. We also had our second annual "Green Career Day" where representatives from local industry presented workshops to our students about the "green" aspects of their work. Two new courses were successfully piloted this year: a Contemporary American History course and an Entrepreneurship course with an emphasis on using technology and formulating business plans. We are also continuing our cooperation with Habitat for Humanity in building new houses in Northampton.

FY13 Budget Information

Smith School is hoping to have a new superintendent/director appointed and on board by early August in order to provide for a smooth transition with the retirement of superintendent Arthur Apostolou on August 31. Two important challenges for next year will be the negotiation of a new teacher evaluation system with state-mandated elements and the transfer to a new student information system. We are planning on holding professional development sessions over the summer and into next fall to educate faculty and administration concerning the new evaluation regulations. We are hoping that this will facilitate the negotiations process. Also, we are searching for a new student information system that can accommodate our vocational/technical competency tracking needs. The state is mandating that all vocational/technical students have a competency profile that can be housed on-line.





Smith Vocational and Agricultural High School - Draft Budget subject to SVAHS Trustees Vote

City Appropriation	ESCO Debt Service	Grants	Other Funds	Total Budget
$ 5,870,164	$ 92,677	$ 363,000	$ 275,000	$ 6,600,841

The Smith Vocational & Agricultural High School Board of Trustees is empowered to formulate the line item budget based on their City appropriation as set by the Mayor and approved by City Council. For more details see http://smith.tec.ma.us/

Board of Health

Ben Wood, Director
212 Main Street
Northampton, MA 01060
(413) 587-1213
bwood@northamptonma.gov

Staffing:
1-Health Director
1-Sanitarian
.5-Public Health Nurse
.5-Shared Sanitarian
.63-Clerical

Department Responsibilities

The Board of Health evaluates and identifies community health needs in order to provide appropriate programs and services that promote public health. By statutory mandates, the Board of Health is responsible for maintaining, protecting, and improving the health of the citizens of the City of Northampton through the enforcement of state and local health laws and regulations.

FY12 Highlights

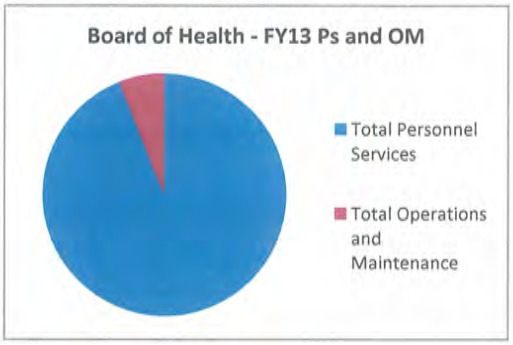
FY12 was an active year for the Health Department and the Board of Health. The City Council adopted a new ordinance and approved a charter change (pending State approval) that has altered the operating structure of both the Health Department and Board of Health. These changes clarify roles and responsibilities for both entities, with the Health Department being responsible for the delivery of public health services and the Board of Health responsible for policy and regulation development. A major change will be the expansion of the Board of Health from three to five members. Some of the standout initiatives in the past year include the Health Department's enrollment in the FDA's Voluntary Food Safety Standards program that will improve our food safety practices, continued collaborations with area Farmers Markets and the schools to increase access to healthy food, the establishment of a new Public Health Nursing Revolving Fund that is supported by a new revenue stream (reimbursement for administration of vaccines), and another year of successfully meeting state mandated health inspection requirements. The Health Department also worked with the Hampshire Council of Governments to successfully apply to become a Mass in Motion community, the State Department of Public Health's signature obesity related initiative, and continued to work with the Healthy Communities Committee at Cooley Dickinson Hospital to develop coordinated approaches to community health issues. The Board of Health had a busy year considering several new policy initiatives including issues such as feeding of wildlife, smoking in multi-unit residences (including conducting surveys in public housing and with private market property owners) and air quality concerns. Finally, FY12 saw the end of an era for the Health Department with the retirement of Patricia Abbott, Public Health Nurse.

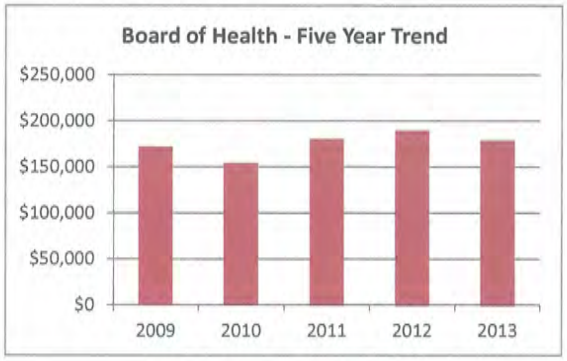
Board of Health

Ben Wood, Director
212 Main Street
Northampton, MA 01060
(413) 587-1213
bwood@northamptonma.gov

FY13 Budget Information

In FY13 the Health Department will be focused on three main areas: First, improving programming and approaches to address chronic disease with a focus on improving access to healthy food, increasing opportunities for active living, reducing exposure to environmental tobacco smoke and developing approaches to asthma prevention through new collaborations with the Pioneer Valley Asthma Coalition and by supporting School Nurse Asthma Champions in the public schools. Second, the Board of Health will focus on improving environmental health practices through continued review of inspectional processes, continued collaboration with the FDA's Voluntary Food Safety Standards program, professional development in the area of air quality, and continued collaborations with the Hampshire County Hoarding Taskforce to develop sustainable methods for management of hoarding cases. Third the Board of Health will focus on supporting changes to the Public Health Nursing program through a new shared service agreement Northampton will employ a full-time public health nurse who will be shared with the Town of Amherst. With the support of the newly established Public Health Nurse revolving fund this program will have new focus and resources to provide communicable disease control as well as general public health education. The Board of Health's agenda will include continuing exploration of policies to reduce exposure to environmental tobacco smoke in residences and in public spaces, collaborations with the DPW to address waste reduction policies, supporting Mass in Motion related initiatives by enacting new policies and regulations and investigating private well water regulations. The reduction in the Board of Health budget of $10,479 is due to the efficiencies gained from our collaboration with Amherst to share a full-time Sanitarian and Public Health Nurse.





511 -BOARD OF HEALTH

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Health Director	Ben Wood	NAPEA	35.00	1.00	57,567	57,567		
Sanitarian	Daniel Wasiuk	NAPEA	35.00	1.00	40,713	40,713		
Department Secretary	Heather McBride	AFSCME	25.00	0.63	19,705	19,705		
Public Health Nurse	PH Nurse	NAPEA	20.00	0.50	26,094	26,094		
Shared Inspector	Contract Inspector	NR	20.00	0.50	26,094	26,094		
Longevity					-	-		
Total Personnel Services:				**3.63**	**170,173**	**170,173**		
Vehicles					400	400		
Training and Seminars					1,000	1,000		
Medical Testing Services					774	774		
Contracted Inspection Services					2,216	2,216		
Printing and Mailing					400	400		
Advertising					300	300		
Gas					1,200	1,200		
Medical Supplies					1,680	1,680		
Educational Support					250	250		
Travel					750	750		
Dues and Memberships					460	460		
Cell Phones					1,620	1,620		
Total Operations and Maintenance:					**11,050**	**11,050**		
511-BOARD OF HEALTH TOTAL:				**3.63**	**181,223**	**181,223**		

Council on Aging & Senior Center

Patricia Shaughnessy, Director
67 Conz Street
Northampton, MA 01060
(413) 587-1228
pshaughnessy@northamptonma.gov

Staffing:
1-Director
1-Assistant Director
.75-Market & Media Coordinator
1-Senior Social Worker
1-Program Coordinator
1-Clerical
1.08-Support Staff

Department Responsibilities

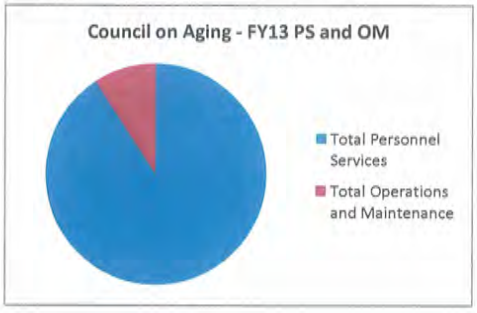
The Council on Aging & Senior Center is dedicated to enhancing the quality of life for the City's elders, ages 60 and over, with some programs and activities available to those 55-59 years of age. To meet this goal, the Northampton Council on Aging identifies needs and provides a range of programs, activities and services to address those needs. The Northampton Council on Aging serves as a community focal point around issues of aging and is a liaison to local, state and federal resources for elders and their families.

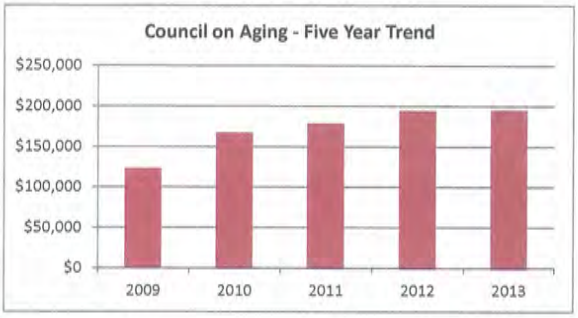
FY12 Highlights

NCOA received a grant that allowed NCOA to offer a Transportation Program for the purpose of transporting seniors to and from the senior center. A software program called "My Senior Center" was purchased and will allow for tracking of participation levels, trends, building scheduling, volunteer levels and more. NCOA fundraising events such as two Annual Craft Fairs, Block Party, Health and Safety Fair, Tag and Bake Sales, Dinners, have allowed NCOA to continue to offer the programs and opportunities at anticipated and expected levels. A number of programs and services were evaluated and altered to maintain their continued success and the fiscal well-being of such programs and services.

FY13 Budget Information

With the new software "My Senior Center" strategic plan will be developed to get as many of the 5,874 Northampton seniors enrolled in the system as possible. Plan include development of an evening adult education and recreation program to offer opportunities to those seniors who are still employed and unable to participate during the regular Senior Center hours, and securing funding for the purchase of additional vans so that needed transportation can be provided to Northampton seniors. The increase of $1,000 in the budget is for the software maintenance for new Senior Center software.





541 - COUNCIL ON AGING

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director	Patte Shaughnessy	NAPEA	35.0	1.00	67,881	67,881		
Assistant Director	Vacancy	NAPEA	35.0	1.00	41,550	11,566	29,984	EOEA, CDBG, Various Dept. Funds
Media & Marketing Coordinator	Siobhan Tripp	NAPEA	30.0	0.75	25,350	25,350		
Senior Social Worker	Crystal Cote	NAPEA	35.0	1.00	36,855	22,900	13,955	EOEA Grant
Secretary	Danielle Marie	AFSCME	35.0	1.00	31,418	31,418		
Program Coordinator	Ashlee Cancio-Bello	NAPEA	35.0	1.00	30,312	5,139	25,173	EOEA Grant, Various Dept. Funds
Home Repair Inspector	James Ross	NR	7 /mth	0.05	1,650	-	1,650	
Van Driver/Support Staff/Handyman	William Hubbard	NR	14.0	0.35	8,008	2,000	6,008	Activity Fund
COA Assistant-medical transp.	Helen Roman-Walters	NR	19.0	0.48	10,868	-	10,868	Activity and Transportation Funds
COA Assistant-fitness ctr.	Sean Romanowski	NR	8.0	0.20	4,576	-	4,576	Activity Fund
Comp Time Payout	Patte Shaughnessy	NAPEA			20,986	20,986		
Longevity					1,000	1,000		
Total Personnel Services:				**6.83**	**280,454**	**188,240**	**92,214**	
R&M office equip					600	600	600	
Prof/Tech					2,000	2,000	2,000	
Contr. Services					1,000	1,000	1,000	
Telephone					564	564	564	
Advertising					-	-	-	
Office Supplies					2,000	2,000	2,000	
Recreational Suppls					3,200	3,200	3,200	
Travel					-	-	-	
Staff Development					-	-	-	
Total Operations and Maintenance:					**9,364**	**9,364**	**9,364**	
541-COUNCIL ON AGING TOTAL:				**6.83**	**289,818**	**197,604**	**101,578**	

Central Hampshire Veterans Services District

Steven J. Connor, Director
240 Main Street
Northampton, MA 01060
(413) 587-1299
sconnor@northamptonma.gov

Staffing:
1-Veterans Agent
1.22-Veterans Officer
1-Clerical

Department Responsibilities

Our mission is to aid, support, and advocate for the Veterans of our communities and/or their dependents. A secondary mission is to work with local groups to arrange for Memorial Day and Veterans Day Parades, and other patriotic events. We serve Veterans and their families in the communities of Northampton, Amherst, Pelham, Chesterfield, Williamsburg, Goshen, Worthington and Cummington. This new district has given all of the member communities' access to a veterans' service office on a full-time basis. There are now three Veterans' Service officers with diverse backgrounds and experience to better answer questions, solve problems and deal with the struggles unique to those who have served in our Armed Forces.

FY12 Highlights

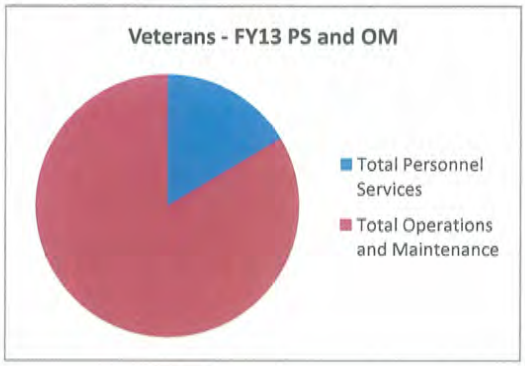
Our office staff has been an integral member of the Mass Veterans' and Family Benefit Finder Advisory Committee. The MBI's (Mass Broadband Institute) broadband adoption initiatives seek to increase broadband Internet and computer use across the Commonwealth through several carefully targeted activities, including a web-based portal dubbed the Mass Veterans' and Family Benefit Finder that will provide veterans and their families with better access to services and information. This portal will tie in nicely with the work we have been doing in our own online outreach. We have increased our use of social media tools, like our Facebook page (http://www.facebook.com/northamptonvets), to reach more community veterans. Returning veterans from Iraq and Afghanistan are increasingly turning to these tools to learn about veterans services. We have enhanced and are regularly monitoring our city's website (http://www.northamptonma.gov/veterans) which has seen an increase in hits, and as a means of communication. Finally, we were incredibly proud to have our own department secretary, Rebecca Bovat, awarded the Outstanding Veterans' Office Administrator for 2012 by the Secretary of Veterans' Services for the Commonwealth of Massachusetts. Rebecca has an exceptional ability to incorporate the various duties and differing procedures for each of the eight communities our district serves.

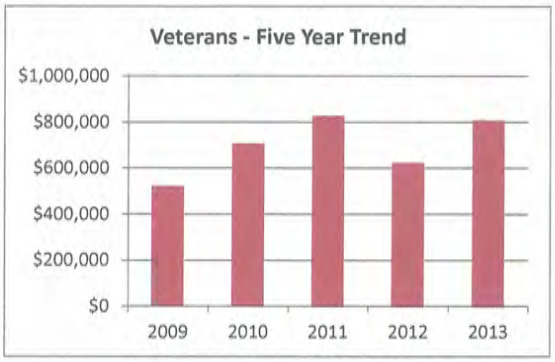
Central Hampshire Veterans Services District

Steven J. Connor, Director
240 Main Street
Northampton, MA 01060
(413) 587-1299
sconnor@northamptonma.gov

FY13 Budget Information

Since June of 2011, we have been working with Northwestern District Attorney David Sullivan and an advisory committee to start a new initiative in the courts. The Veterans Justice Partnership is being developed to support court-involved veterans by providing them with access to information, resources and programs to address their issued, underlying problematic behaviors by providing tools to enable them to make positive changes to their lives. By utilizing these services the veterans will have the opportunity to possibly receive alternative sentencing to incarceration and if need be linked up with the appropriate re-entry services needed to transition out of the criminal justice system and back into the community. By accessing these services the Veterans will be able to positively address both the criminal justice issues as well as any other transitional issues they or their family member are struggling with. This is a collaboration with Northwestern District Attorney's Office, Probation Office, VISN 1 of the VA Medical Center, Soldier On and numerous veteran-involved members of the community. We are planning to implement this program this summer of 2012 and we are looking forward to being a full participant in this program. This June, Steven Connor, the director of this department will become the president of the Massachusetts Veterans' Service Officer Association. The MVSOA is made up of municipal and district departments of Veterans' Services officers who are committed to assist our needy veterans and their dependents with the same concern and compassion that the Commonwealth of Massachusetts Executive Office and the Massachusetts House and Senate had when aid and assistance for our veterans was first created in the Commonwealth, since 1861. The increase of $185,716 in the Veterans budget is to fund veterans benefits at the level of actual expenditures, rather than supplement with free cash at the rate of 75%. It should be noted that the City received reimbursement form the Commonwealth, the following year.





543 - VETERANS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Veterans Agent	Steven Connor	NAPEA	35.00	1.00	55,045	55,045		
Department Secretary	Rebecca Bovat	AFSCME	40.00	1.00	35,079	35,079		
Veterans Officer	Joseph Russo	NAPEA	25.00	0.71	27,500	27,500		
Veterans Officer	Juan Perez	NR	18.00	0.51	15,912	15,912		
Longevity					200	200		
Total Personnel Services:				**3.22**	**133,736**	**133,736**		
R & M Communication Equipment								
R & M Office Equipment					1,650	1,650		
Training and Seminars					2,000	2,000		
Telephone					1,020	1,020		
Office Supplies - General					1,371	1,371		
Travel					6,000	6,000		
Dues & Memberships					510	510		
Medical and Dental Insurance					28,750	28,750		
Veterans Benefits					579,500	579,500		
Burial Expenses					12,000	12,000		
Cermonial Expenses					9,000	9,000		
Veterans Benefits - Food					900	900		
Veterans Benefits - Medical					39,000	39,000		
Veterans Benefits - Other					1,000	1,000		
Total Operations and Maintenance:					**682,701**	**682,701**		
543-VETERANS TOTAL:				**3.22**	**816,437**	**816,437**		

Forbes Library

Janet Moulding, Director
20 West Street
Northampton, MA 01060
(413) 587-1011
director@forbeslibrary.org

Staffing:
9.06-Professional Librarian
11.91-Paraprofessionals
2.45-IPT
1.8-Custodian

Department Responsibilities

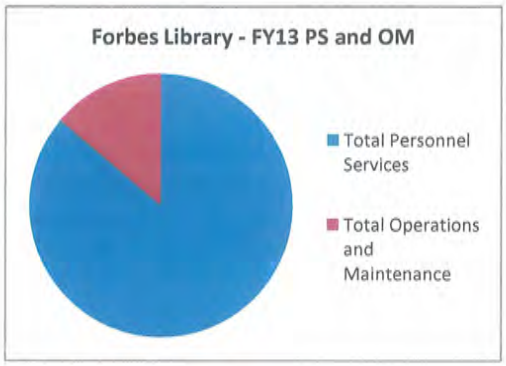
The Forbes Library collections are large and varied including popular fiction and non-fiction, large arts, music and children's departments, and an impressive art gallery, as well as extensive local history and genealogy for Hampshire County and the Calvin Coolidge Presidential Library and Museum. Forbes also offers Northampton the use of meeting rooms, computers and the internet, reference, health, and job search services, and an array of programming for children, teens and adults. Catering to underserved populations of the community, Forbes offers an Outreach Program which delivers materials to nursing homes and the homebound.

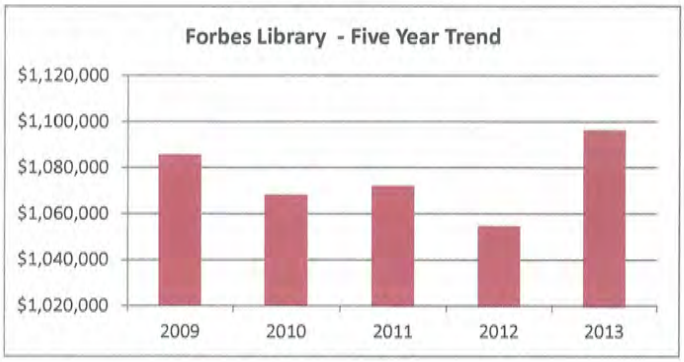
FY12 Highlights

In an outpouring of public support for the Pleasant Street Video Store and Forbes Library, over $60,000 was raised to transfer the store's entire DVD collection to Forbes Library where it is now available to the public for free. Also in 2011, the Anna Gertrude Brewster Children's Room was renovated as a result of fundraising targeted for that project. Thanks to a bequest by Dilman Doland designated to improve reference services, Forbes remodeled the Doland Reference Room to increase seating and access to online resources. The library adopted an ambitious new five year strategic plan based on patron survey results. The library was once again closed on Saturdays during the summer.

FY13 Budget Information

Using grants, bequests, Simmons college interns, fundraising, and help from The Friends of Forbes group, Forbes will significantly increase the collection of e-books that patrons can download from the library catalog; continue digitizing special collections and putting them on line for increased access; finish out a Readers' Advisory inititiative that trains staff to offer specialized service to patrons looking for good books to read; create a teen advisory board to improve teen services; and seek funding for reliable, convenient handicap access to the library. In FY12 Forbes Library's appropriation was reduced by $35,722 to cover the library's share of the Energy Performance Contract (ESCO). In FY13, there has been a change in the way the ESCO debt payment is being structured, and the debt service is now included in the FY13 budget. Therefore the actual increase to Forbes Library budget is $6,140. this increase is required to maintain the Library's certification which allows Northampton residents to access to other libraries in the Commonwealth and maintains minimum funding required to receive State library grant funds.





610 -FORBES LIBRARY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Employee Salaries and Longevity				25.22	967,685	929,087	38,598	Library State Grant
Medicare					12,000	12,000		
Stipends - Work Study					13,000	-	13,000	Investments
Workers Compensation					5,500	3,400	2,100	Investments
Unemployment					700	700		
Total Personnel Services				**25.22**	**998,885**	**945,187**	**53,698**	
Electricity					30,886	30,886		
Natural Gas					10,295	10,295		
ESCO Debt Service					15,051	15,051		
Water/Sewer					5,000	5,000		
R & M Buildings					9,000	9,000		
Trash Removal					3,000	3,000		
Audit					3,000	3,000		
Technology Services - Payroll					3,000	3,000		
EAP					700	700		
Telephone					500	500		
CW/Mars Fee					41,753	41,753		
Printing					1,800	1,800		
Postage					1,800	1,800		
Microfiche Data Storage					800	800		
General Supplies					4,500	4,500		
Technology Supplies					1,050	1,050		
Library Supplies					14,000	14,000		
Property Insurance					5,200	5,200		
Reserve Fund Appropriations					700	700		
Books and Materials					150,000	-	150,000	Library Book Fund
Total Operations and Maintenance:					**302,035**	**152,035**	**150,000**	
610 - FORBES LIBRARY				**25.22**	**1,300,920**	**1,097,222**	**203,698**	

Lilly Library

Mary Ann Tourjee, Director
15 Meadow Street
Florence, MA 01062
(413) 587-1500
mtourjee@fcwmars.org

Staffing:
.8-Library Director
1.13-Assistant Director
4.28-Library Assistants
.43-Custodian

Department Responsibilities

The Mission of Lilly Library is to provide opportunities for life-long learning for people of all ages and backgrounds in the villages of Florence, Leeds, Bay State and the City of Northampton, as well as the surrounding area. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21st century library without walls, Lilly Library provides free and open access to a broad range of high quality print materials, media, electronic resources, programs and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of our community can pursue their cultural, intellectual, and recreational information needs.

FY12 Highlights

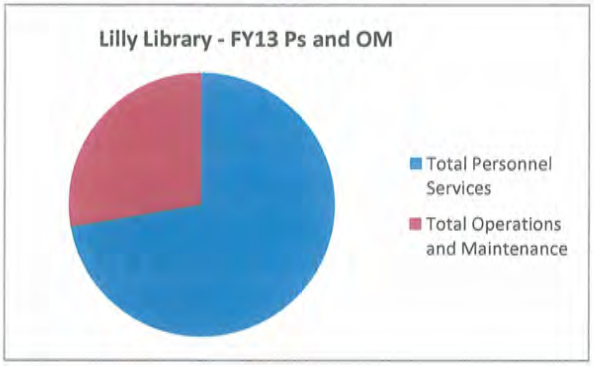
In FY2012, circulation has continued to soar with numbers exceeding those of the previous year; in part, this is the result of the much used interlibrary loan system which makes materials from most libraries available to all certified libraries across the state through its network. Children's Librarian Kim Perez, collaborated with Hill Institute making Lilly the library for the kindergarten children as they made monthly school visits to Lilly, as Hill Institute has no library of their own. Partnership was formed with the Northampton School Department as together the first Lilly Library outdoor Storywalk was held for the Week of the Young Child, and Young Adult Librarian Kathy Jalowiec, partnered with school librarians at JFK Middle School and Northampton High School in efforts to plan and develop a dynamic Young Adult Program as part of the two-year $15,000 Library Services and Technology Act (LSTA) Grant, launched in October 2011. In Partnership they work to bring library services to the 'tweens and teens in our community. In FY2012, the first ever Young Adult Summer Reading Program was held, reaching tweens and teens with reading and weekly gaming nights. Lilly Library produced its first *Lilly Library Newsletter,* and the library website has been filled with items of interest, as the library reaches out through the worldwide web. Adult services has "broken down the walls," providing materials from across the United States for our patrons through the interlibrary system; and, by offering worldwide Internet service at our public computer stations. Patrons come to the library to see the latest additions to the collection, and from home they download e-books from the library's catalog. The Community and Friends of Lilly Library said "Thank You" to Lilly Library as their support and votes made Lilly Library a recipient of the Florence Savings Bank Customer Choice Award for 2011!

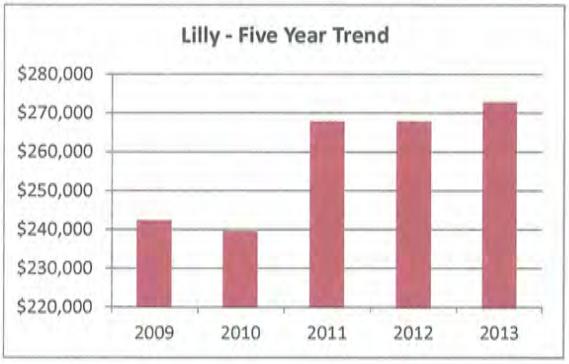
Lilly Library

Mary Ann Tourjee, Director
15 Meadow Street
Florence, MA 01062
(413) 587-1500
mtourjee@fcwmars.org

FY13 Budget Information

FY2013 will usher in a new library network serving western and central Massachusetts; this system, Evergreen, will help to streamline circulation and cataloging functions, in a more efficient and economical way. Adult Services will continue developing the library's materials collection with special emphasis on the non-fiction collection, especially in the areas of health, travel, and foreign language CDs. Local History Librarian, Stephen Fogarty, will design a finding aid list for the materials in the Local History Collection and the Local History area will showcase the newly restored collection of Alfred T. Lilly. Young Adult Services will complete setting-up the Young Adult Department through the support of the LSTA grant. FY2013 will see the Children's and Young Adult Departments sponsoring the first annual *Lilly Library Short Story Writing Contest for Children and Teens* as part of the Summer Reading Program. This contest has been made possible through partnerships with Xeric Foundation, the LSTA 'Tweens and Teens Grant, and the Friends of Lilly Library. A wide array of programming for children, 'tweens, and teens is planned and will include family movie matinees, creative workshops, and other program topics such as tea, small business administration, wild edibles, and author and illustrator Tasha Tudor. The popular Museum & Park Pass program will continue, making available to our patrons passes to museums and parks across the state, thanks to the support of the Friends of Lilly Library, gifts from library supporters, and memorial gifts. The Adult Mystery Book Club, facilitated by Assistant Director Charlotte Carver, will continue. Other adult programs will be planned and sponsored by the Friends of Lilly Library. Library Director Mary Ann Tourjee, will seek LSTA grant funding for targeted areas of service for FY2014 and work will begin on a new Long Range Plan for Lilly Library to assure the continuing growth and vitality of the library, and assuring continuing excellence in service to the Community.In FY12 Lilly Library's appropriation was reduced by $3,473 to cover the Library's share of the Energy Performance Contract (ESCO) debt payment. In FY13, there has been a change in the way the ESCO debt payment is being structured, and the debt service is now included in the FY13 budget. Therefore the actual increase to Lilly Library's budget is $1,530. This increase is required to maintain the Library's certification which allows Northampton residents access to other libraries in the Commonwealth and maintains minimum funding required to receive state library grant funds.





611 -LILLY LIBRARY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Employee Salaries and Longevity				14.08	185,834	182,488	3,346	Library Funds
Medicare/Soc Security					13,142	13,142		
Stipends - Work Study					1,611	1,611		
Workers Compensation					700	289	411	Library Funds
Unemployment					-	-		
Total Personnel Services				**14.08**	**201,287**	**197,530**	**3,757**	
Electricity					12,451	12,451		
Natural Gas					8,600	8,600		
Water/Sewer					576	536	40	Library Funds
ESCO Debt Service					3,263	3,263		
R & M Buildings					9,012	4,616	4,396	Library Funds
R & M Office Equipment					300	300		
R & M HVAC Equipment					3,000	3,000		
Snow Removal					2,585	2,585		
Trash Removal					1,477	1,477		
Audit					1,000	1,000		
Financial Management Services					350	350		
Contracted Inspections Services					5,499	5,499		
Telephone					511	511		
CW/Mars Fee					12,480	7,505	4,975	Library Funds
Printing					-	-		
Postage					700	700		
Microfiche Data Storage						-		
General Supplies						-		
Technology Supplies					4,823	3,646	1,177	Library Funds
Other Supplies					3,000	2,000	1,000	Library Funds
Library Supplies					31,072	12,169	27,450	Library Funds
Travel					50	50		
General Liability					5,554	5,554		
Property Insurance						-		
Reserve Fund Appropriations					1,000	-	1,000	Library Funds
Total Operations and Maintenance:					**107,303**	**75,812**	**40,038**	
611 - LILLY LIBRARY				**14.08**	**308,590**	**273,342**	**43,795**	

Recreation Department

Ann-Marie Moggio, Director
90 Locust Street
Northampton, MA 01060
(413) 587-1040
amoggio@northamptonma.gov

Staffing:
1-Director
1-Assistant Director
2-Recreation Supervisors
2-Clericals
1-Aquatics Instructor

Department Responsibilities

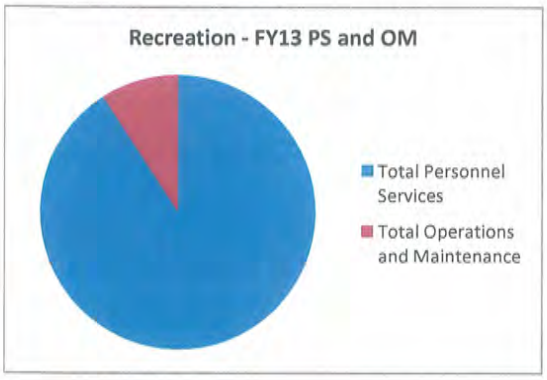
The mission of the Recreation Department is to promote the general well being of the individual and the community by providing a wide range of high quality and wholesome recreational opportunities to meet the leisure needs and interests of citizens of all ages from Northampton and the surrounding area. We present programs that are relevant and accessible to under-served populations and promote a spirit of cooperation, build self-esteem, encourage healthy competition and develop life-long recreation pursuits among participants. We provide affordable programming and adhere strictly to a philosophy that no City resident be denied access to any program, activity or event due to financial constraints.

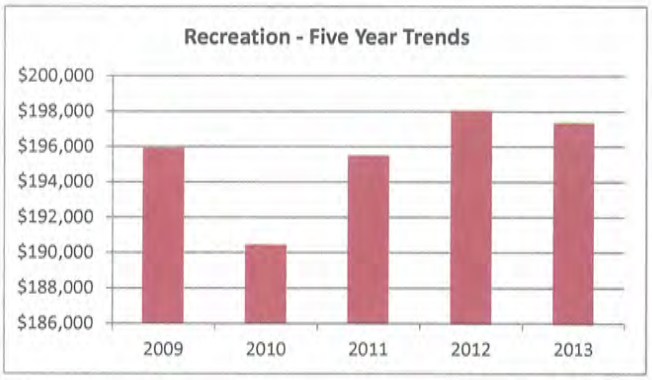
FY12 Highlights

This past year, the Recreation Department was a part of the committee that brought fireworks and a family event back to Northampton. The "Northampton Family Fourth" was held at Look Park, with over 7,000 in attendance. In partnership with the Office of Planning and Development, and tons of community support, the new Florence Recreation Fields have been funded with grants and the bids for construction should be going out in May. As a part of fundraising for the playground at the Florence Recreation Fields, the first annual Gush Valenta 5K and Family Fun Walk was held. Over $7,500 was raised towards the project. The Hurricane last August has a continuing detrimental effect on our programming, as our men's softball fall 2011 and spring/summer 2012 leagues at Maines Field haven't been able to run due to the damage and delays in FEMA funding. This has a huge impact as that is over $7,000 in income we rely on to fund our department.

FY13 Budget Information

The Florence Recreation Fields continue to be a huge part of our activities this coming year. Working with the OPD, the bidding process for construction will be going out in May. We hope to see construction happening this summer and fall. We will also continue to fundraise for the playground and pavilion. We are working to "brand" our department, with a city wide survey going out to garner the community input on what they are looking for from the Recreation Department. This will also include a new logo.





630 - RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director	Annmarie Moggio	NAPEA	35.00	1.00	59,859	59,859		
Assistant Director	Shelby Michna	NAPEA	35.00	1.00	42,722	42,722		
Supervisor	Kathleen Weston	NAPEA	35.00	1.00	30,416	3,954	26,462	Rec Revolving Funds
Department Secretary	Eileen Wright	AFSCME	35.00	1.00	35,575	18,143	17,432	Rec Revolving Funds
Senior Clerk	Chris Kostek	AFSCME	35.00	1.00	30,928	17,938	12,990	Rec Revolving Funds
Aquatics Instructor	Esther Ralston	NAPEA	35.00	1.00	32,500	-	32,500	Rec Revolving Funds
Recreation Supervisor	Erin Carroll	NAPEA	35.00	1.00	30,575	30,575		
Salaries Operations Staff					3,475	3,475		
Longevity					2,700	2,700		
Total Personnel Services				**7.00**	**268,750**	**179,366**	**89,384**	
Natural Gas					2,360	2,360		
Repairs and Maintenance					1,200	1,200		
R & M Vehicles					1,500	1,500		
R & M Computer Equipment					4,500	4,500		
Custodial Service Contract					1,200	1,200		
Training & Seminars					-	-		
Telephone					1,050	1,050		
Advertising					700	700		
Gasoline/Diesel					800	800		
Recreational Supplies					2,000	2,000		
Travel					300	300		
Conference/Registrations					1,500	1,500		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					18,110	18,110	-	
630- RECREATION					**286,860**	**197,476**	**89,384**	

First Night

Northampton Center for the Arts
17 New South Street
Northampton, MA 01060
(413) 584-7327
www.nohoarts.org

Department Responsibilities

The annual appropriation to the Northampton Center for the Arts facilitates the production of its signature event, First Night, a celebration of local arts, culture, entertainment and community held every New Year's Eve.

FY12 Highlights

For the 27th time, the City of Northampton played host to First Night Northampton, a 12-hour New Year's Eve party that's a family-friendly festival of the arts. The Northampton Center for the Arts does an amazing job at putting this event on and the City is happy to support it.

FY13 Budget Information

The City looks forward to the 28th First Night Northampton celebration, complete with fireworks.

698 - FIRST NIGHT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
First Night Expenses					6,160	6,160		
Total Operations and Maintenance:					**6,160**	**6,160**		
698 - FIRST NIGHT					**6,160**	**6,160**		

Arts Council

Robert Cilman, Director
240 Main Street
Northampton, MA 01060
(413) 587-1269
rcilman@northamptonma.gov

Staffing:
1-Director
.5-Arts Administrator

Department Responsibilities

The Northampton Arts Council supports and nurtures arts activities in the community, allocates arts lottery funds, stimulates public awareness and support for the arts, and works to maintain the diverse cultural heritage of the City of Northampton. In addition to its granting program, the Northampton Arts Council produces arts events, initiates public art sites, and advocates for the arts in the city. The Arts Council is one of only four councils in the Commonwealth to also review grants and distribute funds every spring with money raised through events like the annual *Four Sundays in February Series* and *Transperformance.* The Arts Council's volunteer board members are appointed by the Mayor and approved by the City Council.

FY12 Highlights

The Northampton Arts Council is the City's only department that seeks to directly help local artists every year by distributing grants from federal, state and locally raised funds. This grant-making activity is achieved in part by producing community events like the *Four Sundays in February* series (with record ticket sales this past February) and an end-of-summer musical bash, *Transperformance* . In FY12, in addition to its granting program, the Arts Council completed its biggest public art project in twenty years. The new public art, *Water Music* by David Teeple, is located on Route 9 railroad bridge and consists of 18 stainless steel panels, which represent the surface of water and a blue aerial map of the Connecticut River. A juried exhibition and performance were held during the month of October 2012 at the Hosmer Gallery featuring a wide variety of styles of art from photography and paintings to cinematography and a performance of contact improv, all of which revolved around the central theme of water. Lastly, Richard Michelson was recently announced as the new Poet Laureate of Northampton for 2012-2014.

FY13 Budget Information

The first event in FY13 will be *Transperformance 22: Food* . Local performers assume the personas of well-known and well-loved musicians around a theme, food, i.e., Red Hot Chili Peppers, Chuck Berry, Smashing Pumpkins, Salt 'n' Pepa, and Meat Loaf, among many others. Presented with the PTOs of Northampton public schools, 50% of the proceeds go to arts enrichment programs in the participating schools, and the remaining proceeds goes to provide a second round of grants funding that supports the work of many, many local artists and performing groups. Annual events in 2013 include the *Four Sundays in February series* . Coinciding with that series is KidsBestFest: Children's Film Festival, which features international, classic and short films for children; and YouthFilm, films written and produced by local teens viewed on the big screen at the Academy of Music Theater.

699 - ARTS COUNCIL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Director	Robert Cilman	NR	35.00	1.00	53,362	32,002	21,360	
Arts Administrator	Sondra Peron	NR	20.00	0.50	25,451	0	25,451	
Longevity					1,175	800	375	
Total Personnel Services				**1.50**	**79,988**	**32,802**	**47,186**	**Arts Council & Y@H**
Accountant Fees					1,400		1,400	
Artist Fees					12,000		12,000	
Artist Grant					10,000		10,000	
Consultant Fee					500		500	
Union Labor					3,000		3,000	
Credit Card Fees					800		800	
Film Costs					400		400	
Hospitality					500		500	
Licensing Fees					300		300	
Musician Fees					300		300	
Office Supplies					500		500	
Piano Tuning					110		110	
Poet Laureate					1,000		1,000	
Postage					500		500	
Printing					7,000		7,000	
PTO Share					7,200		7,200	
Rent					5,500		5,500	
Services					9,000		9,000	
Shipping					500		500	
Rental Equipment					1,500		1,500	
Ticket/Academy Facility Fee					1,000		1,000	
Taxes					75		75	
Total Operations and Maintenance:					**63,085**	**0**	**63,085**	**Arts Council & Y@H**
699 - ARTS COUNCIL				**1.50**	**143,073**	**32,802**	**110,271**	

Department of Public Works

Edward S. Huntley, Director
125 Locust Street
Northampton, MA 01060
(413) 587-1570
nhuntley@nohodpw.org

Staffing:
1-Director
1-City Engineer
6.6-GIS & Engineering Staff
1-Financial Administrator
2-Clerical
1-Superintendent of Streets
10-Working Foreman
20-Equipment Operators
1-Traffic Signal Maintenance

Department Responsibilities

The overall responsibilities of the DPW General Fund Divisions include maintaining over 150 miles of paved streets, 15 miles of unpaved (gravel) public ways, 70 miles of sidewalks, 22 bridges, 4 cemeteries, 120 acres of recreational fields, Musante Beach Recreational Facility, 2.6 miles of bicycle paths, 60 miles of stormwater drains, over 4,000 catch basins, over 2,400 manholes (sewer and drain), several flood control dikes and pumping facilities, and partial maintenance for over 100 vehicles and other construction equipment (all Divisions). The DPW is also responsible for rapid response to all snow, ice, and other inclement weather conditions, including but not limited to flood control. Additional areas of maintenance include safety signage, pedestrian crosswalks, mosquito control, and traffic signal maintenance. The General Fund side of the DPW is approximately $3,156,588, which includes over $1,000,000 in state and federal grants, the bulk of which comes through the Massachusetts Highway Department's Chapter 90 funds.

FY12 Highlights

Northampton was the recipient of three Federal declared natural disasters last year, the January 2011 snowstorm, Hurricane Irene in August 2011, and the 2011 October Nor'easter. Public Works coordinated with numerous other City Departments through these events with commitment and dedication to the City. The Northampton Department of Public Works (DPW) has been working on inventory and asset management plans for infrastructure improvements to stormwater/flood control, water, pavement, and wastewater systems. These plans will allow the DPW to prioritize projects by consequence of failure and associated risk, as well as the practice of managing the whole life cycle of physical and infrastructure assets.The DPW completed Phase 1 of a three-phase design for a new DPW facility. The design project was broken into three phases due to its estimated cost. Phase 1 consists of consolidating most DPW activities to 125 Locust Street and includes new mechanic's work bays, truck and equipment storage, and offices and work space for DPW Divisions, and includes Central Services and School Department outdoor maintenance staff. Phase 2 will provide an expansion of the Administration and Engineering Divisions to consolidate staff in one building. Phase 3 consists of removal of the late 1800's trolley barns, and expands the Phase 1 truck and equipment storage building.

Department of Public Works

Edward S. Huntley, Director
125 Locust Street
Northampton, MA 01060
(413) 587-1570
nhuntley@nohodpw.org

FY13 Budget Information

FY13 will usher in new unfunded mandates from the Army Corps of Engineers for the City's flood control system and a new five-year stormwater and sewer discharge permit from Federal and State Regulatory Agencies that will have substantial obligations requiring an increase in funding for compliance. The solid waste landfill on Glendale Road will close and the City will undertake a new era of solid waste management in late FY13 into FY14. DPW intends to start utilizing the asset management plans and develop the necessary capital planning projects for the next generations of Northampton residents and businesses.

Enterprise Funds

Water

The Water Division consists of both treatment and distribution systems to deliver a high quality drinking water supply to Northampton in addition to fire protection. The Water Division in FY12 completed Phase 2 dam studies on three of its six water supply dams, completed the chlorination project for its two groundwater wells to meet current and future regulatory requirements and continues to remain in compliance with Federal and Sate Regulations. A water use restriction was in place for FY12 and the same is expected this upcoming FY. In FY13 the Water Division is preparing for completion of the remaining Phase 2 dam studies and prepares for construction in FY14 and FY15 mandated improvements by the Office of Dam Safety. New water line installation will occur on North Street as part of its reconstruction project. A water asset management study is underway with the goal of prioritizing necessary capital improvements to the serve our customers now and into the future.

Sewer

The Sewer Division continues to provide conveyance (piping and pumping stations) and treatment of wastewater from the City and Williamsburg to final discharge within regulated permits. In FY 12, the Waste Water Treatment Plant completed two important upgrades, an influent bar rack replacement and an effluent pumping replacement to upgrade aging infrastructure. The Bradford Street Pumping Station serving the Industrial Park was also replaced with assistance of a $1.125 million State grant. North Street sewer will be replaced as a part of the current reconstruction project and FY12/FY13 advances design for upgrades to the Industrial Park sewer main.

For FY13 a Comprehensive Wastewater Management Plan (CWMP) will be completed. The CWMP will look at all components of the City's Wastewater infrastructure and identify short and long term capital improvements projects as well as meeting upcoming restrictive discharge permits to be issued in early FY14.

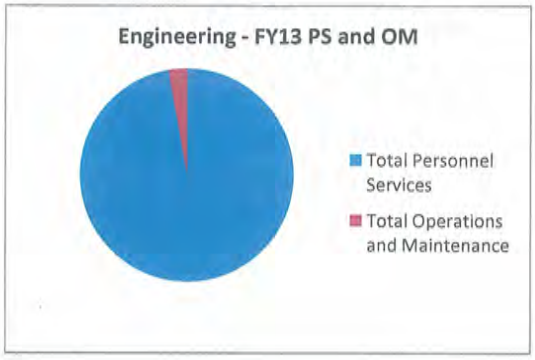
Department of Public Works

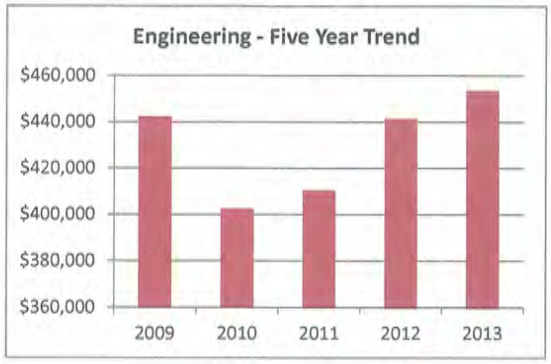
Edward S. Huntley, Director
125 Locust Street
Northampton, MA 01060
(413) 587-1570
nhuntley@nohodpw.org

Solid Waste

The regional solid waste landfill on Glendale Road will close in early CY12. Current FY13 budgetary numbers with conservative assumptions show that all debts associated with closing the facility as well as long term care costs as required by Federal and State regulations are covered in dedicated account(s).

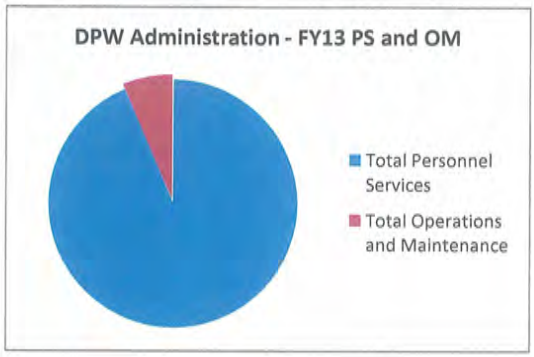
In FY13 the Board of Public Works in collaboration with City input will continue to evaluate the options for future solid waste management including but not limited to curbside collection, privatization and other revenue positive partnerships that will only enhance our efforts for efficient, environmentally sound waste management options.

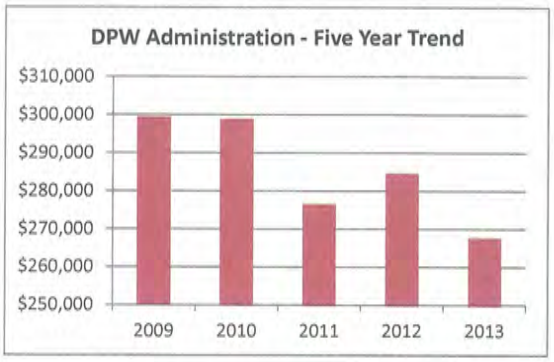




411 - ENGINEERING

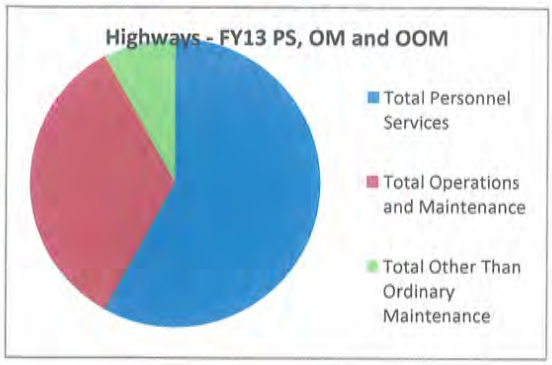
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
City Engineer	James Laurila	NAPEA	35.00	1.00	89,932	89,932		
Senior Engineer/CADD Supervisor	David Veleta	NAPEA	40.00	1.00	62,000	62,000		
Assistant Civil Engineer	Felix Harvey	NAPEA	40.00	1.00	57,757	57,757		
Assistant Civil Engineer	Laura Hanson	NAPEA	40.00	1.00	49,934	33,456	16,478	C.90
Civil Engineer Technician	Vacant	NAPEA	40.00	1.00	49,479	49,479		
GIS Coordinator	John Andrew Kuether	NAPEA	32.00	0.80	48,032	48,032		
Senior Environmental Scientist	Nicole Sanford	NAPEA	40.00	1.00	56,000	56,000		
Environmental Planner	Douglas McDonald	NAPEA	32.00	0.80	35,519	35,519		
GIS Apprentice	Pricilla Novitt	NR			4,800	4,800		
Overtime					4,059	4,059		
Longevity					400	400		
License and Certification					50	50		
Working Out of Grade					-	-		
Total Personnel Services:				**7.60**	**457,962**	**441,484**	**16,478**	
R & M - Buildings					200	200		
R & M - Vehicles					100	100		
R & M - Comm Equip					200	200		
R & M - Office Equip					200	200		
R & M - Comp Equip					500	500		
R & M- Water/Sewer Treatment					200	200		
Legal					200	200		
Architecture and Engineering					500	500		
Technology Services					2,000	2,000		
Training and Seminars					2,000	2,000		
Printing					200	200		
Advertising					600	600		
Office Supplies - General					800	800		
R & M Supplies - Tools					200	200		
R & M Supplies - Equipment					1,500	1,500		
R & N Supplies - Buiildings					100	100		
Vehicular Supplies					2,000	2,000		
Safety Supplies					100	100		
Data Processing Supplies					500	500		
Travel					300	300		
Dues and Memberships					500	500		
Total Operations and Maintenance:					**12,900**	**12,900**		
411-ENGINEERING				**7.60**	**470,862**	**454,384**	**16,478**	

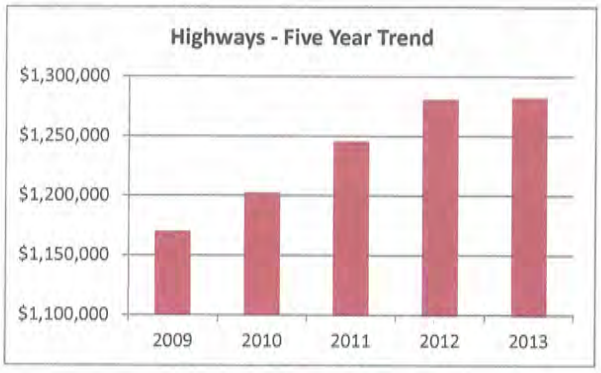




421 - DPW ADMINISTRATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
DPW Director	Edward Huntley	NR	35.00	1.00	101,174	101,174		
Financial Administrator	Ann Marie Schauer	NAPEA	35.00	1.00	67,785	67,785		
Office Administrator	Barbara Nubile	NAPEA	35.00	1.00	46,512	46,512		
Principal Clerk	Ann Furciniti	AFSCME	35.00	1.00	32,017	32,017		
Overtime					2,000	2,000		
Longevity					1,300	1,300		
Total Personnel Services:				**4.00**	**250,788**	**250,788**		
Electricity					9,800	9,800		
R & M Buildings					500	500		
R & M Communication Equip					100	100		
R & M Office Equipment					100	100		
Technology Services					700	700		
Training and Seminars					500	500		
Telephone					-	-		
Advertising					800	800		
Office Supplies - General					3,000	3,000		
R & M Supplies - Equipment					200	200		
R & M Supplies - Building					1,000	1,000		
Data Processing Supplies					200	200		
Travel					150	150		
Dues and Memberships					300	300		
Total Operations and Maintenance:					**17,350**	**17,350**		
421- DPW ADMINISTRATION				**4.00**	**268,138**	**268,138**	**-**	



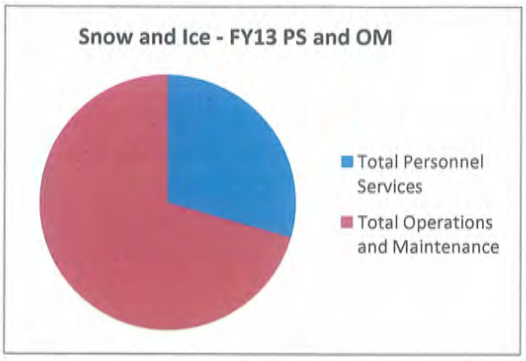


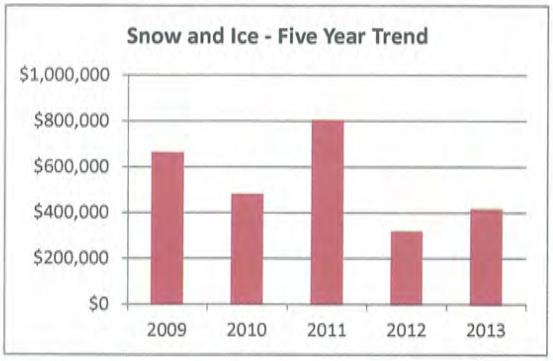
422 - HIGHWAYS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Superintendent of Streets	Richard Parasiliti	NAPEA	40.00	1.00	64,640	64,640		
Working Foreman	Roberto Rodriguez	NAME	40.00	1.00	50,662	50,662		
Working Foreman	James Clark	NAME	40.00	1.00	32,485	32,485		
Working Foreman	Richard Scott	NAME	40.00	1.00	43,930	43,930		
Working Foreman	Vacancy	NAME	40.00	1.00	35,861	35,861		
Small Motor Equipment Operator	Jose Diaz	NAME	40.00	1.00	38,104	38,104		
Small Motor Equipment Operator	Antoni Sakowicz	NAME	40.00	1.00	33,079	33,079		
Small Motor Equipment Operator	Jason LaFosse	NAME	40.00	1.00	33,568	33,568		
Small Motor Equipment Operator	Mark Scheel	NAME	40.00	1.00	38,104	38,104		
Small Motor Equipment Operator	Richard Green	NAME	40.00	1.00	30,754	30,754		
Heavy Motor Equipment Operator	Frederick Pirog	NAME	40.00	1.00	38,104	38,104		
Heavy Motor Equipment Operator	Jonathan Church	NAME	40.00	1.00	31,534	31,534		
Heavy Motor Equipment Operator	Chad Miller	NAME	40.00	1.00	31,018	31,018		
Motor Equipment Operator	Vacancy	NAME	40.00	1.00	29,162	29,162		
Motor Equipment Repair	Edward Dupre	NAME	40.00	1.00	40,912	40,912		
Motor Equipment Repair	Michael Antosz	NAME	40.00	1.00	40,912	40,912		
Traffic Signal Maintenance	Daniel Breen	NAME	40.00	1.00	43,930	43,930		
Temporary Seasonal Employees		NR			42,200	42,200		
Overtime					24,286	24,286		
Longevity					7,000	7,000		
Weekend Differential					600	600		
Standby Pay					6,000	6,000		
License and Certification					625	625		
Working Out of Grade					2,900	2,900		
Uniform Allowance					3,700	3,700		
Total Personnel Services:				**17.00**	**744,070**	**744,070**		
Electricity					24,000	24,000		
Natural Gas					470	470		
Oil					22,000	22,000		
R & M Buildings					10,000	10,000		
R & M Vehicles					10,000	10,000		
R & M Traffic Control & Streets					5,000	5,000		
R & M Communication Equipment					5,000	5,000		
R & M Water/Sewer Treatment					4,000	4,000		
R & L Uniforms					1,000	1,000		
Security Services					1,500	1,500		
Technology Services					3,000	3,000		
Training and Seminars					3,000	3,000		
Medical/Testing Services					2,000	2,000		

422 - HIGHWAYS

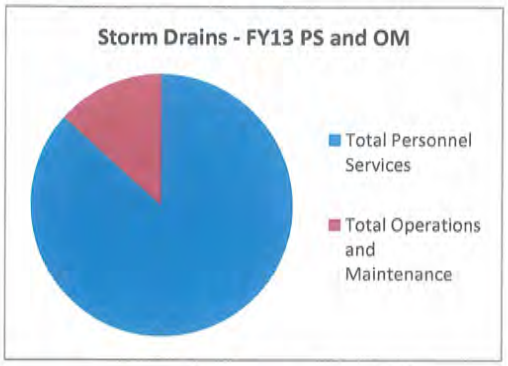
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Telephone					400	400		
Advertising					1,500	1,500		
Office Supplies - General					1,200	1,200		
R & M Supplies - Tools					7,000	7,000		
R & M Supplies - Equipment					4,000	4,000		
R & M Supplies - Buildings					15,000	15,000		
Rakes, Hoes and Other Tools					2,000	2,000		
Loan, Grass Seed, Lime					300	300		
Pesticides and Herbicides					3,000	3,000		
Trees and Shrubs					5,000	5,000		
Vehicular Supplies					134,568	134,568		
Gasoline/Diesel					140,000	140,000		
Safety Supplies					2,000	2,000		
Streets and Sidewalks					10,000	10,000		
Street Signs and Posts					5,000	5,000		
Street Paving and Marking Supplies					12,000	12,000		
Data Processing Supplies					1,000	1,000		
Travel					500	500		
Dues and Memberships					500	500		
Total Operations and Maintenance:					**435,938**	**435,938**		
Vehicular Supplies								
Road Improvements					100,000	100,000		
Additional Capital Equipment					2,500	2,500		
Equipment - Traffic Control					1,000	1,000		
Street Sign Post Pounder					647	647		
Total Capital:					**104,147**	**104,147**		
422 - HIGHWAYS				**17.00**	**1,284,155**	**1,284,155**	**-**	

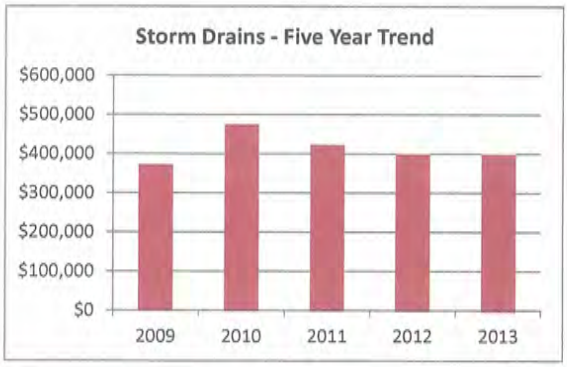




423 - SNOW AND ICE

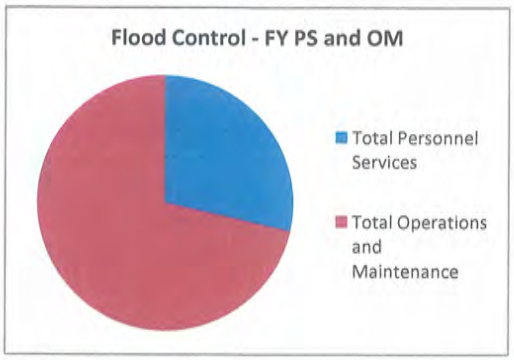
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Overtime					124,000	124,000		
Working Out of Grade					1,000	1,000		
Total Personnel Services:					**125,000**	**125,000**		
R & M Vehicles					30,000	30,000		
Snow Removal					30,000	30,000		
Communication - Snow Emergency					1,500	1,500		
Advertising					-	-		
Weather Reports					1,500	1,500		
Vehicular Supplies					125,000	125,000		
Gasoline/Diesel					10,350	10,350		
Parts and Accessories					-	-		
Snow Removal Supplies					103,000	103,000		
Total Operations and Maintenance:					**301,350**	**301,350**		
423 - SNOW AND ICE				-	**426,350**	**426,350**	-	

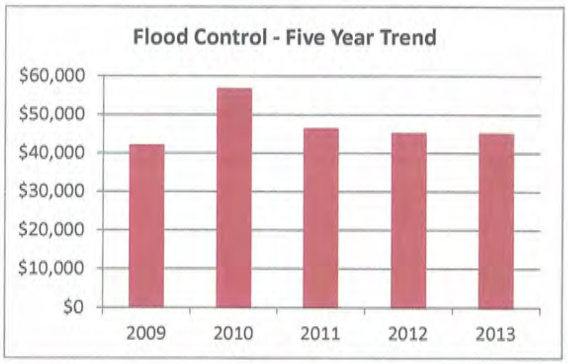




441 - STORM DRAINS

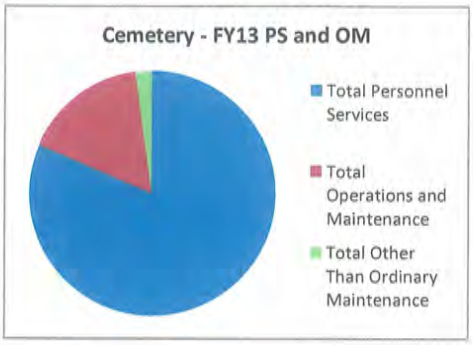
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Working Foreman II	Theodore Zachary	NAME	40.00	1.00	50,662	50,662		
Working Foreman II	John Hall	NAME	40.00	1.00	50,662	50,662		
Working Foreman I	Thomas Kelly	NAME	40.00	1.00	43,930	43,930		
Small Motor Equipment Operator	John Taillon	NAME	40.00	1.00	38,104	38,104		
Small Motor Equipment Operator	Dennis Labato	NAME	40.00	1.00	38,104	38,104		
Small Motor Equipment Operator	Edward Dupre	NAME	40.00	1.00	35,410	35,410		
Heavy Motor Equipment Operator	Bruce Hutchinson	NAME	40.00	1.00	31,157	31,157		
Motor Equipment Operator	Brendan Shea	NAME	40.00	1.00	27,540	27,540		
Overtime					20,000	20,000		
Longevity					3,500	3,500		
Standby Pay					9,125	9,125		
License and Certification					300	300		
Working Out of Grade					600	600		
Uniform Allowance					1,200	1,200		
Total Personnel Services:				**8.00**	**350,294**	**350,294**		
R & M Vehicles					500	500		
R & M Water/Sewer Treatment					3,000	3,000		
R & L Construction Equipment					500	500		
Technology Services					500	500		
Medical/Testing Services					200	200		
DPW TV Inspections					1,000	1,000		
Advertising					100	100		
Office Supplies - General					400	400		
R & M Supplies - Tools					1,000	1,000		
R & M Supplies - Equipment					5,000	5,000		
Loam, Grass Seed, Lime					500	500		
Vehicular Supplies					20,000	20,000		
Safety Supplies					1,000	1,000		
Sewer Division Supplies					3,000	3,000		
Streets & Sidewalks Supplies					5,000	5,000		
Catch Basin Frames/Grates					12,000	12,000		
Data Processing Supplies					350	350		
Total Operations and Maintenance:					**54,050**	**54,050**		
Equipment Construction					-	-		
Total Capital:					**-**	**-**		
441-STORM DRAINS				**8.00**	**404,344**	**404,344**	**-**	

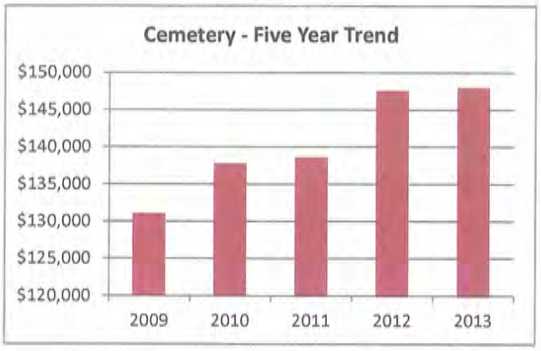




443 - FLOOD CONTROL

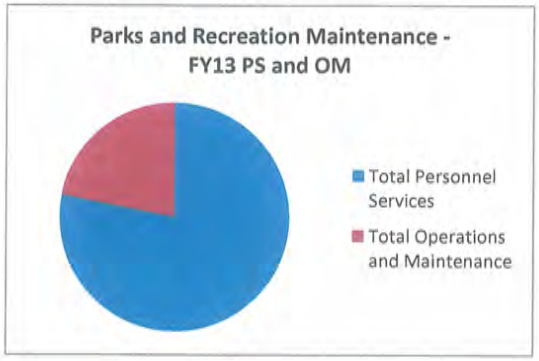
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Overtime					13,000	13,000		
Total Personnel Services:					**13,000**	**13,000**		
Electricity					4,000	4,000		
Natural Gas					-	-		
Propane Gas					-	-		
Oil					10,000	10,000		
R & M Buildings					200	200		
R & M Grounds					1,000	1,000		
R & M Water/Sewer Treatment					5,000	5,000		
R & M Supplies					1,000	1,000		
R & M Supplies - Tools					500	500		
R & M Supplies - Equipment					9,925	9,925		
R & M Supplies - Buildings					500	500		
Safety Supplies					500	500		
Total Operations and Maintenance:					**32,625**	**32,625**		
Site Improvements					-	-		
Total Capital:					**-**	**-**		
443 - FLOOD CONTROL				**-**	**45,625**	**45,625**	**-**	

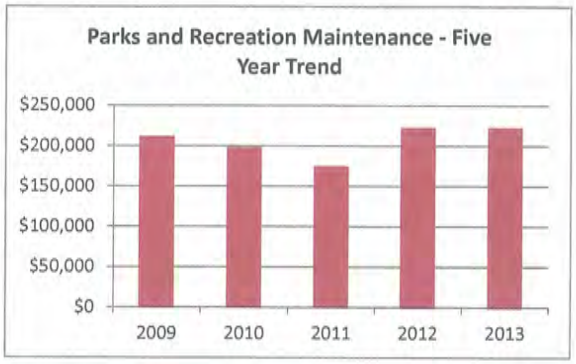




491 - CEMETERY

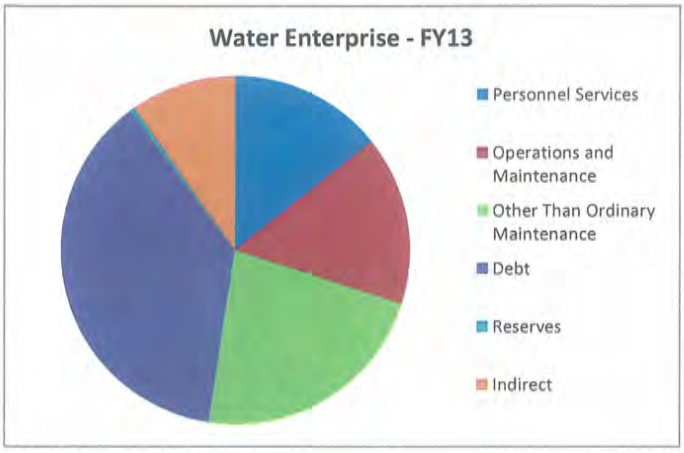
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Working Foreman I	William Sullivan	NAME	40.00	1.00	43,930	43,930		
Motor Equipment Operator	Robert Wojtowicz	NAME	40.00	1.00	28,109	28,109		
Laborer	Michael Dunn	NAME	40.00	1.00	31,222	31,222		
Overtime					14,597	14,597		
Longevity					1,500	1,500		
License and Certification					250	250		
Working Out of Grade					300	300		
Uniform Allowance					750	750		
Total Personnel Services:				**3.00**	**120,658**	**120,658**		
Electricity					2,300	2,300		
Natural Gas					2,535	2,535		
Repairs and Maintenance					500	500		
R & M Vehicles					-	-		
R & M Communication Equipment					200	200		
R & M Computer Equipment					200	200		
Technology Services					1,000	1,000		
Traning and Seminars					200	200		
Medical/Testing Services					500	500		
Telephone					200	200		
Advertising					200	200		
Office Supplies - General					500	500		
R & M Supplies - Tools					1,000	1,000		
R & M Supplies - Equipment					1,000	1,000		
R & M Supplies - Buildings					500	500		
Rakes, Hoes and Other Tools					500	500		
Fertilizers					1,000	1,000		
Loam, Grass Seed, Lime					1,000	1,000		
Pesticides and Herbicides					500	500		
Trees & Shrubs					500	500		
Fencing Materials					500	500		
Vehicular Supplies					7,500	7,500		
Safety Supplies					400	400		
Monument Supplies					1,000	1,000		
Data Processing Supplies					100	100		
Travel					300	300		
Dues & Memberships					200	200		
Total Operations and Maintenance:					**24,335**	**24,335**		
Site Improvements					3,217	3,217		
Total Capital:					**3,217**	**3,217**		
491 - CEMETERY				**3.00**	**148,210**	**148,210**	**-**	

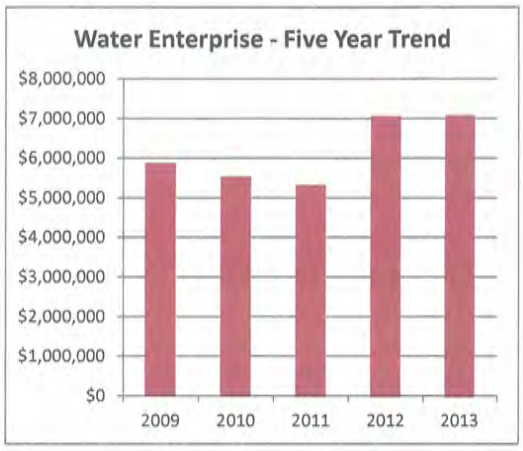




492 - PARKS AND RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY13 Budget	Dept. Budget General Fund	Other	Source
Working Foreman I	Lawrence Pelot	NAME	40.00	1.00	43,930	43,930		
Working Foreman II	Vacancy	NAME	40.00	1.00	50,662	50,662		
Small Motor Equipment Operator	Jason Antosz	NAME	40.00	1.00	36,226	36,226		
Heavy Motor Equipment Operator	Daniel Russell	NAME	40.00	1.00	32,853	32,853		
Overtime					9,820	9,820		
Longevity					800	800		
License and Certification					200	200		
Working Out of Grade					500	500		
Uniform Allowance					1,000	1,000		
Total Personnel Services:				**4.00**	**175,991**	**175,991**		
Electricity					2,300	2,300		
Natural Gas					3,000	3,000		
Repairs and Maintenance					9,200	9,200		
R & M Recreational Facilities					100	100		
R & M Vehicles					-	-		
R & M Office Equipment					200	200		
R & M Computer Equipment					200	200		
Training and Seminars					500	500		
Office Supplies - General					500	500		
R & M Supplies - Tools					3,200	3,200		
R & M Supplies - Paint					2,500	2,500		
R & M Supplies - Equipment					3,200	3,200		
R & M Supplies - Buildings					3,200	3,200		
Rakes, Hoes and Other Tools					1,000	1,000		
Fertilizers					6,000	6,000		
Loam, Grass Seed, Lime					2,000	2,000		
Pesticides and Herbicides					1,000	1,000		
Trees and Shrubs					1,000	1,000		
Vehicular Supplies					8,800	8,800		
Safety Supplies					1,000	1,000		
Dues and Memberships					500	500		
Total Operations and Maintenance:					**49,400**	**49,400**		
492 - PARKS AND RECREATION				**4.00**	**225,391**	**225,391**	**-**	





WATER ENTERPRISE FUND

Water General	2,126,806
Water Treatment	1,552,119
Water Debt	1,928,162
Water Interest	739,769
Water Direct & Indirect Costs	699,354
Water Reserve for Capital Projects	60,000
Water Reserve	30,000
TOTAL WATER ENTERPRISE FUND	**7,136,210**

WATER ENTERPRISE - WATER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Superintendent of Water	David Sparks	NAPEA	40.00	1.00	65,828
Assistant Environmental Engineer	Vacancy	NAPEA	13.33	0.33	20,000
Working Foreman II	Peter Tobin	NAME	40.00	1.00	49,946
Working Foreman I	Charles Tenanes	NAME	40.00	1.00	37,215
Working Foreman I	Vacancy	NAME	40.00	1.00	35,861
Small Motor Equipment Operator	Johan Kokosa	NAME	40.00	1.00	38,104
Small Motor Equipment Operator	Todd Cromak	NAME	40.00	1.00	39,045
Small Motor Equipment Operator	Jonathan Bean	NAME	40.00	1.00	32,867
Meter Reader	Vacancy	NAME	40.00	1.00	34,471
Meter Reader	Juan Maysonet	NAME	40.00	1.00	31,399
Heavy Motor Equipment Operator	James Jackewich	NAME	40.00	1.00	28,693
Heavy Motor Equipment Operator	Matthew Wintle	NAME	40.00	1.00	32,763
Machine Equipment Operator	Steven Kennick	NAME	40.00	1.00	26,368
Motor Equipment Repair	Steven Kirouac	NAME	40.00	1.00	38,016
Technology Assistant	Vacancy				10,000
GIS Coordinator					7,823
Principal Clerk	Mary Richi	AFSME	17.50	0.50	14,650
Principal Clerk	Terry Yusko	AFSME	17.50	0.50	14,639
Principal Clerk	Sharlene O'Donnell	AFSME	35.00	1.00	35,106
City Electrician					10,963
Seasonal Employees		NR			39,962
Reservoir Ranger	Richard Costello	NR	20.00	0.50	14,343
Overtime					43,919
Longevity					3,400

WATER ENTERPRISE - WATER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Licence Certification					500
Standby Pay					9,125
Working Out of Grade					3,000
Uniform Allowance					1,800
Total Personnel Services:				**15.83**	**719,806**
Electricity					50,000
Natural Gas					12,000
R & M Buildings					6,000
R & M Vehicles					7,000
R & M Communication Equipment					7,000
R & M Office Equipment					2,000
R & M Computer Equipment					2,000
R & M Reservoir Maintenance					2,000
R & M Water/Sewer Treatment Equipment					15,000
R & L Vehicles					2,000
R & L Uniforms					3,000
Security Services/Outside Detail					4,000
Legal					2,000
Architecture and Engineering					50,000
Technology Services					5,000
Training & Seminars					6,000
Medical/Testing Services					1,000
Lab Sample Analysis					40,000
Telephone					8,000
Printing and Mailing					10,000
Advertising					3,000
Office Supplies					4,000
R & M Suuplies Tools					3,000
R & M Supplies Equipment					5,000
R & M Supplies Buildings					4,000
Vehicular Supplies					15,000
Gasoline and Diesel					35,000
Safety Supplies					2,000
Water Division Supplies					28,000
Water Pipe/Fittings/Valves					25,000
Brass and Copper Fittings/Tubing					10,000
Streets and Sidewalks Supplies					29,000
Data Processing Supplies					1,000
Other State Assessments					12,000
Travel					1,000
Dues and Memberships					6,000
Real Estate Taxes					80,000
Total Operations and Maintenance:					**497,000**
Land					200,000
Reservoir Construction Project					100,000
Radio Read Program					100,000
Replace Equipment Technology					5,000
Water Line Replacement					350,000
Meter Replacement					75,000
Meter, Hydrant Replacement					30,000
Water Improvements					50,000
Total Other than Ordinary Maintenance:					**910,000**
WATER ENTERPRISE - WATER OPERATIONS				**15.83**	**2,126,806**

WATER ENTERPRISE - WATER TREATMENT

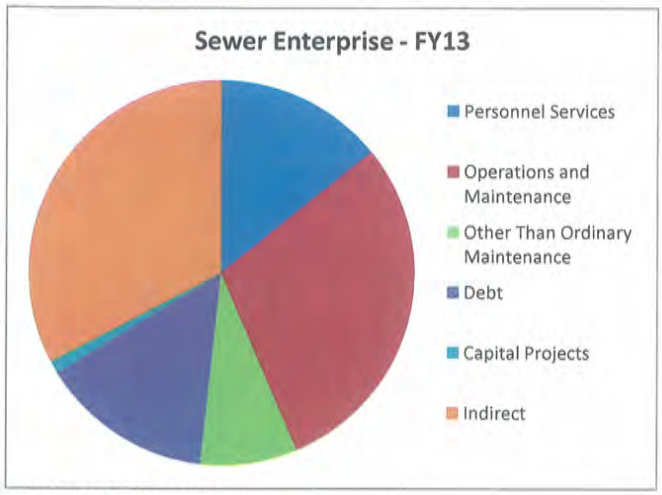
Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
WTP Chief Operator	Vacancy	NAPEA	40.00	1.00	53,576
WTP Operator	Dean Downer	NAME	40.00	1.00	39,112
WTP Operator	Gregory Nuttleman	NAME	40.00	1.00	38,679
WTP Operator	Scott Ingram	NAME	40.00	1.00	37,354
WTP Operator	Douglas Ducharme	NAME	40.00	1.00	47,174
WTP Maintenance Technician	Rebecca Smith	NAME	40.00	1.00	28,948
MIS Technology Assistant	Vacant	NAME	13.33	0.33	15,000
Overtime					20,000
Longevity					1,100
Licence Certification					300
Standby Pay					9,126
Uniform Allowance					750
Total Personnel Services:				**6.33**	**291,119**
Electricity					120,000
Propane Gas					75,000
R & M Buildings					30,000
R & M Vehicles					3,000
R & M Grounds					2,000
R & M Communication Equipment					10,000
R & M Office Equipment					1,000
R & M Computer Equipment					2,000
R & M HVAC Equipment					5,000
R & M Water/Sewer Treatment Equipment					10,000
R & M Lagoons					5,000
R & M Clearwell					2,000
R & M Fire System					4,000
R & L Uniforms					1,000
Security Services/Outside Detail					5,000
Legal					-
Architecture and Engineering					100,000
Technology Services					20,000
Training & Seminars					2,000
Medical/Testing Services					1,000
Telephone					10,000
Office Supplies					3,000
R & M Suuplies Tools					2,000
R & M Supplies Equipment					4,000
R & M Supplies Buildings					5,000
Vehicular Supplies					5,000
Gasoline and Diesel					10,000
Safety Supplies					1,000
Chemicals - Zinc Orthophosphate					35,000
Chemicals- Aluminum Sulfate					27,000
Chemicals- Cationic Polymer					25,000
Chemicals - Potassium Permangan					5,000
Chemicals - Sodium Carbonate					35,000
Chemicals - Sodium Hypochlorite					17,000
Water Division Supplies					15,000
Waterpipe/Fittings/Valves					5,000
Filters/Clarifiers					10,000
Lab Supplies					7,000
Data Processing Supplies					5,000
Dues and Memberships					2,000
Total Operations and Maintenance:					**626,000**

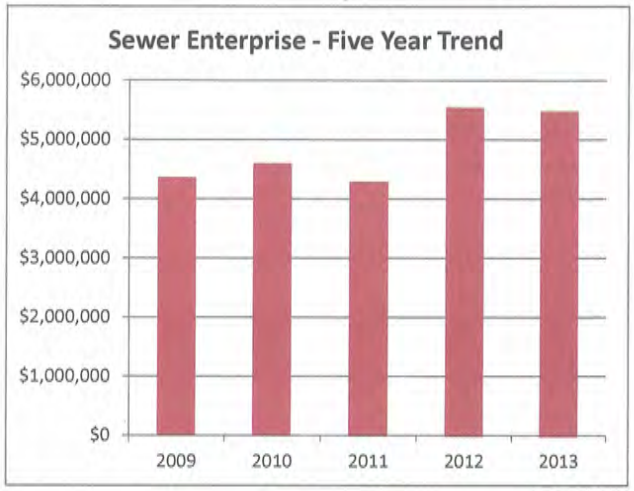
WATER ENTERPRISE - WATER TREATMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Equipment Trucks and Buses					35,000
Replace Control and Measuring Equipment					600,000
Transfers to Capital Projects					60,000
					695,000
Total Other than Ordinary Maintenance:					
WATER ENTERPRISE - WATER TREATMENT				**6.33**	**1,612,119**

WATER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Maturing Principal on Long Term Debt					1,863,257
Repayment of Temporary Loans					64,905
Interest on Long Term Debt					657,254
Interest on Notes					82,515
Indirect Charges to General Fund					699,354
Reserve Fund Appopriations					30,000
Total Operations and Maintenance:					**3,397,285**
WATER ENTERPRISE - OTHER					**3,397,285**
TOTAL WATER ENTERPRISE					**7,136,210**





SEWER ENTERPRISE FUND	
Sewer General Sanitary	598,080
Sewer Treatment	2,255,075
Sewer Debt	589,000
Sewer Interest	208,628
Sewer Direct & Indirect Costs	1,806,937
Sewer Reserve for Capital Projects	60,000
Sewer Reserve	-
TOTAL SEWER ENTERPRISE FUND	**5,517,720**

SEWER ENTERPRISE - SEWER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Environmental Planner	Douglas McDonald	NAPEA	21.00	0.50	8,880
Assistant Environmental Planner	Vacancy	NAPEA	26.7	0.67	40,000
Total Personnel Services:				**0.50**	**48,880**
R & M Vehicles					5,000
R & M Communication Equipment					2,000
R & M Water/Sewer Treatment Equipment					15,000
R & L Uniforms					2,000
Security Services/Outside Detail					10,000
DPW TV Inspections					8,000
Vapor Rooting					14,000
Telephone					1,000
Advertising					500
Office Supplies					500
R & M Suuplies Tools					5,000
R & M Supplies Equipment					10,000
Vehicular Supplies					20,000
Gasoline and Diesel					15,000
Safety Supplies					1,200
Sewer Division Supplies					10,000
Grease Chemicals					8,000
Streets and Sidewalks Supplies					15,000
Manhole Rims and Covers					5,000
Total Operations and Maintenance:					**147,200**
Government Surplus					2,000
Sewer Line Replacement					400,000
Total Other than Ordinary Maintenance:					**402,000**
SEWER ENTERPRISE - SEWER OPERATIONS					**598,080**

SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT

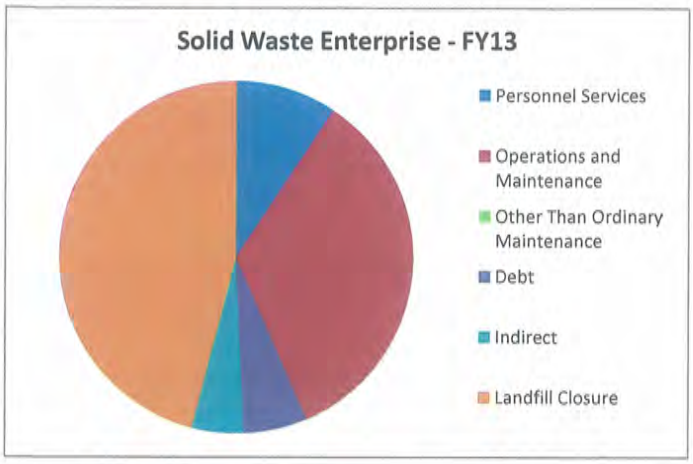
Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Chief Operator	John Carver	NR	40.00	1.00	65,000
WWTP Operator	Charlene Shea	NAME	40.00	1.00	50,662
WWTP Operator	Dale Small	NAME	40.00	1.00	47,174
WWTP Operator	James Zimmerman	NAME	40.00	1.00	47,174
WWTP Operator	Wesley Szlachetka	NAME	40.00	1.00	35,381
WWTP Operator	Renee Lemonde	NAME	40.00	1.00	47,174
WWTP Operator	Vacancy	NAME	40.00	1.00	38,501
WWTP Operator	Vacancy	NAME	20.00	0.50	18,611
WWTP Maintenance Foreman	William Lamere	NAME	40.00	1.00	47,174
WWTP Maintenance Technician I	Vacancy	NAME	40.00	1.00	29,130
WWTP Maintenance Technician II	Gaylon Caputo	NAME	40.00	1.00	32,759
Machine Equipment Operator	Angel Bou	NAME	40.00	1.00	27,518
Field Support Technician	Chester Brown III	NAME	40.00	1.00	38,104
Technology Assistant	Vacancy				25,000
GIS Coordinator					7,823
Principal Clerk	Linda Landers-Schranz	AFSME	37.50	1.00	33,058
Principal Clerk	Terry Yusko	AFSME	17.50	0.50	14,639
Principal Clerk	Mary Richi	AFSME	17.50	0.50	14,650
City Electrician					10,962
Seasonal Employees		NR			36,038
Overtime					44,394
Longevity					5,825
Licence Certification					900
Standby Pay					9,124
Weekend Differential					600
Working Out of Grade					400
Uniform Allowance					1,800
Total Personnel Services:				**14.50**	**729,575**
Electricity					330,000
Natural Gas					50,000
Propane Gas					1,500
Oil					5,000
R & M Buildings					3,000
R & M Vehicles					4,000
R & M Communication Equipment					2,000
R & M Office Equipment					1,000
R & M Computer Equipment					1,000
R & M Water/Sewer Treatment Equipment					50,000
R & L Vehicles					2,000
R & L Uniforms					4,000
Haz Mat Disposal Fees					500
Security Services/Outside Detail					500
Legal					5,000
Architecture and Engineering					150,000
Technology Services					5,000
Training & Seminars					3,000
Medical/Testing Services					500
Lab Sample Analysis					12,000
Sludge Disposal					525,000
Telephone					4,000
Printing and Mailing					2,000
Advertising					1,000
Office Supplies					4,000
R & M Suuplies Tools					5,000

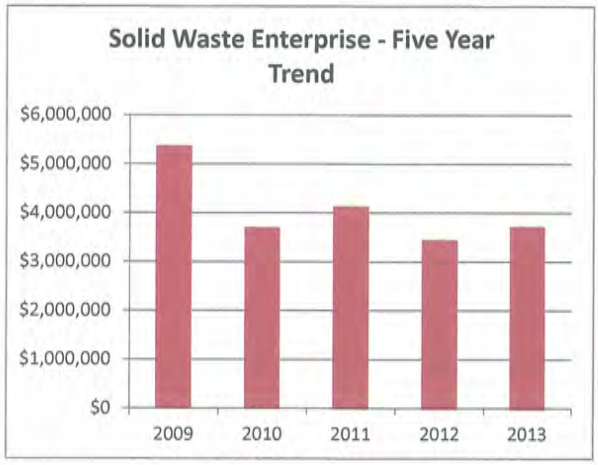
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
R & M Supplies Equipment					65,000
R & M Supplies Buildings					5,000
Vehicular Supplies					10,000
Gasoline and Diesel					15,000
Safety Supplies					2,000
Water Treatment Chemicals					50,000
Chemicals - Odor Control					500
Chemicals - Polymer					20,000
Chemicals - Sodium Hydroxide					45,000
Chemicals - Potassium Permangan					50,000
Chemicals - Sodium Hypochlorite					30,000
Lab Supplies					8,000
Data Processing Supplies					3,000
Travel					500
Dues and Memberships					500
Total Operations and Maintenance:					**1,475,500**
Replace Equipment Technology					35,000
Replacement Vehicle					15,000
Total Other than Ordinary Maintenance:					**50,000**
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT				**14.50**	**2,255,075**

SEWER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Maturing Principal on Long Term Debt					510,000
Repayment of Temporary Loans					79,000
Interest on Long Term Debt					121,760
Transfers to Capital Projects					60,000
Interest on Notes					86,868
Indirect Charges to General Fund					1,806,937
Reserve Fund Appopriations					-
Total Operations and Maintenance:					**2,664,565**
SEWER ENTERPRISE - OTHER					**2,664,565**
TOTAL SEWER ENTERPRISE					**5,517,720**





TOTAL SOLID WASTE ENTERPRISE FUND	
Solid Waste Landfill	1,441,752
Solid Waste Transfer Station	299,838
Solid Waste Debt	179,000
Solid Waste Interest	40,108
Solid Waste Closure & Post-Closure Fund	1,625,000
Solid Waste Direct & Indirect Costs	178,589
Solid Waste Host Community Fee	-
TOTAL SOLID WASTE ENTERPRISE FUND	**3,764,287**

SOLID WASTE ENTERPRISE - LANDFILL OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Assistant Environmental Engineer	Ann Pervere	NAPEA	36.00	0.90	50,400
Principal Clerk	Debora Laizer	AFSME	17.50	0.50	17,553
Senior Solid Waste Coordinator	Karen Bouquillon	NAPEA	21.00	0.60	32,488
Leachate Operator	Wesley Szlachetka	NAME	30.00	0.25	11,794
Weighmaster	Marcia Fellows	NAME	25.00	0.63	20,853
Weighmaster	Vacant	NAME	25.00	0.63	20,853
Other Miscellaneous Salary					7,500
Gate Keeper	Geraldine Gromelski	NR			6,875
Gate Keeper	Susan Carbin	NR			6,875
Gate Keeper	Abby Rieser	NR			6,875
Gate Keeper	Thomas Ryan	NR			6,875
Gate Keeper	Peter Kistenmacher	NR			3,437
Gate Keeper	John Kingsley	NR			764
Weighmaster - Intermittant	David Lucey				1,318
Overtime					8,000
Longevity					975
Weekend Differential					200
Working Out of Grade					7,417
Total Personnel Services:				**3.50**	**211,052**
Electricity					12,000
Oil					2,000
R & M Buildings					3,000
R & M Vehicles					1,000
R & M Communication Equipment					2,000
R & M Office Equipment					1,000
R & M Computer Equipment					1,000
R & M Water/Sewer Treatment Equipment					10,000

SOLID WASTE ENTERPRISE - LANDFILL OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
R & M Fire Equipment					500
R & L Buildings					1,200
R & L Construction Equipment					3,000
R & L Uniforms					500
Haz-Mat Disposal Fees					6,000
Security Services/Outside Detail					500
Legal					20,000
Architecture and Engineering					210,000
Technology Services					5,000
Training & Seminars					1,000
Landfill Operations					460,000
Electronic Recycling Program					25,000
Bulky Waste Collection					30,000
Recycling Collections					5,000
Telephone					2,000
Printing and Mailing					10,000
Advertising					2,000
Office Supplies					10,000
R & M Suuplies Tools					1,000
R & M Supplies Equipment					10,000
Trees and Shrubs					5,000
Vehicular Supplies					3,000
Gasoline and Diesel					6,000
Safety Supplies					1,000
Safety Supplies - Scrap Metal					10,000
Data Processing Supplies					1,000
Travel					1,000
Dues and Memberships					2,000
Solid Waste Cell One Closure					1,625,000
Landfill Phase III Closure					107,000
Equip Vehicles					260,000
Total Operations and Maintenance:					**2,855,700**
SOLID WASTE ENTERPRISE - LANDFILL OPERATIONS				**3.50**	**3,066,752**

SOLID WASTE ENTERPRISE -TRANSFER STATION OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Assistant Environmental Engineer	Ann Pervere	NAPEA	4.00	0.10	5,600
Senior Solid Waste Coordinator	Karen Bouquillon	NAPEA	14.00	0.40	21,659
Principal Clerk	Debora Laizer	AFSME	17.50	0.50	17,553
Machine and Equipment Operator	Scott Harper	NAME	40.00	1.00	34,230
Gate Keeper	Susan Brown				5,413
Gate Keeper	Susan Carbin				5,413
Gate Keeper	Peter Kistenmacher				5,414
Gate Keeper	Henry Kowalski				5,414
Gate Keeper	Thomas Ryan				5,414
Gate Keeper	Jason Snape				5,414
Gate Keeper	James O'Connor				5,414
Gate Keeper	Thaianny Garcia				5,414
Overtime					10,000

SOLID WASTE ENTERPRISE -TRANSFER STATION OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Working Out of Grade					3,336
Uniform Allowance					150
Total Personnel Services:				**2.00**	**135,838**
Electricity					2,000
R & M buildings					2,000
R & M Vehicles					1,000
R & M Communication Equipment					2,000
Haz-Mat Disposal Fees					500
Security Services/Oustides Detail					8,000
Contractual Services					5,000
Telephone					500
Office Supplies General					5,000
R & M Supplies - Tools					80,000
R & M Supplies - Equipment					5,000
R & M Supplies - Buildings					2,000
Vehicular Supplies					5,000
Gasoline/Diesel					20,000
Safety Supplies					1,000
Equipment Automobiles					25,000
Total Operations and Maintenance:					**164,000**
SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS				**2.00**	**299,838**

LANDFILL ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	Dept. Enterprise Fund Fund
Maturing Principal on Long Term Debt					179,000
Interest on Long Term Debt					40,108
Indirect Charges to General Fund					178,589
Total Operations and Maintenance:					397,697
SOLID WASTE ENTERPRISE - OTHER				**-**	**397,697**
TOTAL SOLID WASTE ENTERPRISE					**3,764,287**

Debt Service

Introduction:

The city must annually appropriate funds to service the debt obligations related to capital improvements in city and school facilities. The debt service includes projects that were specifically "debt excluded" such as the JFK Middle School Renovation Project, the Northampton High School Renovation Project, the Fire Station and beginning in FY12, the Police Station. It also includes other capital projects which are funded through borrowing and paid for using funds within the levy limit. The city must invest in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastruction such as roads, bridges, sidewalks; water and sewer treatement plants and delivery systems; equipment, technology and department vehicles. The City's debt management policy guideline for **General Fund Debt** is that net direct debt should not exceed 10% of our total General Fund operating revenues. In FY13, our debt service is $6,615,575, which represents 8.3% of our general fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as water and sewer utility fees and charges or the Community Preservation Act Fund. Another benchmark we adhere to is that the portion of levy supported debt service should not exceed 5% of net General Fund operating revenues. In FY13, levy supported debt is $2,281,271 which represents 3.0% of our net general fund operating revenue.

Debt Excluded Projects:

The city currently has four building construction projects that are debt excluded - which means the voters agreed to increase their taxes temporarily to pay for these important capital projects. Below is a chart that shows the FY2013 debt service for each of these projects, how much is received in reimbusements or adjustments and then in the last column, the amount that will be added to the tax bill for each project in FY2013. The year in which the debt service ends is also noted:

Purpose(s) of Exclusion Vote	Date of Original Issuance Note/Bond Per Purposes	FY 2013 Gross Debt Service Excludable	Reimbursements/ Adjustments*	FY 2013 Net Excluded Debt Service	Last Debt Service Payment
JFK Middle School	1-Dec-1995	831,656.25	708,046.00	123,610.25	FY2016
JFK Middle School	15-May-1996				
Fire Station	15-Oct-1999	356,056.25		356,056.25	FY2019
High School	15-Oct-2000	1,891,688.75	1,529,184.00	362,504.75	FY2020
High School	15-Oct-2002				
Police Station**	21-Apr-2011	844,902.78	46,767.81	798,134.97	FY2032
Total		**3,924,304.03**	**2,283,997.81**	**1,640,306.22**	

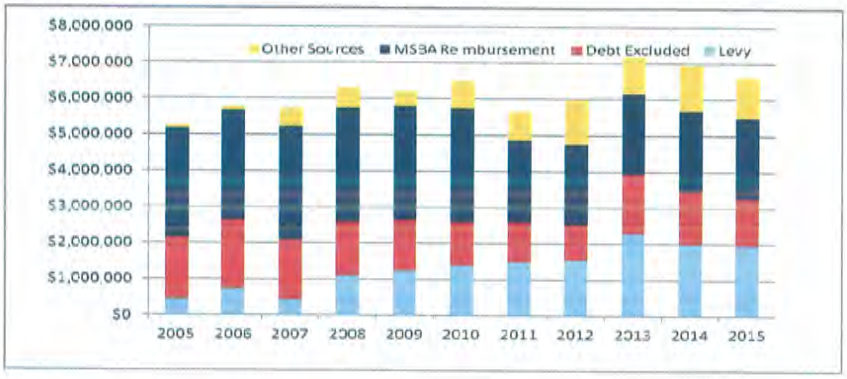
**Reimbursements for the school projects are grant payments from the Mass School Building Authority. The adjustment for the police station is a portion of the bond proceeds being applied to the debt service*

***Police Station - this is the debt service related to the $10 million that was excluded, there is additional debt for the project in the amount of $7,567,000 which is within the levy supported debt. Total project cost $17,567,000*

FY13 Budget Information:

FY13 show an increase in debt service of $1,100,158. Of this amount, $631,829 is the increase in debt excluded debt from FY12 and the remainder is debt related to capital projects. In February of 2012, the city issued $19,750,000 in General Obligations Bonds for the police station and a number of FY2011 and FY2012 Capital Projects, including the Bean Allard Farm. Total debt service in FY13 is $7,172,128, however net direct general fund debt service is $6,615,575. This is because the Comunity Development Block Grant program (CDBG)will pay $319,861 of the Senior Center Debt Service and the Community Preservation Act Fund (CPA) will pay $127,500 for the Forbes Library Renovation Project and $109,191 for the Bean Allard Farm project. This brings the general fund debt service down by $556,552, for a total of $6,615,575. The chart below illustrates four categories of debt service: levy supported debt in light blue, debt excluded debt in red, reimbursement from the Massachusetts School Building Authority in dark blue and debt paid by other sources (CPA and CDBG) in orange.

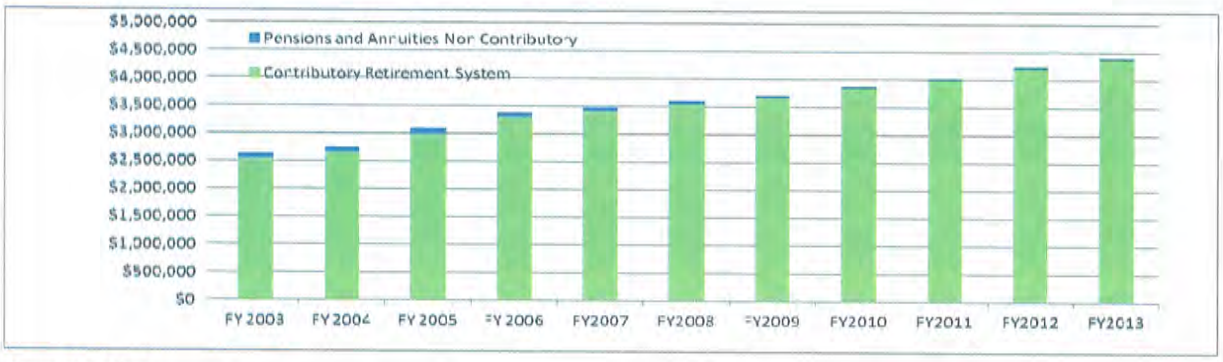
	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
DEBT SERVICE							
Long-Term Bonds Principal	4,128,784	4,448,412	3,840,664	4,033,000	4,788,000	755,000	18.7%
Long-Term Bonds Interest	1,459,260	1,418,287	1,166,566	1,292,562	1,757,707	465,145	36.0%
Capital Leases	79,591	59,524	114,318	23,067	-	(23,067)	-100.0%
Temporary Bonds Principal / Paydowns	74,920	7,000	273,169	166,788	69,868	(96,920)	-58.1%
TOTAL DEBT SERVICE	**5,742,555**	**5,933,222**	**5,394,717**	**5,515,417**	**6,615,575**	**1,100,158**	**19.9%**



EMPLOYEE BENEFITS

Retirement:

Employees that work twenty hours per week or more, regularly (not temporary or seasonal employment), are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the State Teachers Retirement System. The city's Retirement Board oversees the Retirement Office which administers the accounting, payment of benefits, investing of assests, monitoring of retirees receiving disability payments, counseling its members and calculating estimated pension benefits for active members. The Retirement Board is overseen by the Public Employee Retirement Administration Commission(PERAC). The City's pension appropriation is determined by the Retirement System's updated actuary funding schedule approved by PERAC. These actuarial studies are peformed at least once every two years in order to maintain a funding schedule that will bring our retirement system to full funding by 2028. The city's assessment for FY2013 will increase by $160,485 to $4,359,384. We must also cover certain pension liabilities for a small group of older retirees/survivors which amounts to $38,632.



Actuarial Services:

Every two years, the city must do an actuarial study of the liability related to Other Post Employment Benefits, often known as OPEB. Post-employment benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. The new OPEB standards do not mandate the funding of OPEB benefits (in other words, to set aside assets in advance to pay benefits in the future)but they address accounting and financial reporting issues only. The acturial study for FY2013 will be $12,000.

Workers Comp and Police and Fire Accident:

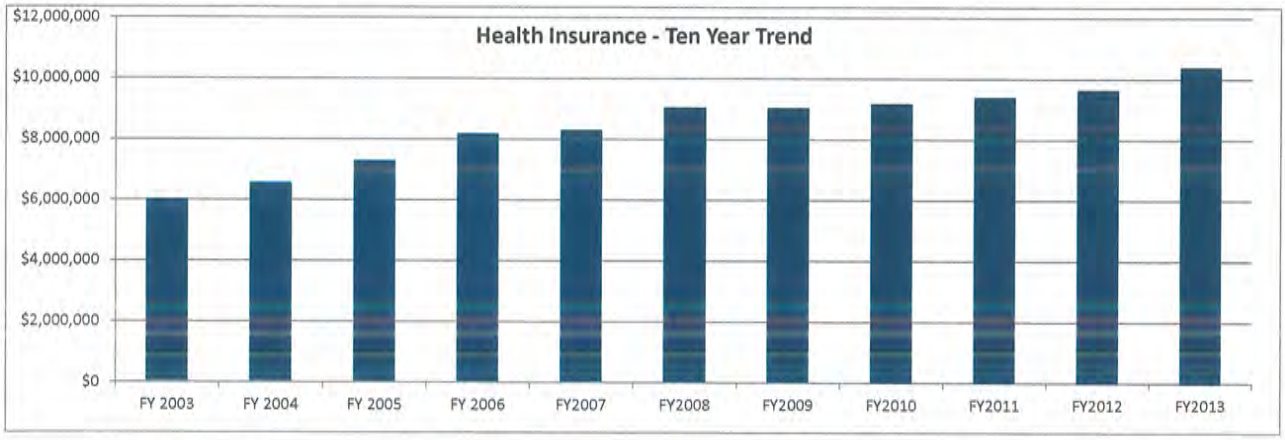
The City is must carry Workers Compensation and Police and Fire Accident insurance policies to cover workers for on the job injuries. Northampton participates in the Massachusetts Interlocal Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. We are anticipating a reduction in both insurance coverages in FY2013.

Unemployment Compensation and Administration:

The City is self insured for Unemployment Compensation. This means we cover, dollar for dollar, our costs related to unemployment. Layoffs and the federal extensions of benefits for more than 26 weeks, have increased our costs for unemployment insurance the past several years.

Employee Medical Insurance, Co-Pay and Medicare Penalty:

By law, the City must offer full health insurance benefits to employees that work 20 hours per week or more, regularly (not temporary or seasonal employment) in the service of the city. Health insurance continues to be the largest, most expensive fixed cost line item in our budget. Northampton has been very successful in holding the line on employee health insurance thru plan design changes. The average increase over the last six years has been 2.9% which is consistently less than other municipalities have seen and less than industry standards for average increases. We have also consistently done better than the GIC. In FY2013 however, we will experience an **7.4% rate increase** for health insurance due to rising health care costs and employee utilization. In addition, our insurance also increases when new employees are added or employees change from single to family plans. The chart below shows the history of health insurance expenses:



Employee Co-Pay Insurance:
As part of the city's strategy for containing health care costs, employees have agreed to plan design changes with higher copays. For two of the high cost co-pays, the city provides 100% reimbursement. The estimated cost in FY13 is $104,692.

Medicare Penalty:
The city is required by law to pay the medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY13 is estimated at $62,000.

Health Insurance Administration and Consulting:

To evaluate health insurance plans and to assist with procurement of health insurance, the city employs a consultant. The cost in FY13 is $15,000.

Life Insurance:

The City pays 60% of the cost of a $5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY13 is estimated at $48,250. Premiums for this insurance have consistently declined over the past five years, and the $2,000 increase is due to increased enrollment, not increased cost.

Payroll Taxes - Medicare and Social Security:

Medicare is based on payroll and is required by law. In FY13 it is estimated at $556,000. There are a small number of employees in social security.

Sick Leave Buyback:

Several years ago the City negotiated with unions to reduce this formerly unlimited sick leave payout. The sick leave buyback is now capped at $5,500 and is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at $5,500.

EMPLOYEE BENEFITS:

Description	FY12 Budget	FY13 Budget	$ Change
Contributory Retirement System	4,198,899	4,359,384	160,485
Pensions Non-Contributory	37,690	38,632	942
Actuarial Services	12,000	12,000	-
Workers' Compensation	253,406	240,800	(12,606)
Workers' Compensation - Police & Fire	124,845	118,600	(6,245)
Unemployment Compensation	30,000	57,375	27,375
Unemployment Claims Administration	2,375	2,500	125
Employee Medical Insurance	9,416,707	10,234,243	817,536
Employee Co-Pay Reimbursement	50,000	104,692	54,692
Medicare Penalty	62,000	62,000	-
Health Insurance Admin/Consulting	15,000	15,000	-
Life Insurance	46,250	48,250	2,000
Medicare	534,533	556,000	21,467
Social Security	2,000	2,400	400
Sick Leave Buy Back	174,000	175,000	1,000
TOTAL EMPLOYEE BENEFITS	**14,959,705**	**16,026,876**	**1,067,171**

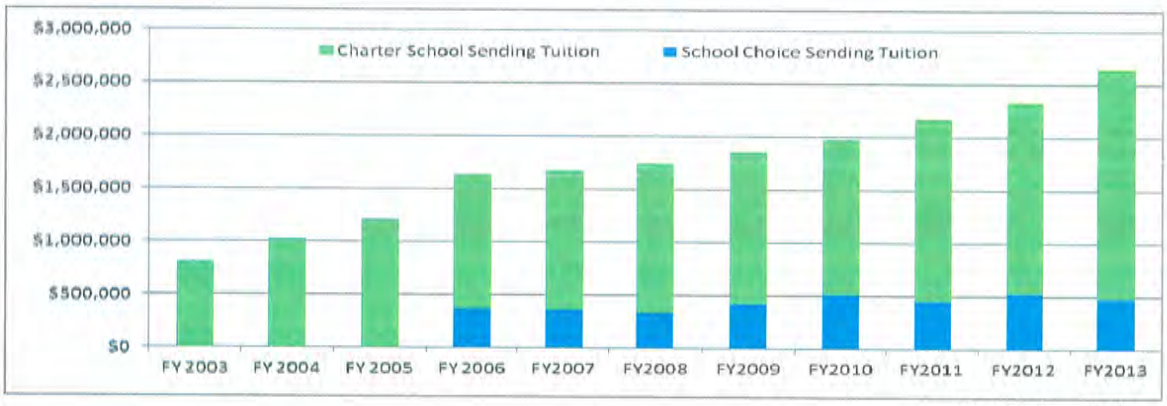
INSURANCE AND RESERVES

These payments are for General Liability, Property, Auto and Public Employee Liability. Our premiums, based on our loss history are going down in FY13. The Reserve for Personnel is for employee collective bargaining, and employee vacation payouts when employees terminate, as well as other employee changes throughout the year that affect department budgets.

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
Capital Projects	175,000	175,000	175,000	175,000	-	(175,000)	-100.0%
General Liability Insurance	48,581	40,700	47,411	49,450	47,000	(2,450)	-5.0%
Property & Auto Insurance	172,116	187,994	232,877	242,759	231,000	(11,759)	-4.8%
Public Employees Liability Insurance	84,888	64,473	80,958	84,439	80,200	(4,239)	-5.0%
Reserve for Personnel	91,961	165,886	254,825	200,000	200,000	-	0.0%
Transfer to Capital Stabilization Fund	-	-	100,000	150,000	-	(150,000)	-100.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	**572,547**	**634,053**	**891,071**	**901,648**	**558,200**	**(343,448)**	**-38.1%**

NON-APPROPRIATED USES and STATE ASSESSMENTS:

These budget line items are not appropriated by the City Council. The Overlay is raised to cover abatements granted by the Assessors thru the abatement process. Offset receipts are for three revenues that come into the city, but are reserved specifically for use by other departments - $13,219 to School Lunch, $41,689 to Public Libraries and $1,275,178 for School Choice students that come into the Northampton Public Schools - total $1,329,086. State Assessments are charges from the state to the city. The largest two state assessments are Charter School Sending Tuition and School Choice sending tuition. The chart below illustrates the impact that outgoing School Choice and Charter School Tuition have had on the city budget.



	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budget FY2012	Proposed Budget FY2013	Dollar Change FY 2012-13	% Change FY 12-13
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	450,855	412,448	388,923	393,978	400,000	6,022	1.5%
Overlay Deficits to be Raised	-	-	-	-	-	-	0.0%
Other Amounts to be Raised	-	470,552	-	-	-	-	0.0%
PVTA Special Route Assessment	-	-	-	5,500	5,500	-	0.0%
County Lock-Up Assessment	26,418	16,418	26,418	26,418	26,418	-	0.0%
Offset Receipts - Cherry Sheet	1,248,627	1,247,313	1,318,429	1,399,361	1,329,086	(70,275)	-5.0%
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	6,848	7,088	7,229	7,546	7,793	247	3.3%
RMV Non-Renewal Surcharge	103,280	103,280	92,300	92,300	99,500	7,200	7.8%
Regional Transit Assessment (PVTA)	311,376	316,186	330,238	360,619	357,889	(2,730)	-0.8%
Special Education (Ch. 71B, ss. 10, 12)	14,285	14,810	31,938	32,257	2,137	(30,120)	-93.4%
Charter School Sending Tuition	1,432,011	1,633,028	1,718,969	2,079,197	2,094,284	15,087	0.7%
School Choice Sending Tuition	418,667	413,667	445,791	451,014	467,464	16,450	3.6%
SUB-TOTAL STATE ASSESSMENTS	2,286,467	2,488,059	2,626,465	3,022,933	3,029,067	6,134	0.2%
TOTAL NON-APPROPRIATED USES	**4,012,367**	**4,634,790**	**4,360,235**	**4,848,190**	**4,790,071**	**(58,119)**	**-1.2%**

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

the sum of $ 74,572,429 which is the full amount necessary for the Fiscal Year 2013 General Fund Budget (July 1, 2012 to June 30, 2013), be appropriated for the purposes stated. To meet this appropriation, $1,616,806 will be raised and appropriated from Parking Meter Receipts Reserved, $5,000 from Cemetery Perpetual Care Trust Fund, $5,000 from Cemetery Sale of Lots Receipts Reserved, $1,806,937 from Sewer Enterprise Funds, $699,354 from Water Enterprise Funds, $178,589 from Solid Waste Enterprise Funds, $6,184 from Wetlands Filing Fees, $3,900 from the Waterways Fund, $11,595 from Community Preservation Act Administrative Funds, $165,000 from Comcast I-Net Reserve Fund, $145,000 from Energy Rebates, $46,768 from the Reserve for Police Station Debt Service and $69,882,296 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS

FISCAL YEAR 2013 BUDGET APPROPRIATION ORDER

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2013 Total Expenditures
GENERAL FUND				
GENERAL GOVERNMENT				
CITY COUNCIL	62,503	1,700	0	64,203
MAYOR	311,328	9,842	0	321,170
AUDITOR	236,561	38,565	0	275,126
ASSESSORS	169,678	112,435	0	282,113
TREASURER	95,235	17,915	0	113,150
COLLECTOR	253,135	118,933	0	372,068
LEGAL SERVICES	0	130,000	0	130,000
HUMAN RESOURCES	189,617	5,350	0	194,967
MANAGEMENT INFORMATION SYSTEMS	191,536	291,101	0	482,637
CITY CLERK / REGISTRAR OF VOTERS	166,790	65,875	0	232,665
LICENSE COMMISSION	19,504	400	0	19,904
PLANNING & DEVELOPMENT	227,148	22,825	0	249,973
COMMUNITY & ECONOMIC DEVELOPMENT	0	0	0	0
CENTRAL SERVICES	461,685	760,604	0	1,222,289
	2,384,720	1,575,545	0	3,960,265
PUBLIC SAFETY				
POLICE	4,510,413	437,942	107,390	5,055,745
PARKING DIVISION - ENFORCEMENT	139,598	8,000	0	147,598
PUBLIC SAFETY COMM CENTER	408,883	41,266	0	450,149
FIRE	4,519,917	384,620	144,347	5,048,884
BUILDING INSPECTOR	327,900	20,712	0	348,612
EMERGENCY MANAGEMENT	3,402	648	0	4,050
	9,910,112	893,188	251,737	11,055,037
EDUCATION				
SMITH VOCATIONAL HIGH SCHOOL	5,870,164	0	0	5,870,164
SCHOOL DEPARTMENT	24,003,643	0	0	24,003,643
	29,873,807	0	0	29,873,807
PUBLIC WORKS				
ENGINEERING DIVISION	441,484	12,900	0	454,384
ADMINISTRATION AND PURCHASING DIV.	250,788	17,350	0	268,138
STREET GENERAL HIGHWAY	744,070	435,938	104,147	1,284,155
STREET SNOW AND ICE CONTROL	125,000	301,350	0	426,350
STORM DRAINS	350,294	54,050	0	404,344
SEWER SURFACE WATER	13,000	32,625	0	45,625
CEMETERY DIVISION	120,658	24,335	3,217	148,210
RECREATION DIVISION	175,991	49,400	0	225,391
PARKING DIVISION - MAINTENANCE	143,306	185,500	95,000	423,806
	2,364,591	1,113,448	202,364	3,680,403
HUMAN SERVICES				
BOARD OF HEALTH	170,173	11,050	0	181,223
COUNCIL ON AGING	188,240	9,364	0	197,604
COMMITTEE ON DISABILITIES	0	0	0	0
VETERANS SERVICES	133,736	682,701	0	816,437
	492,149	703,115	0	1,195,264
CULTURE AND RECREATION				
FORBES LIBRARY	945,187	152,035	0	1,097,222
LILLY LIBRARY	197,530	75,812	0	273,342
RECREATION	179,366	18,110	0	197,476
FIRST NIGHT CELEBRATION	0	6,160	0	6,160
ARTS COUNCIL	32,802	0	0	32,802
	1,354,885	252,117	0	1,607,002

CITY OF NORTHAMPTON, MASSACHUSETTS

FISCAL YEAR 2013 BUDGET APPROPRIATION ORDER

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2013 Total Expenditures
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	4,788,000	0	4,788,000
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,827,575	0	1,827,575
	0	6,615,575	0	6,615,575
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	4,359,384	0	0	4,359,384
PENSIONS: NON-CONTRIB. & OPEB	38,632	12,000	0	50,632
WORKER'S COMPENSATION	359,400	0	0	359,400
UNEMPLOYMENT COMPENSATION	57,375	2,500	0	59,875
GROUP MEDICAL INSURANCE	10,400,935	15,000	0	10,415,935
LIFE INSURANCE	48,250	0	0	48,250
EMPLOYEE TAXES	558,400	0	0	558,400
UNUSED SICK LEAVE / E.A.P.	175,000	0	0	175,000
	15,997,376	29,500	0	16,026,876
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	0	0	0
GENERAL LIABILITY FUND	0	47,000	0	47,000
PROPERTY & AUTO INSURANCE	0	231,000	0	231,000
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	80,200	0	80,200
RESERVE FOR PERSONNEL	200,000	0	0	200,000
TRANSFER TO STABILIZATION FUND	0	0	0	0
	200,000	358,200	0	558,200
TOTAL GENERAL FUND APPROPRIATION				74,572,429
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS	0	400,000	0	400,000
OTHER AMOUNTS TO BE RAISED	0	31,918	0	31,918
CHERRY SHEET OFFSET RECEIPTS	0	1,329,086	0	1,329,086
STATE ASSESSMENTS - CHERRY SHEET	0	3,029,067	0	3,029,067
	0	4,790,071	0	4,790,071
TOTAL BUDGET PLAN - GENERAL FUND				79,362,500

CITY OF NORTHAMPTON, MASSACHUSETTS

FISCAL YEAR 2013 BUDGET APPROPRIATION ORDER

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2013 Total Expenditures
ENTERPRISE FUNDS				
SEWER ENTERPRISE FUND				
SEWER GENERAL SANITARY	48,880	147,200	402,000	598,080
SEWER TREATMENT	729,575	1,475,500	50,000	2,255,075
SEWER DEBT	0	589,000	0	589,000
SEWER INTEREST	0	208,628	0	208,628
SEWER DIRECT & INDIRECT COSTS	0	1,806,937	0	1,806,937
SEWER RESERVE FOR CAPITAL PROJECTS	0	0	60,000	60,000
SEWER RESERVE	0	0	0	0
	778,455	4,227,265	512,000	5,517,720
TOTAL SEWER ENTERPRISE FUND APPROPRIATION				5,517,720
WATER ENTERPRISE FUND				
WATER GENERAL	719,806	497,000	910,000	2,126,806
WATER TREATMENT PLANT	291,119	626,000	635,000	1,552,119
WATER DEBT	0	1,928,162	0	1,928,162
WATER INTEREST	0	739,769	0	739,769
WATER DIRECT & INDIRECT COSTS	0	699,354	0	699,354
WATER RESERVE FOR CAPITAL PROJECTS	0	0	60,000	60,000
WATER RESERVE ACCOUNTS	0	0	30,000	30,000
	1,010,925	4,490,285	1,635,000	7,136,210
TOTAL WATER ENTERPRISE FUND APPROPRIATION				7,136,210
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE LANDFILL OPERATIONS	211,052	1,230,700	0	1,441,752
OTHER WASTE MGT PROGRAMS	135,838	164,000	0	299,838
SOLID WASTE DEBT	0	179,000	0	179,000
SOLID WASTE INTEREST	0	40,108	0	40,108
SOLID WASTE CLOSURE FUND	0	0	1,625,000	1,625,000
SOLID WASTE POST-CLOSURE FUND	0	0	0	0
SOLID WASTE DIRECT & INDIRECT COSTS	0	178,589	0	178,589
SOLID WASTE HOST COMMUNITY FEE	0	0	0	0
	346,890	1,792,397	1,625,000	3,764,287
TOTAL SOLID WASTE ENTERPRISE FUND APPROPRIATION				3,764,287

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

the sum of $7,136,210, which is the full amount necessary for the Fiscal Year 2013 Water Enterprise Fund Budget (July 1, 2012 to June 30, 2013), be appropriated for the purposes stated. To meet said appropriation, $6,791,946 is to be raised from water receipts and $344,264 be made available from the Undesignated Fund Balance of the Water Fund.

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

the sum of $5,517,720 which is the full amount necessary for the Fiscal Year 2013 Sewer Enterprise Fund Budget (July 1, 2012 to June 30, 2013), be appropriated for the purposes stated. To meet said appropriation, $5,517,720 is to be raised from sewer receipts.

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

the sum of $3,764,287 which is the full amount necessary for the Fiscal Year 2013 Solid Waste Enterprise Fund Budget (July 1, 2012 to June 30, 2013), be appropriated for the purposes stated. To meet said appropriation, $2,132,000 is to be raised from solid waste receipts, $1,625,000 to be transferred from the Landfill Closure Fund and $7,287 to be made available from the Undesignated Fund Balance of the Solid Waste Enterprise Fund.

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Fire Department generates revenues through fees, false alarm charges, permits and other Fire Department activities; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Fire Department for FY2013 in support of Fire Department activities:

NOW THEREFORE BE IT ORDERED:

That the City Council hereby authorizes the "Fire Department Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53 E ½ for FY2013. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures may be made for the support of the Fire Department including salaries, employee benefits, and other expenses which the Fire Committee or the Fire Chief may find appropriate.

The Fire Chief shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Two Hundred Thousand Dollars ($200,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Fire Department maintains the ability to respond to and manage the mitigation of any release of hazardous materials and is authorized by the Northampton Code of Ordinances to bill responsible parties for the costs of responding to an incident involving the release of hazardous materials; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Fire Department for FY2013 for maintaining an appropriate response readiness:

NOW THEREFORE BE IT ORDERED:

That the City Council hereby authorizes a Fire Department "Hazmat Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures may be made for the support of the HAZMAT program, including purchase or replacement of materials, equipment, protective gear, vehicle repair and maintenance, preparedness training activities and for any purpose in connection with the HAZMAT program which the Fire Committee or the Fire Chief may find appropriate.

The Fire Chief shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Sixty-five Thousand Dollars ($65,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Board of Public Works provides construction services for granting agencies and other third party vendors; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Board of Public Works for FY2013 for the operation of a Construction Services Revolving Fund;

NOW THEREFORE BE IT ORDERED:

That the City Council hereby authorizes a "Department of Public Works Construction Services Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts collected from departmental billing to granting agencies and other third parties for labor, overhead, equipment and materials costs for the provision of construction services by departmental personnel shall be credited to this fund. Receipts received, but not expended, in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council.

The Director of the Department of Public Works or the Board of Public Works shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Eighty-five Thousand Dollars ($85,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Board of Public Works has instituted a cross connection program which generates certain revenue through application, testing, and other fees in support of materials, equipment, training, educational activities and technical assistance used in the operation of the program; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Board of Public Works for FY2013 for the operation of the cross connection program;

NOW THEREFORE BE IT ORDERED:

That the City Council authorizes a "Cross Connection Program Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts from fees generated by the cross connection program shall be credited to this fund. Receipts received, but not expended, in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Expenditures may be made for the following purposes:

> Support and/or expansion of the cross connection program including, but not limited to: Purchase of equipment and materials, training costs, including fees for certification or licenses needed in connection with the program; technical and other consultant services, including, but not limited to engineering and plumbing, educational programs to inform consumers about the program, including publicity and informational material such as brochures and posters.

The Director of the Department of Public Works or the Board of Public Works shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Seventy-five Thousand Dollars ($75,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

WHEREAS, The Board of Public Works has instituted a tourism directional sign program which generates certain revenue through fees assessed to businesses to provides signs on City streets; and

WHEREAS, The City Council, in accordance with M.G.L. Chapter 44, Section 53E ½ may authorize the establishment of a revolving fund for the Board of Public Works for FY2013 for the operation of the tourism directional sign program;

NOW THEREFORE BE IT ORDERED:

That the City Council authorizes a "Tourism Directional Sign Program Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts generated from fees assessed to businesses that request and receive approval for tourism directional signs in the City of Northampton shall be credited to this fund. Receipts received, but not expended, in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Expenditures may be made for the following purposes: Support for the work of the Tourism Directional Sign Program including, but not limited to: materials, supplies, equipment and labor for the erection and maintenance of signs on city streets.

The Director of the Department of Public Works or the Board of Public Works shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Twenty Thousand Dollars ($20,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Council on Aging accepts fare donations for transportation services to support transportation programs for the Northampton Council on Aging; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Council on Aging for FY2013 for the proceeds of fare donations for transportation programs;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorizes a Council on Aging "Transportation Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts collected as fare donations or any transportation program donations shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditure may be made for acquisition, vehicle repair and maintenance, gasoline, mileage reimbursements, contracted services, salaries, stipends and other expenses directly related to the operation of transportation services by the Council on Aging.

The Director of the Council on Aging shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of Seventy Thousand Dollars ($70,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Council on Aging may charge program activity fees, accept donations and raise funds through community fund-raising events in support of NCOA programs, activities and services; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Council on Aging for FY2013 for the proceeds of such donations and other proceeds;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorizes a Council on Aging "NCOA Activities Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts collected from fund-raising, donations and program activities shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures may be made to pay for Council on Aging programs, activities and services including salaries, stipends and employee benefits.

The Director of the Council on Aging shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of Ninety Thousand Dollars ($90,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Council on Aging has saleable merchandise in the Northampton Senior Center Gift shop which is available to customers of the senior center and the community at large; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Council on Aging for FY2013 for the proceeds of such sale and other proceeds;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorizes a Council on Aging "Gift Shop Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts collected from the sales and proceeds shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditure may be made to pay for gift shop fixtures and merchandise, sales tax, contracted services and services including salaries, stipends and employee benefits.

The Director of the Council on Aging shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of Forty Thousand Dollars ($40,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Council on Aging receives cash payments for meals, assorted meal preparations and other refreshments from the Northampton Senior Center Food Services Program, including the Coffee Shop; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Council on Aging for FY2013 for the proceeds of the food services program;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorizes a Council on Aging "NCOA Food Services Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts collected as payments for meals, assorted meal preparations and other refreshments shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditure may be made for acquisition of kitchen equipment and supplies, meal taxes, food, contracted services, salaries, stipends, employee benefits and other expenses directly related to the operations of the food services program by the Northampton Council on Aging.

The Director of the Council on Aging shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of Fifty Thousand Dollars ($50,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

WHEREAS, The City Council has accepted the provisions of M.G.L. Chapter 40, section 8J to allocate all funds received from fines assessed for violations of handicap parking in the City of Northampton to the Committee on Disabilities accordance with M.G.L. Chapter 40, Section 22G; and

WHEREAS, The City Council, in accordance with M.G.L. Chapter 44, Section 53E ½ may authorize the establishment of a revolving fund for the Committee on Disabilities for FY2013 to further the work of the Committee on Disabilities;

NOW THEREFORE BE IT ORDERED:

That the City Council authorizes a "Committee on Disabilities Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts generated from fines assessed for violations of handicap parking in the City of Northampton shall be credited to this fund. Receipts received, but not expended, in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Expenditures may be made for the following purposes: Support for the work and initiatives of the Committee on Disabilities including, but not limited to: Lending Resource Library, printing materials in large print and Braille, handicap signage, printing of "Access in Northampton" booklet, website oversight, purchase of ADA regulation books and materials, training costs, educational programs, consultants and publicity and informational materials such as brochures, posters or informational mailings.

The Director of the Council on Aging shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Seven Thousand Dollars ($7,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Recreation Commission has instituted athletic league fees which generate revenues to support athletic league activities conducted by the Recreation Department; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a Revolving Fund for FY2013 for the proceeds of athletic leagues and programs;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorize a Recreation Department "Athletic League Fees Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts from fees charged for athletic leagues shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures may be made to pay salaries, employee benefits, expenses and contracted services required to operate athletic leagues for City residents supervised directly by the Recreation Department.

The Director of the Recreation Department shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of Two Hundred Thirty Thousand Dollars ($230,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Recreation Department operates the JFK Family Aquatic Center and has instituted user charges which generate revenues to support the activities of the Center; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a Revolving Fund for FY2013 for the purposes of defraying the costs of maintaining, equipping and operating public swimming pools;

NOW, THEREFORE, BE IT ORDERED:

That the City Council hereby authorizes the establishment of a revolving fund "JFK Family Aquatic Center" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts from user charges shall be deposited to said fund in support of maintaining, equipping and operating the JFK Family Aquatic Center. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council.

The Director of the Recreation Department shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed a sum of One Hundred Twenty Thousand Dollars ($120,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton School Department has instituted transportation fees which generate revenues to support the transportation of students; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the Northampton School Department for FY2013 for the transportation of students;

NOW THEREFORE BE IT ORDERED:

That the City Council hereby authorizes a Northampton School Department "Transportation Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for FY2013. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures may be made to transportation expenses and contracted services required to operate the transportation system maintained directly by the Northampton School Department.

The Superintendent of Schools shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of One Hundred Seventy-five Thousand Dollars ($175,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Smith Vocational and Agricultural High School farm generates funds as a result of the sale of farm products in support of the operation of the farm; and

WHEREAS, The City Council, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for Smith Vocational and Agricultural High School for FY2013 for the operation of the farm;

NOW THEREFORE BE IT ORDERED:

That the City Council authorizes a Smith Vocational and Agricultural High School "Farm Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts received, but not expended in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Expenditures may be made to pay salaries, employee benefits, vehicle repair and maintenance, gasoline, expenses and contracted services directly related to the operation.

The Superintendent of the School shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of Two hundred Thousand Dollars ($200,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

WHEREAS, the Health Department wishes to establish a Public Health Nursing Revolving Fund to provide financial resources for the delivery of public health nursing activities;

WHEREAS, such a fund will enable the Health Department to proactively respond to community health issues;

WHEREAS, reimbursement from insurance companies for the cost and administration of vaccines and fees associated with Tuberculosis testing and patient management will generate revenues;

WHEREAS, The City Council, in accordance with M.G.L. Chapter 44, Section 53E ½ may authorize the establishment of a revolving fund for the Health Department for FY2013 for the operation of the Public Health Nursing Program;

NOW THEREFORE BE IT ORDERED:

That the City Council authorizes a "Public Health Nursing Program Revolving Fund" in accordance with M.G.L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts generated from reimbursement from insurance companies for administration and cost of vaccines and fees associated with Tuberculosis testing and patient management shall be credited to this fund. Receipts received, but not expended, in fiscal year 2013 shall be carried over to fiscal year 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Expenditures may be made for the following purposes: Support for the work of the Public Health Nursing Program including, but not limited to: purchase of vaccines and other pharmaceuticals, medical/office equipment, professional development/continuing education for nursing staff, contract staff and associated education and outreach materials.

The Director of the Health Department, in consultation with the Public Health Nurse, shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of two thousand five-hundred dollars ($2,500).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

WHEREAS, The Northampton Energy and Sustainability Commission (NESC), through administering energy policy in the Sustainable Northampton Plan and the City's climate change protection commitments, has and will continue to identify and secure significant revenue from renewable energy certificates; and the NESC continues to champion increased levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletion and climate change throughout the City; and

WHEREAS, The City Council, in accordance with M. G. L. Chapter 44, Section 53E1/2, may authorize the establishment of a revolving fund for the Northampton Energy and Sustainability Commission for such revenue generated by City energy improvement projects;

NOW, THEREFORE, BE IT ORDERED,

That the City Council hereby authorizes an "Energy and Sustainability Revolving Fund" in accordance with M.G.L. C44, §53E1/2 for FY 2013. Receipts received but not expended in FY 2013 shall be carried over to FY 2014 if this fund is reauthorized for fiscal year 2014 by City Council. Said receipts will include payments from the sale of renewable energy certificates and renewable energy or greenhouse gas (e.g., carbon) credits or other emission credits and utility rebate payments, requests for which will be presented to the Mayor for approval on a project by project basis. Receipts may also include gifts from individuals and organizations. Expenditures may be made to pay materials, expenses and contracted services associated with projects, programs and policies that increase levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletion and climate change in all of Northampton's public and private sectors (e.g., municipal, business, commercial, residential, agricultural, and institutional) consistent with the goals of the Sustainable Northampton plan, the City's climate change protection commitments, and other City plans/goals.

The Director of Central Services, with the approval of the NESC and Mayor, shall be authorized to expend from the fund for the stated purposes. No further appropriations shall be required; provided, however, that no expenditure shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of seventy-five thousand dollars ($75,000).

City of Northampton

MASSACHUSETTS

In City Council June 7, 2012

Upon recommendation of the Mayor and the Finance Committee

Ordered, that

WHEREAS, The City of Northampton has undertaken a project to renovate and lease space in the James House, and said project has generated certain revenue through lease payments and building use fees; and

WHEREAS, The City of Northampton wishes to use these receipts to offset the cost of maintenance of said James House and debt service for said properties; and

WHEREAS, The City of Northampton, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, may authorize the establishment of a revolving fund for the maintenance of the James House;

NOW, THEREFORE, BE IT ORDERED:

That the City Council authorizes a "James House Revolving Fund" in accordance with M. G. L. Chapter 44, Section 53E ½ for fiscal year 2013. Receipts from fees generated by the lease of James House shall be credited to this fund. Receipts received, but not expended, in FY2013 shall be carried over for FY2014 if this fund is reauthorized for FY2014 by City Council. Expenditures will be made for the following purposes:

Maintenance of the property including, but not limited to salaries, employee benefits, equipment, supplies, materials, repairs, utilities, plowing, landscaping and capital expenditures; printing, advertising, signage and other costs; debt service for loans/bonds issued for the renovation of the James House.

The Director of Central Services shall be authorized to expend from the fund for the stated purposes. No further appropriation shall be required; provided, however, that no expenditures shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the sum of seventy-five thousand dollars ($75,000).