

CITY COUNCIL  
**CITY OF NORTHAMPTON**  
MASSACHUSETTS

Councilors:

- President William H. Dwight, At-Large
- Vice-President Ryan R. O'Donnell, Ward 3
- Vacant, At-Large
- Maureen T. Carney, Ward 1
- Dennis P. Bidwell Ward 2
- Gina Louise Sciarra, Ward 4
- David A. Murphy, Ward 5
- Marianne L. LaBarge, Ward 6
- Alisa F. Klein, Ward 7

**Meeting Agenda**  
**City Council Chambers**  
**Walter J. Puchalski Municipal Building**  
**212 Main Street, Northampton**  
**Meeting Date: July 14, 2016**  
**Meeting Time: 7:00pm**

**1. Public Comment**

**2. Roll Call**

**3. Public Hearings**

**A. 7:05 pm 16.115 Public Hearing regarding a Petition from  
National Grid to erect poles and wires upon, along, under or  
across Round Hill Road**

In accordance with the provisions of Section 22, Chapter 166, of the General Laws, a public hearing will be held on the petition of National Grid to erect poles and wires upon, along, under, or across Round Hill Road.

Documents:

- B. 7:15 pm Public Hearing Regarding Administrative Order to amend Administrative Code (Part II Sections 20.0 - Public Works Commission; 23.0 Public Shade Tree Commission; and Section 1.03 Appointment of Elected Officials to Serve on Multiple Member Bodies & Part I Section 6.0 Public works Division)**

**4. Recognition and One-Minute Announcements by Councilors**

**5. Communications and Proclamations from the Mayor**

- A. Consider written request of the Mayor that City Council invoke Article 3, Section 3-7 of the Northampton Charter and, pursuant to Article 3, Section 3-7(a), determine by a roll call vote whether the Mayor will be unable to perform the duties of the office during an upcoming trip abroad.**

**6. Resolutions**

**7. Presentations**

- A. Catholic Charities Presentation: Bringing Refugees into Northampton - Susannah Crolius**

**8. Recess for City Council Committee on Public Works & Utilities**

**9. Consent Agenda**

- A. 16.115 Approve National Grid Pole Petition for Round Hill Road**

See related documents under Public Hearing section of this agenda

**B. 16.064 Approve petition to discontinue a portion of Elm Street**

On May 12, 2015 the Planning Board voted unanimously to recommend discontinuance as proposed.

On June 29, 2016 the Public Works Commission voted to recommend the discontinuance of a portion of Elm street according to the drawing by VHB.

Documents:

[16.064\\_ElmStreetPetitiontoDiscontinue.pdf](#)

**C. 16.110 Approve petition to accept a portion of Pleasant Street/Route 5**

On June 29, 2016 the Public Works Commission voted to accept a portion of Pleasant Street as a public way from MassDot.

On June 23, 2015 the Planning Board voted unanimously to accept the portion of Pleasant Street.

Documents:

[16.110\\_PleasantStreetAcceptancePetition.pdf](#)

**D. 16.124 Appointment of Linda Desmond as Director of Senior Services - Refer to Committee on City Services**

Documents:

[16.124\\_Appointment\\_Senior\\_Services\\_Desmond.pdf](#)

**E. 16.131 Appointments to Various Committees - Refer to Committee on City Services**

**Disability Commission:**

- Gene Page, 46 Evergreen Road #107, Leeds – term July 2016 – June 2019

**Housing Partnership:**

- Patrick Boughan, 95 Straw Avenue, Florence – term July 2016 – June 2019
- Mark Goggins, 27 Spruce Lane, Florence – term August 2016 – June 2019

**Human Rights Commission:**

- Brian Barnes, 269 Main Street #2A, Northampton – term July 2016 – June 2019
- Tara Ganguly, 55A Chestnut Street, Florence – term July 2016 – June 2019
- Christine Young, 1443 Westhampton Road, Florence – term July 2016 – June 2019

**License Commission:**

- William Rosen, 2 Laurel Lane, Northampton – term July 2016 – June 2019 (reappointment)

**Parks & Recreation Commission:**

- David Cronin, 103 Pioneer Knolls Ext., Florence – term July 2016 – June 2019 (reappointment)
- Thomas Dunphy, 6 Chesterfield Road, Leeds – term July 2016 – June 2019 (reappointment)

**Zoning Board of Appeals:**

- Elizabeth Silver, 67 Willow Street, Florence – term July 2016 – June 2019 (moving from associate member to full member)

**F. Approve Minutes of the City Council Meeting of June 23, 2016**

Documents:

[CityCouncilMinutesJune\\_23\\_2016.pdf](#)

**G. Approve Minutes of the City Council Meeting of June 28, 2016**

Documents:

[CityCouncilMeetingMinutes\\_June\\_28\\_2016.pdf](#)

**10. Recess for Committee on Finance (See Separate Agenda)**

**11. Financial Orders**

**A. 16.125 Financial Order to appropriate Capital Projects from the General Fund FY17 Cash Capital Account - Request 2 Readings**

Documents:

[16.125\\_CapitalProjects.pdf](#)

**B. 16.126 Financial Order to transfer funds into the Compensated Absences Reserve Fund - Request 2 Readings**

Documents:

[16.126\\_Compensated\\_Absences\\_Reserve\\_Fund.pdf](#)

**C. 16.128 Financial Order To Authorize Inter-Municipal Agreements for FY 2017 - Request 2 Readings**

Documents:

[16.128\\_Intermunicipal\\_Agreements.pdf](#)

**D. 16.129 Financial Order To Reprogram remaining funds from an FY 15 Capital Project to the Fire Rescue Department Security Access System - Request 2 Readings**

Documents:

[16.129\\_Fire\\_Rescue\\_Security\\_Access\\_Project.pdf](#)

**E. 16.130 Financial Order to appropriate funds for Northampton Public Schools and Smith Vocational and Agricultural High School - Request 2 Readings**

Documents:

[16.130\\_Appropriate\\_Funds\\_for\\_Schools.pdf](#)

**F. 16.132 Financial Order to provide for FY2016 End of Year Budget Transfers - Request 2 Readings**

Documents:

[16.132\\_Budget\\_Transfers-EOY\\_FY2016.pdf](#)

**G. 16.133 Financial Order: For the City Council to accept a gift of a 1953 Jeep on behalf of the City from the family of Jack Joyce - Request 2 Readings**

Documents:

[16.133\\_Jeep\\_Gift.pdf](#)

## 12. Orders

**A. 16.112 Administrative Order to amend City of Northampton Administrative Code - Requires one vote only**

Documents:

[16.112-PartTwo.pdf](#)

[16.112\\_AdministrativeOrders.pdf](#)

**B. 16.127 A Warrant to provide for a Special Election on August 4, 2016 for At-Large City Councilor - Request 2 Readings**

Documents:

**C. 16.134 An Order for a Home Rule Petition to authorize the Mayor to seek special legislation to amend the Acts of 1994, Chapter 86 - Request 2 Readings**

Documents:

16.134\_SpecialAct.pdf  
16.134\_Home\_Rule\_Petition.pdf  
16.134\_Image.pdf

**D. 15.382 Order regarding sick time - Accept MGL Chapter 149, Section 148 C - item postponed from Feb. 4, 2016 meeting**  
City Council to consider referring to Committees

Documents:

15.382\_Earned\_Sick\_Time.pdf

**A. Extract from Minutes from Feb. 4, 2016 City Council Meeting regarding 15.382**

**15.382 Order regarding Sick Time – accept MGL Chapter 149, Section 148 C – item carried over from 2014 – 2015 council**

Motion to place on the floor made by Councilor LaBarge and seconded by Councilor O'Donnell.

Councilor O'Donnell requested that this order be sent to the Committee on Finance. Councilor Dwight indicated that the city council would like to "opt in" for this order provided that there is a workable solution.

Councilor Carney suggested that the collective bargaining take place before the council take up the order. If it sits in Finance, then it will appear on every agenda until collective bargaining has taken place.

She suggested that the order be tabled until contracts are signed. Councilor O'Donnell moved to postpone until July 1, 2016; Councilor LaBarge seconded the motion. The motion was approved on a voice vote of 7 Yes, 0 No, 2 Absent (Councilors Murphy and Adams).

**13. Ordinances**

**14. Updates from Council President & Committee Chairs**

**15. Information Requests (Charter Provision 2-7) and Committee Study**

## Requests

### 16. New Business

Contact: *P. Powers*

*Administrative Assistant to the City Council*

*(413) 587-1210*

[ppowers@northamptonma.gov](mailto:ppowers@northamptonma.gov)

Telephone

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Northampton Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 26th day of April 2016.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Round Hill Road-Northampton Massachusetts.

21691531 Dated April 26, 2016. Filed with this order

There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Round Hill -Relocate JO pole #1 35 feet north of the centerline of the intersection of Elm St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Massachusetts

City/Town Clerk.

20\_\_

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
NATIONAL GRID and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_ Massachusetts, on the \_\_\_\_\_ day of 20\_\_\_\_ and recorded with the records of location orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

Electrical

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

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There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

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Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

Massachusetts

City/Town Clerk.

20 .

Received and entered in the records of location orders of the City/Town of

Book

Page

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
NATIONAL GRID and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the City of Massachusetts, on the \_\_\_\_\_ day of 20\_\_\_\_ and recorded with the records of location orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

City

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Northampton Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 26th day of April 2016.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Round Hill Road-Northampton Massachusetts.

21691531 Dated April 26, 2016. Filed with this order

There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Round Hill -Relocate JO pole #1 35 feet north of the centerline of the intersection of Elm St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20 .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

Questions contact Lisa Jasinski 413-582-7467  
**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To the City Council  
Of Northampton Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

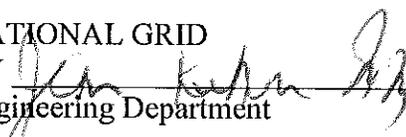
Round Hill -Relocate JO pole #1 35 feet north of the centerline of the intersection of Elm St.  
Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Round Hill Road-Northampton Massachusetts ,

**21691531** June 7, 2016

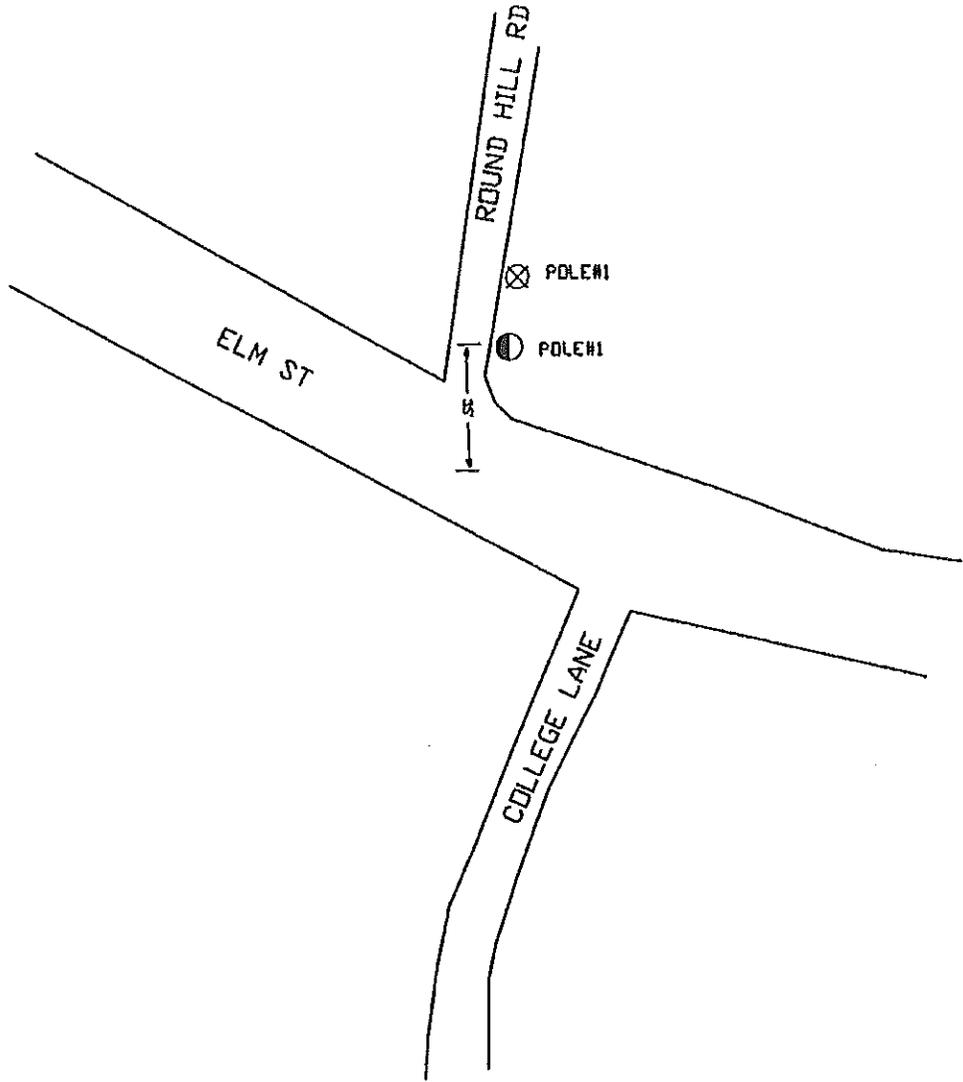
Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY   
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY \_\_\_\_\_  
Manager / Right of Way

Questions contact – Contact



<b>POLE PETITION</b>	<b>nationalgrid</b>
<input checked="" type="radio"/> Proposed NGRID Pole Locations	Date: 4/18/16
<input type="radio"/> Existing NGRID Pole Locations	Plan Number: 21091531
<input checked="" type="radio"/> Proposed J.O. Pole Locations	To Accompany Petition Dated:
<input type="radio"/> Existing J.O. Pole Locations	To The: CITY OF NORTHAMPTON
<input checked="" type="radio"/> Existing Telephone Co. Pole Locations	For Proposed: Pole: 1 Location: ROUND HILL RD
<input checked="" type="radio"/> Existing NGRID Pole Location To Be Made J.O.	Date Of Original Grant:
<input checked="" type="radio"/> Existing Pole Locations To Be Removed	
DISTANCES ARE APPROXIMATE	

I hereby certify that on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
NATIONAL GRID and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

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Attest:  
City/Town Clerk



CITY OF NORTHAMPTON, MASSACHUSETTS  
DEPARTMENT OF PUBLIC WORKS

125 Locust Street  
Northampton, MA 01060

413-587-1570  
Fax 413-587-1576

Donna LaScaleia  
Director

## Memorandum

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To: Donna LaScaleia   
From: Felix Harvey   
Date: June 20, 2016  
Re: National Grid Pole Petition #21691531 (Elm Street)

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Donna:

I have reviewed DPW records and visited the site to view the proposed possible relocation of pole #1 on Round Hill Road to a new location on Elm Street at the intersection of Round Hill Road. It is approximately 30 feet south of its current location, if necessary for proper guy anchorage of the new pole and wiring configuration on the south side of Elm Street. The proposed possible relocation of pole #1 is part of a Smith College project which will be occurring across Elm St, that was covered by a previously approved petition. The actual need for the new pole will be determined on site during the installation of the new configuration; this application is a good faith effort to receive approval in the eventuality that it may indeed be required. If it is not required, the original location of pole #1 will be maintained.

There are no underground city utilities or public shade trees in the proposed relocation of pole #1.

Etheredge & Steuer, P.C.  
ATTORNEYS AT LAW  
64 GOTHIC STREET  
NORTHAMPTON, MASSACHUSETTS 01060

EDWARD D. ETHEREDGE  
SHELLEY STEUER\*\*  
ELIZABETH WROBLICKA\*

\*Also Admitted in New York  
\*Also Admitted in California

(413) 584-1600

FAX (413) 585-8406  
ed@noholaw.com  
ss@noholaw.com  
elizabeth@noholaw.com

April 28, 2016

**HAND DELIVERED**

Wendy Mazza, City Clerk  
City of Northampton  
210 Main Street  
Northampton, MA 01060

Re: Petition for Street Layout Discontinuance  
M.G.L. c. 82, §21

Dear Wendy:

I enclose an original Petition for Discontinuance of a Portion of Elm Street and attached Plan, signed by the fee owner, the Trustees of the Smith College, and thirteen residents of the City of Northampton. I also enclose nine (9) copies of the Petition and Plan.

Very truly yours,

  
Edward D. Etheredge

EDE/kap  
Enc.

cc: Wayne Feiden, Dir.  
Alan Seewald, Esq.  
Diana Randall, Project Manager

**PETITION FOR DISCONTINUANCE OF  
A PORTION OF ELM STREET  
NORTHAMPTON, MASSACHUSETTS**

TO: CITY COUNCIL  
CITY OF NORTHAMPTON

WHEREAS The Trustees of The Smith College (the "College") are the owners in fee of the property on the southerly side of Elm Street at the intersection of the private way known as College Lane; and

WHEREAS the College plans to make improvements to the entrance to College Lane, and straighten and replace the bituminous sidewalk on the College's property within the existing street layout of Elm Street; and

WHEREAS the public convenience and necessity no longer requires the public repair and right of way over the 8,855 square foot "bump out" at the intersection of College Lane with Elm Street; now

THEREFORE, We the undersigned residents of the City of Northampton and The Trustees of The Smith College request that the portion of the layout of the public way known as Elm Street containing 8,855 square feet, all as shown on the Discontinuance Plan of a Portion of the Layout of Elm Street, and attached to this Petition, be discontinued in accord with M.G.L. c. 82, §21 and Sections 19-42 and 19-43 of the Code of Ordinances of the City of Northampton:

This Petition for a Discontinuance of a portion of Elm Street is based upon the following:

1. The portion of Elm Street proposed for discontinuance is entirely within the property owned by The Trustees of The Smith College.
2. The proposed discontinuance would relocate the monumented entrance to College Lane and relocate the sidewalk to a safer and more visible intersection with Elm Street as well as straighten and repair the sidewalk.

WHEREFORE, We the undersigned residents of the City of Northampton respectfully request the City Council of the City of Northampton discontinue the attached and described portion of Elm Street.

April 25, 2016

THE TRUSTEES OF  
THE SMITH COLLEGE

By:   
Michael W. Howard  
Vice President for Finance and Administration

Diana Randall  
40 State Street

Edward E. Edwards 128 Baker Hill Rd

Vincent Florence MA 01063  
301 Sylvester Rd  
123 SOUTH ST. No. 2

Shelley Steu 100 Washington Avenue  
600 West Avenue

Melanie Taylor NORTHAMPTON, MA 01060

Paul Wembey  
18 Perkins Ave.

Amy Hartman, 419 RIVERSIDE DR.  
FLORENCE MA 01062

Ken King 25 GREGORY LANE  
FLORENCE MA

MC ANDY DAVID C BLOOMBERG  
86 VERNON ST  
Northampton

Robb 103 WEST ST  
NORTHAMPTON

George 54 Prospect St  
Northampton 01060

Elizabeth  
406 N FARMER RD  
FLORENCE MA 01062



RuthAnn McCloud &lt;rmccloud@smith.edu&gt;

## FW: Elm Street Discontinuance Petition

1 message

**Ed Etheredge** <ed@noholaw.com>  
 To: "rmccloud@smith.edu" <rmccloud@smith.edu>  
 Cc: Diana Randall <drandall@smith.edu>

Tue, Apr 26, 2016 at 9:27 AM

Hi Ruth Ann,

Below is a copy of the email that I had copied Mike on last week. I probably should have sent it directly to him. I need you to print the Petition and get Mike to sign it and have Diana Randall, the Project manager pick it up and get it to me. It is for the project moving the entrance to College Lane up to the intersection with Elm Street. If Mike has any questions he can call me. Thanks, Ed

Edward D. Etheredge  
 Etheredge & Steuer PC  
 64 Gothic Street Suite 2  
 Northampton MA 01060  
 Tel: 413-584-1600  
 Fax: 413-585-8406  
 ed@noholaw.com

*Ed,  
 Signed Petition  
 for your use.  
 Diana Randall  
 4/26/2016*

**From:** Ed Etheredge  
**Sent:** Tuesday, April 19, 2016 11:59 AM  
**To:** 'Diana Randall' <drandall@smith.edu>  
**Cc:** 'Mike Howard' <mwhoward@smith.edu>  
**Subject:** Elm Street Discontinuance Petition

Hi Diana,

Attached is the Elm Street Partial Discontinuance Petition. I have copied Michael Howard with this email. If Michael (or President McCarthy) will print and sign for Smith and return the petition to me, I will collect a few more signatures of Northampton residents (ten is the required minimum) and then file the Petition with the Northampton City Council to start this process. If you are the person who is returning the Petition to me you can collect a few signatures from your office of Northampton residents (signature and street name and number on the same line). I am happy to collect the rest in my office before filing. If you have any questions let me know. Ed

Edward D. Etheredge  
 Etheredge & Steuer PC  
 64 Gothic Street Suite 2

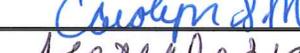


PETITION FOR ACCEPTANCE AS A CITY STREET

WE THE UNDERSIGNED inhabitants of the City of Northampton hereby formally petition the Northampton City Council to accept Pleasant Street/Route 5 in the area roughly between Holyoke Street and Hockanum Road, as a city street layout as shown on plans being recorded by the Massachusetts Department of Transportation (MassDOT) at the Registry of Deeds and incorporated herein by reference.

This will allow the roadway to be converted from a road that is essentially a highway to a city street, allowing eventual traffic calming, pedestrian and bicycle safety, green infrastructure, and parking improvements.

Signatures of inhabitants of the City of Northampton (minimum of six)

Name	Signature	Street Address
WAYNE FEJDEK		57 Olander Dr., Northampton
JAMES THOMPSON		29 PLEASANT ST, NORTHAMPTON
Carolyn Misch		123 MASSACHUSETTS ST MIT.
Arieta DELISE		201 SOUTH ST. NORTHAMPTON
Lyn Simmons		1075 Westhampton Rd, Florence MA
MARIONNE LARAGE		678 WESTHAMPTON RD FLO-MASS



# MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

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## MEMORANDUM

DATE: July 6, 2016

TO: City Council

FROM: Mayor David J. Narkewicz

**SUBJECT: Appointment of Director of Senior Services**

I am appointing Linda Desmond to the position of Director of Senior Services. Mrs. Desmond is a Northampton native and long-time city resident with a 40-year background in elder and social services. She recently returned to Florence after living and working in Ireland for 10 years. Mrs. Desmond represented Ward 5 on the Northampton City Council for 5 years and served on the Northampton Council on Aging for 17 years. A copy of her extensive resume is attached.

I am submitting this appointment to the City Council in accordance with § 2-10 of the Northampton Charter.

cc: City Clerk, Wendy Mazza

**Linda Desmond**  
50 Middle Street  
Florence, Massachusetts  
01062

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**Summary**

*A distinguished leader with proven success in program development, community organizing, advocacy, coalition building, intergenerational programming, and grant writing. Significant leadership experience in addressing human services issues and resource acquisition. Skilled in all aspects of supervisory and staff management. Ability to work effectively with private and public sectors and diverse populations. Has committed four decades of service to actively improving the lives of older people living in both Ireland and the United States.*

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**Education and Certifications**

*University of Connecticut School of Social Work West Hartford, CT*

- Masters of Social Work, Concentration in Social Work Administration

*University of Massachusetts, Amherst*

- Bachelor of Science, Concentration in Community Service
- Graduate Certification, Gerontology: University of Connecticut School of Social Work, Hartford, CT

**Professional Accomplishments**

- As the CEO of Care Local, a Dublin, Ireland based charity, I started a new initiative called the Plate Pals Programme, which was awarded the Vodafone World of Difference award. Through this volunteer based pilot, trained volunteers are assisting in nursing homes during meal time. Presently, according to research, more than 20% of the most vulnerable older people living in residential settings are malnourished. This new project addresses this critical issue.
- As Chairperson of the Docklands Senior Provider Council in partnership with other committee NGOs, older Docklands residents, the National College of Ireland, and major businesses, developed the first annual Docklands Book Sale. Twenty thousand books were collected, and all proceeds were distributed to older people's critical services in the Docklands area of Dublin. The book sale continues to generate €15,000 annually.
- As the Head of Empowerment and Regional Development for Age Action Ireland, I designed and developed the Getting Started Programme. Since its inception more than 4000 Irish older people have been trained in using computers and over 400 volunteers have been recruited and trained to assume a tutorial leadership role in Getting Started. It has been recognized as a program of E-inclusion Excellence by the Department of An Taoiseach (Irish Prime Minister) Information Society Policy Unit.
- Through the resources provided by an EU Interreg grant, I began a Positive Aging Cross Border Program. This project focused on three streams of service from a cross border perspective - Advocacy, Education, and Health/Social Activities. More than 1000 older people participated from both Northern Ireland and the Republic of Ireland.
- As Co-Chairperson of the National Advocacy Programme Alliance, in partnership with a number of older people's organizations and the Health Service Executive (HSE), I assisted in

# Linda Desmond

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the development of a National volunteer residential advocacy initiative, which was based on the US Ombudsman Program. Produced a video that won the EU Inter-generational Solidarity Award. As Vice President of Community Investment for United Way of Hampshire County, Massachusetts, established four new programs and brought an additional \$165,000 in revenue to the United Way of Hampshire County.

## Professional Employment History

**March 2012 to July 2015**

### **Crosscare Dublin, Ireland**

#### **Crosscare North Dublin Regional Program Director**

- Successfully merged Care Local, of which I was the CEO as detailed below, with one of the largest charities in Ireland.
- Represented Crosscare on two World Health Organization's Age Friendly Cities regional committees.
- Developed a new older men's initiative called the League targeting one hundred economically and socially vulnerable men in Dublin.
- Coordinated an international educational visit with prominent Irish women representing older people's programs in Ireland with the Executive Office of Elder Affairs and other Massachusetts Area Agencies on Aging.
- Hired, managed, trained, and supported 16 staff and interns and one hundred and fifty volunteers in Crosscare's Befriending Program, Plate Pals, Appointment Companions, and the League.
- Produced an award winning inter-generational video that emphasizes inter-generational solidarity.
- Organized all fund raising events.
- Continued the expansion of the Vodafone World of Difference award-winning program, Plate Pals, to three major hospitals in Dublin and ten nursing homes.
- Developed a new community initiative called Crosscare Connections, which created a "village" model of volunteer support for the oldest and most vulnerable Dublin people in partnership with individual parishes, Crosscare, and other public sector organizations.
- Facilitated four monthly Carer Support Groups.
- Managed Crosscare's satellite building/office in Finglas.

**January 2009 – March 2012**

### **Care Local Dublin, Ireland**

#### **Chief Executive Officer**

- Responsible for all areas of management of Care Local, including strategic planning, financial monitoring, effective delivery of service, grants management and evaluation under the direction of the Board of Directors.
- Developed and implemented a strategy to maintain and expand Care Local's volunteer base of 150 volunteers by creating new program initiatives, including: Plate Pals, the Homecoming Programme, Neighbourhood Support Groups, and the Drummelee Older Men's Drop-in Centre.
- Designed new programs based on defined community needs and research and secured funding for the new initiatives.
- As a Dublin based NGO, liaised with other community partners, NGOs, and businesses to further strengthen and expand the organization.

# Linda Desmond

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- Organized all fund raising events.
- Was responsible for the hiring, supervision, support and training of all staff.
- Designed a new agency branding scheme which included planning a strategy for higher community visibility and a stronger, more recognizable profile.

**August 2006 – December 2008**

**Age Action Ireland**  
**Dublin, Ireland**

**Head of Empowerment and Regional Development**

- Was responsible for the planning, organization, funding, and evaluation of all development activities within Age Action Ireland, the largest national aging program in Ireland.
- Supervised and supported the team, which was comprised of staff for regional development and advocacy located in the West of Ireland, South East, and North Dublin. It also included the development and management of the Positive Aging Cross Border Programme, and supervision of the Career Support Programme, University of 3<sup>rd</sup> Age, and the newly developed Getting Started Programme.
- Planned, implemented, and evaluated the strategic plan for the Development Team over a three-year cycle with high priority in expanding the Development Programme to all regions of the country.
- Devised innovative programs and attracted funding for them.
- Liaised with a wide range of other bodies at regional, national, and international levels with particular regard to greater cross-border co-operation.
- Participated in INTERREG, an international group whose responsibility is to share projects that reflect best practices in social programming through EU member countries. In this capacity I contributed to EU publications and presented at a National Aging Conference in Chicago.
- Contributed to the overall work of Age Action Ireland as a member of the Senior Management Team.

**June 2005 – June 2006**

**United Way of Hampshire County**  
**Northampton, MA., USA**

**Vice President of Community Investment**

- Responsible for the planning, development, management, and implementation of strategies to achieve the community building work of the United Way of Hampshire County, Massachusetts.
- Inspired and supported volunteer teams to understand and address the community's most pressing needs.
- Provided oversight and development of the Kimball W. Howes Volunteer Action Center, Success by Six initiative, the Retired and Senior Volunteer Program, and the effective delivery of the United Way's First Call for Help.
- Additionally responsible for the agency grant administration, including all areas of management of the Emergency Food and Shelter Program and its Local Board, outcome based evaluation, and needs assessments.

The V.P. was also responsible for working in consort with the President of the United Way in lobbying and advocating on behalf of the community with government officials and foundation personnel.

# Linda Desmond

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**1987 – June 2005**

**Hampshire Community Action Commission**  
**Northampton, MA., USA**

**Director, Senior Volunteer Programs of Hampshire and Franklin Counties**

- Directed two high-impact elder community volunteer programs comprising a 650 person membership.
- Supervised management staff and unionized line staff (performance reviews, disciplinary action, and team building).
- Oversaw volunteer recruitment, retention, and recognition.
- Managed annual budget of \$500,000 (expanded under my leadership from original \$35,000 base) and performed successful grant writing.
- Provided public speaking, and customized workshop facilitation on effective volunteer management and community organizing, instituted performance measurement and accountability systems.

**Other Areas of Employment pre-1987 include:**

- Nutrition Program Director for older people's dining centers and home delivered meals; responsibility of distributing over 1000 meals a day to older people in a 2,000 square mile radius.
- Supportive Services Coordinator which planned activities for older people participating in the Highland Valley Nutrition Program.
- Case manager for older people providing a multi-level support system which allowed older people the dignity of remaining in their own homes.
- Have held numerous leadership roles on committees providing support, services, and advocacy for older people on the local, regional, national, and international levels

## Linda Desmond

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- As member of the University of Massachusetts Community Service Learning Advisory Board assisted academic personnel and interns in designing a graduate track for both the Master's and Doctorate degrees in Community Service Learning.
- As a committee member of Treehouse, Inc., assisted in all areas of planning and development of this award-winning inter-generational, planned community for older citizens and foster families in Easthampton, Massachusetts.
- Developed an inter-generational literacy program utilizing 100 senior volunteers who served in 28 school systems, three after school programs, and three homeless shelters in Hampshire and Franklin Counties.
- Through successful grant writing, generated over \$2,000,000 in new revenues for program expansion and new program development from private and public sources (Department of An Taoiseach, Corporation for National and Community Service, Mass. Service Alliance, Verizon, Office of Refugees and Immigrants, Orchard Foundation, Mass. Dept. of Public Health, and the Guinness Foundation).
- Developed a Retired and Senior Volunteer Program in the Republic of Ireland and organized a "Conference on Older Volunteering" at Dublin Castle where keynote speaker President Mary McAleese recognized my civic engagement of older people.
- Served as elected official on the Northampton, Massachusetts City Council for 5 years.
- Invited by the Lithuanian government to present a workshop in Lithuania on older volunteering sponsored by Transparency International.
- Organized the Cambodian Elder Task force for Khmer elders experiencing poverty and isolation within Hampshire County. Through the efforts of this committee, Cambodian elders were assisted with home visits, the naturalization process, and assimilation into the greater community elder network.
- Through the Mass. Department of Public Health and in partnership with eight area Councils on Aging, created the Osteoporosis Exercise Program. Based on a senior peer leadership model, this free program serves 100+ seniors weekly and continues to grow.
- Over a ten year period, raised \$300,000 in Community Development Block Grant funds and rental income to convert Florence Grammar School, an abandoned school building, into a multi-purpose community center.
- Presented an Environmental Program that I initiated called Project Radon at the Environmental Protection Agency in Washington. Working in partnership with Environmental Alliance for Senior Involvement (EASI), the Massachusetts Department of Health, and the Massachusetts RSVP Programs, thousands of Massachusetts homes were tested for Radon gas through the efforts of an inter-generational volunteer force..



CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
WALLACE J. PUCHALSKI MUNICIPAL BUILDING  
212 MAIN STREET, NORTHAMPTON  
Northampton, MA  
June 23, 2016

Roll Call

A regular meeting of the City Council was called to order by City Council President William H. Dwight. At 7:15 pm on a roll call the following City Councilors were present:

At-Large Councilor William H. Dwight      At-Large Councilor (Vacant)  
Ward 1 Councilor Maureen T. Carney      Ward 2 Councilor Dennis P. Bidwell  
Ward 3 Councilor Ryan R. O'Donnell      Ward 4 Councilor Gina-Louise Sciarra  
Ward 5 Councilor David A. Murphy      Ward 6 Councilor Marianne L. LaBarge  
Ward 7 Councilor Alisa F. Klein.

The following City Councilor(s) was (were) absent: None

Public Hearing

Public Hearing:

Public Hearing  
Announced  
Regarding Pole  
Petition on  
Round Hill Road

16.115 Announcement of Public Hearing regarding a Petition from National Grid to erect poles and wires upon, along, under or across Round Hill Road

Councilor Dwight made the following announcement: In accordance with the provisions of Section 22, Chapter 166, of the General Laws, a public hearing will be held in City Council Chambers, 212 Main Street, Northampton, @ 7:05 p.m. on July 14, 2016 on the petition of National Grid to erect poles and wires upon, along, under, or across Round Hill Road.

Public Hearing  
Held Regarding  
Annual Budget

Public Hearing Regarding the City's Operating Budget for FY2017

In accordance with The Charter of Northampton, Massachusetts, Article 7 Finance and Fiscal Procedures, Section 7-4: Action on the Operating Budget, (a) Public Hearing:

A Public Hearing was held to consider the Proposed FY2017 Budget.

Motion to OPEN  
Public Hearing

At 7:16 p.m. a motion to open the public hearing was made by Councilor O'Donnell; seconded by Councilor LaBarge. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.

No proponents.

No opponents.

Motion to CLOSE  
Public Hearing

At 7:17 p.m. a motion to close the public hearing was made by Councilor LaBarge; seconded by Councilor Klein. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.

Recognitions  
and One-Minute  
Announcements  
by Councilors

Recognitions and One-Minute Announcements by Councilors

Announcements

None

<u>Communications and Proclamations From the Mayor</u>	<u>Communications and Proclamations From the Mayor:</u>
	None
<u>Resolutions</u>	<u>Resolutions:</u>
	None
<u>Presentations</u>	<u>Presentations:</u> None
<u>Consent Agenda</u>	<u>Consent Agenda</u>
<u>Motion to approve Consent Agenda</u>	Councilor LaBarge moved to approve the consent agenda; Councilor Bidwell seconded the motion. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<p>The following items were included on the consent agenda:</p> <ul style="list-style-type: none"> <li>• Minutes of Department Budget Hearings held on May 26, 2016 and on June 1, 2016</li> <li>• City Council Minutes of June 2, 2016</li> <li>• 16.078 Appointments to various committees – On June 7, 2016 the City Council Committee on City Services gave a positive recommendation regarding the following appointments: <ul style="list-style-type: none"> <li>○ Board of Health: Re-Appointment of Joanne Levine</li> <li>○ Central Business Architecture Committee: Appointment of Bridget Goggins &amp; Melissa Frydlo</li> <li>○ Community Preservation Committee: Re-appointment of Brian Adams</li> <li>○ Conservation Commission: Re-Appointment of C. Mason Maronn &amp; Appointment of Jason Perry</li> <li>○ Council on Aging: Re-appointment of Robert Montague</li> <li>○ Disability Commission: Re-appointment of James Winston</li> <li>○ Energy &amp; Sustainability Commission: Re-appointment of Mary Biddle, Adin Maynard &amp; Scott Silver</li> <li>○ Planning Board: Move Dan Felton from Associate Member to Full Member</li> </ul> </li> </ul>
<u>Recess for Committee on Finance Meeting</u>	At 7:21 p.m. the City Council recessed for the Committee on Finance meeting. The City Council reconvened at 8:35 p.m.
<u>Financial Order</u>	<u>Financial Order</u>
<u>16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget - 1st Reading</u>	<u>16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget - 1st Reading</u>
<u>Motion to approve 16.094 in 1st Reading</u>	Motion to approve in first reading made by Councilor Murphy and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<u>See minutes of June 28, 2016 for second reading</u>

<p><u>Financial Order</u></p> <p><u>16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget - 1st Reading</u></p> <p><u>Motion to approve 16.095 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Carney. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>Motion to approve 16.096, 16.097, and 16.098 in 1st Reading as a group</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p>Motion to approve in first reading as a group made by Councilor Murphy and was seconded by Councilor Carney. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>16.096 Financial Order to appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget - 1st Reading</u></p> <p><u>16.097 Financial Order to appropriate the sum of \$7,463,768 for the FY17 Water Enterprise Fund Budget - 1st Reading</u></p> <p><u>16.098 Financial Order to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget - 1st Reading</u></p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>16.099 Financial Order to approve Revolving Fund Accounts for FY2017 - 1st Reading</u></p> <p><u>Motion to approve 16.099 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.099 Financial Order to approve Revolving Fund Accounts for FY2017 - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor Murphy and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>

<p><u>Financial Order</u></p> <p><u>16.101 Financial Order To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance - 1st Reading</u></p> <p><u>Motion to approve 16.101 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.101 Financial Order To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance - 1st Reading</u></p> <p>Councilor Bidwell questioned with these funds being used for various projects, where the City would be left with free cash. Mayor Narkewicz indicated that the free cash balance would be \$126,970.69 in Free Cash. This is typical because free cash goes away on June 30<sup>th</sup> and then gets recertified by the DOR.</p> <p>Motion to approve in first reading made by Councilor Murphy and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>Motion to approve 16.102 &amp; 16.103 in 1st Reading as a group</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p>Motion to approve in first reading as a group made by Councilor Murphy and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>16.102 Financial Order To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking - 1st Reading</u></p> <p><u>16.103 Financial Order to Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account to be used for City-wide fueling depot project - 1st Reading</u></p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>16.104 Financial Order to Appropriate \$51,663.36 for Police Department Firing Range - 1st Reading</u></p> <p><u>Motion to approve 16.104 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.104 Financial Order to Appropriate \$51,663.36 for Police Department Firing Range - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>

<p><u>Financial Order</u></p> <p><u>16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows &amp; to develop plans for HVAC solution - 1st Reading</u></p> <p><u>Motion to approve 16.105 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows &amp; to develop plans for HVAC solution - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Klein. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>16.106 Financial Order to Appropriate \$37,300 for the West Farms &amp; Park Street Cemeteries - 1st Reading</u></p> <p><u>Motion to approve 16.106 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.106 Financial Order to Appropriate \$37,300 for the West Farms &amp; Park Street Cemeteries - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Klein. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>
<p><u>Financial Order</u></p> <p><u>16.107 Financial Order to Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund - 1st Reading</u></p> <p><u>Motion to approve 16.107 in 1st Reading</u></p> <p><u>Motion Carried</u></p>	<p><u>Financial Order</u></p> <p><u>16.107 Financial Order to Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund - 1st Reading</u></p> <p>Motion to approve in first reading made by Councilor O'Donnell and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.</p> <p><u>See minutes of June 28, 2016 for second reading</u></p>

<u>Financial Order</u>	<u>Financial Order</u>
<u>Motion to approve 16.117, 16.120, &amp; 16.121 as a group in 1<sup>st</sup> Reading</u>	Motion to approve as a group in first reading made by Councilor Murphy and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<u>16.117 A Financial Order to reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria - 1st Reading</u>
	<u>16.120 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School - 1st Reading</u>
	<u>16.121 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School - 1st Reading</u>
	<u>See minutes of June 28, 2016 for second reading</u>
<u>Financial Order</u>	<u>Financial Order</u>
<u>16.119 Financial Order regarding Senior Center Gift Fund Expenditures - 1st Reading</u>	<u>16.119 Financial Order regarding Senior Center Gift Fund Expenditures - 1st Reading</u>
<u>Motion to approve 16.119 in 1<sup>st</sup> Reading</u>	Motion to approve in first reading made by Councilor O'Donnell and was seconded by Councilor Sciarra. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<u>See minutes of June 28, 2016 for second reading</u>
<u>Financial Order</u>	<u>Financial Order</u>
<u>16.122 Order to authorizes the acquisition of two parcels of land located on the east side of Haydenville Road, Whately, MA - Request 2 Readings</u>	<u>16.122 Order to authorizes the acquisition of two parcels of land located on the east side of Haydenville Road, Whately, MA - Request 2 Readings</u>
<u>Motion to approve 16.122 in 1<sup>st</sup> Reading</u>	Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Bidwell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	
<u>Motion to suspend Council Rules to allow for 2<sup>nd</sup> Reading</u>	Motion to suspend City Council Rules to allow for a second reading was made by Councilor LaBarge and seconded by Councilor Murphy. The motion was approved on a voice vote of 8 Yes, 0 No.
<u>Motion Carried</u>	

Motion to approve 16.122 in 2<sup>nd</sup> Reading

Motion to approve in second reading made by Councilor Bidwell and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

*Upon the recommendation of the Mayor and the Department of Public Works*

**16.122  
AN ORDER**

To authorize the acquisition of two parcels of land located on the east side of Haydenville Road, Whately, MA

*Ordered, that*

WHEREAS, The City of Northampton owns a surface drinking water supply in the Towns of Hatfield, Whately and Williamsburg surrounded by watershed land owned by both the City and private property owners, and;

WHEREAS, It is in the interest of the City to acquire privately held parcels within this watershed as they become available for sale to protect its drinking water supply, and;

WHEREAS, Certain parcels of land within the watershed are available for acquisition, and it is in the interests of the City to acquire the parcels for watershed protection.

NOW, THEREFORE, BE IT ORDERED

That the City Council authorizes the acquisition by gift, purchase, eminent domain or otherwise, the fee interest in two parcels of land located on the east side of Haydenville Road, Whately, MA, as follows:

1. Parcel B as shown on a plan entitled "Plan of Land in Whately, Mass. Owned by Joseph Pilvinis," dated April 30, 1983, Revised June 11, 1983, and recorded in the Franklin Registry of Deeds in Plan Book 53, Page 43, containing 4.121 acres, more or less. Said parcel is more particularly described in the deed of Joseph Pilvinis to Joan Marie DeLano, dated August 19, 1983, and recorded in said Registry in Book 1750, Page 112.
2. Parcel C as shown on a plan entitled "Plan of Land in Whately, Mass. Owned by Joseph Pilvinis," dated April 30, 1983, Revised June 11, 1983, and recorded in the Franklin Registry of Deeds in Plan Book 53, Page 43, containing 4.121 acres, more or less. Said parcel is more particularly described in the deed of Joseph Pilvinis to Roberta June Marinéano, dated August 19, 1983, and recorded in said Registry in Book 1750, Page 114.

This acquisition is for the purpose of the sanitary protection of the Mountain Street Reservoir, part of the City of Northampton's Water Supply. The parcel shall be held in the custody and control of the Department of Public Works.

Further, that no appropriation is necessary for the acquisition of the easement authorized hereunder inasmuch as sufficient funds for this acquisition have been appropriated in Water Enterprise 61523-581000-11 - Land.

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.123 Financial Order for Budget Transfers – 1st Reading

16.123 Financial Order for Budget Transfers – 1st Reading

Motion to approve 16.123 in 1<sup>st</sup> Reading

Motion to approve in first reading made by Councilor O'Donnell and was seconded by Councilor Sciarra. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

16.123 Continued

Motion Carried See minutes of June 28, 2016 for second reading.

Financial Order

Financial Order

16.100 Financial Order to appropriate \$600,000 from FY16 GF to Fiscal Stability Stabilization Fund and Stabilization Fund - 2nd Reading

16.100 Financial Order to appropriate \$600,000 from FY16 GF to Fiscal Stability Stabilization Fund and Stabilization Fund - 2nd Reading

Motion to approve 16.100 in 1st Reading

Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon recommendation of the Mayor

16.100

AN ORDER

To appropriate \$600,000 from FY16 GF to Fiscal Stability Stabilization Fund and Stabilization Fund

Ordered, that

\$ 600,000 be appropriated from the FY16 General Fund Undesignated Fund Balance (Free Cash) to the following accounts:

\$200,000	5000	340516	Fiscal Stability Stabilization Fund
\$400,000	5000	340574	Stabilization Fund

Enrolled

Rules suspended, passed two readings and enrolled.

Orders

Orders

16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years. - 1st Reading

16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years. - 1st Reading

Motion to approve 16.116 in 1st Reading

Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

See minutes of June 28, 2016 for second reading.

<u>Orders</u>	<u>Orders</u>
<u>16.118 Order to accept Bottums Road as a City Street - 1st Reading</u>	<u>16.118 Order to accept Bottums Road as a City Street - 1st Reading</u>
<u>Motion to approve 16.118 in 1st Reading</u>	Motion to approve in first reading made by Councilor LaBarge and was seconded by Councilor Klein. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<u>See minutes of June 28, 2016 for second reading.</u>

<u>Orders</u>	<u>Orders</u>
<u>16.114 An Order To grant VCA, Inc. a 5% TIF exemption on new growth beginning in FY2018 - 2nd Reading</u>	<u>16.114 An Order To grant VCA, Inc. a 5% TIF exemption on new growth beginning in FY2018 - 2nd Reading</u>
<u>Motion to approve 16.114 in 2nd Reading</u>	Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<u>Motion Carried</u>	<u>The following order passed second reading:</u>
	<u>Upon recommendation of the Mayor</u>
	<p style="text-align: center;"><u>16.114</u> <u>An Order</u> <u>To grant VCA, Inc. a 5% TIF exemption on new growth beginning in FY2018</u></p>
	<p>WHEREAS, the City of Northampton granted a 5-year, 5% Tax Increment Financing (TIF) agreement to VCA, Inc. in 2008 for the relocation of its custom furniture and architectural millwork business from Easthampton to Northampton and the construction of a new 20,000 square foot manufacturing facility located on the south campus of the former Northampton State Hospital at 209 Earle Street; and</p>
	<p>WHEREAS, VCA, Inc. satisfied the terms of its original TIF agreement by expanding its workforce from 15 to 18 employees as specified in said agreement; and</p>
	<p>WHEREAS, VCA, Inc. has since grown to 30 employees and now wishes to further expand its operations through the construction of a 13,000 square foot addition at its 209 Earle Street facility with a commitment to adding 6 additional employees; and</p>
	<p>WHEREAS, this important manufacturing expansion project has received preliminary approval from the Commonwealth of Massachusetts as eligible for MA State Investment Tax Credits subject to the approval of a local Tax Increment Financing (TIF) agreement; and so</p>
	<p><b>Now Therefore Be It Ordered,</b> The City Council approves the VCA, Inc. expansion project as a certified project within the Village at Hospital Hill Economic Opportunity Area, and grants a five percent (5%) TIF exemption on new growth for a period of five years beginning in FY2018, and authorizes the Mayor to execute and implement a TIF agreement.</p>
<u>Enrolled</u>	<u>Rules suspended, passed two readings and enrolled.</u>

<u>Ordinances</u>	<u>Ordinances</u>  None
<u>Updates from Council President and Committee Chairs</u>	<u>Updates from Council President and Committee Chairs</u>  None
<u>Information Requests (Charter Provision 2-7) and Information Study Requests</u>	<u>Information Requests (Charter Provision 2-7) and Information Study Requests</u>  None
<u>New Business</u>	<u>New Business</u>  None
<u>Adjourn</u>	At 8:51 p.m., a motion to adjourn was made by Councilor LaBarge and seconded by Councilor Klein. The vote to adjourn passed on a voice vote of 8 Yes, 0 No, 1 Vacant.  Attest:  Administrative Assistant to the City Council

2015-2016 City Council Roll Call Record

Record of City Council Votes for June 23, 2016.

		Vacant	Bidwell	Carney	Dwight	Klein	LaBarge	Murphy	O'Donnell	Sclatta	Total
Roll Call by Pamela L. Powers, Administrative Assistant to the City Council @ 7:16 p.m.			Present	Present	Present	Present	Present	Present	Present	Present	8 Present, 0 Absent, 1 Vacant
16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget	1st Reading		Yes	Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget	1st Reading		Yes	Second Yes	Yes	Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.096 Financial Order to appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget	1st Reading		Yes	Second Yes	Yes	Yes	Yes	Motion to Approve as a Group Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.097 Financial Order to appropriate the sum of \$7,463,768 for the FY17 Water Enterprise Fund Budget	1st Reading										
16.098 Financial Order to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget	1st Reading										
16.099 Financial Order to approve Revolving Fund Accounts for FY2017	1st Reading		Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.101 Financial Order To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance	1st Reading		Yes	Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.102 Financial Order To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking	1st Reading		Yes	Yes	Yes	Yes	Second Yes	Motion to Approve as a Group Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.103 Financial Order to Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account to be used for City-wide fueling depot project	1st Reading										
16.104 Financial Order to Appropriate \$51,663.36 for Police Department Firing Range	1st Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC solution	1st Reading		Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant

Record of City Council Votes for June 23, 2016.		Vacant	Bidwell	Carney	Dwight	Klein	LaBarge	Murphy	O'Donnell	Scharra	Total
16.106 Financial Order to appropriate \$37,300 for the West Farms & Park Street Cemeteries	1st Reading		Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.107 Financial Order to appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund	1st Reading		Yes	Yes	Yes	Yes	Second Yes	Yes	Motion to Approve Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.117 A Financial Order to reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria	1st Reading		Yes	Yes	Yes	Yes	Second Yes	Motion to Approve as a Group Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.120 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School	1st Reading										
16.121 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School	1st Reading										
16.119 Financial Order regarding Senior Center Gift Fund Expenditures	1st Reading		Yes	Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.122 Order to authorize the acquisition of two parcels of land located on the east side of Haydenville road, Whitely, MA	1st Reading		Second Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
	Suspend Council Rules		Councilor LaBarge moved to suspend City Council rules to allow for a second reading: Councilor Murphy seconded the motion. The motion was approved on a voice vote.								
	2nd Reading		Motion to Approve Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
	1st Reading		Yes	Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.123 Financial Order for Budget Transfers	1st Reading		Yes	Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.100 Financial Order to appropriate \$600,000 from FY16 GF to Fiscal Stability Stabilization Fund & Stabilization Fund	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years	1st Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant

Record of City Council Votes for June 23, 2016.		Vacant	Bidwell	Carney	Dwight	Klein	Labarge	Murphy	ODonnell	Sciara	Total
16.118	Order to accept Bottlums Road as a City Street		Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 6 No, 1 Vacant
16.114	An Order to grant VCA, Inc., a 5% TIF exemption on new growth beginning in FY2018	2nd Reading	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant

At 8:51 p.m. Councilor Labarge motioned to adjourn; Councilor Klein seconded the motion. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.

Recorded By:

Pamela L. Powers, Administrative Assistant to the City Council

(413) 587-1210; ppowers@northamptonma.gov



CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
WALLACE J. PUCHALSKI MUNICIPAL BUILDING  
212 MAIN STREET, NORTHAMPTON  
Northampton, MA  
June 28, 2016

Roll Call

A special meeting of the City Council was called to order by City Council President William H. Dwight. At 5:00 pm on a roll call the following City Councilors were present:

At-Large Councilor William H. Dwight      At-Large Councilor (Vacant)  
Ward 1 Councilor Maureen T. Carney      Ward 2 Councilor Dennis P. Bidwell  
Ward 3 Councilor Ryan R. O'Donnell      Ward 4 Councilor Gina-Louise Sciarra  
Ward 5 Councilor David A. Murphy      Ward 6 Councilor Marianne L. LaBarge  
Ward 7 Councilor Alisa F. Klein.

The following City Councilor(s) was (were) absent: None

Public Hearing

Public Hearing:

Public Hearing regarding Proposed Amendments to the Administrative Code

The following Public Hearing was announced by Councilor Dwight:  
BY ORDER OF THE CITY COUNCIL, a Public Hearing will be held on Thursday, July 14, 2016 at 7:15 p.m. in the City Council Chambers located in the Wallace J. Puchalski Municipal Building, 212 Main Street, Northampton, MA. The City Council will consider the Proposed Amendments to the City of Northampton Administrative Code: (1) Part II Section 20.0 - Public Works Commission: proposed revision to eliminate the Public Works Commission as a Multiple-Member Body; (2) Part II Section 23.0 Public Shade Tree Commission: proposed revision to revise authorities and responsibilities for the Public Shade Tree Commission; (3) and Part II Section 1.03 Appointment of Elected Officials to Serve on Multiple Member Bodies: proposed revision to establish how membership to multiple-member bodies are determined when an elected official representative is needed; (4) Part I Section 6.0 Public Works Division: proposed revision pertaining to authorities and responsibilities for the Department of Public Works.

The City Council will hear all persons who wish to be heard thereon.

Recognitions and One-Minute Announcements by Councilors

Recognitions and One-Minute Announcements by Councilors

Announcements

None

Communications and Proclamations From the Mayor

Communications and Proclamations From the Mayor:

None

Resolutions

Resolutions:

	None
<b><u>Presentations</u></b>	<b><u>Presentations:</u></b> None
<b><u>Consent Agenda</u></b>	<b><u>Consent Agenda</u></b>
<b><u>Motion to approve Consent Agenda</u></b>	Councilor O'Donnell moved to approve the consent agenda; Councilor Klein seconded the motion. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.
<b><u>Motion Carried</u></b>	The following items were included on the consent agenda: <ul style="list-style-type: none"> <li>• 16.113 Appointments to Various Committees: <ul style="list-style-type: none"> <li><b><u>Re-Appointments to the Board of Registrars:</u></b> Charles Klepacki of 26 Ferry Avenue Janet Larson of 982 Florence Road, Florence</li> <li><b><u>Re-Appointment to the Central Business Architecture Committee:</u></b> Bruce Kriviskey of 23 Ice Pond Drive, Florence</li> <li><b><u>Re-Appointment to the Disability Commission:</u></b> Hannah Coyle of 3 Hampton Avenue</li> <li><b><u>Appointment to the Disability Commission:</u></b> Judith Kimberly of 659 Park Hill Road, Florence</li> <li><b><u>Appointment to the Housing Partnership:</u></b> Greta Hagen of 16 Market Street, #2C</li> <li><b><u>Re-Appointment to the Housing Partnership:</u></b> Gordon Shaw of 582 Haydenville Road, Leeds</li> </ul> </li> </ul>
<b><u>Recess for Committee on Finance Meeting</u></b>	The City Council did not recess for a Committee on Finance meeting due to lack of agenda items.
<b><u>Financial Order</u></b>	<b><u>Financial Order</u></b>
<b><u>16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget - 2nd Reading</u></b>	<b><u>16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget - 2nd Reading</u></b>
	Councilor Dwight noted that the subject of the City Budget came up during a recent debate between At-Large City Council candidates. He noted that just because there is not public comment, assent cannot be assumed. Rather, ambivalence is more likely. The public has the responsibility to read over the budget and observe what is expected in the coming year. The Council did its part by holding meetings with department leaders and held public hearings, but there was no public input.
	Councilor LaBarge noted that it is the taxpayer's responsibility to come to the budget hearings. The City Council cannot increase the proposed budget, only decrease. If she had concerns with the budget then she would talk with department leaders to get a better understanding about what the department's plans were. She stated that is what budget hearings are for.
<b><u>Motion to approve 16.094 in 2nd Reading</u></b>	Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Sciarra. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.
<b><u>Motion Carried</u></b>	<b><u>The following order passed second reading:</u></b> Upon the recommendation of Mayor Narkewicz

**16.094**  
**AN ORDER**  
**To appropriate \$84,044,076 for FY2017 General Fund Budget**

**Ordered, that:**

the sum of \$84,044,076 which is the full amount necessary for the Fiscal Year 2017 General Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,773,627 will be raised and appropriated from Parking Meter Receipts Reserved, \$10,000 from Cemetery Perpetual Care Trust Fund, \$5,000 from Cemetery Sale of Lots Receipts Reserved, \$974,025 from Sewer Enterprise Funds, \$692,167 from Water Enterprise Funds, \$114,813 from Solid Waste Enterprise Funds, \$268,422 from Storm Water Enterprise Funds, \$5,000 from Wetlands Filing Fees, \$1,500 from the Waterways Fund, \$13,609 from Community Preservation Act Administrative Funds, \$62,907 from Energy Rebates, \$28,729 from the Reserve for Police Station Debt Service and \$80,094,277 will be raised and appropriated.

**Rules suspended, passed two readings and enrolled.**

**Enrolled**

**Financial Orders**

**Financial Orders**

**Motion to approve 16.095, 16.096, 16.097, and 16.098 in 2nd Reading as a group**

Motion to approve in second reading as a group made by Councilor Murphy and was seconded by Councilor LaBarge. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

**16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget - 2nd Reading**

**16.096 Financial Order to appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget - 2nd Reading**

**16.097 Financial Order to appropriate the sum of \$7,463,768 for the FY17 Water Enterprise Fund Budget - 2nd Reading**

**16.098 Financial Order to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget - 2nd Reading**

**Motion Carried**

**The following orders passed second reading:**

**16.095** 16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget - 2nd Reading

Upon the recommendation of the Mayor

**16.095**  
**AN ORDER**

**To appropriate the sum of \$588,450 for the FY2017 Solid Waste Enterprise Fund Budget**

*Ordered, that*

the sum of \$588,450 which is the full amount necessary for the Fiscal Year 2017 Solid Waste Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$399,000 is to be raised from solid waste receipts, and \$189,450 to be made available from the Undesignated Fund Balance of the Solid Waste Enterprise Fund.

<b>SOLID WASTE ENTERPRISE FUND</b>	<b>FY17 Budget</b>
Solid Waste Landfill	\$ -
Solid Waste Other Waste Mgt	\$ 472,612
Solid Waste Debt	\$ 1,000
Solid Waste Interest	\$ 25
Solid Waste Closure & Post-Closure Fund	\$ -
Solid Waste Indirect Costs	\$ 114,813
Solid Waste Host Community Fee	\$ -
<b>TOTAL SOLID WASTE ENTERPRISE FUND</b>	<b>\$ 588,450</b>

16.095 Enrolled

Rules suspended, passed two readings and enrolled.

**16.096**

**16.096 Financial Order to appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget - 2nd Reading**

Upon the recommendation of Mayor Narkewicz

**16.096**  
**AN ORDER**

**To appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget**

*Ordered, that*

the sum of \$6,271,872 which is the full amount necessary for the Fiscal Year 2017 Sewer Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$6,271,872 is to be raised from sewer receipts.

16.096 continued

SEWER ENTERPRISE FUND	FY17 Budget
Sewer General Sanitary	\$ 1,582,076
Sewer Treatment	\$ 2,177,226
Sewer Debt	\$ 445,864
Sewer Interest	\$ 107,326
Sewer Indirect Costs	\$ 974,025
Sewer Reserve for Capital Projects	\$ 985,355
Sewer Reserve	\$ -
<b>TOTAL SEWER ENTERPRISE FUND</b>	<b>\$ 6,271,872</b>

16.096 Enrolled

Rules suspended, passed two readings and enrolled.

16.097

16.097 Financial Order to appropriate the sum of \$7,463,768 for the FY17 Water Enterprise Fund Budget - 2nd Reading

Upon the recommendation of the Mayor

16.097  
AN ORDER

To appropriate the sum of \$7,463,768 for the FY2017 Water Enterprise Fund Budget

*Ordered, that*

the sum of \$7,463,768, which is the full amount necessary for the Fiscal Year 2017 Water Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$6,787,245 is to be raised from water receipts and \$676,523 shall be transferred from the Water Stabilization Fund.

WATER ENTERPRISE FUND	FY17 Budget
Water General	\$ 3,595,099
Water Treatment	\$ 1,100,671
Water Debt	\$ 1,620,201
Water Interest	\$ 435,630
Water Indirect Costs	\$ 692,167
Water Reserve for Capital Projects	\$ -
Low Income Discount	\$ 20,000
Water Reserve	\$ -
<b>TOTAL WATER ENTERPRISE FUND</b>	<b>\$ 7,463,768</b>

16.097 Enrolled

Rules suspended, passed two readings and enrolled.

16.098

16.098 Financial Order to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget - 2nd Reading

Upon the recommendation of the Mayor

**16.098  
AN ORDER**

to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget

Ordered, that

the sum of \$1,957,558 which is the full amount necessary for the Fiscal Year 2017 Storm Water Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated. To meet said appropriation, \$1,957,558 is to be raised from storm water receipts.

<b>STORM WATER ENTERPRISE FUND</b>	<b>FY17 Budget</b>		
Storm Water Drain Operations	\$ 1,310,067		
Storm Water Flood Control Operations	\$ 320,520		
Storm Water Debt	\$ 50,000		
Storm Water Interest	\$ 8,550		
Storm Water Indirect Costs	\$ 268,421		
Storm Water Reserve for Capital Projects	\$ -		
Storm Water Reserve	\$ -		
<b>TOTAL WATER ENTERPRISE FUND</b>	<b>\$ 1,957,558</b>		

16.098 Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.099 Financial Order to approve Revolving Fund Accounts for FY2017 - 2nd Reading

16.099 Financial Order to approve Revolving Fund Accounts for FY2017 - 2nd Reading

Motion to approve 16.099 in 2nd Reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

## Upon Recommendation of the Mayor

**Ordered that**, the City Council authorizes the following Revolving Funds in accordance with M.G.L. Chapter 44, Section 53 E 1/2 for Fiscal Year 2017. Receipts received but not expended in Fiscal Year 2017 shall be carried over to Fiscal Year 2018 if these funds are reauthorized for Fiscal Year 2017 by City Council. No further appropriations shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the annual spending limit as noted.

Fund Number	Name of Fund	Receipts to be credits to fund	Programs and Purpose for which funds can be expended	Authorized Spending Agent	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	Revenue from the sale of renewable energy certificates and renewable energy or greenhouse gas (e.g. carbon) credits or other emission credits and utility rebate payments	Allowable expenditures include materials, expenses and contracted services associated with projects, program and policies that increase levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletions and climate change in all of Northampton's public and private sectors consistent with the goals of the Sustainable Northampton Plan, the City's climate change protection commitments and other City plans/goals	Director of Central Services with the approval of the Northampton Energy and Sustainability Commission and the Mayor	\$150,000
2416	Hazmat Revolving Fund	Revenue generated from billing the responsible party for the costs associated with responding to an incident involving the release of hazardous materials	Allowable expenditures include the purchase or replacement of materials, equipment, protective gear, vehicle repair and maintenance, preparedness training activities and for any purpose in connection with the HAZMAT program	Fire Chief	\$85,000
2419	DPW Public Works Construction Services Revolving Fund	Revenue generated from departmental billing to granting agencies and other third parties for labor, overhead, equipment and materials associated with the provision of construction services	Allowable expenditures include the purchase of materials, equipment and vehicles for the Department of Public Works as well as related construction costs on construction projects involving any divisions of the DPW	DPW Director with the approval of the Mayor	\$85,000
2408	Senior Services Transportation Revolving Fund	Revenue generated from fare donations for transportation services and direct donations to the transportation program	Allowable expenditures include vehicle acquisition, repair and maintenance, gasoline, mileage reimbursements, contracted services, salaries, stipends and other expenses directly related to the operation of transportation services	Director of Senior Services	\$75,000
2428	Senior Services Activities Revolving Fund	Revenue generated thru program activity fees, donations and fundraising events	Allowable expenditures include expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$90,000
2432	Senior Services Gift Shop Revolving Fund	Revenue generated thru sales of merchandise either donated or purchased	Allowable expenditures include purchase of gift shop merchandise, sales tax, contracted services and expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$20,000
2433	Senior Services Food	Revenue generated from payments for	Allowable expenditures include acquisition of kitchen equipment	Director of Senior Services	\$50,000

	Services Revolving Fund	meals, assorted meal preparations and other refreshments sold at the Senior Center and Coffee Shop	and supplies, meal taxes, food, contracted services, and expenses related to the operations of the food services program including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services		
2440	Senior Services Publications Revolving Fund	Revenue generated from advertising on the website, electronic bulletin board and in senior publications and direct donations	Allowable expenditures include printing, postage, advertisements, office supplies and other expenses directly related to the creation and distribution of senior publications, including salaries, stipends and employee benefits	Director of Senior Services	\$50,000
2441	Senior Trips and Travel Revolving Fund	Revenue generated thru promotion of travel opportunities for seniors and community members and memberships in the Travel Club	Allowable expenditures include contracted services, admission fees, reservations, postage, publicity, travel refreshments, office supplies and other expenses directly related to the promotion and implementation of travel opportunities including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	Director of Senior Services	\$100,000
2406	Athletic League Fees Revolving Fund	Revenue generated from fees charged for athletic leagues fees	Allowable expenditures include salaries, employee benefits, expense and contracted services required to operate athletic league for City residents supervised directly by the Recreation Department	Director of Parks and Recreation	\$230,000
2405	JFK Family Aquatic Center	Revenue generated from user charges for use of the JFK Pool	Allowable expenditures include anything relative to maintaining, equipping and staffing and operating the JFK Family Aquatic Center including salaries and employee benefits	Director of Parks and Recreation	\$120,000

**16.099 Enrolled** Rules suspended, passed two readings and enrolled.

**Financial Order** Financial Order

**16.101 Financial Order To** 16.101 Financial Order To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance - 2nd Reading

**Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance - 2nd Reading**

**Motion to approve 16.101 in 2nd Reading** Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Klein. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

**Motion Carried** The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

**16.101**  
**AN ORDER**

**16.101 continued** To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance

*Ordered, that*

the following Capital Projects be appropriated from the FY16 General Fund Undesignated Fund Balance (Free Cash):

Information Technology – Integrate Municipal Data Systems (Permitting)	\$	110,000
Fire Rescue Department – Communication Equipment	\$	32,550
Police Department – Replace Tactical Equipment	\$	67,500
Northampton Public Schools – District Wide Security Measures	\$	40,000
Police Department – Firing Range	\$	60,000
DPW – Fueling Depot	\$	304,133
DPW – Equipment Replacement	\$	385,481
DPW – Clement Street Bridge	\$	50,000
<b>TOTAL:</b>		<b>\$ 1,049,664</b>

**Enrolled** Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.102 Financial Order To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking - 2nd Reading

16.102 Financial Order To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking - 2nd Reading

Motion to approve 16.102 in second reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:  
Upon the recommendation of Mayor Narkewicz

16.102  
AN ORDER  
To Appropriate Capital Projects from Receipts Reserved for Appropriation –  
Parking

*Ordered, that*

the following Capital Projects be appropriated from the Receipts Reserved for Appropriation – Parking:

Drainage System Upgrades at Garage	\$	90,000
Downtown and Parking Wayfinding	\$	70,000
Garage Structural Repairs – Phase IV	\$	200,000
<b>TOTAL:</b>		<b>\$ 360,000</b>

**Enrolled** Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.103 Financial Order to Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account to be used for City-wide fueling depot project - 2nd Reading

16.103 Financial Order to Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account to be used for City-wide fueling depot project - 2nd Reading

Motion to approve in second reading

Motion to approve in second reading made by Councilor O'Donnell and was seconded by Councilor Sciarra. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

16.103  
AN ORDER

To Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account

*Ordered, that*

\$160,867 be appropriated from the Receipts Reserved for Appropriation - Sale of Land Account to the City Wide Fueling Depot Project.

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.104 Financial Order to Appropriate \$51,663.36 for Police Department Firing Range - 2nd Reading

16.104 Financial Order to Appropriate \$51,663.36 for Police Department Firing Range - 2nd Reading

Motion to approve 16.104 in 2nd Reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

16.104  
AN ORDER

To Appropriate \$51,663.36 for Police Department Firing Range

16.104 continued

*Ordered, that*

\$ 25,275.26 remaining old Community Policing Grants (Fund 2144) and \$25,843.23 remaining in the Police Dare Program Gift Account (Fund 2511) and \$544.87 in the Police Shooting Range Gift Account (Fund 2513) for a total of \$51,663.36 to be used for the development of the firing range for the Police Department.

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC solution - 2nd Reading

16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC solution - 2nd Reading

Motion to approve 16.105 in 2nd Reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

16.105  
AN ORDER

To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC solution @ Forbes Library

*Ordered, that*

\$100,000 or such other sum as may constitute the entire balance in an old account set aside for Memorial Hall building renovations (Account – 5000 340565) be appropriated to be used for architectural plans and specifications for retrofitting/replacement of windows at the Forbes Library and development of engineering plans for an HVAC solution for the Special Collections Room and Calvin Coolidge Library at Forbes Library.

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.106 Financial Order to Appropriate \$37,300 for the West Farms & Park Street Cemeteries - 2nd

16.106 Financial Order to Appropriate \$37,300 for the West Farms & Park Street Cemeteries - 2nd Reading

Reading

Motion to approve 16.106 in 2nd Reading

Motion to approve in second reading made by Councilor O'Donnell and was seconded by Councilor Murphy. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

16.106  
AN ORDER  
To Appropriate \$37,300 for the West Farms & Park Street Cemeteries

*Ordered, that*

the sum of \$37,300 is appropriated from the Cemetery Trust and Income Fund to be used toward the Cemetery Preservation Plan for the West Farms and Park Street Cemeteries.

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.107 Financial Order to Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund - 2nd Reading  
Motion to approve 16.107 in 2nd Reading

16.107 Financial Order to Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund - 2nd Reading

Motion Carried

The following order passed second reading:

Upon the recommendation of Mayor Narkewicz

16.107  
AN ORDER  
To Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund

*Ordered, that*

the sum of \$344,359 is appropriated from the Capital Stabilization Fund for the following projects:

Fire Rescue Department – Update Alerting System	\$	164,840
DPW Equipment Replacement	\$	179,519
TOTAL:	\$	344,359

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Orders

Financial Orders

Motion to approve 16.117, 16.120, & 16.121 as a group in 2nd Reading

Motion to approve as a group in second reading made by Councilor Murphy and was seconded by Councilor Bidwell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

16.117 A Financial Order to reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria - 2nd Reading

16.120 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School - 2nd Reading

16.121 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School - 2nd Reading

Motion Carried

The following orders passed second reading:

16.117

16.117 A Financial Order to reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria - 2nd Reading

Upon the recommendation of the Mayor

16.117  
AN ORDER

To reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria

**Whereas,**

City Council appropriated \$35,000 for repairs to the Leeds Elementary School skylight and window repair project as part of the FY15 Capital Plan;

**Whereas,**

The repairs that were made were not as extensive as originally estimated and there remains \$21,241;

**Whereas,**

Planned renovations to the R.K.Finn Ryan Road Cafeteria are part of the city's Five Year Capital Improvement Program and are tentatively scheduled for the FY18 Capital Plan and in order to do the renovations during the summer of 2017, architectural plans need to be prepared;

**Ordered, that**

\$21,241 be reprogrammed from the balance of the Leeds Elementary School skylight and window repair project (19303-586504) for the purpose of preparing architectural plans for the upcoming renovation of the R.K. Finn Ryan Road School Cafeteria.

16.117 Enrolled

Rules suspended, passed two readings and enrolled.

16.120

16.120 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School - 2nd Reading

16.120 Continued

Upon the recommendation of the Mayor

**16.120**  
**AN ORDER**

To appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School

*Ordered, that*

That the City of Northampton appropriate the amount of \$40,000 for the purpose of paying costs of a roofing replacement schematic design feasibility study for the Leeds Elementary School, located at 20 Florence Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate necessary funds from funds remaining in the account entitled Leeds Roof Membrane Project (19303 586514). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.

16.120 Enrolled

Rules suspended, passed two readings and enrolled.

16.121

16.121 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School - 2nd Reading

Upon the recommendation of the Mayor

**16.121**  
**AN ORDER**

To appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School

*Ordered, that*

That the City of Northampton appropriate the amount of \$40,000 for the purpose of paying costs of a roofing replacement schematic design feasibility study for the Bridge Street Elementary School, located at 2 Parson Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate necessary funds from funds remaining in the account entitled Ryan Road Roof Membrane Project (19303 586503). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.

16.121 Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.119 Financial Order regarding Senior Center Gift Fund Expenditures - 2nd Reading

16.119 Financial Order regarding Senior Center Gift Fund Expenditures - 2nd Reading

Motion to approve 16.119 in 2nd Reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor Sciarra. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following order passed second reading:

Upon the recommendation of the Mayor

16.119  
AN ORDER  
Regarding Senior Center Gift Fund Expenditures

Ordered, that

The following expenditures from the Senior Services Gift Fund (2522541-57806) be approved:

\$2,600 for the purchase and installation of mirrors for the walls of the Fitness Center

\$1,200 for canopies to be constructed and installed for two mini-sale merchandise carts/kiosks

Enrolled

Rules suspended, passed two readings and enrolled.

Financial Order

Financial Order

16.123 Financial Order for Budget Transfers -- 2nd Reading

16.123 Financial Order for Budget Transfers -- 2nd Reading

Motion to approve 16.123 in 2nd Reading

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following Order passed second reading:

Upon recommendation of the Mayor

16.123  
An Order  
For Budgetary Transfers

*Ordered, that*

the following FY2016 budgetary transfers be and hereby are made:

16.123 continued

Department		Description	Org	Object	Transfer From:	Transfer To:
Other Employee Benefits	PS	Sick Leave Buy Back	19191	519600		43,135
Reserve for Personnel	PS	Wage Adjustment/Reserve	19491	519700		16,613
Fire	PS	Salaries Permanent	12201	511000	(18,000)	
Fire	OM	R & M Buildings	12202	524001		18,000
Police	PS	Salaries Permanent	12101	511000	(20,000)	
Police	OM	Animal Control Services	12102	538002		8,000
Police	OM	Technology Services	12102	530004		12,000
Recreation	OM	Telephone	16302	534100		1,180
Legal Services	OM	Legal	11512	530002		15,000
Engineering	PS	Salaries Permanent	14111	511000		9,000
DPW Administration	PS	Salaries Permanent	14211	511000	(9,000)	
IT	OM	Professional/Technical	11552	530000		8,000
IT	OM	Technology Communication	11552	534200		5,000
Central Services	OM	Street/Signal Lights	11922	521002		25,000
City Council	OM	Audit	11112	530001		2,500
City Council	OM	Advertising	11112	534600		900
City Clerk	OM	Ballot Printing/Processing	11612	538007		3,000
Medical Insurance	PS	Employee Insurance Benefits	19141	519400	(85,580)	
Interest on Debt	OM	Interest on Notes	17503	592500	(34,748)	
Water Treatment	PS	Overtime	61551	513000		10,000
Water Treatment	PS	Salaries Permanent	61521	511000	(10,000)	
<b>TOTAL:</b>					<b>(177,328)</b>	<b>177,328</b>

Enrolled

Rules suspended, passed two readings and enrolled.

**Orders**

**16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years. - 2nd Reading**

**Motion to approve 16.116 in 2nd Reading**

**Motion Carried**

**Orders**

**16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years. - 2nd Reading**

Motion to approve in second reading made by Councilor LaBarge and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

**The following Order passed second reading:**

Upon the recommendation of **the Mayor**

**16.116  
AN ORDER**

**To allow School District to enter into contracts for instructional materials for a period not to exceed six years.**

**Ordered, that:**

**Whereas,** Chapter 30B of the Massachusetts General Laws requires City Council approval for contract terms exceeding three years, and

**Whereas,** multi-year contracts up to six years, can maximize the impact of school funds spent on instructional materials,

NOW, THEREFORE, BE IT ORDERED THAT,

all school districts of the City of Northampton are authorized to enter into contracts for instructional materials for a period not exceed six years.

Enrolled Rules suspended, passed two readings and enrolled.

Orders

Orders

16.118 Order to accept Bottums Road as a City Street - 2nd Reading

16.118 Order to accept Bottums Road as a City Street - 2nd Reading

Motion to approve 16.118 in 2nd Reading

Motion to approve in second reading made by Councilor Murphy and was seconded by Councilor O'Donnell. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Vacant.

Motion Carried

The following Order passed second reading:

**CITY OF NORTHAMPTON, MASSACHUSETTS**

- WHEREAS, a petition has been duly filed to layout and accept Bottums Road as a public way; and
- WHEREAS, the petition has been referred to the Planning Board and to the Public Works Commission formerly the Board of Public Works; and
- WHEREAS, the Public Works Commission has held a duly noticed public hearing on the petition to layout and accept the public way; and
- WHEREAS, the Public Works Commission has recommended laying out and accepting Bottums Road as a public way;

NOW, THEREFORE, BE IT ORDERED

That the City Council authorizes the acquisition by gift, purchase, eminent domain or otherwise, an easement in and over the parcels of land shown as shown as "Bottums Road" on a plan entitled, "Plan of Land in Northampton, Massachusetts, Hampshire County, Surveyed for the City of Northampton," dated March 11, 2015, for the purpose of laying out, establishing and accepting public ways thereon.

Further, that the City Council hereby lays out, establishes and accepts as a public way the parcels to be acquired hereunder.

And further, that no damages shall be payable as a result of the any taking authorized herein and no betterments shall be assessed as a result of the laying out, establishing and accepting such public way.

**ORDER OF TAKING**

The undersigned, being the duly elected and sitting members of the City Council of the City of Northampton, in the Commonwealth of Massachusetts, acting under the authority of and in accordance with the provisions of General Laws of the Commonwealth, as from time to time amended, and more particularly Chapter 79, and pursuant to the Order of the Northampton City Council, a true copy of which is attached hereto, does hereby take a perpetual easement for and on behalf of the Inhabitants of the City of Northampton over the parcels referenced below. The purpose of the taking hereunder is the laying out, establishing and accepting of a public way in and for the City of Northampton in accordance with Mass. Gen Laws ch. 82, and Northampton Code of Ordinances, § 285-31, et seq.

16.118 continued

The parcels hereby taken are shown as "Bottums Road" on a plan entitled, "Plan of Land in Northampton, Massachusetts, Hampshire County, Surveyed for the City of Northampton," dated March 11, 2015, to be recorded herewith. The parcels are more particularly bounded and described as set forth on Exhibit A, attached hereto.

No damages shall be payable as a result of this taking and no betterment shall be assessed as a result of the laying out and acceptance of the public way herein.

[THE REMAINDER OF THIS PAGE INTENTIONALL LEFT BLANK]

IN WITNESS WHEREOF, We, the City Council of the City of Northampton, have executed this Order of Taking this 28<sup>th</sup> day of June, 2016.

WITNESS TO ALL:

CITY COUNCIL, CITY OF NORTHAMPTON, MA

\_\_\_\_\_  
William H. Dwight  
AT-LARGE COUNCILOR

\_\_\_\_\_  
Vacant  
AT-LARGE COUNCILOR

\_\_\_\_\_  
Maureen T. Carney  
WARD 1 COUNCILOR

\_\_\_\_\_  
Dennis P. Bidwell  
WARD 2 COUNCILOR

\_\_\_\_\_  
Ryan R. O'Donnell  
WARD 3 COUNCILOR

\_\_\_\_\_  
Gina-Louise Sciarra  
WARD 4 COUNCILOR

\_\_\_\_\_  
David A. Murphy  
WARD 5 COUNCILOR

\_\_\_\_\_  
Marianne L. LaBarge  
WARD 6 COUNCILOR

\_\_\_\_\_  
Alisa Klein  
WARD 7 COUNCILOR

CERTIFICATE OF THE CLERK  
CITY COUNCIL, CITY OF NORTHAMPTON, MA

I, Pamela L. Powers, the Clerk of the City Council of the City of Northampton, MA, hereby certify that the attached Order of Taking of certain easements located in Northampton, Hampshire County, Massachusetts, was executed on June 28, 2016, by William H. Dwight, Maureen T. Carney, Dennis P. Bidwell, Ryan R. O'Donnell, Gina-Louise Sciarra, David A. Murphy, Marianne L. LaBarge, and Alisa Klein, who as of that day, were and are the duly elected members of the City Council of the City of Northampton, MA.

Signed this 29<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Pamela L. Powers  
Clerk to City Council  
City of Northampton, Massachusetts

16.118 continued

EXHIBIT A

Beginning at a point, said point marks the southeasterly corner of a parcel, now or formerly Thomas F. Kelly as described in a deed recorded in Book 10399 Page 257 of the Hampshire Registry District, said point marked by a iron rod found, said point being located on the westerly line of Clement Street, said point being the northeasterly corner of the parcel herein described, thence;

S 55°52'12" W along said Clement Street, a distance of 35.28 feet, to a point, said point marks the angle point in said Clement Street, said point being the easterly side line of the parcel herein described, thence;

S 06°19'48" E along said Clement Street, a distance of 27.07 feet, to a point, said point marks the westerly sideline of said Clement Street, said point marks the northerly corner of a parcel now or formerly James M. Ferrera & Lydia A. Kapell as described in a deed recorded in Book 4264 Page 336 of the Hampshire Registry District, said point being the southeasterly corner of the parcel herein described, thence;

N 39°40'55" W along said Ferrera & Kapell, distance of 524.63 feet to a point, said point marks the southerly side line of the parcel herein described, thence;

S 50°19'05" W through said Ferrera & Kapell, a distance of 50.00 feet to a point, said point marks the southerly side line of the parcel herein described, thence;

N 39°40'55" W through said Ferrera & Kapell, a distance of 50.00 feet to a point, said point marks the southwesterly corner of the parcel herein described, thence;

N 50°19'05" E through said Ferrera & Kapell, and a parcel now or formerly Thomas L. Raredon & Harriet E. Brickman as described in a deed recorded in Book 2523 Page 29 of the Hampshire Registry District, a distance of 100.00 to a point, said point being located on the southerly line of a parcel, now or formerly Ray M. Jackson & Diane Ethier-Jackson as described in a deed recorded in Book 4907 Page 114 of the Hampshire Registry District, said point marks the northerly line of the parcel herein described, thence;

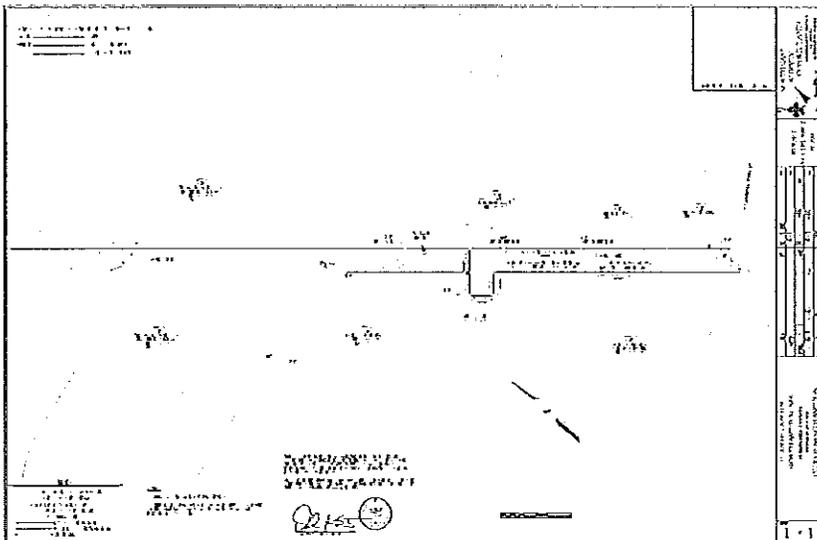
S 39°40'55" E along said Jackson & Ethier-Jackson, a distance of 234.10 feet to a point, said point marked by a iron rod found, said point being located at the southwesterly corner of a parcel, now or formerly Elise L. Starr as described in a deed recorded in Book 5965 Page 234 of the Hampshire Registry District, said point marks the northerly line of the parcel herein described, thence;

S 39°40'55" E along said Starr and said Kelly, a distance of 321.33 feet to the point of beginning.

The above described parcel contains 30,327 square feet more or less, being depicted as Bottums Road on a plan entitled, "Street Acceptance Plan, Plan of Land in Northampton MA, Hampshire Registry, prepared for The City of Northampton", dated 03-11-2015. Prepared by Northeast Survey Consultants.

The basis of bearing being the Massachusetts Coordinate System NAD 83  
Being a portion of the premises conveyed in the following deeds recorded in the Hampshire Registry of Deeds: Book 4907 Page 114; Book 11963 Page 50; Book 10399 Page 257; Book 4264 Page 336; Book 2523, Page 29.

16.118 Continued



**Enrolled** Rules suspended, passed two readings and enrolled.

**Ordinances** Ordinances

None

**Updates from Council President and Committee Chairs** Updates from Council President and Committee Chairs

None

**Information Requests (Charter Provision 2-7) and Information Study Requests** Information Requests (Charter Provision 2-7) and Information Study Requests

None

**New Business** New Business: None

**Adjourn** At 5:18 p.m., a motion to adjourn was made by Councilor LaBarge and seconded by Councilor Murphy. The vote to adjourn passed on a voice vote of 8 Yes, 0 No, 1 Vacant.

Attest: *Annika C. Rouff* Administrative Assistant to the City Council

2015-2016 City Council Roll Call Record

Record of City Council Votes for June 28, 2016.

		Vacant	Blidwell	Carney	Dwight	Klein	LaBarge	Murphy	O'Donnell	Sclatra	Total
Roll Call by Pamela L. Powers, Administrative Assistant to the City Council @ 5:00 p.m.			Present	Present	Present	Present	Present	Present	Present	Present	8 Present, 0 Absent, 1 Vacant
16.094 Financial Order to Appropriate \$84,044,076 for FY2017 General Fund Budget	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.095 Financial Order appropriate the sum of \$588,450 for the FY17 Solid Waste Enterprise Fund Budget	2nd Reading		Yes	Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.096 Financial Order to appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget	2nd Reading										
16.097 Financial Order to appropriate the sum of \$7,463,768 for the FY17 Water Enterprise Fund Budget	2nd Reading										
16.098 Financial Order to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget	2nd Reading										
16.099 Financial Order to approve Revolving Fund Accounts for FY2017	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.101 Financial Order To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance	2nd Reading		Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.102 Financial Order To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.103 Financial Order to Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account to be used for City-wide fueling depot project	2nd Reading		Yes	Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.104 Financial Order to Appropriate \$51,663,36 for Police Department Firing Range	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.105 Financial Order To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC solution	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant

Record of City Council Votes for June 28, 2016.		Vacant	Bidwell	Carney	Dwight	Klein	LaBarge	Murphy	O'Donnell	Sclarra	Total
16.106 Financial Order to Appropriate \$37,300 for the West Farms & Park Street Cemeteries	2nd Reading		Yes	Yes	Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.107 Financial Order to Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.117 A Financial Order to reprogram funds for the purpose of preparing architectural plans for R.K. Finn Ryan Road School Cafeteria	2nd Reading		Second Yes	Yes	Yes	Yes	Yes	Motion to Approve as a Group Yes	Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.120 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Leeds Elementary School	2nd Reading										
16.121 Financial Order to appropriate \$40,000 for a roofing replacement schematic design feasibility study @ Bridge Street Elementary School	2nd Reading										
16.119 Financial Order regarding Senior Center Gift Fund Expenditures	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Yes	Second Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.123 Financial Order for Budget Transfers	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.116 An Order to allow School District to enter into contracts for instructional materials for a period not to exceed six years	2nd Reading		Yes	Yes	Yes	Yes	Motion to Approve Yes	Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant
16.118 Order to accept Bottoms Road as a City Street	2nd Reading		Yes	Yes	Yes	Yes	Yes	Motion to Approve Yes	Second Yes	Yes	Motion Carried 8 Yes, 0 No, 1 Vacant

At 5:18 p.m. Councilor LaBarge motioned to adjourn; Councilor Murphy seconded the motion. The motion was approved on a voice vote of 8 Yes, 0 No, 1 Vacant.  
 Recorded By:  
 Pamela L. Powers, Administrative Assistant to the City Council  
 (413) 587-1210; ppowers@northamptonma.gov

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of the Mayor

16.125  
AN ORDER

To appropriate Capital Projects from the General Fund FY17 Cash Capital Account

*Ordered, that:*

the following Capital Projects be appropriated from the General Fund FY17 Cash Capital Account:

Central Services – Fire Department – Update Alerting System	\$	16,598
Central Services – Fire Department – Security Access System	\$	50,000
Information Technology – Replacement of Equipment	\$	50,000
Information Technology – Multi-Facility Energy Management System	\$	18,020
Information Technology – Laserfische Document Management Update	\$	33,500
Dispatch – Radio Study	\$	25,000
Police Department – Firing Range	\$	51,882
DPW – Mezzanine Storage	\$	35,000
TOTAL:	\$	280,000

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of the Mayor

16.126

**AN ORDER**

**To transfer funds into the Compensated Absences Reserve Fund**

*Ordered, that:*

the amount of \$11,551.37 be transferred from the FY16 Unused Earned Leave Account (19191 519600) to the Compensated Absences Reserve Fund (5000 340521) for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the city upon the termination of the employee's or full-time officer's employment.

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City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of the Mayor

**16.128**  
**AN ORDER**  
**To Authorize Inter-municipal Agreements for FY 2017**

*Ordered, that*

Whereas MGL C.40 s. 4A allows for joint operation of public activities among governmental units, and

Whereas, MGL c. 40, s. 4A requires that such inter-governmental agreements be approved, in a city, by the City Council and the Mayor, and;

Whereas the City of Northampton provides services to and shares services with other municipalities;

Therefore pursuant to MGL C. 40 s. 4A the City Council hereby authorizes the City of Northampton to enter into the following inter-municipal agreements for FY17:

Contract with Town of Williamsburg for Building Inspection and Zoning Enforcement Services – agreement to provide the Town of Williamsburg with services for a lump sum per the agreement.

Contract with Town of Williamsburg for Electrical Inspection Services – agreement to provide the Town of Williamsburg with services, with fees for permits turned over to the City of Northampton.

Contract with the Towns of Amherst, Hadley and Easthampton for Municipal Hearing Officer Services – agreement to provide Municipal Hearing Officer Services pursuant to MGL C.148A s.2c to hear complaints related to alleged violations of state building codes or the state fire codes for a lump sum per the agreement.

Contract with the Towns of Amherst, Chester, Chesterfield, Cummington, Hadley, Middlefield, Pelham, Williamsburg, Goshen and Worthington to provide Veterans Services Officer Services – agreement to provide these services to the various communities and assessments to individual towns per the agreement.

Contract with the Towns of Granby, Hadley and Amherst, to provide Sealer of Weights and Measures Services – agreement to provide these services to the various communities and assessments to individual towns per the agreement.

Contract with the Franklin County Regional Council of Governments to monitor and support the Greater Franklin County Economic Target Area.

Contract with Town of Amherst for kennel services – Town of Amherst to provide kennel space for dogs in the custody of the Northampton Animal Control Officer per the agreement.

Pioneer Valley Bike Share partnership with the Cities of Holyoke and Springfield, Town of Amherst, UMASS and Pioneer Valley Planning Commission for purposes of establishing, managing and operating a Regional Bike Share System for the Pioneer Valley.

Contract with the Franklin Regional Council of Governments to partner with the City of Northampton, through its Health Department, relative to the following contracts: 1) to provide services relative to the Hampshire Medical Reserves Corps and 2) to provide emergency management services for the Hampshire Public Health Emergency Preparedness Coalition.

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of Mayor Narkewicz

16.129

**AN ORDER**

**To Reprogram remaining funds from an FY 15 Capital Project to  
The Fire Rescue Department Security Access System**

*Ordered, that*

\$7,000 of the remaining balance in the FY15 Capital Plan Project for JFK Pool Dehumidifier Replacement (19303 586506), be reprogrammed to provide additional funding for the Fire/Rescue Department Security Access System, due to bids coming in higher than the original estimated project cost.

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of Mayor Narkewicz

16.130

AN ORDER

To raise and appropriate funds for NPS and SVAHS

Ordered, that

The City will raise and appropriate for Fiscal Year 2017 the following amounts relative to the additional Chapter 70 funds the City will receive from the Commonwealth:

Northampton Public Schools: \$95,970

Smith Vocational and Agricultural School \$3,605

Provided that the appropriation for Smith Vocational and Agricultural School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending.



City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of the Mayor

16.133

**AN ORDER**

**For the City Council to accept a gift of a 1953 Jeep on behalf of the City from the family of Jack  
Joyce**

*Ordered, that:*

*Whereas*, Jack Joyce was life-long resident of the City and a local businessman;

*Whereas*, the family of Jack Joyce wishes to honor his memory with the gift of his 1953 Korean War era Jeep and Trailer;

*Whereas*, the Jeep is being donated to the City of Northampton Veterans Services Department for the use of the Department, the Veterans Council of Northampton and the Central Hampshire Veterans District for use during parades and ceremonies;

*Whereas*, the family stipulates that the jeep shall not become an asset of any other city Department nor be sold without the expressed written consent of the Veterans Council of Northampton and that lettering to be added to the Jeep shall be: XO of the 309<sup>th</sup> Field Hospital;

*Ordered, that*, in accordance with Massachusetts General Law Chapter 44, Section 53A ½, the Northampton City Council gratefully accepts the donation of a 1953 Jeep and Trailer on behalf of the city from the family of Jack Joyce, which shall be in the care, custody and control of the Northampton Veteran Services subject to the following conditions:

- That the Jeep and Trailer shall not to be transferred to the care, custody of control of any other city department or individual without the written consent of the Veterans' Council of Northampton, and
- That the Jeep and Trailer shall not be sold as an asset of the city without the written consent of the Veterans' Council of Northampton, and
- That the following lettering be added to the Jeep: XO of the 309<sup>th</sup> Field Hospital.



## ADMINISTRATIVE ORDER

**Amend City of Northampton Administrative Code,  
Part I Administrative Organization, Section 6.0 as follows:**

**AMEND AS FOLLOWS:**

**6.01 Department of Public Works**

Established

There shall be a Department of Public Works under the supervision of a director.

Authorities and Responsibilities

The Department of Public Works is responsible for design, engineering, maintenance and repair of all public works infrastructure. The department shall be made up of the following divisions: administration; engineering; highways; solid waste; water; and wastewater. The City's Tree Warden, appointed by the Mayor to carry out the duties set forth in MGL c. 87, shall be an employee of the department. The department oversees the City's enterprise funds for water, sewer, stormwater, and solid waste and is responsible for billing. ~~In consultation with the Public Works Commission,~~ †The department makes annual recommendations to the Mayor for water and sewer rates, which shall be subject to the approval of the City Council.

The department provides administrative, clerical and technical support to ~~the Public Works Commission,~~ Public Shade Tree Commission and the Transportation and Parking Commission.



# MAYOR DAVID J. NARKEWICZ

## City of Northampton

210 Main Street, Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

May 27, 2016

Northampton City Council  
210 Main Street, Room 3  
Northampton, MA 01060

To the Honorable Members of the City Council,

Pursuant to my authority under Article 6, Section 6-1 of the City Charter, I am respectfully submitting the attached Administrative Order making the following three changes to the City's Administrative Code:

(1) Elimination of Public Works Commission as a Multiple-Member body.

My first proposed revision to the Administrative Code is the deletion of Part II, Section 20.0, "Public Works Commission." The Public Works Commission was created in my original September 2014 reorganization of city government as an advisory-only replacement for the Board of Public Works (BPW) whose considerable fiduciary and policy-making powers were shifted to the Department of Public Works (DPW) and Northampton's elected Mayor and City Council. My primary goal in creating the Public Works Commission at the time was to retain the dedicated members of the former BPW in an advisory capacity to the Mayor and City Council.

Defining the role of the new Public Works Commission has been challenging over the last 18 months. This is partially a result of the clearer, more direct line of executive branch reporting authority between the Mayor and the Department of Public Works under our restructured city government. It is also due to changes in our legislative branch, most notably the creation of a the City Council Committee on Public Works and Utilities whose role is to "develop, review, and recommend policies on matters including public works, streets, infrastructure, solid waste, water treatment, buildings, and all utilities including water, sewer and stormwater." With the professional leadership of the DPW and the city's two elected branches of government assuming these new, updated roles in the administration, policymaking, and oversight of public works, the need for a separate, stand-alone advisory body has now been substantially diminished.

The elimination of the Public Works Commission does not eliminate an ongoing and future role for citizen advisors on matters affecting public works. To the contrary, it is my intention to continue to utilize the talents and energy of citizens in advisory roles on public works-related issues whether on the Reuse Committee, Public Shade Tree Commission, Transportation and Parking Commission, Capital Improvements Committee, or in a myriad of other issue-specific advisory roles. The City Council's newly revised rules and restructured committee system provides a similar mechanism for involving citizen advisors through its select committee process.

Out of deference to the current members of the Public Works Commission, I provided a draft version of this Administrative Order to the members and attended their May 23, 2016 meeting to present and review it with them personally. We had a good discussion at which I reiterated my appreciation for their dedication to our public works and expressed my hope that they would continue serving the city in other capacities moving forward.

(2) Revised Authorities and Responsibilities language for the Public Shade Tree Commission

My second revision to the Administrative Code involves the Authorities and Responsibilities clause of Part II, Section 23.0, "Public Shade Tree Commission." City Councilors may recall public concerns being raised about the precise language of my original administrative order creating this new multi-member body back in 2014. I told the City Council at the time that once the Commission was appointed, organized, and operational they could review the language with the newly appointed Tree Warden and make any recommendations for updating or revising it. The updated Authorities and Responsibilities language submitted in the attached administrative order was developed by the Public Shade Tree Commission and Tree Warden this spring and recommended to me by a unanimous 7-0 vote. I support its adoption and incorporation in our code.

(3) Revised Procedure for Appointment of Elected Officials to Serve on Multiple-Member Bodies

During the development of the City Council's new Rules of Procedure at the end of the 2014-2015 term, a question arose regarding the method for appointing members of the City Council to multiple-member bodies with elected official membership. In order to negate a potential conflict between the council rules and the administrative code, I am adding language to Part II, Section 1.03, "Method of appointment; removal; term of office" that defers to the Council's preferred method of appointment by the City Council President.

Thank you in advance for your review of these proposed changes to our Administrative Code. I stand ready to answer any questions or provide additional information and respectfully request the City Council's approval of the attached Administrative Order.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Narkewicz". The signature is fluid and cursive, starting with a large "D" and ending with a long horizontal stroke.

David J. Narkewicz  
Mayor

cc: City Clerk



## **ADMINISTRATIVE ORDER**

**Amend City of Northampton Administrative Code,  
Part II Multiple-Member Appointive Organization, Section 20.0 as follows:**

**DELETE IN ITS ENTIRETY**

**Amend City of Northampton Administrative Code,  
Part II Multiple-Member Appointive Organization, Section 23.0 as follows:**

**DELETE AUTHORITIES AND RESPONSIBILITIES CLAUSE AND REPLACE WITH:**

Authorities and Responsibilities

The Public Shade Tree Commission preserves, protects and promotes city shade trees. The Commission advises and assists the Tree Warden and Mayor in researching and developing plans, programs and policies for achieving a tree canopy that supports Northampton's goals of public health, beautification, economic and environmental sustainability, and resilience in the face of climate change. The Commission reviews and makes recommendations on ordinance and zoning regulations related to trees. It receives and reviews input from city residents, businesses, and neighborhoods on issues or concerns related to trees, makes planting and maintenance recommendations guided by industry best practices, and works to promote knowledge and awareness of the benefits of an actively managed urban forest.

The Public Shade Tree Commission is an advisory multiple-member body of the City.

**Amend City of Northampton Administrative Code,  
Part II Multiple-Member Appointive Organization, Section 1.03 as follows:**

**DELETE IN ITS ENTIRETY AND REPLACE WITH:**

**Method of appointment; removal; term of office.**

The Mayor appoints all members of multiple-member bodies, subject to confirmation by the City Council as provided in City Charter Section 2-10. Unless otherwise provided by law or administrative order, the terms of office of multiple-member bodies are arranged so that 1/3 of the terms, or as nearly that number as may be possible, shall expire each year; vacancies are filled in the same manner of appointment for the remainder of the term. In the case of multiple-member bodies with membership that includes elected officials, the Mayor shall seek appointment recommendations from the President or Chair of the elected body. Unless otherwise provided by law, the length of term shall be three years and appointments shall be effective on the first day of July and shall expire the last day of June. Members may be removed by the Mayor for such cause as the Mayor deems sufficient.

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of Wendy Mazza

16.127  
WARRANT

To provide for a Special Election on August 4, 2016  
for At-Large City Councilor

*Ordered, that:*

the Special Election will be held on Thursday, the 4th day of August, 2016,  
in the following polling places designated by the Council, as follows:

WARD 1, Precinct A - In Jackson Street School Auditorium  
WARD 1, Precinct B - In Jackson Street School Auditorium  
WARD 2, Precinct A - In Smith Vocational-Agricultural High School  
WARD 2, Precinct B - In Smith Vocational-Agricultural High School  
WARD 3, Precinct A - In the Senior Center, Great Room, 67 Conz Street  
WARD 3, Precinct B - In the Senior Center, Great Room, 67 Conz Street  
WARD 4, Precinct A - In the Senior Center, Great Room, 67 Conz Street  
WARD 4, Precinct B - In the Senior Center, Great Room, 67 Conz Street  
WARD 5, Precinct A - In Florence Civic and Business Building, 90 Park Street  
WARD 5, Precinct B - In Smith Vocational-Agricultural High School  
WARD 6, Precinct A - In Robert K. Finn Ryan Road School  
WARD 6, Precinct B - In Robert K. Finn Ryan Road School  
WARD 7, Precinct A - In John F. Kennedy Middle School, Community Room  
WARD 7, Precinct B - In Leeds School Gymnasium, Lower Level

The polls will be opened at seven o'clock in the forenoon and closed at eight o'clock in the evening of the said day, and all such voters will within the said hours in the precinct in which they are individually entitled to vote give in their votes for Councilor At Large (to fill a vacancy).

An Act relating to land in Northampton.

*Whereas*, The deferred operation of this act would tend to defeat its purpose, which is to forthwith authorize the transfer of certain parcels of land in the city of Northampton, therefore, it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Section 15 of chapter 86 of the acts of 1994 is hereby amended by striking out the first two paragraphs and inserting the following in place thereof:-

The commissioner of the division of capital asset management and maintenance is hereby authorized to convey by release deed to the city of Northampton, in the name and on behalf of the commonwealth, one or more parcels of land located in the city of Northampton, hereinafter referred to as “the parcels”, for the purpose of providing affordable housing. The city of Northampton shall be authorized to convey any or all of the parcels to one or more non-profit entity or entities whose mission is the construction of affordable housing. Such conveyance shall comply with the provisions of section sixteen of chapter thirty B, the Uniform Procurement Act, and such other procurement laws that may be applicable.

In the event that any of the parcels conveyed to the city pursuant to this section are not used for the purposes described in this act on or before December 31, 2021, title to such parcel or parcels shall revert to the commonwealth upon notice by the commissioner

of capital asset management and maintenance. If the city of Northampton conveys one or more of the parcels in accordance with the preceding paragraph and its grantee fails to use such parcel or parcels for the purposes set forth in this act within three years of the conveyance or ceases to use any of the parcels for such purposes, title to such parcel or parcels shall revert to the city of Northampton and may be reconveyed in accordance with this act.

SECTION 2. Said section 15 is hereby further amended by striking out the last paragraph and inserting the following in place thereof:-

For further reference, see a plan entitled “89 WIBI Northampton Housing Authority” dated November sixteenth, nineteen hundred and eighty-nine and prepared by TWM Northeast E.J. Flynn Engineers, Inc. The precise configuration shall be described in a land survey to be prepared by the city of Northampton. The city of Northampton shall be responsible for costs and expenses including, but not limited to, costs associated with deed preparation and recording fees related to the conveyance of the parcel or parcels to the city as may be determined by the commissioner. The city of Northampton or its grantee or grantees shall assume the cost of appraisals, surveys and other expenses associated with the development of affordable housing as provided in the preceding paragraph.

In the event that the city of Northampton by majority vote of its city council, does not elect to purchase all of the parcels on or before December 31, 2017, or in the event that

title to any of the parcels reverts to the commonwealth, then, notwithstanding sections 33 to 37, inclusive, of chapter 7C of the General Laws or any other general or special law to the contrary, the commissioner may sell, lease for terms up to 99 years, including all renewals and extensions, or otherwise grant, convey or transfer to purchasers or lessees an interest in said parcel or parcels on such terms and conditions that the commissioner considers appropriate. The commissioner shall dispose of said parcel or parcels using appropriate competitive bidding processes and procedures. At least 30 days before the date on which bids, proposals or other offers to purchase or lease a parcel or parcels are due, the commissioner shall place a notice in the central register published by the state secretary pursuant to section 20A of chapter 9 of the General Laws stating the availability of the property, the nature of the competitive bidding process and other information that the commissioner considers relevant, including the time, place and manner for the submission of bids and proposals and the opening of the bids or proposals.

SECTION 3. Said chapter 86 is hereby further amended by striking out section 16 and inserting the following in place thereof:-

SECTION 16. The commissioner of the division of capital asset management and maintenance is hereby authorized to convey by deed, to the city of Northampton a parcel of land located at 91 Grove street. Said parcel is to be used by the city or its assigns for the purpose of providing an emergency shelter for the homeless. Said parcel contains approximately one acre of land, the precise configuration of which may be determined in a

survey. Conveyance of said parcel shall be without consideration and shall not be subject to the provisions of chapter seven of the General Laws. The commissioner shall establish the value of the property for both the highest and best use of the property as currently encumbered and for the purposes described in section 1. The commissioner shall place notification in the central register of the conveyance, the amount of such transaction and the difference between the calculated. The city of Northampton shall be responsible for costs and expenses including, but not limited to, costs associated with deed preparation and recording fees related to the conveyance of the parcel to the city as may be determined by the commissioner.

Upon the conveyance of said parcel to the city of Northampton, the city of Northampton is authorized to reconvey said parcel to a non-profit operator of such emergency shelter for the homeless provided that the deed shall contain a provision by which title to such parcel or parcels shall revert to the city of Northampton if its grantee ceases to operate an emergency shelter for the homeless. Upon reversion, the city of Northampton may reconvey such parcel to a non-profit operator of the emergency shelter for the homeless or for affordable housing for the homeless, the formerly homeless and/or for those at risk of homelessness in accordance with this act.

City of Northampton  
Massachusetts

In City Council July 14, 2016  
Upon the recommendation of Mayor Narkewicz

16.134

**AN ORDER**

**Home Rule Petition to authorize the Mayor to seek special legislation to  
amend the Acts of 1994, Chapter 86**

*Ordered, that:*

- Whereas, the city of Northampton supports the development of affordable housing; and
- Whereas, pursuant to Chapter 86 of the Acts of 1994, the state legislature authorized the conveyance of certain lots on Laurel Street and Burts Pit Road to the Northampton Housing Authority for the construction of affordable housing; and
- Whereas, Chapter 86 also authorized the conveyance of a certain parcel on Groves Street for use as an emergency homeless shelter
- Whereas, in 1999, the Commonwealth, acting through the Division of Capital Asset Management and Maintenance, conveyed the Laurel Street and Burts Pit Road parcels to the Northampton Housing Authority, with a requirement that the parcels be used for affordable housing within five years of the conveyance or the parcels would revert to the Commonwealth; and
- Whereas, in 1998, the Commonwealth, acting through the Division of Capital Asset Management and Maintenance, conveyed the Grove Street parcel to the City, which parcel is currently used as an emergency shelter known as the “Grove Street Inn” and operated under a lease by ServiceNet; and
- Whereas, the Northampton Housing Authority has not constructed affordable housing on the Laurel Street and Burts Pit Road parcels; and
- Whereas, in order to effectuate the construction of affordable housing on the Laurel Street and Burts Pit Road parcels, the City would like an amendment to Chapter 86 authorizing the Division of Capital Asset Management and Maintenance to convey the Laurel Street and Burts Pit Road parcels to the City for reconveyance to a developer of affordable housing.

Whereas, the Mayor would like authorization to convey the Grove Street parcel to the operator of the emergency shelter with a provision for reversion to the City should the operator cease operating an emergency shelter

Whereas, special legislation is required in order to obtain the necessary amendments to Chapter 86, and in order for the state legislature to consider such special legislation a vote of the city council authorizing such legislation is required; and

Whereas, the Northampton Housing Authority supports the proposed amendments to Chapter 86, and on July 18, 2016, the board is expected to take a vote in support of the proposed legislation.

NOW, THEREFORE, BE IT ORDERED:

That the Mayor is authorized and directed to seek special legislation to amend the Acts of 1994, Chapter 86, in substantially the form set forth in the proposed legislation entitled An Act Relating to Land in Northampton, which is attached hereto and incorporated by reference as though fully set forth herein.

That the Mayor be authorized to make amendments to the proposed legislation attached hereto in his sole discretion in order to effectuate the purpose of this Order.

**BUILDING PARCEL**  
**PRINCE**

WADCE E. ELLIOTT &  
 L. A. ROBERTS JR.  
 P. 1963 P. 30

ROBERT H. ELLIOTT  
 B. 1382 P. 33

LESTER W. +  
 ELISE J. ELLIOTT  
 B. 1209 P. 229

The Planning Board has made no  
 determination as to conformance  
 of this lot with the provisions  
 of the Zoning Ordinance.

**10,469 Sq. Ft.**  
**TABLE OF COURSES**

Ⓐ	N62°39'30"E	162.27	ⓑ
Ⓑ	S21°42'41"E	66.68	Ⓒ
Ⓓ	S63°08'26"W	156.47	Ⓔ
ⓓ	N26°41'38"W	65.00	ⓐ

NOT A BUILDING LOT

**1.433 Acres**  
**S.15**

**GROVE ST**

**ST**

**1.115 Acres**  
**S.15 P.2**

**39,096 Sq. Ft.**  
**S.3**

**23.218 Acres**  
**S.3**

**18,000 Sq. Ft.**  
**NOT A BUILDING LOT**

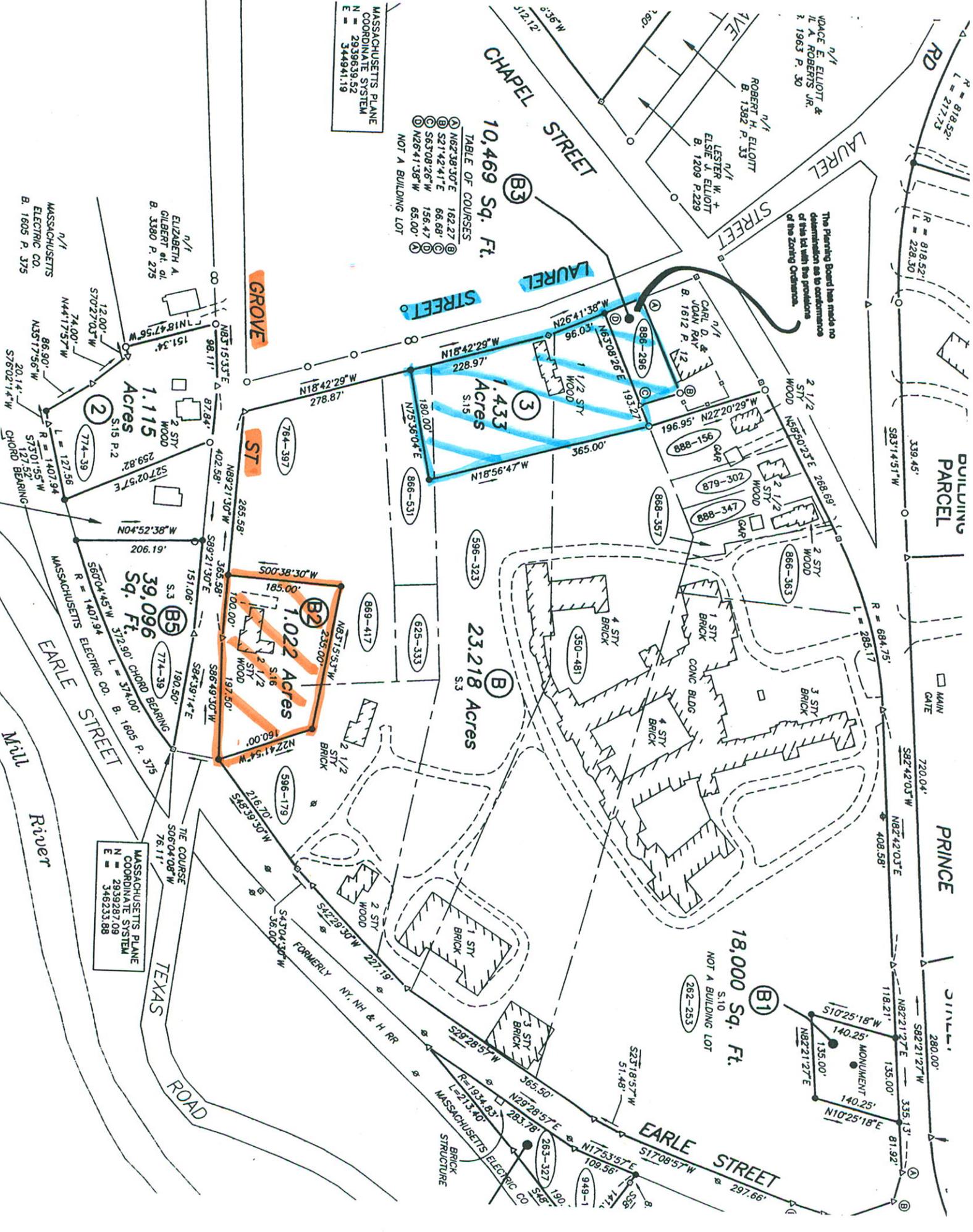
MASSACHUSETTS PLANE  
 COORDINATE SYSTEM  
 N = 29339639.52  
 E = 344941.19

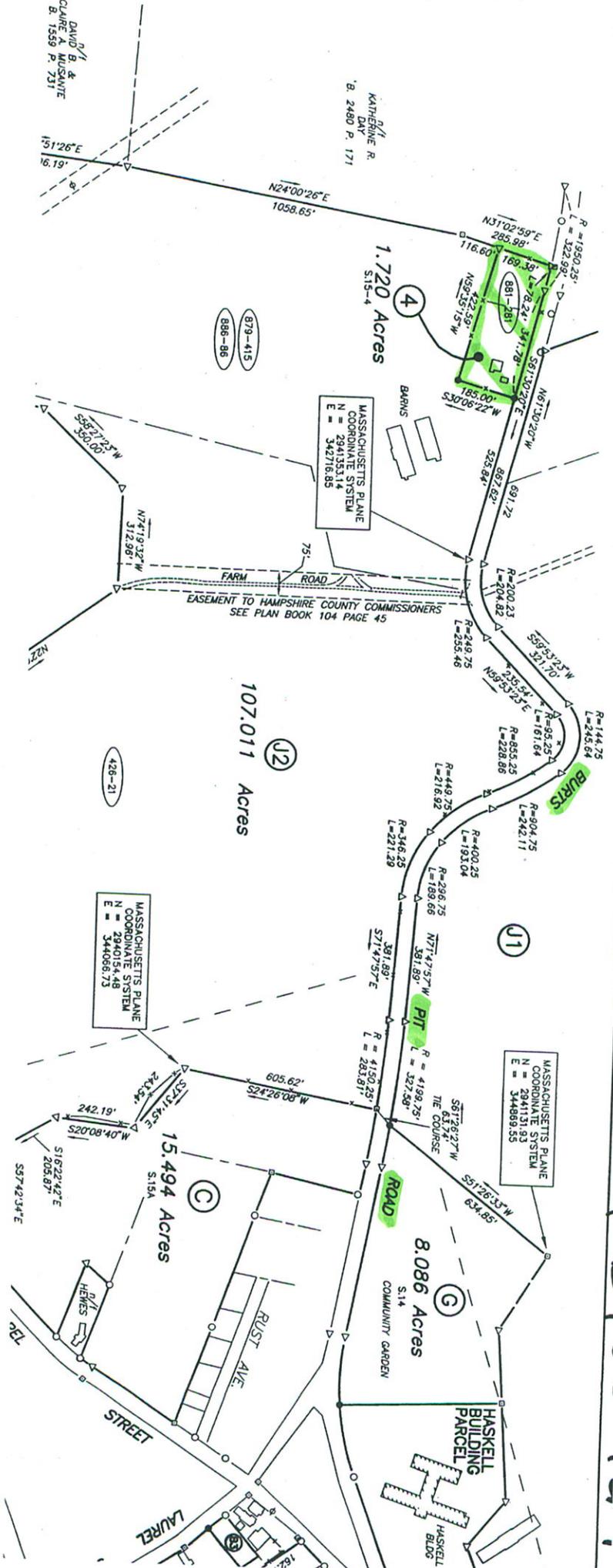
MASSACHUSETTS PLANE  
 COORDINATE SYSTEM  
 N = 29339287.09  
 E = 346233.88

MASSACHUSETTS  
 ELECTRIC CO.  
 B. 1605 P. 375

ELIZABETH A.  
 GILBERT et. al.  
 B. 3380 P. 275

MASSACHUSETTS  
 ELECTRIC CO.  
 B. 1605 P. 375





D/A  
B. &  
CLAIRE A. MUSKANTE  
B. 1559 P. 731

D/A  
KATHERINE R.  
DAN  
B. 2480 P. 171

879-415  
886-86

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 394135.14  
E = 342716.85

428-21

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 394054.48  
E = 344086.73

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 284131.82  
E = 344889.55

D/A  
HENNES

HASKELL  
BLDG  
HASKELL  
BUILDING  
PARCEL

RUST AVE

STREET

LAUREL

EASEMENT TO HAMPSHIRE COUNTY COMMISSIONERS  
SEE PLAN BOOK 104 PAGE 45

BARN

BARN

FARM ROAD

ROAD

ROAD

COMMUNITY GARDEN

HASKELL BLDG

HASKELL BLDG

HASKELL BLDG

107.011 Acres

1.720 Acres

15.494 Acres

8.086 Acres

HASKELL BUILDING PARCEL

HASKELL BLDG

HASKELL BLDG

J2

J1

C

G

G

G

G

4

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 394135.14  
E = 342716.85

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 394054.48  
E = 344086.73

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 284131.82  
E = 344889.55

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MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 284131.82  
E = 344889.55

MASSACHUSETTS PLANE  
COORDINATE SYSTEM  
N = 284131.82  
E = 344889.55

N24°00'26"E  
1058.65'

N1°26'E  
16.19'

N31°02'59"E  
285.98'

N67°10'20"W  
116.60'

N58°13'15"W  
42.53'

N31°02'59"E  
185.00'

N67°10'20"W  
897.72'

**CITY OF NORTHAMPTON  
MASSACHUSETTS**

*In the City Council,*

Upon the Recommendation of Councilor Ryan R. O'Donnell

*Ordered, that*

WHEREAS, The City of Northampton recognizes the importance of providing earned sick time to its employees in order to safeguard the public health, keep the cost of healthcare down, and allow workers to take care of themselves and their families; and

WHEREAS, Voters approved ballot initiative Question 4, entitled "Earned Sick Time for Employees" on November 4<sup>th</sup>, 2014, providing that employees may earn and use sick time if they must be absent from work for certain reasons; and

WHEREAS, Northampton voters approved Question 4 by a vote of 81% to 19%; and

WHEREAS, The law allows employees to use earned sick time to look after their own medical needs or the needs of family members, or to address issues related to domestic violence; and

WHEREAS, The law requires an employer to provide a minimum of one hour of earned sick time for every thirty hours worked by an employee; and

WHEREAS, Workers employed by a city are not included under this law unless the City Council votes to accept the law as required by Article CXV of the Amendments to the Constitution of the Commonwealth.

**NOW, THEREFORE, BE IT ORDERED**

That the City Council accepts the provisions of MGL Chapter 149, Section 148C, effective July 1st, 2015.