



## ***Committee on Finance and the Northampton City Council***

*Councilor David A. Murphy, Chair  
Councilor Maureen T. Carney  
Councilor Marianne L. LaBarge  
Councilor Gina-Louise Sciarra*

**City Council Chambers, 212 Main Street  
Wallace J. Puchalski Municipal Building  
Northampton, MA**

Meeting Date: July 11, 2019

Note: The Finance Committee Meeting will take place during the City Council Meeting as announced. The City Council Meeting is scheduled to begin at 7:05 pm.

**1. Meeting Called To Order**

**2. Roll Call**

**3. Approval Of Minutes From The Previous Meeting**

**A. Minutes Of June 20, 2019**

Documents:

[06-20-2019\\_finance committee minutes.pdf](#)

**4. Financial Orders**

**A. 19.103 An Order To Transfer Funds From FY2019 Unused Earned Leave To Compensated Absences Reserve Fund**

Documents:

[19.103 an order to transfer funds from fy2019 unused earned leave to compensated absences reserve fund.pdf](#)

**B. 19.104 An Order To Appropriate FY2020 Cash Capital Funds For Various Capital Projects**

Documents:

[19.104 an order to appropriate fy2020 cash capital funds for various capital projects.pdf](#)

**C. 19.108 An Order To Authorize FY2020 Intermunicipal Agreements**

Documents:

19.108 an order to authorize fy2020 intermunicipal agreements.pdf

**D. 19.109 An Order To Authorize Gift Fund Expenditure By Human Rights Commission**

Documents:

19.109 an order to authorize gift fund expenditure by human rights commission.pdf

**5. New Business**

*-Reserved for topics that the Chair did not reasonably anticipate would be discussed.*

**6. Adjourn**

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## **Committee on Finance and the Northampton City Council**

*Councilor David A. Murphy, Chair  
Councilor Maureen T. Carney  
Councilor Marianne L. LaBarge  
Councilor Gina-Louise Sciarra*

**City Council Chambers, 212 Main Street  
Wallace J. Puchalski Municipal Building  
Northampton, MA**

Meeting Date: June 20, 2019

Note: The Finance Committee Meeting took place during the City Council Meeting as announced. The City Council Meeting began at 7 p.m.

1. **Meeting Called To Order:** At 8:45 p.m. Councilor Murphy called the meeting to order.
2. **Roll Call:** Present were committee members David Murphy (Chair), Maureen Carney, Marianne LaBarge and Gina-Louise Sciarra. Also present from the City Council were Dennis Bidwell, William H. Dwight, Alisa Klein, Jim Nash and Ryan O'Donnell.
3. **Financial Orders**
  - A. **19.097 An Order To Surplus Prospect Street Water Department Building**  
Councilor Murphy read the text of the order.

Councilor LaBarge moved to forward the order with a positive recommendation. Councilor Carney seconded.

DPW Director Donna LaScaleia made a reference at the budget hearing to the fact that employees have been slowly clearing items out of this building awaiting assembly of the storage facility at the water treatment plant, Mayor Narkewicz reminded. That building is actually slated to arrive on June 28<sup>th</sup> so they feel comfortable now bringing forward this order. It would be the fourth city building to be surplus during his tenure; they no longer have a municipal use for the building. Using the same process they have used in the past, he will ask the City Council to surplus the property and then issue an RFP.

Councilor Dwight mentioned that there is outdoor storage in the yard. He asked if the Mayor knew of any 21E issues.

Those would be the kinds of things that would be the due diligence of a buyer, Mayor Narkewicz. The city never had gasoline storage or any kind of fuel storage on the property.

There was road salt there, Councilor Dwight noted.

City Council Committee on Finance Meeting Minutes for June 20, 2019

That would be part of the due diligence of any buyer, Mayor Narkewicz reiterated. They would provide all relevant information about how the building was used. He doesn't believe it will rise to the level of a 21E investigation, he indicated.

She hears about this building a lot from people who want to know how it's being used, what's in it, etc., Councilor Klein related. She expressed her understanding that the Recreation Department used to be located there.

Mayor Narkewicz confirmed the Recreation Department was there a few years ago on the second floor of the building. The building is not handicapped accessible and is very tired. It is not well-insulated, is dated and has lots of issues. It is not by any stretch a modern building. The city couldn't have the Recreation Department there now because it is not accessible.

Councilor Dwight stepped out.

Operations had been split between the Prospect Street building and the water treatment plant and Director LaScaleia has now consolidated operations at the water treatment plant. With the erection of the cold storage building, they will be able to move the equipment. They have been able to do a re-visioning of the building at Locust Street and created more work space there. They have freed up enough space to move all the staff out... it is a building that has been slated for a number of year to be surplus. His predecessor had talked about that. They must use the proceeds of sale for capital expenses of the water enterprise, most likely for water line replacement.

Councilor Klein asked how much he would envision the building being sold for.

Councilor Dwight returned.

The building was appraised and the fair market value given them was \$290,000. That will be the minimum bid.

Councilor Klein asked if using the amount raised for capital expenses would free up other money for other uses, but Mayor Narkewicz explained that the proceeds need to be reallocated to the water enterprise fund.

The motion passed unanimously 4:0 by voice vote.

**B. 19.098 An Order For FY2019 Budget Transfers**

Councilor Nash stepped out.

Councilor Murphy reviewed the transfers listed in the order.

Councilor Carney moved to forward the order with a positive recommendation. Councilor LaBarge seconded.

The city has over-expended overtime in flood control because it had to man pump stations but it hasn't spent all the overtime in the storm drain category, Finance Director Susan Wright explained. It's been so rainy they've been running the pump stations, she elaborated.

City Council Committee on Finance Meeting Minutes for June 20, 2019

Councilor Nash returned.

Councilor Bidwell asked about the \$85,000 transfer into Legal Services.

This is the year they spend a lot in collective bargaining, Ms. Wright advised. She confirmed the Mayor's office is requesting two readings

Councilor Murphy called the motion to a vote, and it passed unanimously 4:0.

C. 19.099 An Order To Dedicate Medicare Part D Reimbursement To OPEB Trust Fund

Councilor Murphy read the text of the order.

Councilor LaBarge moved to forward the order with a positive recommendation. Councilor Sciarra seconded.

The city provides Medicare Part D coverage to its retirees, Ms. Wright explained. The federal government offers a subsidy intended to offer an incentive to employers. Employers get reimbursement from the government for offering a good plan to their retirees. The money comes to the city from the Group Insurance Commission (GIC) in the form of a deduction on the GIC bill. As a best practice, cities have been taking that Medicare reimbursement and moving it into the OPEB trust fund.

\$220,000 was contributed to the OPEB fund from this source in 2018.

Councilor Murphy called the motion to a vote, and it passed unanimously 4:0.

4. Approval Of Minutes From The Previous Meeting

A. Minutes of June 6, 2019

Councilor LaBarge moved to approve the minutes of June 6, 2019. Councilor Sciarra seconded. The motion passed 4:0 by voice vote.

5. New Business

*-Reserved for topics that the Chair did not reasonably anticipate would be discussed.*

None.

6. Adjourn: There being no other business, Councilor Carney moved to adjourn. Councilor LaBarge seconded. The motion carried on a voice vote of 4 Yes, 0 No. The meeting was adjourned at 9:05 p.m.

**Contact: D. Murphy @ [david.murphy8@comcast.net](mailto:david.murphy8@comcast.net)  
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**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 11, 2019

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Upon recommendation of the Mayor

19.103 An Order to Transfer Funds from FY2019 Unused Earned Leave to Compensated Absences Reserve Fund

*Ordered, that*

the amount of \$124,666.92 be transferred from the FY19 Unused Earned Leave Account (19191 519600) to the Compensated Absences Reserve Fund (5000 340521) for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the city upon the termination of the employee's or full-time officer's employment.

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**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 11, 2019

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Upon recommendation of the Mayor

19.104 An Order to Appropriate FY2020 Cash Capital Funds for Various Capital Projects

*Ordered, that*

the following Capital Projects are appropriated from the General Fund FY2020 Cash Capital Account:

Central Services – Municipal Building - Elevator Shaft Roof Repair	\$	40,000
Central Services – Municipal Building – Replace Boiler	\$	45,000
Central Services – Municipal Building – Security Upgrades to Collector/Parking Offices	\$	20,000
Central Services – Replace HVAC Technicians Van	\$	45,000
Central Services – Senior Center Space Utilization Study	\$	10,000
Central Services - Fire Station – Replace Cooling Condensers	\$	25,000
Information Technology Services – Municipal Broadband Study	\$	30,000
Fire Rescue – Vehicle Lift for Shop	\$	48,000
Fire Rescue – Staff Vehicle Replacement in Rotation	\$	42,000
Parks and Recreation – Playing Field Maintenance	\$	15,000
DPW – Traffic Calming	\$	10,000
DPW – Wood Waste Disposal	\$	10,000
TOTAL:	\$	340,000

# City of Northampton

MASSACHUSETTS

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*In City Council*

July 11, 2019

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Upon recommendation of the Mayor

## 19.108 An Order to Authorize FY2020 Intermunicipal Agreements

*Ordered, that*

Whereas MGL C.40 s. 4A allows for joint operation of public activities among governmental units, and

Whereas, MGL c. 40, s. 4A requires that such inter-governmental agreements be approved, in a city, by the City Council and the Mayor, and;

Whereas the City of Northampton provides services to and shares services with other municipalities;

Therefore pursuant to MGL C. 40 s. 4A the City Council hereby authorizes the City of Northampton to enter into the following inter-municipal agreements for FY2020 (all agreements for one year unless specifically noted):

Contract with Town of **Williamsburg for Building Inspection and Zoning Enforcement Services** – agreement to provide the Town of Williamsburg with services for a lump sum annual fee.

Contract with Town of **Williamsburg for Electrical Inspection Services** – agreement to provide the Town of Williamsburg with services, with permit fees turned over to the City of Northampton.

Contract with the Towns of Amherst, Hadley and Easthampton for **Municipal Hearing Officer Services** – agreement to provide Municipal Hearing Officer Services pursuant to MGL C.148A s.2c to hear complaints related to alleged violations of state building codes or the state fire codes for a lump sum per the agreement.

Contract with the Towns of Amherst, Chester, Chesterfield, Cummington, Hadley, Middlefield, Pelham, Williamsburg, Goshen and Worthington to provide **Veterans Services Officer Services** –



agreement to provide these services to the various communities and assessments to individual towns per the agreement.

Contract with the Towns of Granby, Hadley, Amherst, South Hadley and Easthampton, to provide **Sealer of Weights and Measures Services** – agreement to provide these services to the various communities and assessments to individual towns per the agreement.

Contract with the Franklin County Regional Council of Governments to monitor and support the **Greater Franklin County Economic Target Area**.

Contract with **Town of Amherst for kennel services** – Town of Amherst to provide kennel space for dogs in the custody of the Northampton Animal Control Officer per the agreement.

Contract with the Franklin Regional Council of Governments to partner with the City of Northampton, through its Health Department, relative to the following contracts: 1) to provide services relative to the **Hampshire Medical Reserves Corps** and 2) to provide emergency management services for the **Hampshire Public Health Emergency Preparedness Coalition**.

Contract with Amherst, South Hadley, Pelham, Ware, Belchertown and Easthampton – agreement to jointly create a coalition called the **Hampshire Opioid Abuse Prevention Collaborative** charged with mobilizing local boards of health, medical providers, educational facilities, social service agencies, community organizers and others in Hampshire County to create sustainable policies, programs and practices to change community ideas and expectations regarding opioid use and abuse, as well as to reduce the morbidity and mortality rates that result from opioid use and abuse.

**Pioneer Valley Opioid Data Collaborative** - Contract with Bay State Health Inc., City of Springfield Department of Health and Human Services, Hampden County DA, Northwestern DA, Hampden County Sheriff's Department, Opioid Task Force, Berkshire opioid Abuse Prevention Collaborative, North Quabbin Community Coalition, Partners for a Healthier Community Inc – agreement to work cooperatively to create methods to collect, store and aggregate **data regarding opioid use** and abuse in the region with the goal of analyzing trends and identifying short and long term intervention strategies.

Contract with **Pioneer Valley Mosquito Control District**, working under the oversight of the Massachusetts Department of Agriculture, focused on mosquito surveillance and control. The City, through its Health Department participates in this regional effort to assist western Massachusetts communities with mosquito related health concerns.

Contract with the Towns of Williamsburg, Goshen, Southampton, Chesterfield, Huntington, Hadley and Westhampton - agreement to provide **Laserfiche Hosting Services** for an annual fee thru FY2022.

Contract with the Towns of Amherst and Pelham to seek and accept grants where possible and to otherwise explore the mutual advantages of **electricity community aggregation**.

Contract with **Pioneer Valley Bike Share** and to enter into agreements with the cities of West Springfield and Chicopee and the Town of Hadley to participate in the Pioneer Valley Bike Share program along with the following entities which are already part of the existing inter-municipal agreement for the program: Holyoke, Springfield, Amherst, South Hadley, UMASS, PVPC and Easthampton already approved through FY2021.

Contract to participate in the **Connecticut River Task Force** with the police departments of Easthampton, Hadley, South Hadley, Chicopee and the Northwestern District Attorney in partnership with the Massachusetts Environmental Police to enhance law enforcement efforts on the Connecticut River due to the heavy volume of boating activity within the regional boundaries of the adjacent agencies – three year agreement to May of 2022.

Agreement for **Fiber Optic Cable with Five College Net, LLC** – Agreement to allow the city use of four strands of the Cable Network, including the right to transport and distribute digital signals for data – renewal of agreement for five years from 2019 – 2024 and allowing for automatic renewal for another five years from 2024-2028.

**Public Health Substance Use Health Information Exchange & DART Case Management Database** – Agreement to share Data on Opioid Use among these entities: Hampshire County Police Departments - Amherst, Belchertown, Chesterfield, Easthampton, Goshen, Granby, Hadley, Hatfield, Huntington, Middlefield, Plainfield, South Hadley, Southampton, Ware, Williamsburg, Amherst College; Hampshire County EMS/FD providers; Behavioral Health Network, CSO, Northampton Recovery Center, Cooley Dickinson Hospital, Baystate Health Systems: the Northwest District Attorney; Massachusetts Ambulance TRIP data MATRIS; Department of Public Health; Mass Registry of Vital Records Death Certificate data; MA Executive Office of Public Safety and Security Crime Research Unit National Incident Based Reporting System (NIBRS); PnP/Mass PAT, MAVEN & other Mass Chip data and other relevant behavioral health and substance use related data

Agreement to participate in **the Domestic Violence Intervention Project**, a regional partnership formed between the Northwestern District Attorney's office, Safe Passage, The New England Learning Center for Women in Transition and area police departments – four year agreement to December of 2022.

Agreement to participate in the **Northwestern District Anti-Crime Task Force** with all communities and their respective law enforcement entities within the jurisdiction of the Northwestern District, which are within the jurisdiction of the Northwestern District courts and that of the Northwestern District Attorney's Office – multi-year agreement with no end date.

Contract with the Commonwealth of Massachusetts, the Pioneer Valley Planning Commission, and multiple towns for the **Mass in Motion Program**, renew for three more years - through FY2022.

The following are agreements currently authorized by the city and have not expired:

Contract with Pioneer Valley Planning Commission for **EPA Stormwater MS4 Permit Assistance** – through March of 2022

**Paramedic Intercept Agreements** with multiple towns and ambulance districts – through November of 2041

Contract with Pioneer Valley Transit Authority for **Senior Transportation Services** – through November of 2041

Contract with the **Pioneer Valley Planning Commission for local planning technical assistance** through the Local District Technical Assistance and the Local Technical Assistance programs – through FY2020.

Contract with the **Pioneer Valley Planning Commission for traffic and transportation analysis** through the Federal Department of Transportation Unified Work Program – through FY2020.

Contract with the **Pioneer Valley Planning Commission for historic preservation planning** through the Community Preservation Act program – through FY2020.

Contract with **Greenfield Community College to use one strand of our Five College Fiber Network** for an annual fee, per the agreement – through FY2022.

**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 11, 2019

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Upon recommendation of the Mayor

19.109 An Order to Authorize Gift Fund Expenditure by Human Rights Commission

*Ordered, that*

the Northampton City Council in accordance with Massachusetts General Law Chapter 44, Section 53 A (Grants and gifts; acceptance and expenditure) authorizes the expenditure of up to \$1,000 from the General Gift Fund (Fund 2501) to be used by the Human Rights Commission for expenses related to their mission.