



Northampton Board of Registrars  
Meeting Minutes

Date: September 10, 2019 / Time: 5:30 pm  
210 Main Street, Room 8 / Northampton, MA 01060

1. Meeting Called To Order: At 5:35 pm the meeting of the Board of Registrars was called to order. Present were: Registrars Kay, Polachek, and newly appointed Registrar Tarantino. Clerk Powers was also present.
2. Review Meeting Minutes from The Previous Meeting: The committee reviewed the minutes from the previous meeting. Registrar Kay noted that there was a discrepancy concerning the time of adjournment. Clerk Powers will review the times and amend accordingly. Registrar Kay moved to otherwise approve the minutes; Registrar Polachek seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Abstention (Registrar Tarantino).
3. Preliminary For Ward 7 Only Scheduled For September 17, 2019
  - Status of make-ready procedures: Clerk Powers reported that all preparations for the upcoming election are on track:
    - Election warrant has been approved by the City Council;
    - Ballots have been printed and election software has been programmed;
    - Voting equipment has been tested without concern;
    - Workers have been contacted about election date (the regular warden for ward 7 A will be absent on Sept. 17 and a substitute warden has been secured)
  - BOR involvement in election activities: Clerk Powers asks that all Registrars who are available on election night be present at the close of the polls for close-out and reporting activities.
4. ROV Statistics: See attached statistics report that was shared at the meeting. The report does not reflect residents of Smith College as students do not typically register to vote in our community nor do they respond to the annual street listing. The resident count in VRIS is estimated to be missing about 2,200 students who will be picked up during the federal census in 2020.

Clerk Powers explained that the Inactive statistic is likely the result of not making residents inactive if they voted in 2018 but did not respond to the annual street listing in 2019. The circumstances regarding when to make a person inactive vary in different sections of the law; keeping those who last responded to a city census in 2018 active is allowed by law.
5. New Business: None
6. Adjourn: At 6:00 pm Registrar Polachek moved to adjourn; Registrar Kay seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Abstention (Registrar Tarantino).

Catherine Kay . Joseph B. Tarantino . Daniel Polachek . Pamela Powers  
cclerk@northamptonma.gov      phone 413.587.1291      fax 413.587.1308