



FORBES library
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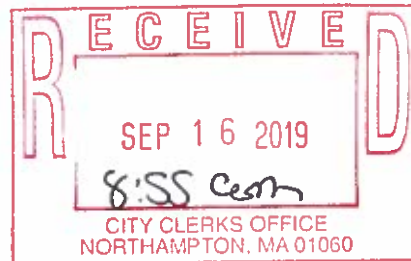
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**WORKING
for the
COMMON
GOOD**

**Trustees Agenda
Thursday, September 19, 2019
4:00 PM
Director's Office**

1. Public Comment
2. Secretary's Report of July 25
3. Treasurer's Report
 - a. July and August Report
 - b. Gifts, Donations and Bequests
4. Financial Report

None this month.
5. Reference Department Report
6. Friends of Forbes
7. Administrative Report
8. Next Meetings
 - a. Trustees Meeting: Thursday, October 24 at 4 PM (in Director's Office)
 - b. Friends of Forbes Meeting: Wednesday, October 2 at 6:30 PM (in Director's Office)
9. Communications
 - a. MLTA Conference Invitation
 - b. Jackson Street School PTO Thank You Note
10. Action Items



20 West Street
Northampton, MA 01060
413-587-1011
forbeslibrary.org

Lisa Downing, Director
Molly Moss, Asst Director
Elizabeth Sheirer, Secretary
Cheri Buckhout, Treasurer

Trustees
Russell W. Carrier, President
Marjorie R. Hess, Vice President

Elaine M. Reall
Katy E. Wight
Joseph A. Twarog

- a. Department of Unemployment Assistance Credit (Downing)
- b. CPA Grounds Master Plan Application (Downing)
- c. Major Joseph Hawley Plaque (Downing)
- d. Annual Appeal Mailing (Downing)

11. Informational Items

- a. Window Restoration Update (Downing)
- b. Special Collections HVAC Update (Downing)
- c. Whistleblower Policy (Downing)
- d. FY19 Annual Report Summary & Infographic (Moss)
- e. Community Engagement (Moss)
- f. Reports on Subcommittee Meetings/Activities
 - i. Coolidge Standing Committee (Downing)
- g. Miscellaneous
- h. Events Calendar
- i. Press Cuttings