



Committee on City Services and the Northampton City Council

Committee Members:

Chair: Councilor Maureen T. Carney

Vice-Chair: Councilor Marianne L. LaBarge

Councilor Dennis P. Bidwell

Councilor James B. Nash

MEETING AGENDA

Date: November 5, 2018

Time: 4 p.m.

Location: City Council Chambers

212 Main St., Northampton, Massachusetts

1. Meeting Called to Order and Roll Call

2. Public Comment

3. Minutes of Previous Meetings

A. Minutes of October 1, 2018

Documents:

[10-01-2018_City Services Committee.pdf](#)

4. Items Referred to Committee

A. 18.189 Appointments to Various Committees - Referred by City Council - 10/18/2018

Planning Board

Terry Culhane, 5 Stearns Court, Northampton

Term: October 2018-June 2019

to fill the unexpired term of Dan Felten

Transportation and Parking Commission

Adam Novitt, 17 Hooker Avenue, Florence

Term: October 2018-June 2021

To fill the vacancy left by the expired term of Christa Grenat

Trust Fund Committee

Jake Dissinger, 8 Stowell Street, Leeds
Term: October 2018-June 2021
To fill the vacancy left by the expired term of Staunton Williams

Documents:

[18.189 Appointments to Various Committees.pdf](#)

5. New Business

A. Update on Hampshire Hope, County-wide Response to Opioid Crisis

Health Department Director Merredith O'Leary

6. Adjourn

Contact: Maureen Carney
mcarney@northamptonma.gov
413.584.2904



Committee on City Services and the Northampton City Council

Committee Members:

*Chair: Councilor Maureen T. Carney
Vice-Chair: Councilor Marianne L. LaBarge
Councilor Dennis P. Bidwell
Councilor James Nash*

Meeting Minutes

Date: October 1, 2018, 4 p.m.
Location: City Council Chambers
212 Main St., Northampton, Massachusetts

Present: Councilor Maureen T. Carney, Chair
Councilor Marianne L. LaBarge, Vice Chair
Councilor Dennis P. Bidwell
Councilor James Nash

1. **MEETING CALLED TO ORDER AND ROLL CALL**

At 4 p.m., Councilor Carney called the meeting to order. On a roll call, Councilors Bidwell, Carney, LaBarge and Nash were present.

2. **PUBLIC COMMENT**

There being no members of the public present, there was no public comment.

3. **MINUTES OF SEPTEMBER 17, 2018**

Councilor LaBarge moved to approve the minutes of September 17, 2018. Councilor Bidwell seconded. The motion carried 4:0.

4. **ITEMS REFERRED TO COMMITTEE**

A. 18.166 Appointments to Various Boards - referred by City Council, 9/20/2018

Agricultural Commission

Richard E. Jaescke, 774 Bridge Road, Florence, MA 01062

Term: October 2018 - June 2021

(Reappointment)

Mr. Jaescke has been on the Agricultural Commission since its founding in 2006 and serves an important role on the commission, Councilor Carney advised. As a hay and straw producer, he has lived on the corner of Bridge Road going down to Sheldon Field all of his 69 years and has an important voice on that committee. In their conversation, Mr. Jaescke brought up a couple of issues larger-scale farmers are dealing with in regard to stormwater management. There is some sense on their part that the meadows and fields bear the brunt of flooding and that they also may be bearing more of the cost of stormwater management services, she related.

Councilor Bidwell moved to positively recommend Mr. Jaescke to the full council for reappointment to the Agricultural Commission. Councilor LaBarge seconded. The motion passed unanimously with 4 Yes, 0 No.

Public Shade Tree Commission

Susan Lofthouse, 15 Stoddard Street, Northampton

Term: October 2018 - June 2021

(To fulfill the unexpired term of Jay Girard)

It was a pleasure to talk with Susan Lofthouse, Councilor LaBarge shared. Ms. Lofthouse feels it would be a great pleasure to serve on the Public Shade Tree Commission because she cares deeply about Northampton and about the critical role public shade trees play in making the city a fantastic place. She read a statement from Ms. Lofthouse in which she listed multiple benefits of public shade trees and stated that she wanted to work protecting and advocating for city trees.

As a founding member and president of Tree Northampton, Inc. - a private citizen's group dedicated to promoting ecological storage shed of Northampton through education, advocacy and volunteer participation – she is committed to the city's trees. In cooperation with Tree Warden Rich Parasiliti, Jr. and the Public Shade Tree Commission, she has mobilized hundreds of volunteers for projects large and small including the South Street Corridor project, the Forbes Library project, Arbor Day planting and tree giveaways as well as dozens of smaller efforts in all wards of the city. She has attended Public Shade Tree meetings for a few years now in order to facilitate communication between citizen volunteers and commissioners and in the process has learned a lot about the business before it. In addition to her demonstrated commitment and deepening knowledge of the commission's goals and challenges, she offers the perspective of citizen volunteers who dedicate thousands of hours each year to the city's trees.

Councilor LaBarge moved to positively recommend Susan Lofthouse for appointment to the Public Shade Tree Commission. Councilor Nash seconded. The motion passed unanimously 4 Yes, 0 No.

Energy & Sustainability Commission

Adin Maynard, 12 Perkins Avenue, Northampton

Term: October 2018 - June 2019

(To fulfill the unexpired term of Scott Silver)

He first met Mr. Maynard when he served on the Zoning Relations Committee, on which he also was an esteemed member, Councilor Bidwell advised. He is an energy efficiency/energy conservation expert. He served on the Northampton Energy and Sustainability Commission (NESC) for about five years but resigned last October when his daughter was diagnosed with leukemia. She has since bounced back and is doing very well. She is a kindergartener at Jackson Street School and he is ready to resume his volunteer commitment.

Councilor Bidwell moved to forward the appointment of Adin Maynard to the Energy & Sustainability Commission to the full City Council with a positive recommendation. Councilor LaBarge seconded. The motion passed unanimously 4 Yes, 0 No.

Transportation & Parking Commission

Debin Bruce, 46 Columbus Avenue, Northampton

Term: October 2018 - June 2021

(To fill the vacancy of the expired term of Richard Cooper)

Councilor Nash referred to a Gazette article from last spring in which Debin Bruce was cited as having received the chairman's award from the National Transportation Safety Board (NTSB) during an April 26, 2018 ceremony in Washington, DC for her significant contributions to the field. Ms. Bruce works remotely from Northampton as a human factors engineer specializing in human error. Her work involves accepting investigative assignments through the board's office of highway safety. Since joining the agency in 2006, she has been involved in high profile cases, including the case of the self-driving car hitting a pedestrian in FL, and the Big Dig investigation.

This expertise is coming to the Transportation and Parking Commission (TPC) if she is approved, and he is really looking forward to it, he observed. Ms. Bruce also served on the Planning Board for years and was its chair.

Councilor Nash moved to forward the appointment of Debin Bruce to the Transportation & Parking Commission with a positive recommendation. Councilor LaBarge seconded.

Councilor Carney said she worked with Ms. Bruce on the TPC when she chaired the group and Ms. Bruce was the representative from the Planning Board on the TPC. She has been a long-standing volunteer of great service to the city, she confirmed. The motion passed 4 Yes, 0 No.

5. NEW BUSINESS

Councilor Carney updated members on the progress of the continued conversation with the Mayor's office about paving and road reconstruction. The Mayor indicated that he is coming before the full council to do an update on paving, she reported.

Members briefly discussed topics for future meetings. She has been speaking to Health Director Merredith O'Leary about giving an update on the opioid crisis, Councilor Carney noted. Members are also interested in having the City Clerk give an update on the election. However, the next meeting is the day before the election so it will not be possible to schedule her until December or later. She will see if she can get a confirmation from Ms. O'Leary, Councilor Carney said.

6. Adjourn

Councilor Bidwell moved to adjourn. Councilor Nash seconded. The motion passed unanimously 4:0. The meeting was adjourned at 4:12 p.m.

Prepared By:

*L. Krutzler, Administrative Assistant to the City Council
413.587.1210; lkutzler@northamptonma.gov*



MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

DATE: October 16, 2018

TO: City Council

FROM: Mayor David J. Narkewicz

SUBJECT: Appointments to Boards, Committees, and Commissions

Please find the attached appointments and re-appointments to City Boards, Committees, and Commissions:

Planning Board

Terry Culhane, 5 Stearns Court, Northampton

Term: October 2018-June 2019,

To fill the unexpired term of Dan Felten

Transportation and Parking Commission

Adam Novitt, 17 Hooker Avenue, Florence

Term: October 2018-June 2021

To fill the vacancy left by the expired term of Christa Grenat

Trust Fund Committee

Jake Dissinger, 8 Stowell Street, Leeds

Term: October 2018-June 2021

To fill the vacancy left by the expired term of Staunton Williams



**City of
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Mon, Oct 15, 2018 at 8:17 PM

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor [210 Main Street, Northampton, MA 01060](https://www.northamptonma.gov/210-main-street)

First Name	Terry
Last Name	Culhane
Title, if applicable	<i>Field not completed.</i>
Address1	5 Stearns Court
Address2	PO Box 1179
City	Northampton
State	MA
Zip	01060
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	413-575-9699
Occupation & Place of Employment	Tripod Audio, semi-retired
Email	terry@culhane.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	40
Age	70 plus
Sex	Male
Racial / Ethnic Background	Caucasion

Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Degree in Civil Engineering, many years on the BPW, 8-9 years as Chairman, served on several joint City Council/Planning Dept sub groups
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Board of Public Works, 19 years
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Terry Culhane
Date	10/16/2018

Email not displaying correctly? [View it in your browser.](#)



**City of
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Fri, Oct 12, 2018 at 12:42 PM

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Adam
Last Name	Novitt
Title, if applicable	<i>Field not completed.</i>
Address1	17 Hooker Ave.
Address2	<i>Field not completed.</i>
City	Northampton
State	Massachusetts
Zip	01062
Home Phone	413 517 3987
Work Phone	413 587 1500 c5
Cell Phone	413 270 1772
Occupation & Place of Employment	Lilly Library director
Email	taxonomy@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	18 this time
Age	50 - 59
Sex	<i>Field not completed.</i>
Racial / Ethnic Background	White

Boards and Committees	Transportation & Parking Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I was on the Northampton parking subcommittee and on the rail committee. As a library director I understand meeting procedure and know how to work to consensus. My wife Priscilla is administrative director of the Conway School of Landscape Design so I have basic understanding of planning and how it works. I also worked for the Northampton DPW GIS department. This gives me some familiarity with the department and basic city infrastructure.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Parking subcommittee of the Transport Committee. Rail Committee.
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Adam Novitt
Date	10/12/2018

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**City of
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Thu, Oct 4, 2018 at 10:31 AM

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Jake
Last Name	Dlssinger
Title, if applicable	<i>Field not completed.</i>
Address1	8 Stowell St
Address2	<i>Field not completed.</i>
City	Leeds
State	Massachusetts
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	4136573291
Occupation & Place of Employment	VP of Strategic Development, MassMutual Trust Company
Email	jdissinger81@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	36
Age	30 - 39
Sex	Male
Racial / Ethnic Background	<i>Field not completed.</i>

Boards and Committees

Conservation Commission, Trust Fund Committee

Please list "other" board or committee of interest

Field not completed.

What skills and experience will you bring to this committee assignment?

Good Morning, I am interested in getting involved and there are two committees that caught my eye which I discuss below. That said, if there is a need somewhere else that may be a fit I am happy to be considered for others as well. As part of my current role at a Trust Company, I have served for 5 years as a voting member of our Trust Investment Committee which oversees all fiduciary decisions related to investment portfolios, client investment guidelines, and the oversight of our capital account. Our client base includes municipalities, non profits, and other entities with similar funds and needs as the City of Northampton, I believe this has prepared me to assist the Northampton Trust Fund committee it is a fit. As for the Conservation Committee, my administrative and strategic background has prepared me for analyzing proposals and weighing the interests of multiple parties to reach a decision which it appears by the meeting minutes is a large part of this committee's time. Also, I am an avid trail runner who spends many hours each month utilizing the various open space that the commission oversees, I have a desire to assist with maintaining and growing these open spaces. Thank you for your consideration. I'm happy to discuss my experience or any other items further at your convenience. Thanks, Jake Dissinger

Are you currently serving or have you served on any city committee?

No

Please list other city committees you have served on

Field not completed.

Required: Please read the following, by signing below you state that you understand and agree.

The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.

Signature

Jake Dissinger

Date

10/4/2018

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