



Committee on City Services and the Northampton City Council

Committee Members:

Chair: Councilor Marianne L. LaBarge

Vice-Chair: Councilor Karen Foster

Councilor Rachel Maiore

Councilor Michael J. Quinlan, Jr.

MEETING AGENDA

Date: March 2, 2020

Time: 4 p.m.

Location: City Council Chambers

212 Main St., Northampton, Massachusetts

1. Meeting Called to Order and Roll Call

2. Announcement of Audio/Video Recording

This meeting is being audio/video recorded.

3. Public Comment

4. 4:00 P.M. Update on Coronavirus

Health Director Merridith O'Leary

5. 4:30 P.M. 20.023 Appointment of Assistant Chief Jon Davine as Fire Chief

Documents:

[20.023 Appointment of Assistant Chief Jon Davine as Fire Chief.pdf](#)

6. Minutes of Previous Meetings

A. Minutes of February 3, 2020 Organizational Meeting

Documents:

[02-03-2020_City Services Committee.pdf](#)

7. Items Referred to Committee

A. 20.022 Appointment to the Council on Aging - referred by City Council 2/6/2020

Council on Aging

Aurea “Agie” E. Domenech, 81 Conz St., Apt. 603, Northampton

Term: February 2020- June 2023

To fill a vacancy

Documents:

[20.022 Appointment to the Council on Aging.pdf](#)

8. New Business

A. Information Request for Demographic Breakdown of City Boards and Committees

B. Ideas for Departmental Presentation for April

9. Adjourn

Contact: Marianne LaBarge
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413.584.7937



MAYOR DAVID J. NARKEWICZ
City of Northampton
Office of the Mayor
210 Main Street Room 12
Northampton, MA 01060-3199
(413) 587-1249 Fax: (413) 587-1275
mayor@northamptonma.gov

MEMORANDUM

TO: City Council
FROM: Mayor David J. Narkewicz
CC: City Clerk Pamela Powers
DATE: February 4, 2020
RE: Appointment of Fire Rescue Department Chief

I am appointing Assistant Chief Jon Davine to the position of Chief of the Northampton Fire Rescue Department, filling the vacancy created by the retirement of Chief Duane A. Nichols, effective March 14, 2020.

Assistant Chief Davine has been with the 68-member Northampton Fire Rescue Department since having first moved to the Pioneer Valley in 1998. Over his distinguished career of more than twenty years, he has steadily risen through the ranks of Fire Rescue, becoming Captain in five years, Deputy Chief in thirteen, before being promoted to his current rank of Assistant Chief in 2015.

Assistant Chief Davine has an Associate's Degree in Fire Protection and Safety Technology from Springfield Technical Community College and a Bachelor's Degree in Fire Service Management from UMass Amherst. He graduated from the Massachusetts Firefighting Academy's Chief Fire Officer Management Training Program in 2016. He is currently enrolled in the Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) Security Studies Master's Degree Program at UMass Lowell.

Assistant Chief Davine has been a Hazardous Materials Technician since 2003 and is an original member of the Joint Hazard Incident Response Team attached to the Massachusetts State Police Bomb Squad. He is also currently a Training Coordinator and Emergency Manager for the City of Northampton. Assistant Chief Davine is a proud United States veteran, having served in the U.S Marine Corps from 1989 to 1993.

Assistant Chief Davine is a native of Adams, Massachusetts and a graduate of Hoosac Valley High School in Cheshire. He currently resides in Easthampton with his wife, Loren, and their twin sons, Drew and Zachary.

I am confident in Assistant Chief Davine's ability to lead our Fire Rescue Department and am honored to elevate him to the rank of Chief. I respectfully submit his appointment to the City Council for confirmation in accordance with the Northampton Charter, Article 2, § 2-10.



Committee on City Services Organizational Meeting and the Northampton City Council

Committee Members:

Chair: Councilor Marianne L. LaBarge

Vice-Chair: Councilor Karen Foster

Councilor Rachel Maiore

Councilor Michael J. Quinlan, Jr.

Meeting Minutes

Date: February 3, 2020, 4 p.m.

Location: City Council Chambers
212 Main St., Northampton, Massachusetts

Present: Councilor Marianne L. LaBarge, Chair
Councilor Karen Foster, Vice Chair
Councilor Michael J. Quinlan, Jr.

Absent: Councilor Rachel Maiore

1. MEETING CALLED TO ORDER AND ROLL CALL

At 4:01 p.m., Councilor LaBarge called the meeting to order. On a roll call, Councilors Foster, LaBarge and Quinlan were present. Councilor Rachel Maiore was excused. Also present was Administrative Assistant Laura Krutzler

Councilor LaBarge announced that the meeting was being audio and video recorded.

2. PUBLIC COMMENT

There being no members of the public present, there was no public comment.

3. ELECTION OF CHAIR/VICE CHAIR

Councilor LaBarge opened the floor to nominations for chair.

Councilor Quinlan nominated Councilor LaBarge. Councilor Foster seconded.

There being no further nominations, Councilor LaBarge called the nomination to a vote, and it passed unanimously 3:0 by roll call vote (Councilor Maiore absent).

Councilor LaBarge opened the floor to nominations for vice chair.

Councilor Quinlan nominated Councilor Foster. Councilor LaBarge seconded.

There being no further nominations, Councilor LaBarge called the nomination to a vote. The motion passed unanimously 3:0 by roll call vote (Councilor Maiore absent).

4. **MINUTES OF NOVEMBER 12, 2019 AND DECEMBER 5, 2019**

Councilor Quinlan moved to approve the minutes of November 12, 2019 and December 5, 2019 as a group. Councilor LaBarge seconded. The motion passed unanimously 3:0 by voice vote (Maiore absent).

5. **ITEMS REFERRED TO COMMITTEE**

A. **19.191 Appointment to the Board of Registrars - Referred by City Council 12/19/2019**
Board of Registrars

Catherine Kay, 136 S. Main St, Florence

Term: April 2019 to March 2022

To fill a vacancy

Councilor Quinlan interviewed Catherine Kay. He reported that she is already a member of the Board of Registrars and an enthusiastic member at that. She specifically commented that she likes being part of the team with Pam Powers and Dan Polachek.

Councilor Quinlan moved to forward the appointment with a positive recommendation. Councilor Foster seconded. The motion carried 3:0 by voice vote (Maiore absent).

B. **20.013 Appointments to Various Committees - referred by City Council 1/16/2020**
Board of Assessors

David Murphy, 78 North Elm Street, Northampton

Term: January 2020 - June 2023

To fill a newly created seat

Planning Board

Melissa Fowler, 87 Chesterfield Road, Leeds

Term: January 2020 – June 2021

To fill the unexpired term of Mark Sullivan

Councilor LaBarge read the following statement from David Murphy: "I served as a member of the Board of Assessors for seven years prior to joining the City Council. I am a Massachusetts accredited Assessor and a Massachusetts Licensed Real Estate Appraiser. I have served as a member of the Massachusetts Board of Registration of Real Estate Appraisers and twice served as chairman. I have been actively appraising real estate in Northampton for 40 years. I would like to again serve on the Northampton Board of Assessors. Between my time as an Assessor and my time on the City Council Finance Committee I have 21 combined years of municipal finance experience. I would like to continue to put my experience to work for the City of Northampton."

Councilor LaBarge moved to forward the appointment of David Murphy to the Board of Assessors with a positive recommendation. Councilor Quinlan seconded. The motion passed unanimously 3:0 by voice vote (Maiore absent).

Councilor Foster said she spoke to Melissa Fowler this morning. She has over 30 years' experience in construction management and a Bachelor's degree in Mechanical Engineering as well as a Masters in Construction Management. She is very invested in making sure different stakeholders are heard and come to agreements they can live with on a long-term basis. She is very invested in Northampton. She grew up here and then moved away but returned to raise her son here. She said she would only consider serving in Northampton.

Councilor Foster moved to forward the appointment with a positive recommendation. Councilor Quinlan seconded. The motion passed 3:0 by voice vote (Maioire absent).

6. **NEW BUSINESS**

A. **Ideas for Possible Departmental Presentations – Discussion**

Councilor LaBarge suggested having Health Director Merridith O'Leary come in and give an update on the coronavirus. She thinks they should know what is happening here with this virus; what are the symptoms and treatment, etc.

Members agreed. Councilor LaBarge asked Mrs. Krutzler to make an information request of the Mayor's office for Director O'Leary to attend the March 2, 2020 City Services meeting.

Councilor Foster said she would be interested in creating an inventory of who's serving on boards and commissions in terms of age, gender identity and maybe racial identity if appropriate to get a picture of what boards and committees look like demographically. Members discussed submitting this in the form of an information request. Krutzler shared her recollection that, in some past instances, the Mayor's office has required information requests to come from the council as a whole rather than individual councilors or committees.

If required, Councilor Foster said she would like to put consideration of the request on the council's agenda.

Councilor Foster moved to make a request to put the idea to make an information request for a demographic breakdown of boards and commissions on the City Council agenda. Councilor Quinlan seconded. The motion carried 3:0 by voice vote (Maioire absent).

In further discussion, members reached the consensus that, if determined appropriate for such information requests to come from a committee, the administrative assistant would make the request on behalf of City Services. [Editor's note: after consulting the council rules and Councilor Nash, it was determined that information requests can indeed come from committees.]

7. **Set Meeting Schedule for 2020 – 2021**

Members discussed that they would approve the schedule as presented and discuss alternative dates for the Labor Day holiday as the date approaches. Councilor Quinlan moved to approve the schedule as presented. Councilor Foster seconded. The motion carried 3:0 by voice vote (Maioire absent).

8. **Adjourn**

Councilor Foster moved to adjourn. Councilor Quinlan seconded. The motion carried 3:0 by voice vote (Maioire absent). The meeting was adjourned 4:24 p.m.

Prepared By:
L. Krutzler, Administrative Assistant to the City Council
413.587.1210; krutzler@northamptonma.gov



MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

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mayor@northamptonma.gov

DATE: February 6, 2020

TO: City Council

FROM: Mayor David J. Narkewicz

SUBJECT: Appointments to Boards, Committees, and Commissions

Please find the attached appointments to City Boards, Committees, and Commissions:

Council on Aging

Aurea "Agie" E. Domenech, 81 Conz St., Apt. 603, Northampton

Term: February 2020- June 2023

To fill a vacancy



**City of
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

2 messages

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Tue, Jan 28, 2020 at 8:42 PM

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Aurea E.	goes by "Agie" - pronounced AhGee
Last Name	Domenech	
Title, if applicable	Field not completed.	
Address1	81 Conz St. ,	
Address2	Apt. 603	
City	Northampton	
State	MA	
Zip	01060	
Home Phone	Field not completed.	
Work Phone	Field not completed.	
Cell Phone	4134046490	
Occupation & Place of Employment	Retired	
Email	Jacmiale@yahoo.com	
Are you a Northampton resident?	Yes	
Years Lived in Northampton	10	
Age	60 - 69	
Sex	Female	

Racial / Ethnic Background	Hispanic
Boards and Committees	Council on Aging
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Even though I am retired now for 10 years I had the experiences of work in different fields in my professional life and I can be a latino representative in the Council.of Aging.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	Northampton
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Aurea E. Domenech
Date	1/28/2020

Email not displaying correctly? [View it in your browser.](#)

Mayor of Northampton Mass. <mayor@northamptonma.gov>
 To: Marie Westburg <mwestburg@northamptonma.gov>

Wed, Jan 29, 2020 at 8:40 AM

Hey Marie-

Any thoughts on Aurea?

~Court

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