



## Committee on City Services and the Northampton City Council

### Committee Members:

*Chair: Councilor Marianne L. LaBarge*

*Vice-Chair: Councilor Karen Foster*

*Councilor Rachel Maiore*

*Councilor Michael J. Quinlan, Jr.*

### MEETING AGENDA

**Date: October 5, 2020**

**Time: 4 p.m.**

Virtual Meeting

The October 5, 2020 City Services Committee meeting will be held via remote participation. The public can follow the committee's deliberations by joining the virtual meeting by phone or computer. The meeting will be recorded for later broadcast on Northampton Open Media (Channel 15) and uploaded to the Northampton Government Video Archive on YouTube.

Live public comment will be available using telephone call-in or video conferencing technology beginning at 4 p.m.

### INSTRUCTIONS FOR CALLING IN OR JOINING THE MEETING

Join the virtual meeting: <https://bit.ly/2GjSnUn>

For telephone call-in, call:

+253 215 8782 US

+301 715 8592 US

**Meeting ID: 997 0371 6307**

**Participant #: #**

**Password: 544345**

1. Meeting Called to Order and Roll Call
2. Public Comment
3. Minutes of Previous Meetings

#### A. Minutes of July 20, 2020

Documents:

4. 4:00 P.M. **Departmental Update - Parks and Recreation Department**  
Presentation by Director Ann-Marie Moggio

5. **Items Referred to Committee**

A. **20.117 Appointment to the Arts Council - referred by City Council - 9/3/2020**

**Arts Council**

**Michael Abbatiello**, 161 Main St., Leeds, MA - **Councilor Maiore**

Term: September 2020-June 2023

*To fill a vacancy*

Documents:

[20.117 Appointment to the Arts Council.pdf](#)

B. **20.127 Appointments to Various Committees, referred by City Council - 9/17/2020**

**Arts Council**

**Ashlynn Cradic**, 386 Bridge St., Northampton, MA - **Councilor Quinlan**

Term: September 2020-June 2023

*To fill a vacancy*

**Conservation Commission**

**Jennifer Smith**, 24 Audubon Road, Leeds, MA - **Councilor Maiore**

Term: September 2020-June 2023

*To fill a vacancy*

**Disability Commission**

**Kathy Murri**, 50 Laurel Park, Northampton, MA - **Councilor LaBarge**

Term: September 2020-June 2023

*To fill a vacancy*

**Human Rights Commission**

**Susan MacDonald-Bolanos**, 1 Chapin Way, Unit 7517, Smith College, Northampton, MA - **Councilor Foster**

Term: September 2020- June 2022

*To fill a vacancy*

**Planning Board**

**Janna White - Councilor Foster**

*Full Member*

Term: September 2020-June 2022

*To fill the unexpired term of Euripedes de Oliveira*

**Chris Tait, 46 Upland Road, Leeds, MA - Councilor Quinlan**

*Associate Member*

Term: September 2020- June 2021

*To fill the unexpired term of Janna White*

Documents:

[20.127 Appointments to Various Committees.pdf](#)

**6. New Business**

**7. Adjourn**

**8. Announcement of Audio/Video Recording**

This meeting is being audio/video recorded.

Contact: Marianne L. LaBarge  
mlabargeward6@aol.com  
413.584.8937



**Committee on City Services Organizational Meeting and the Northampton City Council**

Committee Members:

*Chair: Councilor Marianne L. LaBarge*

*Vice-Chair: Councilor Karen Foster*

*Councilor Rachel Maiore*

*Councilor Michael J. Quinlan, Jr.*

Meeting Minutes

Date: July 20, 2020

Virtual Meeting

1. MEETING CALLED TO ORDER AND ROLL CALL

At 4:07 p.m., Councilor Marianne LaBarge (Chair) called the meeting to order. On a roll call, Councilors LaBarge, Foster, Maiore and Quinlan were present.

2. MINUTES OF JUNE 4, 2020

Councilor Quinlan moved to approve the minutes of June 4, 2020. Councilor Foster seconded. The motion passed unanimously 4:0 by roll call vote.

3. ITEMS REFERRED TO COMMITTEE

A. 20.097 Appointments to Various Committees - referred by City Council 7/9/2020

Board of Registrars

Daniel Polachek, 335 South St., Northampton, MA

Term: April 2020-March 2023

*Reappointment*

Councilor Maiore said she had a nice talk today with Dan Polachek, and he does in fact want to continue serving on the Board of Registrars. They had a dynamic conversation about what the mail-in ballot process is going to look like and how to verify mail-in ballots. **She moved to positively recommend Dan Polachek for reappointment to the Board of Registrars.** Councilor Foster seconded.

Councilor Quinlan commented that Mr. Polachek lives around the corner from him. He thinks his heart is in a great place to serve the city. **The motion passed unanimously 4:0 by roll call vote.**

Downtown Business Architecture Committee

Aelan Tierney, 30 Francis St., Northampton, MA

Term: July 2020-June 2023

*Reappointment*

Councilor Quinlan said he had a brief but informative phone call with Ms. Tierney. She has been working in architecture since 1992 and has been a certified architect since 2007. As an architect herself, she feels really strongly about the look of Northampton and the city's commitment to that look. She feels it is important for her to be part of this group because of her professional expertise. She mentioned specifically that she is invested in this city and invested in upholding the standards of the Downtown Business Architecture Committee, particularly in the central business district.

He asked about the work of the committee and how members work together. She is thrilled with the partnership on the board because her commitment to the city and expertise is mirrored in all its members. She said there's really great buy-in from everybody who participates for the mission of the committee.

Councilor Quinlan moved to forward the appointment of Aelan Tierney with a positive recommendation. Councilor Maire seconded. The motion passed unanimously 4:0 by roll call vote.

#### **Human Rights Commission**

**Booker Bush, MD**, 119 Pine St., Florence, MA

Term: July 2020-June 2023

*Reappointment*

Councilor Foster said she had a great phone conversation with Dr. Bush, who is seeking reappointment to the Human Rights Commission (HRC). His interest in human rights has been revitalized by national and local issues. They talked a little bit about the role of the HRC. He said recruitment has been a little bit of a challenge and he is interested in taking that on and seeking new members. At a recent meeting of the HRC, he offered to serve on the policing review commission in Northampton as one of the mayoral appointments, since one NPRC member is required to be a member of the HRC. Dr. Booker is an African American man and very interested in serving in that role. One of the things he brought out is that when the Northampton State Hospital closed, many people with psychiatric disabilities didn't have the services they were accustomed to. He likened the need for planning and thoughtful discussion around police reform to this transition. He is very interested and invested in doing that work.

Councilor Maire added that she served with Dr. Bush on the HRC and he really brought so much to it. She was hoping he would be interested in serving on the joint police commission. He's got an ability to see a lot of things at one time.

**Councilor Foster moved to positively recommend Dr. Booker Bush for appointment to the HRC. Councilor Quinlan seconded. The motion passed unanimously 4:0 by roll call vote.**

#### **License Commission**

**Helen Kahn**, 188 Federal St., Florence, MA

Term: July 2020-June 2026

*Reappointment*

Councilor LaBarge gave a report and recommendation on the appointment of Helen Kahn to the License Commission. Helen is very pleased to apply to come back on the License Commission.

She has really learned a lot from being on that board. It's a lot of work. She came in as a fill in for somebody who had to resign. One thing that bothers her is she was concerned that it is six-year term. She asked Ms. Krutzler if she could check out why it is such a long term.

Councilor LaBarge moved a positive recommendation for Helen Kahn of 188 Federal Street for a term from July 2020 to June 2026.

Councilor LaBarge initiated a brief discussion of the process for handling reappointments. She wondered if the committee could dispense with interviewing applicants for reappointments and simply automatically approve reappointments as long as the mayor's office has confirmed that the person is willing to continue serving. She asked Krutzler to find out if this adjustment would require a change to the council rules.

[Note: review of the rules indicated that it would *not* require a rule change since the only description of the City Services Committee's responsibilities in the council rules is as follows:

2.6.1.3. COMMITTEE on CITY SERVICES

- 2.6.1.3.1 Jurisdiction. Matters related to the activities and operation of municipal government.
- 2.6.1.3.2 The Committee shall serve as the standing committee to review all candidates for appointment to boards and commission in accordance with Section 2-10 of the Charter.
- 2.6.1.3.3 The Committee shall consist of four Councilors.]

Councilor Foster said she hears Councilor LaBarge's concern about extra steps, but, as she thinks about, it feels like a separation of powers if the mayor makes appointments and the city council confirms them. She wondered if, even though it feels like a duplication of effort, it helps toward keeping the executive and legislative powers separate.

Councilor LaBarge repeated her motion for a positive recommendation. Councilor Maiore seconded. Councilor Foster disclosed that both Helen Kahn and her daughter Harper Brooks Kahn work for her at All Out Adventures. She said she has no financial interest in the appointment and feels that she can be impartial. The motion passed unanimously 4:0 by roll call vote.

**Parks & Recreation Commission**

**James Ryan**, 56 Leonard St., Leeds, MA

Term: July 2020-June 2023

*Reappointment*

She couldn't tell them the involvement both he and his wife have in the community, Councilor LaBarge shared. Mr. Ryan has spent two years on the Recreation Commission, and he just loves it. He works tirelessly. Mr. Ryan and his wife are highly involved in the Elks in Northampton and also with the St. Pat's association. Whenever there is any help in the city, you will see Jim and his wife there. He really enjoys Parks & Recreation and would like to serve two more years.

**Councilor LaBarge moved a positive recommendation for James Ryan. Councilor Quinlan seconded.**

Councilor Foster said she had the pleasure of serving with him on Parks & Recreation and would echo what she'd said. **The motion passed unanimously 4:0 by roll call vote.**

Councilor LaBarge announced that there will be no City Services Committee meeting for the month of August. She wished everyone a nice vacation.

Councilor LaBarge brought up the need to reschedule the September meeting since the first Monday of the month falls on Labor Day. Councilor agreed to meet Wednesday, September 9<sup>th</sup>.

Councilor LaBarge announced her intention to bring in Central Services Director David Pomerantz and Parks and Recreation Director Ann Marie Moggio in September. She asked members to forward any specific questions for department heads to Laura prior to the meeting. Ms. Krutzler agreed to send an email to the mayor's office tomorrow requesting their presence.

4. **Adjourn**

There being no further business, Councilor Foster moved to adjourn. Councilor Quinlan seconded. The motion carried 4:0 by roll call vote. The meeting was adjourned at 4:39 p.m.

*Prepared By:*

*L. Krutzler, Administrative Assistant to the City Council*  
413.587.1210; [krutzler@northamptonma.gov](mailto:krutzler@northamptonma.gov)



## MAYOR DAVID J. NARKEWICZ

City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275  
mayor@northamptonma.gov

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DATE: September 3, 2020  
TO: City Council  
FROM: Mayor David J. Narkewicz  
SUBJECT: **Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

### **Arts Council**

**Michael Abbatiello**, 161 Main St., Leeds, MA

Term: September 2020-June 2023

*To fill a vacancy*





# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>

Thu, Aug 13, 2020 at 8:11 PM

To: mayor@northamptonma.gov

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Michael
Last Name	Abbatiello
Title, if applicable	<i>Field not completed.</i>
Address1	161 Main Street
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	4132684322
Cell Phone	2035217387
Occupation & Place of Employment	Technical Director - Academy of Music Theatre
Email	<a href="mailto:abbatiellomichael@gmail.com">abbatiellomichael@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	3
Age	Under 29

Sex	Male
Racial / Ethnic Background	White
Boards and Committees	Arts Council
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Over a decade of experience in the arts in multiple capacities and a BFA in dance.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>

Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

Signature	Michael Abbatiello
Date	8/13/2020

Email not displaying correctly? [View it in your browser.](#)



# MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

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DATE: September 17, 2020

TO: City Council

FROM: Mayor David J. Narkewicz

**SUBJECT: Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

## **Arts Council**

**Ashlynn Cradic**, 386 Bridge St., Northampton, MA

Term: September 2020-June 2023

*To fill a vacancy*

## **Conservation Commission**

**Jennifer Smith**, 24 Audubon Road, Leeds, MA

Term: September 2020-June 2023

*To fill a vacancy*

## **Disability Commission**

**Kathy Murri**, 50 Laurel Park, Northampton, MA

Term: September 2020-June 2023

*To fill a vacancy*

## **Human Rights Commission**

**Susan MacDonald-Bolanos**, 1 Chapin Way, Unit 7517, Smith College, Northampton, MA

Term: September 2020- June 2022

*To fill a vacancy*

## **Planning Board**

**Janna White**,

*Full Member*

Term: September 2020-June 2022

*To fill the unexpired term of Euripedes de Oliveira*

**Chris Tait**, 46 Upland Road, Leeds, MA

*Associate Member*

Term: September 2020- June 2021

*To fill the unexpired term of Janna White*



# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

8 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Wed, Aug 12, 2020 at 6:02 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Ashlynn
Last Name	Cradic
Title, if applicable	<i>Field not completed.</i>
Address1	386 Bridge St.
Address2	<i>Field not completed.</i>
City	Northampton
State	Massachusetts
Zip	01060
Home Phone	6627726489
Work Phone	<i>Field not completed.</i>
Cell Phone	6627726489
Occupation & Place of Employment	Freelance Animator & Comedian
Email	<a href="mailto:ashlynncradic@gmail.com">ashlynncradic@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	2-1/2
Age	Under 29

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Sex	Female
Racial / Ethnic Background	White Creole
Boards and Committees	Arts Council
Please list "other" board or committee of interest	<i>Field not completed.</i>

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What skills and experience will you bring to this committee assignment?

Before moving to Northampton I drew a lot of my experience in my community and local arts by participating in various film festivals, gallery installation shows, being president of my university's LGBTQ+ social/activism organization StandOUT, being a founding member of my university's animation collaborative project organization Flipbook, and doing theater acting and stage/sound design all in southeast Louisiana. Once I moved to Northampton I started to participate in my local community by starting a comedy career and working my way up to being a local booker, host, and known performer in western Massachusetts until COVID-19 hit the US halting any profitable and safe way to currently book/host any comedy events. Before COVID-19 I started working as a freelance animator, and since quarantine I've been making bigger strides as a remote animator this year.

Along with my arts experience, I also have close ties to the local LGBTQ+ community being a trans woman myself. Before quarantine I also built a lot of experience working in human services with neuro-divergent disabled adults until I could no longer continue due to being immuno-compromised and unable to carry out my work tasks at the time without being at a possibly fatal health risk. I bring a lot energy and passion for the arts and my community to the Northampton Arts Council's table.

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Are you currently serving or have you served on any city committee?	No
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Please list other city committees you have served on	Northampton
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Required: Please read the following, by signing below you state that you understand and agree.

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# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

16 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Mon, Oct 7, 2019 at 1:03 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Jennifer (Jen)
Last Name	Smith
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">24 Audubon Road</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	413-835-5347
Work Phone	413-542-2315
Cell Phone	413-835-5347
Occupation & Place of Employment	Biology Greenhouse Manager, Amherst College
Email	<a href="mailto:nifaclifa@gmail.com">nifaclifa@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	8
Age	30 - 39

Sex	Female
Racial / Ethnic Background	caucasian
Boards and Committees	Conservation Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I worked for four and a half years as the conservation intake associate and then Farm Program Manager for Mount Grace Land Conservation Trust. I made many GIS maps and learned about natural resource assessments as well as all of the various conservation options for land. I worked cooperatively with towns, DCR, DFW, and federal programs to secure funding for conservation projects. I also co-founded Crimson & Clover Farm in Florence, which I co-ran with my former partner Nate through 2015. I remain a co-owner of Crimson & Clover. I am an avid hiker and am actively working on my naturalist knowledge. I am also currently working towards a certificate in Field Botany through the Native Plant Trust.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Jennifer Smith
Date	10/7/2019

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# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

8 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Tue, Jun 30, 2020 at 4:44 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Kathy
Last Name	Murri
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">50 Laurel Park</a>
Address2	<i>Field not completed.</i>
City	Northampton
State	Massachusetts
Zip	01060
Home Phone	413-584-8342
Work Phone	413-586-4538 x102
Cell Phone	413-231-4507
Occupation & Place of Employment	Director of Finance and Operations/Development Coordinator, Montessori School of Northampton
Email	<a href="mailto:kathymurri@gmail.com">kathymurri@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	14
Age	60 - 69



Sex	Female
Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	Disability Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Many years ago (40?), I trained and worked in special education. More recently, helping a friend with ALS, I became recommitted to this work. I am close to completing ADA Coordinator certification, manage a Facebook page featuring accessibility aids for adults who acquire disabilities from aging and/or illness, and am certified to provide support to caregivers as well. My interest in the Disability Commission would be to learn more about the challenges the city and its residents face in this area as well as to contribute my knowledge and experience.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Northampton Arts Council. term expires June 2020
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Kathy Murri
Date	6/30/2020

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**Mayor of Northampton Mass.** <mayor@northamptonma.gov>  
 To: Wayne Feiden <wfeiden@northamptonma.gov>

Tue, Jun 30, 2020 at 4:50 PM

Hey Wayne-



# City of Northampton

## Application for Appointment to Boards, Committees and Commissions

Name: Susan MacDonald-Bolanos

Address: 1 Chapin Way Unit 7517 Northampton MA 01063 (Smith College)

Email: macdonaldsusan10@gmail.com

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: 508-244-0816

Occupation: Student Years lived in Northampton: 2

Northampton Resident:  Yes  No

Please indicate the Committee(s) you have interest serving on: *(Appointment subject to vacancies)*

Agricultural Commission	License Commission
Almoners, Board of	Municipal Affordable Housing Trust Fund Board of Trustees
Arts Council	Parks and Recreation Commission
Assessors, Board of	Planning Board
Central Business Architecture Committee	Public Shade Tree Commission
Community Preservation Committee	Public Works Commission
Conservation Commission	Redevelopment Authority
Council on Aging	Registrars, Board of
Disability Commission	Transportation & Parking Commission
Energy & Sustainability Commission	Trust Fund Committee
Health, Board of	Youth Commission
Historical Commission	Zoning Board of Appeals
Housing Partnership	
Human Rights Commission <input checked="" type="checkbox"/>	

### What skills and experience will you bring to this Committee assignment:

*(attach additional sheet or resume if necessary)*

I am a Smith college second-year Government and Economics major. I live on campus year round and consider myself part of the community. I am interested in local politics and feel like I could contribute a different perspective to committees as a young student. I am reliable and in touch with the community given that I also work at Cooley Dickinson. I am passionate about helping the community and see this as one way to do so.

Are you currently serving or have you served on any City committee:  No  Yes\*

*(\*If yes please state what committee)* \_\_\_\_\_

**Required:** Please read the following, by signing below you state that you understand and agree:

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SIGNATURE *Susan MacDonald-Bolanos*

DATE 09/08/2020

Please Return Form To: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or  
David J. Narkewicz, Mayor, 210 Main Street, Northampton, MA 01060

## OPTIONAL INFORMATION

*This information will be used for diversity purposes only.  
Complete it only if you wish to do so.*

Age:

Under 29  30-39  40-49  50-59  60-69  70 plus

Sex: M  F  Non-Binary  Racial/Ethnic Background Hispanic

Susan MacDonald-Bolanos

macdonaldsusan10@gmail.com

September 13, 2020

Dear City Council:

My name is Susan MacDonald-Bolanos and I am applying to be on the Human Rights Commission. I am interested in participating more in my local politics and community and was excited to find a vacancy for the Human Rights Commission on the Northampton website. The Human Rights Commission stood out among all other positions because of its particular pertinence to my academic focus at Smith and current events.

I am currently a government and economics major at Smith College. As part of my college education, I have practiced skills I consider useful to this position. Within my classes, I have learned about what shapes a community and how local organizations and government can help promote positive attitudes and actions towards others. This is especially important in the discussion of human rights issues, a topic important in my classes. I would like to have a more active role in responding to them and encouraging activism within my own community. In addition, as a student, I have the ability to reach, coordinate, and mobilize with other students on campus to promote human rights within the city of Northampton more than others would be able to.

In regards to personal experience, as a teenager, I studied abroad in China with my family. This means that the prevalence of xenophobic attitudes towards Asians and Asian-Americans this year were especially disturbing to me, given that many of my friends and peers were discriminated against. This means the Commission's "Resolution Denouncing Anti-Asian, Anti-Asian American and Xenophobic Discrimination" in May was especially meaningful and powerful to me. I believe now is a significant time that draws for more attention and activism from all citizens regarding human rights.

Thank you for taking the time to review my application for the Human Rights Commission. I look forward to hearing from you soon.

Sincerely,

Susan MacDonald-Bolanos

A handwritten signature in black ink, appearing to read "Susan MacDonald-Bolanos". The signature is written in a cursive, flowing style.



# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

7 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Wed, Feb 14, 2018 at 8:19 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Janna
Last Name	White
Title, if applicable	Field not completed.
Address1	18 Hancock St
Address2	Field not completed.
City	Northampton
State	MA
Zip	01060
Home Phone	Field not completed.
Work Phone	Field not completed.
Cell Phone	8029221922
Occupation & Place of Employment	Self-employed communications consultant operating out of Florence, MA, through Janna R. White Content & Editing; Academic Programs Coordinator at Five Colleges, Inc., in Amherst, MA
Email	<a href="mailto:janna.rose@gmail.com">janna.rose@gmail.com</a>
Are you a Northampton resident?	Yes

Years Lived in Northampton	10
Age	30 - 39
Sex	Female
Racial / Ethnic Background	Caucasian
Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	<p>My interest in the Planning Board stems from my love of Northampton and my deep belief in the city's development potential. To this appointment I would bring clear-headed and logical thinking combined with creativity and vision, as well as strong communications, organizational, and leadership skills and some familiarity with real estate and development. Since 2011 I have run a communications consultancy. My specialty is in editing interdisciplinary works that appeal to specialists and non-specialists alike by using well-structured arguments and jargon-free language. I also focus on the public health world, where I practice the principles of "plain language" to ensure that everyone can access and understand the information they need to make crucial health decisions. In all of my consulting work, I apply my pinpoint attention to detail and deep knowledge of technical rules without losing sight of the big picture. My goal is always to achieve accuracy and rigor without sacrificing substance or style. In 2016 I took on the additional role of Academic Programs Coordinator at Five Colleges, Inc. I serve as the consortium's liaison to numerous cross-campus programs, facilitating their leadership, programmatic, and curricular initiatives. Because participating faculty come from different campuses with different priorities, we must develop and implement policies with transparency, flexibility, and fairness. I also manage a \$45K faculty development budget and evaluate proposals, make allocations, and track project outcomes. Currently I am working to streamline our application process and drafting parameters for a new fund to be launched next fiscal year. From a young age I have been exposed to the vital role of planning and development in the health and vibrancy of communities. My father is a commercial real estate development consultant who has worked across the state of Vermont and New England. I worked on and off for a landscape architecture firm as a special project assistant for 4 years. I have also served on the steering committee of the Writers' Mill, a co-working space for writers in Florence, since 2011. In 2012 I chaired the Real Estate Committee and helped negotiate our move from the Cutlery Building on Riverside Drive to North Maple Street in downtown Florence, resulting in a stable long-term lease, space for more members, and accessibility via public transportation. I am</p>

honored to be part of the 2017-18 cohort of the Women's Fund of Western Massachusetts Leadership Institute for Political and Public Impact. The program trains women to become community leaders through hands-on coursework in public finance, policy advocacy, conflict resolution, and nonprofit board service. I am committed to using these skills in service of my community to preserve what we love about this place and keep our city moving forward. With my professional and personal experiences and my understanding of the basic functions of zoning laws, I am certain I could quickly get up to speed and become a valuable contributor to the Planning Board. My recent conversation with current Board member Tess Poe only increased my excitement at this opportunity. I look forward to the chance to discuss it further with the Mayor and the City Council. Administrative note: I will be out of the country on a family trip from February 19 through March 5 with limited access to voicemail. I will be regularly checking my email ([janna.rose@gmail.com](mailto:janna.rose@gmail.com)).

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Are you currently serving or have you served on any city committee?

No

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Please list other city committees you have served on

Northampton

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Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

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Signature

Janna R. White

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Date

2/14/2018

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Email not displaying correctly? [View it in your browser.](#)

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**Mayor of Northampton Mass.** <mayor@northamptonma.gov>

To: Carolyn Misch <cmisch@northamptonma.gov>

Thu, Feb 15, 2018 at 9:04 AM

Hey Carolyn,



# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Tue, Sep 8, 2020 at 3:27 PM

To: Sarah LaValley <slavalley@northamptonma.gov>

Another possible candidate, Chris Tait.

~Court

----- Forwarded message -----

From: <noreply@civicplus.com>

Date: Mon, Oct 29, 2018 at 3:14 PM

Subject: Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

To: <mayor@northamptonma.gov>

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Chris
Last Name	Tait
Title, if applicable	<i>Field not completed.</i>
Address1	46 Upland Rd
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	4137946780
Cell Phone	4135597722
Occupation & Place of Employment	Project Manager, Baystate Health



Email	<a href="mailto:41tait@gmail.com">41tait@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	6
Age	40 - 49
Sex	Male
Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	Conservation Commission, Planning Board, Zoning Board of Appeals
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I'm a licensed Civil Engineer in the Commonwealth of Massachusetts with 15 years of experience as a consulting engineer. In that capacity, I've designed projects and presented in front of public boards throughout New England. I transitioned to a Project Manager role at Baystate Health, where I've managed construction and renovation projects on the Owner's side for the last two years. I believe my knowledge of site design, zoning, stormwater mitigation, and wetlands permitting would be a valuable resource for the City.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Chris Tait