

Northampton Board of Registrars

Meeting ~~Agenda~~ Minutes

Date: February 26, 2019
(Rescheduled from February 12, 2019)

Time: 5:30 pm
210 Main Street, Room 4
Northampton, MA 01060

1. Meeting Called To Order: At 5:32 pm the meeting was called to order by Clerk Powers. In attendance was: Registrar Klepacki, Registrar Kay and Clerk Powers. Registrar Pollachek was absent.

2. Review Meeting Minutes From The Previous Meeting: Registrar Kay moved to approve the minutes of the February 26, 2019 meeting; Registrar Klepacki seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Pollachek)

3. Census Timeline And Related Items: Clerk Powers reports that the census activities are continuing; she expects that the Street List responses will be starting to come in next week (week of March 4). Once received, the mailing-ins will be sorted by: temporarily away, undeliverable, moved out of the city, street lists with changes and street lists with no changes. After sorting, information will be scanned into the state database (or keyed in if changes are necessary). The street list will be developed and ready for publication by June.

We received an invoice for \$6,200 for required postage for this year's census.

4. Surplus Items - Disposition Recommendation By Board

Ten wooden trunk style boxes used for carrying ballots to polling locations were listed on the agenda for disposition; however, an additional five boxes were found.

Eight Wooden ballot Boxes & stools for elevating boxes were listed on the agenda for disposition; however, an additional seven boxes were added to the list.

Registrar Klepacki moved to put the items on the city's excess list, if there is one; if no one responds within 60 days, the items should be disposed of; Registrar Kay seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Pollachek). By "disposed of" the items will be made available to Historic Northampton and/or the Schools.

Four tables used at polling locations were evaluated, but were determined to be in poor condition. Registrar Klepacki moved to dispose of the tables immediately; Registrar Kay seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Pollachek).

5.

Approve 2019 Election Calendar

The proposed 2019 Election calendar was reviewed by the Board for accuracy when measured against the timing requirements outlined in the city charter. Only one date was modified. Registrar Kay moved to approve and publish the Election calendar as modified; Registrar Klepacki seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Pollachek).

Below is the 2019 Election Calendar as modified:

April 2 -	Nomination Papers Available
July 19-5:00 pm	Last day/time to submit nomination papers to Board of Registrars
August 2-5:00 pm	Last day/time to submit papers to the City Clerk in order for candidate's name to appear on the ballot.
August 8 - 5:00 pm	Drawing of names for position on preliminary ballot, if necessary
Sept. 17	Preliminary Election
Sept. 20	Certified Preliminary Election Results available from City Clerk
Sept. 23 5:00 pm	Last day to petition for Recount of Preliminary Election results
Sept. 24 5:00 pm	Drawing of names for position on municipal election ballot
November 5	Municipal Election
Nov. 20	Certified Municipal Election Results available from City Clerk

Reference: M.G.L. Chapter 54 & Northampton City Charter Article 8

6. ROV Statistics

Between the dates of January 8, 2019 and February 19, 2019 the following activity occurred in the Board of Registrars' area:

One-hundred and nine new voters were added; two-hundred and nine records were modified; sixty-one voters were deleted. Once voters are deleted from the system, their voter registrar cards are deleted from our files.

There are 421 people on a list from landlord responses that will need to be mailed a census prepared by us. Any responses that we receive from this mailing will require the information to be entered by hand (as opposed to scanning). The names of people that require a hand-typed census came from the landlord without a birth date. The state does not allow us to put names into the system without a birth date.

Clerk Powers reports that we currently have sixty application for absentee ballots this year.

As of February 19, 2019 there are 25,701 registered voters in the city.

7. New Business: None

8. Adjourn: At 6:30 pm Registrar Kay moved to adjourn the meeting; Registrar Klepacki seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Pollachek).

The next meeting is scheduled for March 12, 2019 at 5:30pm in the City Clerk's Office.