

Committee on Finance and the Northampton City Council

Councilor David A. Murphy, Chair

Councilor Maureen T. Carney

Councilor Marianne L. LaBarge

(Vacant)

**City Council Chambers, 212 Main Street
Wallace J. Puchalski Municipal Building
Northampton, MA**

Meeting Date: June 23, 2016

Note: The Finance Committee Meeting will take place during the City Council Meeting as announced. The City Council Meeting is scheduled to begin at 7:05 pm.

1. Meeting Called To Order

2. Roll Call

3. Approval Of Minutes From The Previous Meeting

A. Minutes Of June 2, 2016

Documents: [committeeonfinancejune_2_2016.pdf](#)

4. Financial Orders

A. 16.094 Financial Order To Appropriate \$84,044,076 For FY2017 General Fund Budget

Documents: [16.094_fy17budget.pdf](#)

B. 16.095 Financial Order Appropriate The Sum Of \$588,450 For The FY17 Solid Waste Enterprise Fund Budget

Documents: [16.095_fy17budget-solid waste enterprise fund budget.pdf](#)

C. 16.096 Financial Order To Appropriate The Sum Of \$6,271,872 For The FY2017 Sewer Enterprise Fund Budget

Documents: [16.096_fy17budget.pdf](#)

D. 16.097 Financial Order To Appropriate The Sum Of \$7,463,768 For The FY17 Water Enterprise Fund Budget

Documents: [16.097_fy17budget.pdf](#)

E. 16.098 Financial Order To Appropriate The Sum Of \$1,957,558 For The FY17 Storm Water Enterprise Fund Budget

Documents: [16.098_fy17budget.pdf](#)

F. 16.099 Financial Order To Approve Revolving Fund Accounts For FY2017

Documents: [16.099_revolvingfundsfy17-1.pdf](#)

G. 16.101 Financial Order To Appropriate Capital Projects From FY2016 GF Undesignated Fund Balance

Documents: [16.101_capital_projects_appropriate_from_freecash.pdf](#)

H. 16.102 Financial Order To Appropriate Capital Projects From Receipts Reserved For Appropriation – Parking

Documents:
[16.102_capitalprojectsfrom_receiptsreservedforappropriation_parking.pdf](#)

I. 16.103 Financial Order To Appropriate Capital Projects From Receipts Reserved For Appropriation – Sale Of Land Account To Be Used For City-Wide Fueling Depot Project

Documents:
[16.103_capitalprojects_appropriatedfrom_receiptsreservedforappropriation-saleoflandaccount.pdf](#)

J. 16.104 Financial Order To Appropriate \$51,663.36 For Police Department Firing Range

Documents: [16.104_firingrange.pdf](#)

K. 16.105 Financial Order To Appropriate \$100,000 For Retrofitting/Replacement Of Windows & To Develop Plans For HVAC Solution

Documents: [16.105_forbeslibrarycapitalprojects.pdf](#)

L. 16.106 Financial Order To Appropriate \$37,300 For The West Farms & Park Street Cemeteries

Documents: [16.106_cemeteryproject.pdf](#)

M. 16.107 Financial Order To Appropriate \$344,359 For Capital Projects From The Capital Stabilization Fund

Documents: [16.107_capitalprojects-fire_and_dpw.pdf](#)

N. 16.116 An Order To Allow School District To Enter Into Contracts For Instructional Materials For A Period Not To Exceed Six Years

Documents: [16.116_sixyearschoolagreement.pdf](#),
[16.116_supportingletter.pdf](#)

O. 16.117 A Financial Order To Reprogram Funds For The Purpose Of Preparing Architectural Plans For R.K. Finn Ryan Road School Cafeteria

Documents: [16.117_reprogramfunds_ryanroadcafeteria.pdf](#)

P. 16.118 An Order To Accept Bottums Road As A City Street

Documents: [16.118_order-bottumsrcd.pdf](#), [16.118_bottumsrcd_oot.pdf](#),
[16.118_bottumsroad-plan.pdf](#)

Q. 16.119 Financial Order Regarding Senior Center Gift Fund Expenditures

Documents: [16.119_fo_senior_center_gift_fund_expenditures.pdf](#)

R. 16.120 Financial Order To Appropriate \$40,000 For A Roofing Replacement Schematic Design Feasibility Study @ Leeds Elementary School

Documents: [16.120_fo_msba_leeds_roof.pdf](#)

S. 16.121 Financial Order To Appropriate \$40,000 For A Roofing Replacement Schematic Design Feasibility Study @ Bridge Street Elementary School

Documents: [16.121_fo_msba_bridge_roof.pdf](#)

T. 16.122 Order To Authorizes The Acquisition Of Two Parcels Of Land Located On The East Side Of Haydenville Road, Whately, MA

Documents: [16.122_watershedpurchase.pdf](#),
[16.122_mapwatershedpurchase.pdf](#)

U. 16.123 Financial Order For Budget Transfers

Documents: [16.123__fo_budgettransfers.pdf](#)

5. New Business

-Reserved for topics that the Chair did not reasonably anticipate would be discussed.

6. Adjourn

Prepared by:

P. Powers, Administrative Assistant to the City Council

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Committee on Finance and the Northampton City Council

*Councilor David A. Murphy, Chair
Councilor Maureen T. Carney
Councilor Marianne L. LaBarge
(Vacant)*

**City Council Chambers, 212 Main Street
Wallace J. Puchalski Municipal Building
Northampton, MA**

Meeting Date: June 2, 2016
Meeting Minutes

- 1. Meeting Called To Order:** At 7:30 p.m. Councilor Murphy called the meeting to order.
- 2. Roll Call:** Present were committee members Councilor Murphy, LaBarge, and Carney. One seat remains vacant on the Finance Committee.
- 3. Approval Of Minutes From The Previous Meeting:** Councilor LaBarge moved to approve the Minutes of May 5, 2016 and May 19, 2016; Councilor Carney seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Vacant.

4. Financial Orders

A. 16.114 An Order To Grant VCA, Inc. A 5% TIF Exemption On New Growth Beginning In FY2018

Mayor Narkewicz explained that the owners of the business are former Leeds School graduates. The started a company in Easthampton and expanded to become one of the first commercial businesses on the south campus of Village Hill (Earle Street). The business has been experiencing significant growth. The Mayor categorizes the growth as "mid-phase" as the business plans to acquire additional property adjacent to their current parcel. Planned now is a 13,000 sq. ft. addition to their building and they are committed to adding between five and ten jobs. The business has been pursuing the State's tax incentive program and has been pre-qualified to receive significant state tax credit. In order to be eligible to receive those credits, the business has to be given a local T.I.F. The Mayor is proposing a symbolic T.I.F. which represents a 5% reduction on any new growth. The Mayor clarified that the reduction will not be on the overall tax bill, just new growth. The City Assessor projected that the discount on the new growth would represent an \$884 savings each year for five years.

Councilor Dwight noted that the previous T.I.F. that was given five years ago has expired. This project seems like the prototype for T.I.F. programming. We've already seen that a T.I.F. will keep manufacturing in the City and help to maintain jobs. The Mayor has indicated that a T.I.F. can be rescinded if the target objectives of the T.I.F. are not met.

Councilor LaBarge noted that the company has done well in keeping the terms of their agreement, both in terms of job growth and expanding the business. She notes that this is a great business to have in Northampton and that the company deserves to have the T.I.F.

Councilor Bidwell notes that these are the kinds of jobs that we want in Northampton and the kinds of businesses that we want to see expanded. He believes the business is in the right location; and it will add \$1,000,000 to the City's tax base.

Councilor LaBarge moved to send the order back to City Council with a positive recommendation; Councilor Carney seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Vacant.

B. 16.108 Order To Accept Scanlon Avenue As A City Street

Councilor LaBarge moved to send the order back to City Council with a positive recommendation; Councilor Carney seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Vacant.

C. 16.100 Financial Order to appropriate \$600,000 from FY16 GF to Fiscal Stability Stabilization Fund and Stabilization Fund

Mayor Narkewicz notes that this is something that is looked at every year. The free cash must “close” and will no longer be available as of June 30th. The order will allow some of the free cash to move into the City’s existing stabilization funds. The Mayor points out that in some ways this money will replace the money taken for the Parks and Recreation building which was taken out of stabilization funds last year because free cash was not available.

Councilor LaBarge moved to send the order back to City Council with a positive recommendation; Councilor Carney seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Vacant.

5. New Business: None

6. Adjourn: At 7:45 p.m. Councilor LaBarge moved to adjourn the meeting; Councilor Carney seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Vacant.

Prepared by:
P. Powers, Administrative Assistant to the City Council
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City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of Mayor Narkewicz

16.094
AN ORDER

To Appropriate \$84,044,076 for FY2017 General Fund Budget

Ordered, that:

the sum of \$84,044,076 which is the full amount necessary for the Fiscal Year 2017 General Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,773,627 will be raised and appropriated from Parking Meter Receipts Reserved, \$10,000 from Cemetery Perpetual Care Trust Fund, \$5,000 from Cemetery Sale of Lots Receipts Reserved, \$974,025 from Sewer Enterprise Funds, \$692,167 from Water Enterprise Funds, \$114,813 from Solid Waste Enterprise Funds, \$268,422 from Storm Water Enterprise Funds, \$5,000 from Wetlands Filing Fees, \$1,500 from the Waterways Fund, \$13,609 from Community Preservation Act Administrative Funds, \$62,907 from Energy Rebates, \$28,729 from the Reserve for Police Station Debt Service and \$80,094,277 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS				
FISCAL YEAR 2017 BUDGET APPROPRIATION ORDER				
	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2017 Total Expenditures
GENERAL FUND				
GENERAL GOVERNMENT				
CITY COUNCIL	132,366	49,900	0	182,266
MAYOR	412,607	16,442	0	429,049
AUDITOR	267,923	4,080	0	272,003
ASSESSORS	150,530	116,450	0	266,980
TREASURER	0	0	0	0
TREASURER/COLLECTOR	321,029	198,185	0	519,214
LEGAL SERVICES	0	275,000	0	275,000
HUMAN RESOURCES	231,723	5,550	0	237,273
INFORMATION TECHNOLOGY	279,599	375,026	0	654,625
CITY CLERK / REGISTRAR OF VOTERS	190,745	66,625	0	257,370
LICENSE COMMISSION	0	0	0	0
PLANNING & SUSTAINABILITY	262,662	37,590	0	300,252
CENTRAL SERVICES	530,932	940,375		1,471,307
	2,780,116	2,085,223	0	4,865,339
PUBLIC SAFETY				
POLICE	5,094,574	500,966	293,965	5,889,505
PARKING DIVISION - ENFORCEMENT	166,538	8,500	0	175,038
PUBLIC SAFETY COMM CENTER	514,846	47,430	0	562,276
FIRE RESCUE	5,030,138	435,930	205,000	5,671,068
BUILDING INSPECTOR	394,423	26,500	0	420,923
EMERGENCY MANAGEMENT	6,000	1,550	0	7,550
PARKING DIVISION - MAINTENANCE	199,199	222,520	53,500	475,219
	11,405,718	1,243,396	552,465	13,201,579
EDUCATION				
SMITH VOCATIONAL HIGH SCHOOL				7,071,163
SCHOOL DEPARTMENT				27,890,975
				34,962,138
PUBLIC WORKS				
ENGINEERING DIVISION	128,029	12,900	1,200	142,129
ADMINISTRATION AND PURCHASING DIV.	102,460	17,550	0	120,010
STREET GENERAL HIGHWAY	904,089	570,868	114,147	1,589,104
STREET SNOW AND ICE CONTROL	131,000	337,000	0	468,000
STORM DRAINS	0	0	0	0
FLOOD CONTROL	0	0	0	0
CEMETERY DIVISION	129,950	30,500	8,000	168,450
PARKS AND RECREATION DIVISION	236,365	142,700	15,000	394,065
	1,631,893	1,111,518	138,347	2,881,758
HUMAN SERVICES				
HEALTH DEPARTMENT	225,263	19,370	0	244,633
SENIOR SERVICES	175,483	10,264	0	185,747
VETERANS SERVICES	161,800	754,603	0	916,403
	562,546	784,237	0	1,346,783

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2017 Total Expenditures
GENERAL FUND				
CULTURE AND RECREATION				
FORBES LIBRARY	1,050,652	185,450	0	1,236,102
LILLY LIBRARY	234,335	74,700	0	309,035
RECREATION	199,780	21,600	0	221,380
ARTS AND CULTURE	43,973	13,540	0	57,513
	1,528,740	295,290	0	1,824,030
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	4,004,000	0	4,004,000
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,173,954	0	1,173,954
	0	5,177,954	0	5,177,954
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	5,365,570	0	0	5,365,570
PENSIONS: NON-CONTRIB. & OPEB	200,000	0	0	200,000
WORKER'S COMPENSATION	556,964	0	0	556,964
UNEMPLOYMENT COMPENSATION	105,000	12,000	0	117,000
GROUP MEDICAL INSURANCE	10,894,447	15,000	0	10,909,447
LIFE INSURANCE	55,000	0	0	55,000
EMPLOYEE TAXES	737,360	0	0	737,360
UNUSED SICK LEAVE	180,000	0	0	180,000
	18,094,341	27,000	0	18,121,341
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	280,000	0	280,000
GENERAL LIABILITY FUND	0	52,864	0	52,864
PROPERTY & AUTO INSURANCE	0	251,114	0	251,114
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	71,888	0	71,888
RESERVE FOR PERSONNEL	0	660,000	0	660,000
TRANSFER TO FISCAL STABILITY STABILIZATIO	0	0	0	0
TRANSFER TO STABILIZATION FUND	0	347,288	0	347,288
	0	1,663,154	0	1,663,154
TOTAL GENERAL FUND APPROPRIATION				84,044,076
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS		550,000		550,000
OTHER AMOUNTS TO BE RAISED		27,122		27,122
CHERRY SHEET OFFSET RECEIPTS		1,763,666		1,763,666
STATE ASSESSMENTS - CHERRY SHEET		3,561,149		3,561,149
	0	5,901,937	0	5,901,937
TOTAL BUDGET PLAN - GENERAL FUND				89,946,013

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.095
AN ORDER

To appropriate the sum of \$588,450 for the FY2017 Solid Waste Enterprise Fund Budget

Ordered, that

the sum of \$588,450 which is the full amount necessary for the Fiscal Year 2017 Solid Waste Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$399,000 is to be raised from solid waste receipts, and \$189,450 to be made available from the Undesignated Fund Balance of the Solid Waste Enterprise Fund.

SOLID WASTE ENTERPRISE FUND	FY17 Budget
Solid Waste Landfill	\$ -
Solid Waste Other Waste Mgt	\$ 472,612
Solid Waste Debt	\$ 1,000
Solid Waste Interest	\$ 25
Solid Waste Closure & Post-Closure Fund	\$ -
Solid Waste Indirect Costs	\$ 114,813
Solid Waste Host Community Fee	\$ -
TOTAL SOLID WASTE ENTERPRISE FUND	\$ 588,450

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of Mayor Narkewicz

16.096
AN ORDER

To appropriate the sum of \$6,271,872 for the FY2017 Sewer Enterprise Fund Budget

Ordered, that

the sum of \$6,271,872 which is the full amount necessary for the Fiscal Year 2017 Sewer Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$6,271,872 is to be raised from sewer receipts.

SEWER ENTERPRISE FUND	FY17 Budget		
Sewer General Sanitary	\$ 1,582,076		
Sewer Treatment	\$ 2,177,226		
Sewer Debt	\$ 445,864		
Sewer Interest	\$ 107,326		
Sewer Indirect Costs	\$ 974,025		
Sewer Reserve for Capital Projects	\$ 985,355		
Sewer Reserve	\$ -		
TOTAL SEWER ENTERPRISE FUND	\$ 6,271,872		

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.097
AN ORDER

To appropriate the sum of \$7,463,768 for the FY2017 Water Enterprise Fund Budget

Ordered, that

the sum of \$7,463,768, which is the full amount necessary for the Fiscal Year 2017 Water Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated and to meet said appropriation, \$6,787,245 is to be raised from water receipts and \$676,523 shall be transferred from the Water Stabilization Fund.

WATER ENTERPRISE FUND	FY17 Budget	
Water General	\$ 3,595,099	
Water Treatment	\$ 1,100,671	
Water Debt	\$ 1,620,201	
Water Interest	\$ 435,630	
Water Indirect Costs	\$ 692,167	
Water Reserve for Capital Projects	\$ -	
Low Income Discount	\$ 20,000	
Water Reserve	\$ -	
TOTAL WATER ENTERPRISE FUND	\$ 7,463,768	

City of Northampton
Massachusetts

In City Council [Click June 23, 2016](#)
Upon the recommendation of [the Mayor](#)

16.098
AN ORDER

to appropriate the sum of \$1,957,558 for the FY17 Storm Water Enterprise Fund Budget

Ordered, that

the sum of \$1,957,558 which is the full amount necessary for the Fiscal Year 2017 Storm Water Enterprise Fund Budget (July 1, 2016 to June 30, 2017), be appropriated for the purposes stated. To meet said appropriation, \$1,957,558 is to be raised from storm water receipts.

STORM WATER ENTERPRISE FUND	FY17 Budget		
Storm Water Drain Operations	\$ 1,310,067		
Storm Water Flood Control Operations	\$ 320,520		
Storm Water Debt	\$ 50,000		
Storm Water Interest	\$ 8,550		
Storm Water Indirect Costs	\$ 268,421		
Storm Water Reserve for Capital Projects	\$ -		
Storm Water Reserve	\$ -		
TOTAL WATER ENTERPRISE FUND	\$ 1,957,558		

City of Northampton
MASSACHUSETTS

In City Council

June 23, 2016

Upon Recommendation of the Mayor

Ordered that, the City Council authorizes the following Revolving Funds in accordance with M.G.L. Chapter 44, Section 53 E 1/2 for Fiscal Year 2017. Receipts received but not expended in Fiscal Year 2017 shall be carried over to Fiscal Year 2018 if these funds are reauthorized for Fiscal Year 2017 by City Council. No further appropriations shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the annual spending limit as noted.

Fund Number	Name of Fund	Receipts to be credits to fund	Programs and Purpose for which funds can be expended	Authorized Spending Agent	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	Revenue from the sale of renewable energy certificates and renewable energy or greenhouse gas (e.g. carbon) credits or other emission credits and utility rebate payments	Allowable expenditures include materials, expenses and contracted services associated with projects, program and policies that increase levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletions and climate change in all of Northampton's public and private sectors consistent with the goals of the Sustainable Northampton Plan, the City's climate change protection commitments and other City plans/goals	Director of Central Services with the approval of the Northampton Energy and Sustainability Commission and the Mayor	\$150,000
2416	Hazmat Revolving Fund	Revenue generated from billing the responsible party for the costs associated with responding to an incident involving the release of hazardous materials	Allowable expenditures include the purchase or replacement of materials, equipment, protective gear, vehicle repair and maintenance, preparedness training activities and for any purpose in connection with the HAZMAT program	Fire Chief	\$85,000
2419	DPW Public Works Construction Services Revolving Fund	Revenue generated from departmental billing to granting agencies and other third parties for labor, overhead, equipment and materials associated with the provision of construction services	Allowable expenditures include the purchase of materials, equipment and vehicles for the Department of Public Works as well as related construction costs on construction projects involving any divisions of the DPW	DPW Director with the approval of the Mayor	\$85,000
2408	Senior Services Transportation Revolving Fund	Revenue generated from fare donations for transportation services and direct donations to the transportation program	Allowable expenditures include vehicle acquisition, repair and maintenance, gasoline, mileage reimbursements, contracted services, salaries, stipends and other expenses directly related to the operation of transportation services	Director of Senior Services	\$75,000
2428	Senior Services Activities Revolving Fund	Revenue generated thru program activity fees, donations and fundraising events	Allowable expenditures include expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$90,000
2432	Senior Services Gift Shop Revolving Fund	Revenue generated thru sales of merchandise either donated or purchased	Allowable expenditures include purchase of gift shop merchandise, sales tax, contracted services and expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$20,000
2433	Senior Services Food Services Revolving Fund	Revenue generated from payments for meals, assorted meal preparations and other refreshments sold at the Senior Center and Coffee Shop	Allowable expenditures include acquisition of kitchen equipment and supplies, meal taxes, food, contracted services, and expenses related to the operations of the food services program including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	Director of Senior Services	\$50,000
2440	Senior Services Publications Revolving Fund	Revenue generated from advertising on the website, electronic bulletin board and in senior publications and direct donations	Allowable expenditures include printing, postage, advertisements, office supplies and other expenses directly related to the creation and distribution of senior publications, including salaries, stipends and employee benefits	Director of Senior Services	\$50,000
2441	Senior Trips and Travel Revolving Fund	Revenue generated thru promotion of travel opportunities for seniors and community members and memberships in the Travel Club	Allowable expenditures include contracted services, admission fees, reservations, postage, publicity, travel refreshments, office supplies and other expenses directly related to the promotion and implementation of travel opportunities including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	Director of Senior Services	\$100,000
2406	Athletic League Fees Revolving Fund	Revenue generated from fees charged for athletic leagues fees	Allowable expenditures include salaries, employee benefits, expense and contracted services required to operate athletic league for City residents supervised directly by the Recreation Department	Director of Parks and Recreation	\$230,000
2405	JFK Family Aquatic Center	Revenue generated from user charges for use of the JFK Pool	Allowable expenditures include anything relative to maintaining, equipping and staffing and operating the JFK Family Aquatic Center including salaries and employee benefits	Director of Parks and Recreation	\$120,000

Fund Number	Name of Fund	Receipts to be credits to fund	Programs and Purpose for which funds can be expended	Authorized Spending Agent	Annual Spending Limit
2422	NPS Transportation Revolving Fund	Revenue generated from fees charged for school transportation	Allowable expenditures include contracted services, vehicle acquisition, repair and maintenance and any expenses related to administration of the fee based transportation program	Superintendent of Schools	\$225,000
2452	SVAHS Farm Revolving Fund	Revenue generated from the sale of farm products and farm animals	Allowable expenditures include farm animals, vehicle repair, maintenance, gasoline, contracted services and salaries, and employee benefits related to farm operations	Superintendent of Schools	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	Revenue generated from fees assessed to businesses that receive approval for tourism directional signs	Allowable expenditures include materials, supplies, equipment and labor relative to the erection and maintenance of tourism signs on city streets	DPW Director with approval of the Mayor	\$20,000
2436	Public Health Nursing Program Revolving Fund	Revenue generated from reimbursement from insurance companies for administration and cost of vaccines and fees associated with TB testing and patient management	Allowable expenditures includes support for the work of the Public Health Nursing Program including purchase of vaccines and other pharmaceuticals, medical and office equipment, professional development for nursing staff, contract staff and associated education and outreach materials	Director of the Health Department	\$20,000
2410	James House Revolving Fund	Revenue generated from lease payments and building rentals	Allowable expenditures include maintenance of the property including salaries, employee benefits, equipment, supplies, materials, repairs, utilities, plowing, landscaping and capital expenditures, printing, advertising, signage and other costs, debt service for bonds	Director of Central Services	\$75,000
2439	Sharps Disposal Program Revolving Fund	Revenue generated from the sale of approved needle disposal containers	Allowable expenditures include the cost of sharps disposal, containers, community education materials and other medical and office equipment needed for the program	Director of the Health Department	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	Revenue generated from providing alarm monitoring services	Allowable expenditures include salaries, employee benefits, equipment repair and maintenance, contracted services and other expenses related to the operation of the Public Safety Dispatch Center	Director of the Public Safety Dispatch Center	\$60,000
2443	DPW Reuse Committee Revolving Fund	Revenue generated from donations, fundraising, grants and business, educational and other institutional sponsorships	Allowable expenditures include advertising expenses, tipping fees, swap shop operating expenses, office supplies, expenses related to conducting workshops, fundraisers and public events	DPW Senior Civil Engineer	\$15,000

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.101

AN ORDER

To Appropriate Capital Projects from FY2016 GF Undesignated Fund Balance

Ordered, that

the following Capital Projects be appropriated from the FY16 General Fund Undesignated Fund Balance (Free Cash):

Information Technology – Integrate Municipal Data Systems (Permitting)	\$	110,000
Fire Rescue Department – Communication Equipment	\$	32,550
Police Department – Replace Tactical Equipment	\$	67,500
Northampton Public Schools – District Wide Security Measures	\$	40,000
Police Department – Firing Range	\$	60,000
DPW – Fueling Depot	\$	304,133
DPW – Equipment Replacement	\$	385,481
DPW – Clement Street Bridge	\$	50,000
TOTAL:	\$	1,049,664

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.102

AN ORDER

To Appropriate Capital Projects from Receipts Reserved for Appropriation – Parking

Ordered, that

the following Capital Projects be appropriated from the Receipts Reserved for Appropriation – Parking:

Drainage System Upgrades at Garage	\$	90,000
Downtown and Parking Wayfinding	\$	70,000
Garage Structural Repairs – Phase IV	\$	200,000
<hr/>		
TOTAL:	\$	360,000

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.103

AN ORDER

To Appropriate Capital Projects from Receipts Reserved for Appropriation – Sale of Land Account

Ordered, that

\$160,867 be appropriated from the Receipts Reserved for Appropriation - Sale of Land Account to the City Wide Fueling Depot Project.

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.104

AN ORDER

To Appropriate \$51,663.36 for Police Department Firing Range

Ordered, that

\$ 25,275.26 remaining old Community Policing Grants (Fund 2144) and \$25,843.23 remaining in the Police Dare Program Gift Account (Fund 2511) and \$544.87 in the Police Shooting Range Gift Account (Fund 2513) for a total of \$51,663.36 to be used for the development of the firing range for the Police Department.

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.105

AN ORDER

To Appropriate \$100,000 for Retrofitting/Replacement of Windows & to develop plans for HVAC
solution @ Forbes Library

Ordered, that

\$100,000 or such other sum as may constitute the entire balance in an old account set aside for Memorial Hall building renovations (Account – 5000 340565) be appropriated to be used for architectural plans and specifications for retrofitting/replacement of windows at the Forbes Library and development of engineering plans for an HVAC solution for the Special Collections Room and Calvin Coolidge Library at Forbes Library.

City of Northampton
Massachusetts

In City Council June 23, 2016

Upon the recommendation of Mayor Narkewicz

16.106

AN ORDER

To Appropriate \$37,300 for the West Farms & Park Street Cemeteries

Ordered, that

the sum of \$37,300 is appropriated from the Cemetery Trust and Income Fund to be used toward the Cemetery Preservation Plan for the West Farms and Park Street Cemeteries.

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of Mayor Narkewicz

16.107
AN ORDER

To Appropriate \$344,359 for Capital Projects from the Capital Stabilization Fund

Ordered, that

the sum of \$344,359 is appropriated from the Capital Stabilization Fund for the following projects:

Fire Rescue Department – Update Alerting System	\$	164,840
DPW Equipment Replacement	\$	179,519
<hr/>		
TOTAL:	\$	344,359

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.116
AN ORDER

To allow School District to enter into contracts for instructional materials for a period not to exceed six years.

Ordered, that:

Whereas, Chapter 30B of the Massachusetts General Laws requires City Council approval for contract terms exceeding three years, and

Whereas, multi-year contracts up to six years, can maximize the impact of school funds spent on instructional materials,

NOW, THEREFORE, BE IT ORDERED THAT,

all school districts of the City of Northampton are authorized to enter into contracts for instructional materials for a period not exceed six years.

NORTHAMPTON PUBLIC SCHOOLS

212 Main Street, Room 200

Northampton, MA 01060-3112

Tel (413) 587-1331 FAX (413) 587-1318 TDD (413) 587-1373

SCHOOL COMMITTEE

Honorable David Narkewicz, Mayor

Thomas Baird Molly Burnham

Rebecca Busansky Laura Fallon

Ann Hennessey Downey Meyer

Howard Moore Nathaniel Reade

Edward Zuchowski



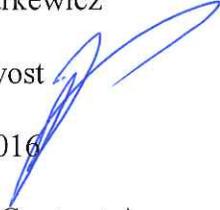
John A. Provost, Ed.D.

Superintendent

Candice M. Walczak

Business Administrator

To: David Narkewicz

From: John Provost 

Date: June 6, 2016

Re: Six Year Contract Approval

I am requesting approval under MGL chapter 30B, section 12, to enter into purchases for instructional materials for a period of up to six years. Joe Cook has notified us that we can not exceed three years without a City Council order.

We currently have a purchase pending for textbooks for a high school math program. Along with purchasing the textbooks, we would like to purchase a six year license for digital copies of the textbooks, which would allow students to access the textbook online from home, reducing our need to send textbooks home with the students.

Purchasing the textbooks with a one year license for the digital copies would cost us \$9,053 plus shipping/handling. To purchase the same books with a six year license would cost us \$9,478 plus shipping/handling. For \$425 more this year, we would get an additional five years of the digital license. If we buy one year at a time, it would cost us \$44,840 more over the six years (more if the prices were to go up in subsequent years).

As more instructional materials move to online, we would anticipate this coming up in future purchases. Hence my request that I be authorized to do such contracts for any instructional materials.

Please let me know if any additional information is needed.

cc:Candice Walczak

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.117
AN ORDER

**To reprogram funds for the purpose of preparing architectural plans for
R.K. Finn Ryan Road School Cafeteria**

Whereas,

City Council appropriated \$35,000 for repairs to the Leeds Elementary School skylight and window repair project as part of the FY15 Capital Plan;

Whereas,

The repairs that were made were not as extensive as originally estimated and there remains \$21,241;

Whereas,

Planned renovations to the R.K.Finn Ryan Road Cafeteria are part of the city's Five Year Capital Improvement Program and are tentatively scheduled for the FY18 Capital Plan and in order to do the renovations during the summer of 2017, architectural plans need to be prepared;

Ordered, that

\$21,241 be reprogrammed from the balance of the Leeds Elementary School skylight and window repair project (19303-586504) for the purpose of preparing architectural plans for the upcoming renovation of the R.K. Finn Ryan Road School Cafeteria.

CITY OF NORTHAMPTON, MASSACHUSETTS

WHEREAS, a petition has been duly filed to layout and accept Bottums Road as a public way;
and

WHEREAS, the petition has been referred to the Planning Board and to the Public Works
Commission formerly the Board of Public Works; and

WHEREAS, the Public Works Commission has held a duly noticed public hearing on the
petition to layout and accept the public way; and

WHEREAS, the Public Works Commission has recommended laying out and accepting
Bottums Road as a public way;

NOW, THEREFORE, BE IT ORDERED

That the City Council authorizes the acquisition by gift, purchase, eminent domain or otherwise,
an easement in and over the parcels of land shown as shown as "Bottums Road" on a plan
entitled, "Plan of Land in Northampton, Massachusetts, Hampshire County, Surveyed for the
City of Northampton," dated March 11, 2015, for the purpose of laying out, establishing and
accepting public ways thereon.

Further, that the City Council hereby lays out, establishes and accepts as a public way the parcels
to be acquired hereunder.

And further, that no damages shall be payable as a result of the any taking authorized herein and
no betterments shall be assessed as a result of the laying out, establishing and accepting such
public way.

ORDER OF TAKING

The undersigned, being the duly elected and sitting members of the City Council of the City of Northampton, in the Commonwealth of Massachusetts, acting under the authority of and in accordance with the provisions of General Laws of the Commonwealth, as from time to time amended, and more particularly Chapter 79, and pursuant to the Order of the Northampton City Council, a true copy of which is attached hereto, does hereby take a perpetual easement for and on behalf of the Inhabitants of the City of Northampton over the parcels referenced below. The purpose of the taking hereunder is the laying out, establishing and accepting of a public way in and for the City of Northampton in accordance with Mass. Gen Laws ch. 82, and Northampton Code of Ordinances, § 285-31, et seq.

The parcels hereby taken are shown as "Bottums Road" on a plan entitled, "Plan of Land in Northampton, Massachusetts, Hampshire County, Surveyed for the City of Northampton," dated March 11, 2015, to be recorded herewith. The parcels are more particularly bounded and described as set forth on Exhibit A, attached hereto.

No damages shall be payable as a result of this taking and no betterment shall be assessed as a result of the laying out and acceptance of the public way herein.

[THE REMAINDER OF THIS PAGE INTENTIONALL LEFT BLANK]

IN WITNESS WHEREOF, We, the City Council of the City of Northampton, have executed this Order of Taking this day of , 2016.

WITNESS TO ALL:

CITY COUNCIL, CITY OF NORTHAMPTON, MA

William H. Dwight
AT-LARGE COUNCILOR

Vacant
AT-LARGE COUNCILOR

Maureen T. Carney
WARD 1 COUNCILOR

Dennis P. Bidwell
WARD 2 COUNCILOR

Ryan R. O'Donnell
WARD 3 COUNCILOR

Gina-Louise Sciarra
WARD 4 COUNCILOR

David A. Murphy
WARD 5 COUNCILOR

Marianne L. LaBarge
WARD 6 COUNCILOR

Alisa Klein
WARD 7 COUNCILOR

CERTIFICATE OF THE CLERK
CITY COUNCIL, CITY OF NORTHAMPTON, MA

I, Pamela L. Powers, the Clerk of the City Council of the City of Northampton, MA, hereby certify that the attached Order of Taking of certain easements located in Northampton, Hampshire County, Massachusetts, was executed on 2016, by William H. Dwight, Maureen T. Carney, Dennis P. Bidwell, Ryan R. O'Donnell, Gina-Louise Sciarra, David A. Murphy, Marianne L. LaBarge, and Alisa Klein, who as of that day, were and are the duly elected members of the City Council of the City of Northampton, MA.

Signed this day of , 2016.

Pamela L. Powers
Clerk to City Council
City of Northampton, Massachusetts

EXHIBIT A

Beginning at a point, said point marks the southeasterly corner of a parcel, now or formerly Thomas F. Kelly as described in a deed recorded in Book 10399 Page 257 of the Hampshire Registry District, said point marked by a iron rod found, said point being located on the westerly line of Clement Street, said point being the northeasterly corner of the parcel herein described, thence;

S 55°52'12" W along said Clement Street, a distance of 35.28 feet, to a point, said point marks the angle point in said Clement Street, said point being the easterly side line of the parcel herein described, thence;

S 06°19'48" E along said Clement Street, a distance of 27.07 feet, to a point, said point marks the westerly sideline of said Clement Street, said point marks the northerly corner of a parcel now or formerly James M. Ferrera & Lydia A. Kapell as described in a deed recorded in Book 4264 Page 336 of the Hampshire Registry District, said point being the southeasterly corner of the parcel herein described, thence;

N 39°40'55" W along said Ferrera & Kapell, distance of 524.63 feet to a point, said point marks the southerly side line of the parcel herein described, thence;

S 50°19'05" W through said Ferrera & Kapell, a distance of 50.00 feet to a point, said point marks the southerly side line of the parcel herein described, thence;

N 39°40'55" W through said Ferrera & Kapell, a distance of 50.00 feet to a point, said point marks the southwesterly corner of the parcel herein described, thence;

N 50°19'05" E through said Ferrera & Kapell, and a parcel now or formerly Thomas L. Raredon & Harriet E. Brickman as described in a deed recorded in Book 2523 Page 29 of the Hampshire Registry District, a distance of 100.00 to a point, said point being located on the southerly line of a parcel, now or formerly Ray M. Jackson & Diane Ethier-Jackson as described in a deed recorded in Book 4907 Page 114 of the Hampshire Registry District, said point marks the northerly line of the parcel herein described, thence;

S 39°40'55" E along said Jackson & Ethier-Jackson, a distance of 234.10 feet to a point, said point marked by a iron rod found, said point being located at the southwesterly corner of a parcel, now or formerly Elise L. Starr as described in a deed recorded in Book 5965 Page 234 of the Hampshire Registry District, said point marks the northerly line of the parcel herein described, thence;

S 39°40'55" E along said Starr and said Kelly, a distance of 321.33 feet to the point of beginning.

The above described parcel contains 30,327 square feet more or less, being depicted as Bottums Road on a plan entitled, "Street Acceptance Plan, Plan of Land in Northampton MA, Hampshire 16.118

Registry, prepared for The City of Northampton", dated 03-11-2015. Prepared by Northeast Survey Consultants.

The basis of bearing being the Massachusetts Coordinate System NAD 83
Being a portion of the premises conveyed in the following deeds recorded in the Hampshire Registry of Deeds: Book 4907 Page 114; Book 11963 Page 50; Book 10399 Page 257; Book 4264 Page 336; Book 2523, Page 29.

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.119
AN ORDER
Regarding Senior Center Gift Fund Expenditures

Ordered, that

The following expenditures from the Senior Services Gift Fund (2522541-57806) be approved:

\$2,600 for the purchase and installation of mirrors for the walls of the Fitness Center

\$1,200 for canopies to be constructed and installed for two mini-sale merchandise carts/kiosks

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.120

AN ORDER

**To appropriate \$40,000 for a roofing replacement schematic design feasibility study
@ Leeds Elementary School**

Ordered, that

That the City of Northampton appropriate the amount of \$40,000 for the purpose of paying costs of a roofing replacement schematic design feasibility study for the Leeds Elementary School, located at 20 Florence Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate necessary funds from funds remaining in the account entitled Leeds Roof Membrane Project (19303 586514). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.

City of Northampton
Massachusetts

In City Council June 23, 2016
Upon the recommendation of the Mayor

16.121

AN ORDER

**To appropriate \$40,000 for a roofing replacement schematic design feasibility study
@ Bridge Street Elementary School**

Ordered, that

That the City of Northampton appropriate the amount of \$40,000 for the purpose of paying costs of a roofing replacement schematic design feasibility study for the Bridge Street Elementary School, located at 2 Parson Street, Northampton, MA 01060, a school serving public school students in grades kindergarten thru fifth grade, including the payment of all costs incidental or related thereto, and for which City of Northampton may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Northampton School Building Committee. To meet this appropriation the Northampton City Council, with the approval of the Mayor will appropriate necessary funds from funds remaining in the account entitled Ryan Road Roof Membrane Project (19303 586503). The City of Northampton acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City of Northampton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Northampton.

City of Northampton
MASSACHUSETTS

In City Council, June 23, 2016

Upon the recommendation of the Mayor and the Department of Public Works

16.122
AN ORDER

To authorize the acquisition of two parcels of land located on the east side of
Haydenville Road, Whately, MA

Ordered, that

WHEREAS, The City of Northampton owns a surface drinking water supply in the Towns of Hatfield, Whately and Williamsburg surrounded by watershed land owned by both the City and private property owners, and;

WHEREAS, It is in the interest of the City to acquire privately held parcels within this watershed as they become available for sale to protect its drinking water supply, and;

WHEREAS, Certain parcels of land within the watershed are available for acquisition, and it is in the interests of the City to acquire the parcels for watershed protection.

NOW, THEREFORE, BE IT ORDERED

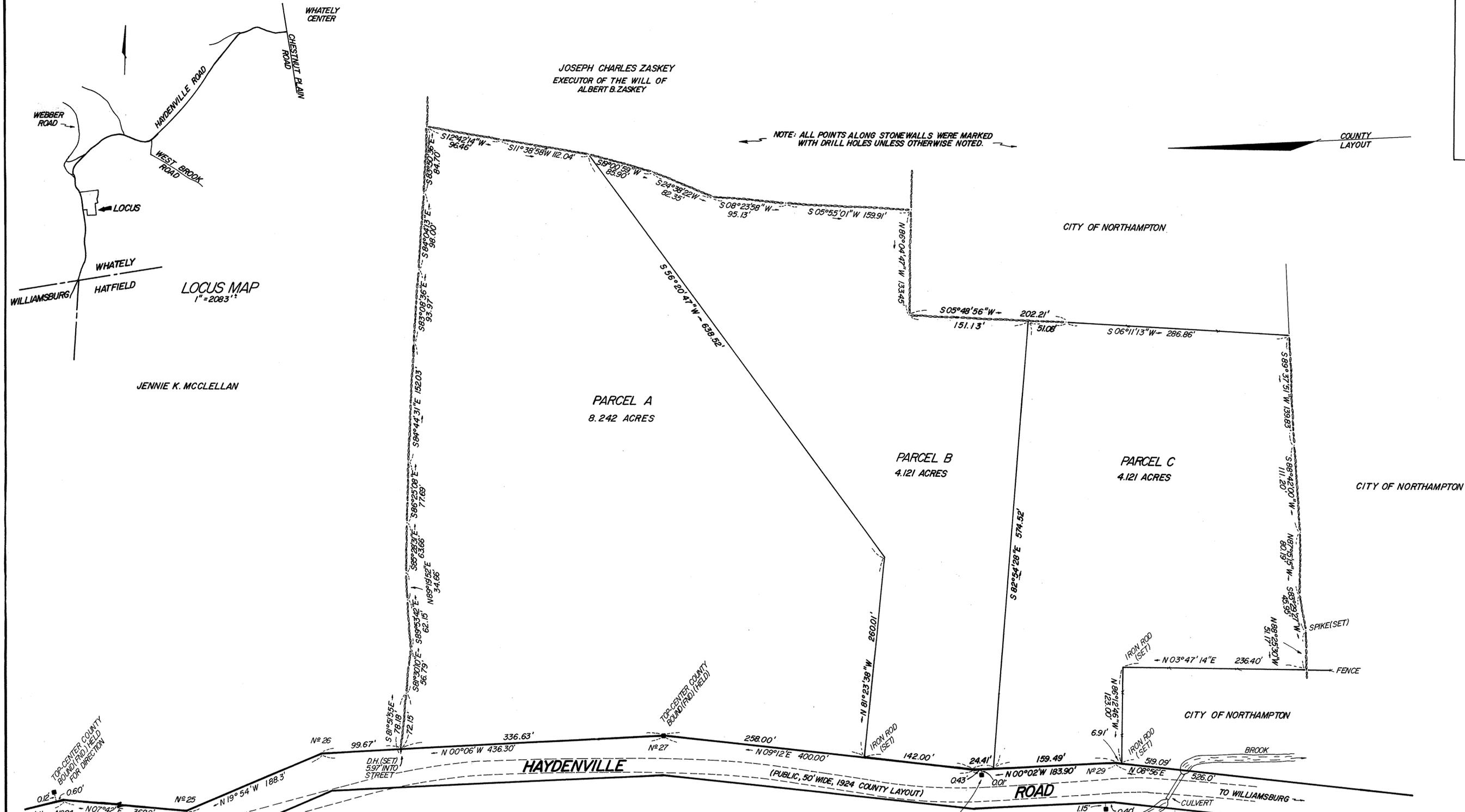
That the City Council authorizes the acquisition by gift, purchase, eminent domain or otherwise, the fee interest in two parcels of land located on the east side of Haydenville Road, Whately, MA, as follows:

1. Parcel B as shown on a plan entitled "Plan of Land in Whately, Mass. Owned by Joseph Pilvinis," dated April 30, 1983, Revised June 11, 1983, and recorded in the Franklin Registry of Deeds in Plan Book 53, Page 43, containing 4.121 acres, more or less. Said parcel is more particularly described in the deed of Joseph Pilvinis to Joan Marie DeLano, dated August 19, 1983, and recorded in said Registry in Book 1750, Page 112.
2. Parcel C as shown on a plan entitled "Plan of Land in Whately, Mass. Owned by Joseph Pilvinis," dated April 30, 1983, Revised June 11, 1983, and recorded in the Franklin Registry of Deeds in Plan Book 53, Page 43, containing 4.121 acres, more or less. Said parcel is more particularly described in the deed of Joseph Pilvinis to Roberta June Marineano, dated August 19, 1983, and recorded in said Registry in Book 1750, Page 114.

This acquisition is for the purpose of the sanitary protection of the Mountain Street Reservoir, part of the City of Northampton's Water Supply. The parcel shall be held in the custody and control of the Department of Public Works.

Further, that no appropriation is necessary for the acquisition of the easement authorized hereunder inasmuch as sufficient funds for this acquisition have been appropriated in Water Enterprise 61523-581000-11 - Land.

FRANKLIN COUNTY
REGISTRY OF DEEDS
August 5, 1983
3 HR 36 MIN P.M.
RECEIVED FOR RECORD
GREENFIELD, MASS.



NOTE: COUNTY BOUNDS FOUND WERE MARKED ONE NUMBER HIGHER THAN CALLED FOR. EXAMPLE - BOUND 27 WAS MARKED 28.

REVISION: 6/11/83 SHOW PARCEL "C"

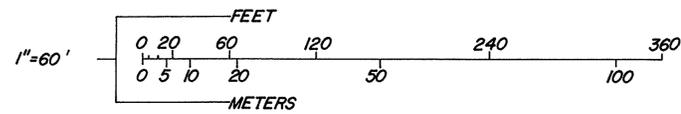
APPROVAL UNDER SUBDIVISION CONTROL LAW NOT REQUIRED
Franklin P. Bartwell
John W. DeLano
John W. DeLano
TOWN OF WHATELY PLANNING BOARD
DATE Aug. 3, 1983

THIS PLAN AND THE ACCOMPANYING CERTIFICATIONS DO NOT CONSTITUTE A CERTIFICATION OF TITLE TO THE PROPERTY DISPLAYED HERE ON. THE OWNER OF LOCUS AND ABUTTING PROPERTIES ARE SHOWN ACCORDING TO CURRENT TOWN ASSESSORS RECORDS

THIS SURVEY AND PLAN WERE PREPARED IN ACCORDANCE WITH THE PROCEDURAL AND TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING IN THE COMMONWEALTH OF MASSACHUSETTS.

REGISTERED LAND SURVEYOR *John W. DeLano*

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.
4-30-83 *John W. DeLano*
DATE REGISTERED LAND SURVEYOR



DEED REFERENCE - DEED BOOK 1714, PAGE 211.
ASSESSORS MAP 3, PLOT 9.
COUNTY LAYOUT REFERENCE - BOOK 706, PGS. 54 & 55.



John W. DeLano

PLAN OF LAND IN WHATELY, MASS.

OWNED BY
JOSEPH PILVINIS

SCALE 1" = 60'
APRIL 30, 1983 REVISED JUNE 11, 1983
JOHN W. DELANO AND ASSOCIATES
REGISTERED LAND SURVEYORS AND ENGINEERS
220 HUDSON STREET
HALIFAX, MASS.

City of Northampton

MASSACHUSETTS

In City Council

June 23, 2016

Upon recommendation of the Mayor

16.123
An Order
For Budgetary Transfers

Ordered, that

the following FY2016 budgetary transfers be and hereby are made:

Department		Description	Org	Object	Transfer From:	Transfer To:
Other Employee Benefits	PS	Sick Leave Buy Back	19191	519600		43,135
Reserve for Personnel	PS	Wage Adjustment/Reserve	19491	519700		16,613
Fire	PS	Salaries Permanent	12201	511000	(18,000)	
Fire	OM	R & M Buildings	12202	524001		18,000
Police	PS	Salaries Permanent	12101	511000	(20,000)	
Police	OM	Animal Control Services	12102	538002		8,000
Police	OM	Technology Services	12102	530004		12,000
Recreation	OM	Telephone	16302	534100		1,180
Legal Services	OM	Legal	11512	530002		15,000
Engineering	PS	Salaries Permanent	14111	511000		9,000
DPW Administration	PS	Salaries Permanent	14211	511000	(9,000)	
IT	OM	Professional/Technical	11552	530000		8,000
IT	OM	Technology Communication	11552	534200		5,000
Central Services	OM	Street/Signal Lights	11922	521002		25,000
City Council	OM	Audit	11112	530001		2,500
City Council	OM	Advertising	11112	534600		900
City Clerk	OM	Ballot Printing/Processing	11612	538007		3,000
Medical Insurance	PS	Employee Insurance Benefits	19141	519400	(85,580)	
Interest on Debt	OM	Interest on Notes	17503	592500	(34,748)	
Water Treatment	PS	Overtime	61551	513000		10,000
Water Treatment	PS	Salaries Permanent	61521	511000	(10,000)	
TOTAL:					(177,328)	177,328